Contract for Services

Between

**Visually Impaired Preschool Services**

### This agreement for procurement of professional services is made and entered into by and between, , herein after referred to as “the Center (or Board/System),” and Visually Impaired Preschool Services Inc. (VIPS), 1906 Goldsmith Lane Louisville KY 40218, hereinafter referred to as “The Service Provider,” and is subject to the following terms and conditions:

1. **The Service Provider will:**
2. Provide the following services for children enrolled in a preschool program, and who are blind or visually impaired on an as needed basis with mutual approval of both parties for the time span of August 2019 – June 2020.
3. Consultation and support services.
4. Intervention planning and adaptations.
5. Program evaluation.
6. IEP preparation.
7. Attendance at IEP meetings.
8. Orientation and Mobility Assessments.
9. Preschool placement at Kids Town Preschool at VIPS, Monday-Friday, 9:00 a.m. – 1:00 p.m.
10. Maintain the following records:
11. Proof of professional liability insurance.
12. Staff notes related to child’s progress.
13. Statement of charges submitted by the 15th of the following month of the visit.
14. **The Center/Board/System will:**
15. Be responsible for payment of fees for visually impaired services rendered by VIPS Service Provider to the Center/Board/System clients.
16. **One Hundred Thirty Dollars** an hour **($130.00**) spent rendering services for items 1 through 4 stated above.
17. **Two Hundred Seventy Dollars**/assessment **($270.00**) for item 5.
18. Missed appointments or child’s absences are chargeable if, the Service Provider contacted the Center earlier in that day to ascertain the child’s attendance, and subsequently found the child to be absent upon arriving to provide services under this agreement.
19. In the event that a field trip would fall on the day of scheduled intervention, the session will be rescheduled during the same week when possible. Sessions that are not rescheduled are not chargeable.

3. An additional **One Hundred Twenty-five Dollars** **($125.00)** round trip will be charged per visit for travel incurred by VIPS staff.

4. **Six Thousand Forty-five Dollars ($6045.00)** annual tuition **($675.00 per month)** to attend Kids Town Preschool at VIPS.

1. Provide access to all available data necessary to the provision of these services.
2. Provide direction in the implementation of these services to be consistent with the Center’s procedures.
3. Amount due will be invoiced monthly and payment is due upon receipt.
4. The term of this agreement shall begin September 2019 and shall expire June 2020.
5. Either party may terminate this agreement upon (30) days written notice to the other party.

\_\_\_\_\_\_\_Diane M. Nelson\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Diane M. Nelson, Executive Director

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## Superintendent, Schools

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## Date