



# Service Agreement

## Ballyshannon Middle Sch

Lifetouch ID:483734  
Account Representative Email:tshroyer@lifetouch.com

School Year(s): 2020 - 2021  
Contract Length: 1 Years  
Contract Type: Renewal

### Account Information

Ballyshannon Middle Sch  
7515 Shamrock Ave  
Union, KY 41091

Main Phone: 859-905-2620  
Enrollment:600  
Grades:6-8

### Summary of Programs Provided

- Fall Individuals
- Spring Individuals
- Underclass Grads
- Yearbook
- Prestige Seniors
- Sports
- Groups
- Prom/Dance
- Special Events
- Commencements
- Service
- Other/Misc

Program Type	Start Picture Date	End Picture Date	Sell Method	Start Time	End Time	Est. Number Photo'd	Ind. Camera (Est)	Group Camera (Est)	Setup Location
Fall Individuals (ORIGINAL)	8/26/2020	TBD	PrePay	7:15 AM	1:45 PM	600	3	TBD	GYM
Fall Individuals (RETAKE)	10/30/2020	TBD	PrePay	8:00 AM	11:00 AM	100	1	TBD	PRINCIPAL OFFICE
Spring Individuals (ORIGINAL)	4/13/2021	TBD	PrePay	7:45 AM	1:30 PM	600	3	TBD	GYM

### Account Services

- Yearbooks  Yearbook Provider \_\_\_\_\_
- Parent Notify Enrollment  Parent Notify Contact \_\_\_\_\_
- Store Front Enrollment  Store Front Contact \_\_\_\_\_
- Lifetouch Portal Access  Lifetouch Portal Contact \_\_\_\_\_

Additional Notes:  
Will need to follow up with details before Fall picture day

## Additional Details

Program Type	Incentive method:	Description:
Fall Individuals (ORIGINAL)	Dollar per package	\$6.00 per paid package
Spring Individuals (ORIGINAL)	Percentage per package	25% of total sales

## Contact Information

Contact Name	Title	Role	Phone	Email Address
Sarah Hayden	Secondary	Administrative Secretary	859-905-2620	sarah.hayden@boone.kyschools.us
Jill Stinson	Secondary	Secretary		jill.stinson@boone.kyschools.us
Erika Bowles	Primary	Principal	859-905-2620	erika.bowles@boone.kyschools.us
Kim Hutson	Secondary	IT Administrator	859-905-2620	Kim.hutson@boone.kyschools.us
Sarah Stamper	Secondary	Teacher		sarah.stamper@boone.kyschools.us

## Agreement Terms

During the Agreement Term, Shutterfly Lifetouch, LLC. is designated as the Account's exclusive professional photographer and authorized hereby (i) to photograph all students and staff who participate in "Picture Day" events and (ii) to produce and deliver photographs for the programs identified above. The Account is solely responsible for obtaining any parental consents necessary and/or for enabling parents to opt out of participation in Picture Day activities or inclusion in class photographs or yearbooks (as the case may be). In exchange for the services, the Account will allow access to students, staff and use of Account property and information for Account-authorized purposes, including Picture Day administration, fulfillment and distribution of deliverables to the Account, delivery of Picture Day notices, and to provide parents of students photographed opportunities to purchase individual and class pictures and yearbooks as applicable. Lifetouch will not disclose confidential information provided by the Account (the Account Data) or use it for any purpose except to fulfill the services requested to be performed by Lifetouch. The school remains in control of the Account Data at all times, and Lifetouch will retain the Account Data only as necessary to fulfill its obligations under this Agreement.

The terms of this Agreement are not subject to change or cancellation by either party during the Agreement Term except by written consent of both the Account and Lifetouch.

## Signature

Account / School Representative 1	Account / School Representative 2 (if necessary)

Shutterfly Lifetouch, LLC. Representative

 Tracy Shroyer ASM (Mar 31, 2020)
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