

**Bluegrass Middle School  
SBDM Meeting Minutes  
April 15, 2020 at 3:30 pm  
Video Conference via Zoom**

**SBDM Members:**

Tracy Arflin, Teacher (present)  
Margie Findley, Teacher (present)  
Amanda Rowlett, Teacher (present)  
Robby Richardson, Parent (present)  
Melissa Swift, Parent (present)  
Michael Elmore, Principal (present)

- 1) Opening Business
  - a) Welcomed Visitors - Ms. Jury
  - b) Approved Agenda (Motion: Ms. Rowlett, 2nd: Ms. Richardson, Consensus)
  - c) Approved Tabling March 4, 2020 Minutes (Motion: Mr. Arflin, 2nd: Ms. Rowlett, Consensus)
  - d) Approve March 28, 2020 Minutes (No Minutes / No Meeting due to COVID19)
  - e) Good News Reports
    - a) Morning at Bluegrass

*(1) Mr. Jerren Morning, YSC Director, was featured in the News Enterprise for his commitment to our students and our community.*
    - b) Public Comment - None
- 2) Removed from table Position Allocation Decision (Motion: Ms. Swift, 2nd: Mr. Arflin, Consensus)

*a) It was the consensus of the council that we continue to support academic blocking and accept the positions given by the board.*
- 3) New Business
  - a) Review Committee Reports:
    - a) Public Relations Committee (No meeting happened due to COVID19)
    - b) Discipline Committee (No meeting happened due to COVID19)
    - c) School Culture Committee (No meeting happened due to COVID19)
  - b) Approved 2020-2021 Professional Development Plan (Motion: Ms. Rowlett, 2nd: Ms. Swift, Consensus)
  - c) Approved SBDM Attendance Policies (Motion: Mr. Arflin, 2nd: Ms. Rowlett, Consensus)
    - a) Policy 1: Signing In and Out Policy
    - b) Policy 2: Withdrawal from School Policy
    - c) Policy 3: Tardy Policy (removed - duplicate)
  - d) Approved SBDM Discipline Policies (Motion: Mr. Arflin 2nd: Ms. Richardson, Consensus)
    - a) Policy 1: Authority of Faculty and Staff Members Policy
    - b) Policy 2: Cafeteria Policy
    - c) Policy 3: Cell Phone Policy

*(1) 1st and 2nd offense will be changed from principal and assistant principal to front office.*  
*(2) The cell phone is confiscated until the principal can meet with the parent. During the parent meeting the principal will explain the phone must be turned into the office each day for a 9 week duration. If a student does not turn his/her phone into the office, then they will receive a ½ day zone for each infraction.*
    - d) Policy 4: Detention Hall Policy

*(1) Changed time from 4:00 to 5:00 and on designated days.*  
*(2) Change #3, students must be on time.*  
*(3) Added to sleeping - if a student sleeps in detention then the time served does not count.*

- e) Policy 5: Dress Code Policy
  - (1) Tabled until special meeting in May*
- f) Policy 6: Fighting During School Hours or During School Sponsored Activities Policy
  - (1) Change Brown Street to College View*
  - (2) Added that an SRO could charge the student and if a staff member gets hurt a felony charge*
  - (3) Removed "strike" wording from policy*
- g) Policy 7: Hall Pass Policy
- h) Policy 8: Anti-Bullying and Harassment Policy
  - (1) Changed wording to reflect the use of a bullying / harassment form*
  - (2) Added that the bullying / harassment form will be placed in the reporter and reportee*
  - (3) Added the SRO could also charge a student for bullying / harassment*
- i) Policy 9: The Zone Policies and Procedures Policy
  - (1) Changed refusal to work discipline from additional zone time to detention.*
  - (2) Added: If a student is absent on the day they are assigned zone then they will be given an alternate day.*
- j) Policy 10: Media Center Regulations Policy
  - (1) Added: If students have the ability to check out Chromebooks, then the parent / student must know the Chromebook and related peripherals are on loan and remain the property of the school. Chromebooks are to be returned the first day school is back in session or the last day of the current school year, whichever comes first. Failure to turn in the Chromebook and related peripherals will result in the student being charged the full \$250.00 replacement cost.*
- k) Policy 11: Off Limit Areas of School Grounds Policy
  - (1) Removed permission behind the counter and added behind the teacher's desk*
- l) Policy 12: Use of Proxies and Utilities to Bypass Network Security Policy
- m) Policy 13: No Open Container Policy
  - (1) Added: Students who are involved in after school activities which require them to be hydrated, they may come to the office each day and get a school issued water bottle then drop that same water bottle off at the end of the day.*
- n) Policy 14: Note Forging Policy
- o) Policy 15: Public Display of Affection Policy
  - (1) Changed 1st offense from lunch detention to 30 minutes after school detention*
  - (2) Changed 2nd offense from 30 minutes detention to 60 minutes detention*
- p) Policy 16: School Assemblies Policy
  - (1) Added: If the school assembly is a private event (public is not invited to attend), then students are not to have cell phones out - no picture taking and no videoing.*
  - (2) Added: Students who violate this policy will be disciplined at the discretion of the administration which follows the guidelines of Cell Phone Policy 3 and general guidelines of defiance.*
- q) Policy 17: Search and Seizure Policy
  - (1) Added: Based on what is found in the locker, students could face no discipline all the way to expulsion. Also, students should know that if the item(s) found are illegal or illegal activity then the School Resource Officer will be informed and charges could be filed against that student or students.*
- r) Policy 18: Student Valuables Policy
- s) Policy 19: Suspension of a Student Policy
- t) Policy 20: Tobacco Use Policy
  - (1) Added: No use of tobacco of any kind on school grounds. This includes vaping and any similar additive product*
- u) Policy 21: Use of Profanity Policy
  - (1) Changed the 1st time offense from lunch detention/warning to two periods of zone.*

*(2) Note: If the profanity is used to harass or bully others, use of the N word, or use of the F word, then a more severe disciplinary action could be taken.*

v) Policy 22: Personally Owned Devices Policy

*(1) Policy was deleted*

w) Policy 23: Tardy Policy

x) Policy 24: Academic Detention Policy

*(1) Policy was combined with Detention Hall Policy*

y) Policy 25: After School Detention Policy

*(1) Policy was deleted - duplicate*

z) Policy 26: Cheating Policy

aa) Policy 27: Discipline and Classroom Management Policy

*(1) Policy was deleted - covered by other policies*

bb) Policy 29: Gum Policy

*(1) Added: This policy applies to the situation where the student complies and spits out their gum; however, in the event a student refuses to spit the gum out, puts another piece of gum immediately back in to chew, or pretends to spit out the gum then this would result in a major referral as defiance.*

cc) Policy 30: Student Suspension Policy

*(1) Policy was duplicated and was deleted*

dd) Policy 31: Zero Tolerance for Alcohol and Drugs

*(1) Added: Students and parents must understand that the School Resource Officer (SRO) operates in conjunction with Hardin County Schools. Our SRO may file charges based on illegal activity & intoxication.*

ee) Policy 32: Textbook Policy

e) Approved SBDM After School Activities Policies (Motion: Ms. Rowlett, 2nd: Ms. Findley, Consensus)

a) Policy 1: Extracurricular Activities and/or Events Policy

*(1) Approved with revisions by Ms. Jury to present at the May SBDM Meeting*

b) Policy 2: After School Activities During State Testing Policy

*(1) Policy was revised to include MAP testing too*

c) Policy 3: Athletics Policy

*(1) Approved with revisions by Ms. Jury to present at the May SBDM Meeting*

d) Policy 4: Dances Policy

f) Reviewed Accident Reports (none)

4) Adjourned (Motion: Mr. Arflin, 2nd: Ms. Swift, Consensus)