

**Bluegrass Middle School**  
**SBDM Special Meeting Minutes**  
**March 4, 2020 at 3:15 pm**  
**Media Center**

**SBDM Members:**

Tracy Arflin, Teacher (present)  
Margie Findley, Teacher (present)  
Amanda Rowlett, Teacher (present)  
Robby Richardson, Parent (present)  
Melissa Swift, Parent  
Michael Elmore, Principal (present)

- 1) Opening Business
  - a) Welcomed Visitors - Ms. Jury
  - b) Approved Agenda (Motion: Ms. Findley, 2nd: Mr. Arflin, Consensus)
  - c) Approved January 22, 2020 Minutes (Motion: Mr. Arflin, 2nd: Ms. Rowlett, Consensus)
  - d) No February Meeting Minutes to Approve
  - e) Good News Reports
    - a) Public Comment
- 2) Budget Discussion for SBDM Consideration
  - a) Each year the SBDM council receives Title 1 funding. Normally we receive around \$104,000; however, this year the board said to expect and brace for a 10% cut. We would not know for sure funds would be cut until after school begins. The question posed to the council was should we set aside 10% from PPA and decline all teacher requests for next year or react to the funding shortage when and if it happens. The council agreed (no vote needed) to react if the funding is cut.
- 3) New Business
  - a) Review Committee Reports:
    - a) Public Relations Committee
      - (1) Public Relations will be meeting soon and no report at this time.
    - b) Discipline Committee
      - (1) Ms. Jury shared the number of referrals compared to years past. She explained the number of referrals is slightly higher than last year.
    - c) School Culture Committee
      - (1) School Culture will be meeting soon and no report at this time.
  - b) Tabled the Approval of Position Allocations from the board (Motion: Ms. Richardson, 2nd: Mr. Arflin, Consensus)
  - c) Due to time, Approval of SBDM Policy Manual Review #3 - Discipline has been moved to the next meeting.
  - d) Reviewed Studer Parent Survey (n=81)
    - a) Went through the survey and several suggestions came out of a great discussion:
      - (1) Include parents more by surveying them about what would bring them to the school
      - (2) The principal should write a monthly newsletter to parents as to happenings in the school, upcoming events, and celebrations.
      - (3) When students meet their MAP goal the school sends them a post card of congratulations!
      - (4) The Watchdog program is outstanding, but to make it better train each Watchdog as to their role and responsibility supervising the hallway and cafeteria.
      - (5) This year we realized more and more that our students need physical activity right after lunch to burn off some energy because when they come straight to the classroom it is hard for them to focus.

- e) Approved SBDM PPA budget for 2020-2021 (Motion: Ms. Rowlett, 2nd: Ms. Findley, Consensus)
  - f) Approved Title 1 budget for 2020-2021 (Motion: Ms. Rowlett, 2nd: Mr. Arflin, Consensus)
  - g) Reviewed Accident Reports
- 4) Adjourned (Motion: Mr. Arflin, 2nd: Ms. Rowlett, Consensus)