**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

**May 2020**

Below are personnel actions taken since the last meeting of the Board of Education:

1. **Accepted the resignation and/or retirement of the following employees:**

***Certified:***

District:

* Susan Hignite, substitute, effective end of school year

Elizabethtown High:

* David Grossman, Biology Teacher

TK Stone Middle;

* Helena Freedlund, Science Teacher

***Classified:***

District:

* Charles Boles, Instructional Assistant, Elizabethtown High

Extra Service Duty:

* Lisa Hornback, Beta Co-Sponsor, TK Stone Middle
* Caleb Ernst, Assistant Band Director

**2. Notified the following employees that their 2019-2020 employment contracts would not be renewed for the 2020-2021 school year:**

***Certified:***

Elizabethtown High School:

* James Scott, Spanish Teacher

T.K. Stone Middle School:

* Clark Green, Teacher

Helmwood Heights Elementary School:

* Carol Lyman – Part-time Reading Interventionist/Teacher
* Paige Clark, Part-time Math Interventionist/Teacher

Morningside Elementary School:

* Leslie Smith – Part-time Reading Interventionist/Teacher

Panther Academy:

* Ashley Jury, Preschool Teacher
* Stephanie Hartlage, Preschool Teacher
* Brittany Stanton, Kindergarten Teacher

Classified:

Panther Academy:

* Jaclyn Disselkamp, Preschool Instructional Assistant
* Savannah Froman, Preschool Instructional Assistant
* Kristi Parker, Preschool Instructional Assistant
* Marilou Whelan, Preschool Instructional Assistant

Nutrition Services:

* Sherry Howard, Monitor at Panther Academy

**3. Approved the employment of the following individuals, effective for the 2020-2021**

**school year:**

**Certified:**

TK Stone Middle

* Jonathon Lynn, Teacher, TK Stone Middle

**4. Approved the following individuals for Level I Volunteer status for their respective**

**schools/programs, effective for the 2020- 2021 school year:**

**5. Approved the transfer of the following employees for the 2020-202 school year:**

**6. Approved the reassignment of the following employees for the 2020-2021 school**

**Year:**

**7. Approved increase/decrease in employment for the following employees and corresponding increase/decrease in salary for the 2020-2021 school year:**

**Extra Service Duty:**

* All extras service duties are suspended until COVID-19 restrictions are lifted with the exception of essential extra service duty people as requested by the Principals.
* Darlene Langseth, After School Program Assistant Director

**8. Approved the following leave requests as submitted by the following employees:**

Panther Academy

* Kim Druen, School Secretary, requesting FMLA May 8, 2020 to May 22, 2020

**9. Notified the following employees of a Reduction in Force due to COVID-19 restrictions:**

* Mona Nelson, After School Program Director, Morningside Elementary