



April 6, 2020

Jefferson County Public Schools

Dear Ms. Wright,

Congratulations! A grant has been approved for Jefferson County Public Schools in the amount of **\$12,040** from Feeding Kentucky's No Kid Hungry Kentucky mobile meal grants. The performance period for this funding is April 24, 2020 to August 31, 2020. This grant is to support your Summer Food Service Program mobile meals distribution.

This grant is subject to the terms outlined in the enclosed Grant Agreement. **After you have reviewed the terms and conditions of the Grant Agreement, sign and date the enclosed copy and return the original via email to Feeding Kentucky by Friday, April 24, 2020.** Be sure to retain a copy of the agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you a) agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report, b) allow Feeding Kentucky and funders, Farm Credit Mid-America and CoBank to attend your summer meal program for a site visit, and c) provide at least two (2) pictures and stories of your Summer Food Service Program in action for social media. The Grant Evaluation is due on September 30, 2020 and will be sent to you by August 15, 2020. A representative from Feeding Kentucky will contact you directly to schedule a site visit.

We wish you great success and look forward to working with you during this summer. Should you have any questions, feel free to contact me at [kate@feedingky.org](mailto:kate@feedingky.org) or (859) 986-7422.

Sincerely,

*Kate McDonald*

Kate McDonald  
KY Kids Eat Coordinator  
Feeding Kentucky  
PO Box 5522  
Frankfort, KY 406



**Organization (Grantee):** Jefferson County Public Schools

**Grant Amount:** \$12,040

**Grant Period:** April 6, 2020 – August 31, 2020

**Purpose:** No Kid Hungry Kentucky Mobile Meals Mini Grant

**Evaluation Due:** September 30, 2020

### **I. Use of Grant Funds**

Grant funds are intended to be used to help address barriers and challenges to food distribution and thereby enable you to serve more meals through the Summer Food Service Program. Funding is not to be used for food.

Grant funds must be expended within the grant period, for the purpose and objectives described in your proposal. Grant funds may not be expended for any other purpose without prior written approval by the Feeding Kentucky. If there are significant difficulties in making use of the fund as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us promptly.

Formal requests for extensions or variances must be submitted to Feeding Kentucky for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by Feeding Kentucky. If a request is denied, unused funds must be immediately refunded to Feeding Kentucky.

### **II. Payment of Grant Funds**

The grant funds will be paid in full by Feeding Kentucky upon receipt of the signed Grant Agreement.

### **II. Certification of Organization Status**

This funding is specifically conditioned upon the Grantee's status as an eligible Summer Food Service Program Sponsor for Summer 2020 as confirmed by the Kentucky Department of Education. Funding is contingent upon your status as an official Summer Food Service Program Sponsor.

### **III. Final Report and Records**

The Grantee will submit the grant evaluation report by September 30, 2020. This report includes a narrative on outcomes based on objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

### **IV. Grantee's Financial Responsibilities**



Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant for at least four (4) years after completion of the grant and will make such a record of receipts, expenditures and supporting documentation available to Feeding Kentucky upon request, for the purpose of conducting financial audits, making verifications, and investigations as deemed necessary concerning the grant.

## **V. Publicity**

Feeding Kentucky appreciates publicity for the grant in all relevant published materials, such as brochures, newsletters and annual reports. The credit line of "Made possible in part by support from Farm Credit Mid-America and CoBank" is suggested. The Grantee will allow Feeding Kentucky to review and approve the content of any proposed publicity concerning the grant prior to its release, upon request. Sending a brief press release to your local paper is appreciated. Please email Kate McDonald, at [kate@feedingky.org](mailto:kate@feedingky.org) with copies of any printed or publicity materials that highlight the grant.

Grantee agrees to allow Feeding Kentucky to include information about this program in newsletters, news releases, social media postings, and websites. This includes the amount and purpose of the program, any photographs you have provided, your logo or trademark, and other information and materials about your organization and its activities.

## **VI. Indemnification**

In the event that a claim of any kind is asserted against Feeding Kentucky related to or arising from the project funded by the grant and a proceeding is brought against Feeding Kentucky by reason of such claim, the Grantee, upon written notice from Feeding Kentucky, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Feeding Kentucky, by counsel approved by Feeding Kentucky in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless Feeding Kentucky, its officers, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses directly, indirectly, wholly, or partially arising from or in connection with any act or omission by the Grantee, its employees, or agents in applying for or accepting the Reimbursement Funds, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Feeding Kentucky, its officers, directors, employees and agents.

## **VII. Termination**

Feeding Kentucky may terminate this agreement, modify or withhold payments under this grant agreement, if, in Feeding Kentucky's judgement,: a) The Grantee fails to comply with the terms and conditions of this agreement; and/or b) the Grantee fails to comply with the requirements of any law or regulation applicable to you, Feeding Kentucky, or this program.

## **VIII. Limitation of Support**

This Agreement contains the entire agreement between the parties with respect to the grant and supersedes any previous oral or written understandings or agreements.



**I have read and agree to the terms and conditions of the Grant Agreement.**

\_\_\_\_\_  
**Authorized Signatory**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Title**

Feeding Kentucky

\_\_\_\_\_  
**Tamara Sandberg, Executive Director**

**Date** \_\_\_\_\_