2020-2021 SCHOOL YEAR DISTRICT MOA
CONTRACT CALCULATION WORKSHEET

Individual Name: Deidra Hightower

KDE Position Title : Continuous Improvement Coach

Vendor/School District: Hopkins Co

Total Amount of Contract: $89,390

District Salary Information

$49,719	./.	185	=	$268.75
.		Total District Days		District Daily Rate

Purpose of Stipend:

Total District Salary	$49,719
Stipend	
Total District Salary and Stipend	**$49,719**

KDE Contract Salary Information

$268.75	x	1	$268.75	x	235	$63,157
District Daily Rate			KDE Contract Daily Rate		KDE Contract Days	KDE Salary Subtotal

$0	x	1	KDE Salary + District Stipend $63,157
Stipend			
			Final KDE Contract Subtotal $63,157

Fringe Benefit Info

	600	Detailed:	Workers Comp
	60	Detailed:	Unempl Ins
100% Federal Funds	1,316	Detailed:	Medicare: $916; Vision: $86; Life: $26; Dental: $288
CFDA# 84.010	8,032		Misc Insurance: Health $7,920; Life: $12; Admin: $100
MUNIS # 320GN	10,171	Detailed:	KTRS $

Total District Fringe Benefits $20,179

Indirect Cost Calcuation & KDE Contract Total Information

4.14%	X	$83,336	**Indirect Cost Total**	$3,450
Indirect Cost Rate		KDE Contract Subtotal & Total District Fringe Benefits	**CCW Total**	**$86,786**
			3% Adjustment Allowance	2,604
			KDE Contract Total	**$89,390**

Signature of Superintendent: Date:

For KDE use only:
PON2
Accounting E87055/E156
Number of Years on Contract

2020-2021 SCHOOL YEAR DISTRICT MOA
CONTRACT CALCUATION WORKSHEET INSTRUCTIONS

Please populate all fields (execpt the For KDE use only: box)

It is the responsibility of the district to notify our agency of any needed modification to the contract. Please email Nicole Crosthwaite (nicole.crosthwaite@education.ky.gov) a revised Contract Calculation Worksheet to reflect any needed changes to the 2020-2021 contract.

District Salary Information

Total District Salary - including all salary paid to employee except district stipends.
Total District Days - total number of days that the employee is employed by the district (including Extended days).
District Daily Rate - Total District Salary divided by Total District Days.
Stipend - any stipend paid the last year before KDE contracted for the employee services. If your employee received the $2,000 National Board Certification Salary Supplement from your district during the year prior to KDE contracting with you for their services, then enter the amount as a stipend. Do not request reimbursement from the Office of District Support Services at KDE for the years that they are on a MOA.
Purpose of Stipend - what duties were performed for the stipend. Always note if part of the stipend is for the National Board Certification Salary Supplement.
Total District Salary and Stipend - the total amount the employee receives at the district.

KDE Contract Salary Information

District Daily Rate - same as District Daily Rate above.
KDE Contract Daily Rate - same as District Daily Rate for consultants.
KDE Contract Days - The number of days to be worked will be entered by KDE.
KDE Salary Subtotal - KDE Contract Daily Rate multiplied by KDE Contract Days
Total Contract Stipend - same as Stipend in the district
KDE Contract Subtotal - Total KDE Salary Subtotal and Total Contract Stipend. This is the annual salary that is to be paid to the employee for whose services KDE is contracting.

Fringe Benefit Information

Fringes Benefits - All fringe benefits paid by the district for the employee for whose services KDE is contracting.
Workers Comp - Paid at the district policy rate.
Unemployment Insurance - Paid on 10% of the first $6,000 of salary; or recommended amount by KSBIT.
Medicare - Paid at the rate of 1.45%.
Insurance - Any insurance paid by the district for the employee for whose services KDE is contracting.
If the MOA is paid from Federal funds, KDE will pay your district for the total amount of the Medical Insurance for your employee.
If the MOA is paid from General funds, KDE will pay your district for the contribution paid to the KTRS Medical Insurance Fund at the rate of at the rate of 3%.
If the MOA is paid from Federal Funds, KDE will pay your district for the contribution paid to the KTRS Medical Insurance Fund 16.105%. This federal rate include the 3% for KTRS Medical Insurance Fund.
When an employee is funded by Federal funds, the district should also be reimbursed for State Administrative Fees.

Indirect Cost Calculation & KDE Contract Total Information

Indirect Cost Rate - the current District Restricted Indirect Cost Rate.
KDE Contract Subtotal & Total District Fringe Benefits - total of above amounts.
Indirect Cost Total- Indirect Cost Rate multiplied by the KDE Contract Subtotal.
CCW Total- Total of the KDE Contract Subtotal, Total District Fringe Benefits, and Indirect Cost Total.
3% adjustment allowance- When the CCW is revised, if the increase is more than the KDE Contract Total the contract will be modified. If not, the district will be paid the amount of the revised CCW Total.
KDE Contract Total - Total of the CCW Total, and 3% adjustment allowance .