



FLOYD COUNTY BOARD OF EDUCATION  
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Sherry Robinson- Chair - District 5  
William Newsome, Jr., Vice-Chair -  
District 3  
Linda C. Gearheart, Member -  
District 1  
Dr. Chandra Varia, Member- District  
2  
Rhonda Meade, Member - District 4

**Date:** May 5, 2020

**Consent Agenda Item (Action Item):** Consider/ approve the waiving of 2 day limit of emergency days and filing of affidavit on Policies 3.1236 and 3.2236 until June 30, 2020

**Applicable State or Regulations:** BOE Policy 0.11 Powers and Duties of the Local Board of Education, Policies 3.1236 and 3.2236

**Budget/Financial Issues:** None

**Background and Rationale:** SB 177 allows local Boards of Education to permit the use of emergency days for any employee if determined necessary in relation to the COVID-19 public health emergency. It also has the provision that the requirement of the affidavit may be waived.

**Recommended Action:** Approve waiver as presented effective until June 30, 2020 .

**Contact Person(s):** Angela Duncan

N/A  
Principal

Angela Duncan  
Director

Danny Adkins  
Superintendent

**-CERTIFIED PERSONNEL-****Emergency Leave****NUMBER OF DAYS**

Regular full-time certified employees shall be entitled to two (2) days of emergency leave with pay each school year.

Persons employed for less than a full year contract shall receive a prorata part of the authorized emergency leave days calculated to the nearest half day.

Emergency leave shall be granted for the following reasons:

**DISASTERS/SEVERE WEATHER**

Personal disasters of the magnitude of tornadoes, floods, and /or other inclement weather situations that could cause transportation problems from home to work station or work station to home.

**OTHER**

Other emergency reasons as approved by the Superintendent or designee where there exists a pressing necessity that requires immediate attention.

**REQUEST FOR LEAVE**

Emergency leave must be requested through the Superintendent or designee who will determine if the leave requested meets the Board's criteria.

**AFFIDAVIT**

Persons taking emergency leave must complete an emergency leave card upon their return to work stating the specific reasons for their absence.

**ACCUMULATION**

On June 30 of each year, emergency leave days not taken during the current school year shall be transferred and credited to the employee's accumulated sick leave account.

**ENTITLEMENT TO USE**

The entitlement to emergency leave shall not be earned by an employee until after completion of the first day of work during the current year, except when the employee was on duty or on paid leave on the last day of the previous work year and provided the employee returns to work immediately following the use of such leave.

**REFERENCES:**

[KRS 161.152, KRS 161.155](#)  
[OAG 76-427, OAG 72-348](#)

**RELATED POLICIES:**

03.1232, 03.1237

Adopted/Amended: 03/24/2014

Order #: 18107

**- CLASSIFIED PERSONNEL -****Emergency Leave****NUMBER OF DAYS**

Regular full-time classified employees shall be entitled to two (2) days or the equivalent number of hours of emergency leave with pay each school year.

Persons employed for less than a full year contract shall receive a prorata part of the authorized emergency leave days calculated to the nearest half day.

Emergency leave shall be granted for the following reasons:

**DISASTERS/SEVERE WEATHER**

Personal disasters of the magnitude of tornadoes, floods, and /or other inclement weather situations that could cause transportation problems from home to work station or work station to home.

**OTHER**

Other emergency reasons as approved by the Superintendent or designee where there exists a pressing necessity that requires immediate attention.

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**REFERENCES:**

[KRS 161.152](#); [KRS 161.155\(3\)](#); [OAG 76-427](#); [OAG 72-348](#)

**RELATED POLICIES:**

03.2232

03.2237

Adopted/Amended: 3/24/2014

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