

School Risk Assessment

Demographics

1. School Name:
2. School Address:
3. School District:
4. Date of Assessment:
5. DASCRC Number:
6. Principal:
7. SSC Contact:
8. Number of Faculty:
9. Number of Staff:
10. Number of Students:
11. Grade Level:
12. Person completing report:
13. Email report to:
14. Do you currently have an approved exemption through the Office of the State School Security Marshal, regarding locking of interior doors during instructional time? *KRS 158.162*
 Yes No
15. If yes, list the approved exemption:

Section 1. Access Control Requirement, New Building/Expansion Approval *KRS 158.162(7)*

The school shall adhere to practices to control access to each school building. *KRS 158.162(3)(d)*

1. All visitors are required to report to the main office upon entry.

Yes No

Comments/explanation:

2. Upon reporting, all visitors must provide valid identification.

Yes No

Comments/explanation:

3. All visitors are required to state the purpose of their visit.

Yes No

Comments/explanation:

4. A visible "visitor's badge" is required to be displayed at all times.

Yes No

Comments/explanation:

5. The main entrance of the school is equipped with electronically locking doors.

Yes No

Comments/explanation:

6. The main entrance of the school is equipped with a camera(s).

Yes No

Comments/explanation:

7. The main entrance of the school is equipped with an intercom system(s).

Yes No

Comments/explanation:

8. The school controls access to all exterior doors during the school day.

Yes No

Comments/explanation:

9. Classroom doors are equipped with hardware that allow the door to be locked from the outside but opened from the inside.

Yes No

Comments/explanation:

10. Classroom doors remain closed and locked during instructional time.

Yes No

Comments/explanation:

11. Classroom doors with windows are equipped with material to quickly cover the window during a building lockdown.

Yes No

Comments/explanation:

Section 2. Necessary Safety and Security Processes (Not Related to New Building/Expansion Approval)

1. A School Safety and Threat Assessment Team is in place. *KRS 158.4412*

Yes No

Comments/explanation:

2. List the name and title of each person on the School Safety and Threat Assessment

Team:

Name 1:

Title 1:

Name 2:

Title 2:

Name 3:

Title 3:

Name 4:

Title 4:

Name 5:

Title 5:

3. An emergency plan is in place for the school to follow. *KRS 158.162*

Yes No Partial

Comments/explanation:

4. Number of public safety agencies that have a copy of the emergency plan along with a diagram of the school facilities: *KRS 158.162*

5. List the public safety agencies that have a copy of the emergency plan with a diagram of the school facilities: *KRS 158.162*

Agency 1:

Agency 2:

Agency 3:

Agency 4:

Agency 5:

Agency 6:

Agency 7:

Agency 8:

Agency 9:

Agency 10:

6. The emergency plan was reviewed by the school council, the principal and first responders during the current school year. *KRS 158.162*

Yes No

Comments/explanation:

7. All rooms have an established primary and secondary evacuation route. *KRS 158.162*

Yes No

Comments/explanation:

8. These routes are prominently posted in each room by evacuation doorways. *KRS 158.162*

Yes No

Comments/explanation:

9. The best available severe weather safe zones have been identified. *KRS 158.162*

Yes No

Comments/explanation:

10. These weather safe zone locations are prominently posted in each room. *KRS 158.162*

Yes No

Comments/explanation:

11. Policies and procedures are in place for an all hazards approach, including emergency response drills for hostage, active shooter and building lockdown situations.

KRS 158.162

Yes No

Comments/explanation:

12. These policies and procedures were formulated with appropriate public safety agencies input, to include but not limited to fire, police, and emergency medical services.

Yes No

Comments/explanation:

13. School has ensured that public safety agencies have toured the school to review policies and procedures and provide recommendations related to safety and security this school year. *KRS 158.162; KRS 158.4412(2)(g)*

Yes No

Comments/explanation:

14. In reference to the above question, list the public safety agencies that toured the school during the current school year. *KRS 158.162; KRS 158.4412(2)(g)*

Agency 1:

Agency 2:

Agency 3:

15. The principal has received training on procedures for completion of the school security risk assessment. *KRS 158.4412*

Yes No

Comments/explanation:

16. The principal has provided written notice within 10 days of the first instructional day of the school year, to all students, parents, and guardians, the provisions of KRS 508.078 and potential penalties under KRS 532.060 and 534.030. *KRS 158.1559*

Yes No

Comments/explanation:

17. The school adopted a trauma-informed approach to education. *KRS 158.4416*

Yes No

Comments/explanation:

18. A certified school counselor is currently employed. *KRS 158.4416*

Yes No

Comments/explanation:

19. The school meets the goal of one school counselor/school based mental health provider, who is employed by the school, per 250 students. *KRS 158.4416*

Yes No

Comments/explanation:

20. The school currently has a trauma-informed team. *KRS 158.4416*

Yes No

Comments/explanation:

21. List the trauma-informed team members:

Name 1:

Name 2:

Name 3:

Name 4:

Name 5:

22. The counselor documents time spent with students.

Yes No

Comments/explanation:

23. Prior to the first instructional day of the school year, the principal's designee discussed and documented the emergency plan with all school personnel.

Yes No

Comments/explanation:

24. Identify the professional development coordinator for the school. *KRS 156.095(2)*

Name:

Title:

Questions 25-27 are only applicable for grades 6-12.

25. All students received suicide prevention awareness information via: *KRS 156.095(6)(b)*

(Check all that apply)

- in person
- live streaming
- video recording
- not provided
- N/A

26. All employees, that have job duties requiring direct contact with students, have attended a minimum one-hour high quality suicide prevention training. *KRS 156.095(6)(c)(1)*

Yes No N/A

Comments/explanation:

27. Staff members hired after the initial suicide prevention training are provided prevention materials. *KRS 156.095(6)(c)(2)*

Yes No N/A

Comments/explanation:

Remaining questions for this section applies to all schools.

28. All school employees, with job duties requiring direct contact with students, attended a minimum one-hour training on how to respond to an active shooter situation developed by the Department of Criminal Justice Training. *KRS 158.162(7)*

Yes No

Comments/explanation:

29. The district provides training to substitute teachers on suicide prevention, active shooter, and emergency plan familiarization. *KRS 158.162*

Yes No

Comments/explanation:

30. The 24-hour statewide child abuse hotline number 1-877-597-2331 is prominently displayed in the school. *KRS 156.095(7)(g)*

Yes No

Comments/explanation:

31. The National Human Trafficking Reporting Hotline number 1-888-373-7888 is prominently displayed in the school. *KRS 156.095(7)(g)*

Yes No

Comments/explanation:

32. The school currently has an assigned school resource officer(s) pursuant to state law.

KRS 158.4414

Yes No

Comments/explanation:

33. The school resource officer(s) have successfully completed, or are in the process of completing, required phases of KLEC approved SRO certification training provided by the Department of Criminal Justice Training. *KRS 158.4414*

Yes No

Comments/explanation:

34. The school resource officer(s) completed, or is scheduled to complete, the annual 40 hour approved SRO in-service training provided by the Department of Criminal Justice Training. *KRS 158.4414*

Yes No

Comments/explanation:

35. SRO(s) assigned to the school is employed by the district.

Yes No

Comments/explanation:

36. List SRO's with a SLEO commission employed by the district.

SRO 1:

SRO 2:

SRO 3:

37. School Board policy defines the roles and expectations of SRO(s) employed by the district. *KRS 158.4414*

Yes No

Comments/explanation:

38. SRO(s) assigned to the school is employed by a local law enforcement agency.

Yes No

Comments/explanation:

39. List SRO(s) employed by a local law enforcement agency.

SRO 1:

Agency 1:

SRO 2:

Agency 2:

SRO 3:

Agency 3:

40. There is a memorandum of understanding with each SRO's law enforcement agency.

KRS 158.4414

Yes No

Comments/explanation:

Section 3. Current Trends

1. SRO(s) wears an identifiable uniform.

() Yes () No

Comments/explanation:

2. Number of firearms found on school property within the past year:

3. Number of other deadly weapons and/or dangerous instruments found on school property within the past year:

4. Number of terroristic threatening incidents in the last year (in reference to KRS 508.078):

5. Number of assaults substantiated by the school last year:

6. List investigating agencies:

Agency 1:

Agency 2:

Agency 3:

7. Number of incidents documented by the SRO(s) within the last year:

8. Number of use of force incidents involving the SRO(s):

9. The school has an office assigned to the SRO(s).

() Yes () No

Comments/explanation:

10. SRO(s) possess a long gun on school property.

Yes No

Comments/explanation:

11. Students were involved in emergency plan development.

Yes No

Comments/explanation:

12. Visitors are required to make notifications prior to their arrival.

Yes No

Comments/explanation:

13. Students are subject to metal detector screening when entering the school.

Yes No

Comments/explanation:

14. Visitors are subject to metal detector screening when entering the school.

Yes No

Comments/explanation:

15. Student backpacks/bags are searched and/or scanned.

Yes No

Comments/explanation:

16. Visitor backpacks/bags are searched and/or scanned.

Yes No

Comments/explanation:

17. During drop off and pick up times, the school has separate locations for privately owned vehicles and school buses.

Yes No

Comments/explanation:

18. Crosswalks are available for student use.

Yes No

Comments/explanation:

19. A cost analysis has been completed for the implementation of additional security controls.

Yes No

Comments/explanation:

20. An anonymous reporting tool is available to students and staff via telephone call, email, and a mobile device application.

Yes No

Comments/explanation:

21. The school has implemented the Handle with Care program.

Yes No

Comments/explanation:

22. The board of education accepts gifts or donations that are restricted for safety, security, and student health purposes.

Yes No

Comments/explanation:

23. The board of education has organized a foundation to receive private financial and/or philanthropic support from the community.

Yes No

Comments/explanation:

24. List additional physical security measures:

Section 4. Assessment Summary

Assessment Summary:

Recommendations: