

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX B DATE: May 4, 2020

TOPIC/TITLE: School Fundraiser Requests

PRESENTER: Scott Hawkins

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
☐ ACTION REQUESTED AT THIS MEETING
☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
☐ BOARD REVIEW REQUIRED BY
- ☐ STATE OR FEDERAL LAW OR REGULATION
☒ BOARD OF EDUCATION POLICY
☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
☐ PREVIOUS REVIEW OR ACTION
- ☐ DATE:
☐ ACTION:

BACKGROUND INFORMATION:

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

SUMMARY OF MAJOR ELEMENTS:

Attached 2020-2021 Fundraisers: Safe Harbor Academy (Student Supply Drive; Kroger Community Rewards)

IMPACT ON RESOURCES: None.

TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

SUPERINTENDENT'S RECOMMENDATION: ☐ Recommended ☐ Not Recommended

Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Safe Harbor Academy Date: 6-1-20

Person/Club/Organization: Safe Harbor Academy

Fund-Raiser Requested: SHA Student Supply Drive

Is this a Service Project per Board Policy 09.33? ☐ Yes ☒ No

Product to be Sold: None, Supplies Donated

Number of Students Participating: 35

Expected Beginning Date: 7-1-20 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: 5-30-21

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ <u>500</u>	\$ _____
2. Expenses/Cost of Goods Sold:	\$ <u>0</u>	\$ _____
3. Total Profit:	\$ <u>500</u>	\$ _____
4. Please attach a copy of your organization's budget for this academic year.		
5. Please specify below how the funds raised by <u>this event</u> are to be spent.		

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
<u>Student Rewards, School Supplies, Incentives</u>	\$ <u>500</u>	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

6. Sponsor's Signature: _____ Date: _____

7. As Principal, I ☐ recommend ☐ do not recommend this project.

☐ Form is typed ☐ Budget report is attached

☐ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: _____ Date _____

8. As Superintendent, I ☐ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: _____ Date _____

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised: 6/27/2016

Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Safe Harbor Academy Date: 5-1-20

Person/Club/Organization: Safe Harbor Academy

Fund-Raiser Requested: Kroger Community Rewards

Is this a Service Project per Board Policy 09.33? ☐ Yes ☒ No

Product to be Sold: None

Number of Students Participating: 35

Expected Beginning Date: 7-1-20 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: 6-30-21

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ <u>1000</u>	\$ _____
2. Expenses/Cost of Goods Sold:	\$ <u>0</u>	\$ _____
3. Total Profit:	\$ <u>1000</u>	\$ _____
4. Please attach a copy of your organization's budget for this academic year.		
5. Please specify below how the funds raised by <u>this event</u> are to be spent.		

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
<u>Student Rewards, School Supplies, Incentives</u>	\$ <u>1000</u>	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

6. Sponsor's Signature: _____ Date: _____

7. As Principal, I ☐ recommend ☐ do not recommend this project.

☐ Form is typed ☐ Budget report is attached

☐ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: _____ Date: _____

8. As Superintendent, I ☐ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: _____ Date: _____

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised:6/27/2016

05/04/2020 08:49
9696gleh

WOODFORD COUNTY PUBLIC SCHOOLS
YEAR-TO-DATE BUDGET REPORT



IP 1
glytdbud

FOR 2020 10

JOURNAL DETAIL 2020 10 TO 2020 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
013 SAFE HARBOR ACADEMY							
7800 GENERAL ACTIVITY ACCOUNT-DAF							
013210 0999C 7800 COMMITTED BEG BAL	-891	-961	-960.82	.00	.00	.00	100.0%
013210 1510 7800 INTEREST ON INVEST	0	0	-11.28	.00	.00	11.28	100.0%
013210 1790 7800 OTHER STUDENT ACTI	-100	-100	-162.58	.00	.00	62.58	162.6%
013210 1920 7800 DONATIONS (ACTIVIT	-1,000	-1,000	-64.39	.00	.00	-935.61	6.4%*
0132818 0616 7800 FOOD NON INSTR NO	0	0	653.07	.00	.00	-653.07	100.0%*
0132818 0675 7800 ORGANIZTN SUPPLIE	1,991	2,061	29.98	.00	.00	2,030.84	1.5%
TOTAL GENERAL ACTIVITY ACCOUNT-DA	0	0	-516.02	.00	.00	516.02	100.0%
TOTAL SAFE HARBOR ACADEMY	0	0	-516.02	.00	.00	516.02	100.0%
TOTAL REVENUES	-1,991	-2,061	-1,199.07	.00	.00	-861.75	
TOTAL EXPENSES	1,991	2,061	683.05	.00	.00	1,377.77	
GRAND TOTAL	0	0	-516.02	.00	.00	516.02	100.0%

** END OF REPORT - Generated by Gwen Lehmkuhler **

Logan's May Requests Budget