

Newport Independent Schools
DIRECTOR STUDENT SERVICES REPORT
5/27/2020

Madame Chair and ladies of the Newport Independent School District Board of Education, these have been uncharted times for our district and the entire Commonwealth and the United States of America. Nevertheless, we have finished another school year with non-traditional instruction (NTI). Regardless, our service providers responded in a truly selfless and magnificent manner assisting our students and their families. Their activities are as follows:

- ✓ NSTEP (Newport Service, Tools and Empowerment Project) Coordinator, Kristy McNally:
 - Current number of students exp. homelessness/living in transition
 - | <u>March</u> | <u>April.</u> | <u>May</u> |
|--------------|---------------|------------|
| 68 NPS | 69 NPS. | 69 NPS |
| 57 NIS | 60 NIS. | 60 NIS |
| 54 NHS. | 59 NHS. | 59 NPS |
| 6 NSOI. | 6 NSOI. | 6 NSOI |
| 2 NRS. | 2 NRS | 2 NRS |
 - Year to date for 2019-2020 as of 5/15/20: 196 numbers are the same at this time as families are not being evicted nor moving around at this time or have not been brought to mine or staff attentions- it is expected and McKinney - Vento liaisons are preparing for this to drastically change over/numbers to increase the next couple months.
 - Stock the Kitchen (STK) is on hold for the time being. That is, we are not operating two days a month the assist all families; nevertheless, we are serving as a hub for families in need as STK is the hub for all donations. We continue to assist on a case by case basis and provide items to assist our most needy families. Received \$925 in donations from community members
 - NKYHEC (Northern Kentucky Homeless Education Collaborative.) continues to meet virtually every Wednesday
 - Next big project- Homeless Education Awareness 2020 - November 15 & 16 (More information to follow at the commencement of school).
 - Richard White aka Tuba Man will be Keynote for Weekend of Hope, 3 days of Hope and Education around students experiencing homelessness- we are so super excited about this! We are currently working on funding for this project.
 - Continue phone conferences for the following:
 - Suspected MV status/determination
 - Connecting with families regarding resources/food insecurity
 - Assisting with eviction assistance relief - families being told they must leave (all evictions are on hold until June 15 – and MV liaisons are linking families up with legal aid if needed.)

- Evictions will be on the rise come June/July/August
 - I spend two days in the district- I spend the days taking schoolwork, food, and other items to McKinney - Vento families residing out of district due to homelessness
 - Troubleshooting challenges with teachers/staff that are having a hard time locating, getting in touch with, and various other situations with students- now working on getting all tech returned.
 - Adopted two seniors for “adopt a senior” program- C.S and M.C.
 - Working on McKinney - Vento Kickstand training due June 30- had virtual SWOT analysis of program and NKYHEC with other liaisons and state coordinator on 5/4/20
 - Working on EOY report for McKinney - Vento
 - Continue to work with DCBS on cabinet reports/investigations
 - Attending weekly Safety Net Alliance meetings to stay abreast of what is going on and available in the community
 - Working collaboratively with FRYSC to make sure we are meeting the needs and eliminating barriers for our students- meeting weekly virtually to discuss trends, individual family situations and brainstorming sessions.
- ✓ Newport Primary FRC Coordinator, Molly Wesley reports:
- As of May 14, 2020, the following were distributed to students since the last monthly report (April 16, 2020):
 - Teachers contacted Molly about: student’s mother furloughed, student’s family afraid of imminent homelessness, student’s mother ill with COVI-19 symptoms and needing food, needing updated student phone number, needing updated student address
 - Paid one family’s Cincinnati Bell internet bill (EL family who believed they were getting free wifi but did not know they would still be billed for equipment and installation)
 - Assisted a family in connecting and confirming medical card coverage of replacement eyeglasses at Opticare
 - Home visits to 13 students to deliver NTI work packets, plus several deliveries of work packets to Scholar House for Newport School residents
 - Home visits to 8 families to deliver Born Learning Academy or Parent Support Group gifts, certificates, or family portraits
 - Home visits to 14 families to deliver toilet paper
 - Home visits to 15 families to deliver Sweet Cheeks diapers
 - PowerPacks have been made available with school meal pick up
 - Additional contacts with student’s families regarding technology (3), transportation (1), household items (1), GED (1), clothing needs (2), and Kindergarten registration (1)

- Molly had contact with the Cabinet for Health and Family Services regarding 6 students whose families are being investigated for potential child abuse, neglect, or dependency.
- Twenty-six (26) babies connected to Newport Primary School students received Sweet Cheeks diapers since the last report.
- CIVOD-19 has most seriously affected the EL population in Newport. Widalys, Esperanza Center in Covington, and the Newport Service Providers are assisting several families who have adults diagnosed with COVID and are – therefore – not working or able to go in public to shop for groceries or other household items. The NPS/FRC has provided: \$75 in Kroger groceries delivered for 3 families, \$50 in groceries delivered to 3 families, and hand sanitizer delivered to a family. Much collaboration and communication has been required to meet these needs.
- The following professional contact/collaborations occurred:
 - \$500 donated from Charities Guild of Northern Kentucky (to assist with purchasing face masks)
 - Webb's BBQ delivered/donated leftover restaurant food to a large Newport School family in need
 - Two community members donated stimulus check money to FRC for COVID emergencies, and an additional community member asked Molly for a recommendation for a faith-based organization to donate their stimulus check
 - Applied for \$1,000 through Greater Cincinnati Foundation Learning Links for Born Learning Academy funding
 - Donations from many community individuals and teachers (household items and clothing) – thank you notes written
 - \$100 in Kroger gift cards from school district employee
 - Pantry food donation from school employee
 - April monthly report submitted for PowerPacks (to Freestore Foodbank)
 - Professional contacts regarding current or next year budget, current and FY21 FRYSC split, expenditures, budget amendment (2), approval for purchase over \$1,000 (face masks), outstanding purchase orders, inventory, annual evaluation, reimbursements, potential for virtual Born Learning Academy for 20-21 (spoke with Toyota and KDE), etc.
 - Collaboration with Scholar House, Sweet Cheeks, Care Closet, Freestore, NorthKey, Brighton Center, Youth Leadership Development (virtual newsletter), Charities Guild of Northern Kentucky, Safety Net Alliance, Operation School Bell (Assistance league), Opticare, Christ's Chapel, Esperanza Center, Newport Keturah Street Church of God, Greater

Cincinnati Behavioral Health, Mebs and Associates, Big Brother Big Sister of Greater Cincinnati, Census in Northern Kentucky (delivered MANY items to distribute with food distribution – bags, pens, information, etc.)

- **May 1 – Freestore Foodbank delivered PowerPacks**
- **Children’s Law Center was in contact about their Opioid Project**
- **Books placed in Little Library weekly (minimum)**
- **Organized paper files for 19-20 activities**
- **Infinite Campus input for Large Group Activities and year-long programs during 2019-2020**
- **Facebook Posts on the following topics: NTI work packet pick up days/times, 2020 Census, school meal pick up information, Brighton Center Youth Leadership Development virtual newsletter, announcement about last NTI Day being May 14, “Flat Teacher” idea**
- **Zoom meetings:**
 - **4/17/20 – Newport Service Providers**
 - **4/20/20 – North Key**
 - **4/24/20 – Newport Service Providers**
 - **4/29/20 – Safety Net Alliance**
 - **5/1/20 – Newport Service Providers**
 - **5/7/20 – Scripps Foundation conversation with Newport Westside service providers and community members/allies about COVID effects, trends, opportunities**
 - **5/8/20 – Newport Service Providers**
 - **5/13/20 – Safety Net Alliance**
- **Webinar on 4/22/20 - National Family Support Network co-presented about “Parent Engagement” with Kentucky’s FRYSC Assistant Director**
- **CEU licensure hours obtained for:**
 - **Suicide Assessment and Prevention (6 Hours)**
 - **Domestic Violence and Elder Abuse (3 Hours)**
 - **Pediatric Head Trauma (1.5 Hours)**

- ✓ **Newport Intermediate School FRC Coordinator, Amber Onkst reports:**
 - **Virtual Career Day- FRC has coordinated with school counselor to collect videos of careers from our community partners. We are utilizing these to host virtual career days for our students. To date, FRC has contacted 67 professions about recording a virtual career day video.**
 - **Birthday Recognition- FRC sent every student whose birthday was during NTI days, a hand-written birthday notes, cat’s cash, and a birthday pencil to wish them a happy birthday.**

- **Learning Links Grants-** FRC completed the application for 2 grants for the FY 21. Additionally, FRC was awarded the Summer 2020 grant, which she wrote earlier in the year. FRC also completed 2 follow up reports on funding received for the 19-20 school year.
- **Charities Guild-** FRC applied for and received grant funding to supply students with necessary COVID- safety equipment.
- **Shoes Voucher-** FRC was able to purchase 18 students' shoes using our shoe voucher account through Amazon.
- **FRYSC Webinar-** The Division of FRYSC hosted a COVID-19 webinar that was broadcast as an EBP nationwide. FRC participated in the webinar training.
- **Expanding Your Reach during COVID-19-** FRC participated in this webinar.
- **US Census-** FRC met with US Census Bureau officials and received additional supplies to promote the census. Supplies were utilized to make power packs and sent home with students.
- **Budget FY 20-** FRC has worked with FRYSC coordinators to make amendments and submit appropriate documentation to Division of FRYSC due to COVID-19.
- **Budget FY 21-** FRYSC received funding for FY 21. FRC worked to complete budget split and operating budget.
- **Lakeside Christian Church-** FRC has coordinated social distancing packing events to meet the needs of our power pack program.
- **Perfect Attendance Awards-** FRC has coordinated all year the Bikes for Perfect Attendance Awards. FRC is working with Wal-Mart to purchase bikes for students with perfect attendance throughout the entire 19-20 school year.
- **21st CCLC Summer Program-** FRC has written a grant and received funding to help provide STEAM curriculum during the 21st summer programming.
- **Weekly FRYSC/NSTEP/21stCCLC-** FRC participates in a weekly virtual meeting to coordinate service provision for families across the district.
- **Summer Book Club-** FRC is planning the 3rd annual summer books club to take place via a virtual platform for this upcoming summer. FRC is in the process of buying supplies, books and coordinating lesson plans for students.
- **Virtual Scavenger Hunt-** FRC hosted a family engagement activity week where each day a new scavenger hunt was posted for families to complete together. Each hunt was themed in accordance with academic standards. Families were asked to post pictures of their hunt for prizes.
- **Teacher Appreciation Week-** FRC coordinated with Administration and NSTEP to deliver yard signs to teachers at NIS.
- **Pay It Forward Teacher Appreciation Week-** FRC coordinated with local agencies (CAC, CHFS and Brighton Center) to plan for food

delivery by NIS Admin. Team to pay it forward to staff working during the COVID crisis.

- **Legislative News and Resource Conference-** FRC presented at this virtual conference on resources available to schools in the Northern Kentucky area.
- **Club 312 -** FRC has set up a Google classroom with all the girls enrolled in this afterschool club. FRC is providing weekly character lessons, activity sheets, and games. FRC records a video each week teaching the lesson and uploads it for all the girls to view. FRC has also utilized other online resources to provide the girls with ongoing activities. FRC is also hosting once weekly zoom meetings with the girls.
- **Spectrum News-** FRC completed an interview with Spectrum News on how the schools are partnering with the US Census Bureau to promote the 2020 Census.
- **Big Brothers Big Sisters-** FRC has coordinated with BBBS administration to help the Big Brothers and Big Sisters maintain phone contact with little children during this time as well as collect videos to post on social media.
- **Care Closet-** FRC has been able to provide families with clothing needs during this time by doing front porch drops where FRC has no contact with the family. Since last report, FRC has provided 2 additional families with this service.
- **Sweet Cheeks-** FRC is currently assisting 12 families with accessing diapers and wipes for their children during this time. FRC (both at NPS and NIS) are using a front porch drop method to prevent direct contact with families.
- **Home visits-** At the beginning of NTI, FRC completed home visits to deliver NTI supplies to students who we could not get ahold of the families.
- **Power Packs-** FRC continued to provide PowerPacks to students. Due to attempts to limit exposure for both students and staff, cafeteria staff provides these bags each Thursday when they are already providing the child with their meals. As of last week, over 200 students were provided a PowerPacks for the weekend.
- **Basic Needs-** FRC has set up call forwarding from the school to her personal phone. Thus, when families reach out at any point, FRC can assist with basic needs. FRC has coordinated assistance with bill payments, personal care supplies and/or food for at least 40 families during our NTI days.
- **Facebook Live Readings-** Monday through Friday, FRC is going live on the center's Facebook page to read to students. We have completed 3 books so far during NTI days! Students can watch live and interact with FRC during the readings.
- **Infinite Campus-** FRC has been able to utilize this time to document all the services provided during NTI Days.

- **Child Protection Services-** FRC has been in contact with CPS for at least 24 students.
- **Administration Meetings-** FRC is meeting weekly with the administration team via Google meet to continue to coordinate and plan NTI instruction and follow up. FRC has also assisted in the planning of Technology drop off and summer programming for students using ESS funds.
- **KASSW-** FRC is currently managing a social media campaign to help build community during this time of isolations. Our campaign #KASSWCARES can be found across social media encouraging everyone to use the day specific hash tags and share in this week's positives verses focusing on the negatives.
- **Facebook-** FRC is scheduling on average 1 post per day, including weekends, on the FRC account to provide families with information and tips. This ranges from tips for helping your kids with NTI and routines to how to apply for unemployment.
- **Check in phone calls/texts-** FRC is reaching out to families/ students where we have concerns that they may need a check in to assist with needs. This is based on teacher referrals to FRC. FRC has reached out to at least 40 families at the request of the school.

✓ **Upcoming:**

- 5/14- FRC will be working technology pick-up at NIS.
- End of May- FRYSC regional virtual meeting

✓ **Newport High School YSC Coordinator, Donna Watts reports:**

- Coordinator continues to provide community service agency list to students' families, staff and now to this committee.
- Shared via email NKU Scholarship for Teachers with all staff
- Shared via Google Classroom with students and staff:
 - City of Newport Police Department Juvenile Curfew Ordinances with all students and staff. Unaccompanied minors must be off the streets from 9p-6a
 - Shared with Students via Google Classroom Virtual College Tour websites
 - Eat Well and Get Well through proper nourishment and physical activities at home
 - Groundbreaking Statewide Student to student Survey in Coping with COVID-19
- Attended via Zoom High School and Middle School Faculty and Staff meetings
- Attended via Zoom Senior Class Planning meetings
- Attended via Zoom Newport Schools Services Providers Mental Health meetings every Friday with FRYSC, NSTEP and 21st Century Directors
- Secured \$3,100 matching funds to go towards payment for Yearbooks for all seniors. This money plus the money provided by Newport Independent School Board will enable each senior to receive a yearbook for FREE.
- Attended After Prom meeting via Face Time to discuss gifts for Seniors

- Coordinator worked with Bonnie Stacey, Kim Cornett, Gayle Brown and several NHS teachers on May 1st, 4th, and 5th. Bonnie Stacey took seniors portraits. As I handed out Cap, Gown and Tassel I was able to obtain the following information from each senior who got their picture taken: Current Address, Cell phone number, Plans for After High School, College/University they will be attending, current work location, plus I gave each senior a gift that contained \$20 cash from the After-Prom Committee and Stylus Ink Pen and Newport imprinted water bottle from the YSC Office.
- Coordinator shared Seniors Next Steps list with all staff via email – Coordinator completed pennants for each senior accepted to college and sent them to Taylor Fish-Alhbrand for her to post on school website and social media
- Attended via Zoom Supply Chain OKI Career meeting
- Attended Budget Revision meeting with Molly and Amber
- Attended Meeting with Gayle Brown and Bonnie Stacey about Senior Class Awards
- Coordinator Uploaded Advisory Council Bylaws, 2019-2020 Amended Budget to FRYSC Counts
- Coordinator assisted Bonnie Stacey and Traci Collins with cutting Senior Sports banners; the banners are now displayed at NHS front lawn.
- Participated in Suicide Prevention Webinar
- Attended via Zoom KyFRYSC Region 4 Advisory Meeting – plans for summer programs, budgets, and conferences.
- Coordinator contacted 9 NHS alum that are graduating from college; I sent information to NHS Teacher Angela Kennedy. Mrs. Kennedy then connected each person plus several more so she could make a Video to share with all staff and students. The list of the people I contacted include NHS alum 2020 College graduates: 4 from NKU, 1 from University of Louisville, 1 from University of Kentucky, 1 from University of the Cumberland, 1 from Wooster College, and 1 from Western Kentucky University.
- Coordinator assisted May Walsh and several teachers collecting Technology, classroom books and Library Books on May 13th and 14th
- Spoke with Roger Johnson about Retention Program and Reality About College Programs for Juniors and Senior students
- Participated in Newport Alumni Program Meeting via phone
- Coordinator continues to upload 2019-20 contacts in Infinite Campus
- Coordinator completed Evaluation – conducted by Mr. Mike Hunter
- Coordinator spoke with Joseph Cody Reinhard about plans to help seniors transiting to adulthood
- Held Upward Bound meeting via Cell phone with Eric Brose to discuss transitioning plans for 2020-21 school year, recruitment, and retention.
- Spoke with 3 NHS 9th graders about eligibility in joining the Upward Bound TRIO Program via Cell phone
- Every Wednesday Coordinator sends list of families needing food to 7 Hills Church and Mrs. Staci Paff. Mrs. Paff picks up food from 7 Hills Church...Mrs. Paff and Coordinator delivers food to family homes on Friday's for those who have transportation issues. Coordinator provided 7 Hills Church contact information to all students, so that families who have vehicles so they may have access to pick up weekly Go Packs as well.

- **May is Mental Health Awareness Month - Coordinator shared with students, staff, and friends on Facebook Mental Health Hotline phone numbers.**
- ✓ **Additional Activities hosted or which the center coordinator was directly involved:**
 - **Safety Net Alliance Meeting via Zoom – every Wednesday at noon**
 - **Purpose of weekly meetings is to ensure all families and homeless encampment residents have access to the following:**
 - **Food, Utilities, Financial Assistance, Financial Empowerment, Shelter Security, Legal Advice, Mental Health Counseling, access to Health Care Providers and Medical Supplies, Household and Personal Items, Medicine, Cell Phone, and Internet Access.**
 - **Safety Net Alliance is collaboration for community partners to ensure families have what they need but to eliminate duplication of services. Our next mission or goal is to setup hand washing stations throughout Newport**
- ✓ **Upcoming events of notes for May - July 2020**
 - **Coordinator will continue to work schedule days at home and in the YSC Office cleaning, making home visits, complying for FRYSC rules, working on budge, CAGE Report, Standards and Quality Report, plus uploading data and contacts in Infinite Campus**
 - **Coordinator will work to secure summer employment for students ages 14 and older**
 - **Coordinator will work with the following groups/agencies with summer programs: 21st Century, Brighton Center, City of Newport, Newport Youth Sports, Boys and Girls Club, Newport Mentoring Program, Salvation Army, Keturah Church of God, New Hope Christian Church, Newport Alumni Mentoring Program, Campbell County Extension Services Office 4-H, Upward Bound NKU location and Young Life Group.**
 - **Coordinator will continue to contact families to see if they have basic and essential needs met for survival.**
 - **Stay safe and healthy**
- ✓ **Heather Anderson, NHS Program Coordinator - Heather reports:**
 - **To date, over 172 different individuals have participated in a CLC activity this school year, with a daily average of 15 students.**
 - **Due to the co-vid pandemic, KDE has restricted summer programs to running programs in a largely virtual manner. The NHS 21st Century Program has contracted with Chad Turner of Baker Hunt who created a book of art projects for our students. 21st CCLC were purchase the simple supplies and distribute art kits to students who regularly participate in Art Club.**
 - **NHS will also distribute books to interested students (which were donated) and ask that they maintain a reading log over the summer.**
 - **1st CCLC is partnering with ESS programs to support summer school/credit recovery. These plans are still being developed.**
 - **Brighton Center applied for a grant on behalf of NHS proposing a 3D printing program with the Greater Cincinnati STEM Collaboration. The foundation decided that due to the current situation, they would distribute STEM kits to applicants to share with their families. Details**

are also still being worked out; however, these kits will make their way to our families.

- Brighton Center is also continuing their work with Teen Coalition. They will be engaging in virtual activities and some potential in person activities are being planned with social distancing and safety precautions being put in place.
 - The Newport High School 21st Century Community Learning Center applied for and received a Learning Links grant. The request was to offer an Adulting 101 program over the summer. Other options or later dates are being considered for these funds.
 - Staff are continuing to contact 21st Century participants via email and Google Voice to check in and see if there is any support the 21st Century Program can offer them during this time.
- ✓ 21st Century K-8 staff: Kimberly Mullins-Ward- Program Coordinator, Hannah Martin – NPS Site Coordinator and Sara Collini – NIS Site Coordinator. Kim reports:
- Newport Primary –243 students have participated this year in 21st Century Programming between August- March. 64 students have participated 30 days or more, exceeding our goal for the 2019-2020 school year.
 - Newport Intermediate- 308 students have participated in 21st Century activities between August – March. 83 students participated 30 days or more, exceeding our goal for the year.
 - Newport Middle (7th and 8th) – 77 students have participated this year. 9 students, 7th/8th grade, have participated 30 days or more.
 - 21st Century Technical Assistance visit by KDE that was originally scheduled on March 12th, was rescheduled for April 21st. The visit took place virtually amongst the site coordinators, program coordinator and program director. The purpose of the call was to review policy and procedures for the 21st Century program and provide support if needed. KDE reported that the 21st Century Program followed all program operations/procedures and had only one small recommendation.
 - KDE is requiring that all summer programming be virtual this summer. We are currently working with principals at both NPS and NIS to organize and provide academics to K-6 students during beginning June 1- July 16th. Both reading and math instruction are requirements of the summer program. Teachers will work with students virtually in small groups throughout this time. Virtual enrichment activities will be offered to students through Skool Aid. Students will have several categories to choose from daily – STEM, Wellness, Visual Arts, Performing Arts, etc. Students/parents that agree to participate in the summer program will receive an iPad and summer reading materials.
 - Summer Enrichment Programs offered to middle and high school students will also be virtual this year. 21st Century program

- coordinators are currently working with the Brighton Center to plan/organize virtual programs to students. More details to come.
- The 21st Century program was notified by KDE that the availability of grant funds remaining from the 2019-2020 school year will be extended until September 30th, 2021.
 - 21st Century staff continue to work from home completing tasks aligned to the 21st Century program. Staff is delivering educational and social- emotional information to families virtually and electronically to participants. Staff is also working on 24 hours of professional development required by the grant. 21st Century is working closely with school service providers to make sure that students and their families are being supported during this difficult time.
 - View our Facebook page for more information: Newport Independent Schools 21st Century @ NIS21st
- ✓ Newport Independent School District Health Services Ms. Pam Pedigo, RN, BSN, Coordinating Nurse and Ms. Rebecca Bova, RN, BSN, District School Nurses report as follows:
- Newport Primary School Nursing Office
 - Prepared packets for incoming kindergarten students.
 - Culled student files for health missing health data.
 - Arranged pick up of student medications by parents.
 - Newport Intermediate School Based Health Center
 - Culled student files for missing health data.
 - Arranged pick up of student medications by parents.
 - Meeting with VFC (vaccines for children) coordinator concerning disposition of vaccines on hand.
 - Newport High School Nursing Office
 - Arranged pick up of student medications by parents.
 - Culled student files for missing health data.
 - Ms. Elizabeth Tanner, NP via Christ Hospital at School Based Health Center
 - Remains on furlough until beginning of next school year.
 - The nursing team contributed to planning for end of year activities with specific attention to Covid-19 precautions for staff and students.
 - Nursing continues to perform cafeteria personnel temperature monitoring as a Covid-19 precaution.
 - Nursing continues to monitor state, local, and national developments concerning Covid-19. We remain active in developing precautionary measures in the Newport Independent School District in an ongoing manner.
- ✓ Mike Wills, DPP & Director of Student Services
- We are finishing ninth month of attendance, but unlike any other time you do not have my monthly attendance report because I can no longer tell you are attendance rate, but having said that Mr.

Middleton and Mr. Watts directed me to report to KDE that we would elect to take the 2018-2019 SAAR rate. The rationale is quite simple, while our attendance rate was lower last year, we would get that rate for all NTI days for a 2019 02029 SAAR anyway, but would lose all transportation adjustments. Accordingly, we and currently 140 other Kentucky Districts are choosing to use last year's SAAR Data

- **You approved the Amended Calendar for 2019 -2020 at the working meeting and I have submitted the same for KDE Approval.**
- **Tonight, you have the three calendar options that you must approve. We can only submit one calendar to KDE for approval at present, but by law, all options must have your approval. Since you approved the original calendar for 2020-2021, we did not have to include a committee for the additional calendars as all important date mirror the original and KDE has informed us that under the circumstances we do not have to re-convene our committees.**
- **In addition, you have the Code of Conduct and Student Information Book for your approval. It has the original approved calendar on it, but we will change to the one you elect prior to printing. I wish to thank my fellow Code of Conduct Committee members for their able assistance. They are as follows:**
 - **Shannon Meyer**
 - **Tim Grayson**
 - **Rachel Ball**
 - **Heather Orman**
 - **Dennis Maines**
 - **Nichole Hayden**
 - **Tim Viox**
 - **Kristi Long**
 - **Amanda Barbour**
 - **Derek Webster**
 - **Katie Lucas**
 - **William Hambrick**
 - **Pam Pedigo**
 - **Rebecca Bova**