

School Risk Assessment

Demographics

1. School Name:
2. School Address:
3. School District:
4. Date of Assessment:
5. DASCRC Number:
6. Principal:
7. SSC Contact:
8. Number of Faculty:
9. Number of Staff:
10. Number of Students:
11. Grade Level:
12. Person completing report:
13. Email report to:
14. Do you currently have an approved exemption through the Office of the State School Security Marshal, regarding locking of interior doors during instructional time? *KRS 158.162*
☐ Yes ☐ No
15. If yes, list the approved exemption:

Section 1. Access Control Requirement, New Building/Expansion Approval *KRS 158.162(7)*

The school shall adhere to practices to control access to each school building. *KRS 158.162(3)(d)*

1. All visitors are required to report to the main office upon entry.

() Yes () No

Comments/explanation:

2. Upon reporting, all visitors must provide valid identification.

() Yes () No

Comments/explanation:

3. All visitors are required to state the purpose of their visit.

() Yes () No

Comments/explanation:

4. A visible "visitor's badge" is required to be displayed at all times.

() Yes () No

Comments/explanation:

5. The main entrance of the school is equipped with electronically locking doors.

() Yes () No

Comments/explanation:

6. The main entrance of the school is equipped with a camera(s).

() Yes () No

Comments/explanation:

7. The main entrance of the school is equipped with an intercom system(s).

() Yes () No

Comments/explanation:

8. The school controls access to all exterior doors during the school day.

() Yes () No

Comments/explanation:

9. Classroom doors are equipped with hardware that allow the door to be locked from the outside but opened from the inside.

() Yes () No

Comments/explanation:

10. Classroom doors remain closed and locked during instructional time.

() Yes () No

Comments/explanation:

11. Classroom doors with windows are equipped with material to quickly cover the window during a building lockdown.

() Yes () No

Comments/explanation:

Section 2. Necessary Safety and Security Processes (Not Related to New Building/Expansion Approval)

1. A School Safety and Threat Assessment Team is in place. *KRS 158.4412*

() Yes () No

Comments/explanation:

2. List the name and title of each person on the School Safety and Threat Assessment Team:

Name 1:

Title 1:

Name 2:

Title 2:

Name 3:

Title 3:

Name 4:

Title 4:

Name 5:

Title 5:

3. An emergency plan is in place for the school to follow. *KRS 158.162*

() Yes () No () Partial

Comments/explanation:

4. Number of public safety agencies that have a copy of the emergency plan along with a diagram of the school facilities: *KRS 158.162*

5. List the public safety agencies that have a copy of the emergency plan with a diagram of the school facilities: *KRS 158.162*

Agency 1:

Agency 2:

Agency 3:

Agency 4:

Agency 5:

Agency 6:

Agency 7:

Agency 8:

Agency 9:

Agency 10:

6. The emergency plan was reviewed by the school council, the principal and first responders during the current school year. *KRS 158.162*

☐ Yes ☐ No

Comments/explanation:

7. All rooms have an established primary and secondary evacuation route. *KRS 158.162*

☐ Yes ☐ No

Comments/explanation:

8. These routes are prominently posted in each room by evacuation doorways. *KRS 158.162*

☐ Yes ☐ No

Comments/explanation:

9. The best available severe weather safe zones have been identified. *KRS 158.162*

☐ Yes ☐ No

Comments/explanation:

10. These weather safe zone locations are prominently posted in each room. *KRS 158.162*

☐ Yes ☐ No

Comments/explanation:

11. Policies and procedures are in place for an all hazards approach, including emergency response drills for hostage, active shooter and building lockdown situations.

KRS 158.162

☐ Yes ☐ No

Comments/explanation:

12. These policies and procedures were formulated with appropriate public safety agencies input, to include but not limited to fire, police, and emergency medical services.

☐ Yes ☐ No

Comments/explanation:

13. School has ensured that public safety agencies have toured the school to review policies and procedures and provide recommendations related to safety and security this school year. *KRS 158.162; KRS 158.4412(2)(g)*

☐ Yes ☐ No

Comments/explanation:

14. In reference to the above question, list the public safety agencies that toured the school during the current school year. *KRS 158.162; KRS 158.4412(2)(g)*

Agency 1:

Agency 2:

Agency 3:

15. The principal has received training on procedures for completion of the school security risk assessment. *KRS 158.4412*

☐ Yes ☐ No

Comments/explanation:

16. The principal has provided written notice within 10 days of the first instructional day of the school year, to all students, parents, and guardians, the provisions of KRS 508.078 and potential penalties under KRS 532.060 and 534.030. *KRS 158.1559*

☐ Yes ☐ No

Comments/explanation:

17. The school adopted a trauma-informed approach to education. *KRS 158.4416*

☐ Yes ☐ No

Comments/explanation:

18. A certified school counselor is currently employed. *KRS 158.4416*

☐ Yes ☐ No

Comments/explanation:

19. The school meets the goal of one school counselor/school based mental health provider, who is employed by the school, per 250 students. *KRS 158.4416*

☐ Yes ☐ No

Comments/explanation:

20. The school currently has a trauma-informed team. *KRS 158.4416*

☐ Yes ☐ No

Comments/explanation:

21. List the trauma-informed team members:

Name 1:

Name 2:

Name 3:

Name 4:

Name 5:

22. The counselor documents time spent with students.

☐ Yes ☐ No

Comments/explanation:

23. Prior to the first instructional day of the school year, the principal's designee discussed and documented the emergency plan with all school personnel.

☐ Yes ☐ No

Comments/explanation:

24. Identify the professional development coordinator for the school. *KRS 156.095(2)*

Name:

Title:

Questions 25-27 are only applicable for grades 6-12.

25. All students received suicide prevention awareness information via: *KRS 156.095(6)(b)*

(Check all that apply)

- ☐ in person
- ☐ live streaming
- ☐ video recording
- ☐ not provided
- ☐ N/A

26. All employees, that have job duties requiring direct contact with students, have attended a minimum one-hour high quality suicide prevention training. *KRS 156.095(6)(c)(1)*

() Yes () No () N/A

Comments/explanation:

27. Staff members hired after the initial suicide prevention training are provided prevention materials. *KRS 156.095(6)(c)(2)*

() Yes () No () N/A

Comments/explanation:

Remaining questions for this section applies to all schools.

28. All school employees, with job duties requiring direct contact with students, attended a minimum one-hour training on how to respond to an active shooter situation developed by the Department of Criminal Justice Training. *KRS 158.162(7)*

☐ Yes ☐ No

Comments/explanation:

29. The district provides training to substitute teachers on suicide prevention, active shooter, and emergency plan familiarization. *KRS 158.162*

☐ Yes ☐ No

Comments/explanation:

30. The 24-hour statewide child abuse hotline number 1-877-597-2331 is prominently displayed in the school. *KRS 156.095(7)(g)*

☐ Yes ☐ No

Comments/explanation:

31. The National Human Trafficking Reporting Hotline number 1-888-373-7888 is prominently displayed in the school. *KRS 156.095(7)(g)*

☐ Yes ☐ No

Comments/explanation:

32. The school currently has an assigned school resource officer(s) pursuant to state law.

KRS 158.4414

() Yes () No

Comments/explanation:

33. The school resource officer(s) have successfully completed, or are in the process of completing, required phases of KLEC approved SRO certification training provided by the Department of Criminal Justice Training. *KRS 158.4414*

() Yes () No

Comments/explanation:

34. The school resource officer(s) completed, or is scheduled to complete, the annual 40 hour approved SRO in-service training provided by the Department of Criminal Justice Training. *KRS 158.4414*

() Yes () No

Comments/explanation:

35. SRO(s) assigned to the school is employed by the district.

() Yes () No

Comments/explanation:

36. List SRO's with a SLEO commission employed by the district.

SRO 1:

SRO 2:

SRO 3:

37. School Board policy defines the roles and expectations of SRO(s) employed by the district. *KRS 158.4414*

() Yes () No

Comments/explanation:

38. SRO(s) assigned to the school is employed by a local law enforcement agency.

() Yes () No

Comments/explanation:

39. List SRO(s) employed by a local law enforcement agency.

SRO 1:

Agency 1:

SRO 2:

Agency 2:

SRO 3:

Agency 3:

40. There is a memorandum of understanding with each SRO's law enforcement agency.

KRS 158.4414

() Yes () No

Comments/explanation:

Assessment Summary

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Recommendations: