

**RECORD OF BOARD PROCEEDINGS  
MINUTES  
VIRTUAL MEETING**

**The Hopkins Co. Board of Education met at 320 S. Seminary Street, Madisonville, KY at 5:30 o'clock P.M. on the 20<sup>th</sup> day of April, 2020 with the following members present:**

(1) Susanne Wolford, Chairman	(2) John Osborne, Vice Chairman	(3) Bobby Fox
(4) Steven Faulk	(5) Dr. J.W. Durst	Keith Cartwright, Board Attorney

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**CALL TO ORDER**

Susanne Wolford, Chairman, called the meeting to order.

**A. Pledge; Moment of Silence; Mission Statement--Unite as one team to learn and inspire.**

Keith Cartwright, Board Attorney, led the pledge to the flag.

**B. Community Input**

**Approval of Executive Order 2020-243**

**A copy may be found in Abstract File #93**

**Order #82 - Motion Passed:** Approval of Executive Order 2020-243 and a memorandum issued by the Finance and Administration Cabinet dated March 16, 2020, and in an effort to prevent the spread of the novel coronavirus (COVID-19), the Hopkins County Board of Education will meet utilizing a video teleconference. Members of the public will not be permitted to attend the meeting in person, but are encouraged to view the meeting on the district YouTube channel, and questions emailed to [deanna.ashby@hopkins.kyschools.us](mailto:deanna.ashby@hopkins.kyschools.us), passed with a motion by Dr. J.W. Durst and a second by Mr. John Osborne.

Mr. Steven Faulk	Yes
Dr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

**C. Adoption of Agenda**

**Order #83 - Motion Passed:** Approval of the agenda as outlined passed with a motion by Mr. Steven Faulk and a second by Mr. John Osborne.

Mr. Steven Faulk	Yes
Dr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

**STUDENT/STAFF PRESENTATIONS AND/OR RECOGNITION**

**A. Superintendent and Staff**

**Dr. Deanna D. Ashby, Superintendent - Presented COVID-19 Report**

**Employee of the Year Nominations for 2019-2020.**

- \* *Teacher of the Year*
- \* *Administrator of the Year*
- \* *Classified Support Services*
- \* *Facilities Management*
- \* *Food Service*
- \* *Transportation*
- \* *Secretary of the Year*
- \* *Central Office Employee of the Year*

**Eydie Tate, Director of Finance - Presented Strategic Plan - Studer Scorecard Results**

**STUDENT LEARNING AND SUPPORT SERVICES (DIALOGUE, NO ACTION)****A. School Calendar****NO SCHOOL**

March 16, 2020 - Present, Governor Recommendation due to COVID-19

**CENTRAL OFFICE CLOSED**

May 25, 2020 , Memorial Day

**STUDENT LEARNING AND SUPPORT SERVICES (CONSENT-ACTION)**

**Order #84 - Motion Passed:** Approval of the listed consent items passed with a motion by Dr. J.W. Durst and a second by Mr. Steven Faulk.

Mr. Steven Faulk	Yes
Dr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

**A. Approval of Minutes, Bills, and Salaries**

The Board approved the minutes of March 16, 2020, board meeting and Special Called Board Meeting on March 24, 2020, and the bills and salaries for the month of April 2020.

**B. Approval of Treasurer's Report**

The Board approved the Treasurer's report for the month of March 2020.

**C. Approval of Leaves of Absence**

The Board approved the following leaves of absence.

1. Phillip Davenport, Teacher, non-paid Extended Disability Leave beginning March 30, 2020, not to exceed the remainder of the school year. (Correction from HR on name from March 16, 2020, board agenda)
2. Amanda Gamblin, Teacher, WHS, return from non-paid Extended Disability Leave beginning April 13, 2020.
3. Kelly Grimes, SPED Building Coach, HCCHS, return from FML beginning March 17, 2020.
4. Cheryl Hamby, Cook/Baker, WBES, return from non-paid Extended Disability Leave beginning March 16, 2020.
5. Brandon McKinley, Teacher, SHMS, Military Leave for March 6, 2020.
6. Brandon McKinley, Teacher, SHMS, Military Leave rescinded for April 14, 2020-May 6, 2020.

**D. Approval of Payment of Invoice(s)**

The Board approved to pay the following invoice(s).

1. Sherman Carter Barnhart Architects, \$77,732.82, Design Development for new Hanson Elementary School, to be paid from BG20-129.
2. Sherman Carter Barnhart Architects, \$116,599.23, New Hanson School Design, to be paid from BG20-129.
3. Ronald Johnson & Associates, \$150.00, MNHHS Tennis Court Work, to be paid from BG19-243.
4. Ronald Johnson & Associates, \$1,752.74, Engineer service on roof repair at HCCHS, to be paid from BG20-208.

**E. Approval of the BG1 for Hopkins County Central High School Gym Roof Project BG20-208****A copy may be found in Abstract File #94**

The Board approved the BG1 for Hopkins County Central High School Gym Roof project BG20-208.

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**F. Approval of the Family Resource Youth Service Center Contract for the 2020-2021 School year  
A copy may be found in Abstract File #95**

The Board approved the Family Resource Youth Service Center contract for the 2020-2021 school year.

**G. Approval of the Big Smiles Memorandum of Understanding for the 2020-2021 School Year  
A copy may be found in Abstract File #96**

The Board approved the Big Smiles Memorandum of Understanding for the 2020-2021 school year.

**H. Approval for School Activity to Apply for Grant(s)**

The Board approved for schools to apply for the following grant(s).

1. District-wide, No Kid Hungry Emergency Grant, up to \$45,450, to be used for food distribution for students in need during the time school is dismissed due to the COVID-19 pandemic.
2. MNHHS, Corteva CASE Implementation Grant, \$1,000, to be used for Professional Development registration for the 2020 CASE Institute.
3. PES, Keep Kids Learning Program Grant, up to \$1,000 Amazon credit, to be used to meet student needs while at home during the COVID-19 pandemic. It would include school supplies, calculators, games, puzzles, art supplies, and science supplies.

**I. Approval of Emergency, Adjunct Instructors and Substitute Teachers for the 2020-2021 School Year**

The Board approved to declare an emergency exists for the availability of certified and qualified applicants for substitute teachers, special education teachers, adjunct instructors and teachers for the 2020-21 school year. This action will enable the Board to apply to the State Department of Education for re-certification of emergency substitute teachers employed for the 2020-21 school year, for future adjunct instructors and emergency teachers if necessary to maintain a satisfactory number of qualified teachers and substitutes for the district.

**J. Approval of Renewal of Partnership Agreement with Studer Education  
A copy may be found in Abstract File #97**

The Board approved the renewal of the partnership agreement with Studer Education for the term of July 1, 2020 - June 30, 2023.

**K. Approval to Declare Munns School as Surplus Property**

The Board approved to declare Munns School, located at 1680 Princeton Road Madisonville, KY, as surplus property.

**L. Approval of AIA Owner and Architect Agreement with Ronald Johnson and Associates, PSC  
A copy may be found in Abstract File #98**

The Board approved the AIA Owner and Architect Agreement with Ronald Johnson and Associates, PSC, for Hopkins County Central Roof Repair, BG20-208.

**M. Approval of AIA Owner and Contractor Agreement with Preferred Construction  
A copy may be found in Abstract File #99**

The Board approved the AIA Owner and Contractor Agreement with Preferred Construction for Hopkins County Central roof repair, BG20-208.

**N. Approval of AIA Owner and Consultant Agreement with Ronald Johnson and Associates, PSC for the Survey of the New Hanson School**  
**A copy may be found in Abstract File #100**

The Board approved the AIA Owner and Consultant Agreement with Ronald Johnson and Associates, PSC, for the survey of the New Hanson School BG20-129

**O. Approval of the Amended 2019-2020 Certified Evaluation Plan**  
**A copy may be found in Abstract File #101**

The Board approved the amended 2019-2020 Certified Evaluation Plan (CEP) due to the COVID-19 Virus

**P. Approval of Agreement with Evansville Association for the Blind for the 2020-2021 School Year**  
**A copy may be found in Abstract File #102**

The Board approved the agreement with Evansville Association for the Blind for the 2020-2021 School Year.

**Q. Approval of the Amended 2019-2020 School Calendar**  
**A copy may be found in Abstract File #103**

The Board approved the amended school calendar for the 2019-2020 school year.

**R. Approval of "The Leader in Me" Agreement for Browning Springs Middle School**  
**A copy may be found in Abstract File #104**

The Board approved "The Leader in Me" Agreement for Browning Springs Middle School for the 2020-2021 School Year.

**S. Approval to Accept Bid for Purchase of MNHHS Semi-Tractor**  
**A copy may be found in Abstract File #105**

The Board approved to accept the bid of \$501.00 for purchase of the MNHHS Semi-Tractor.

**T. Approval to Advertise to Accept Bids**

The Board approved to advertise to accept bids for the following for the 2020-2021 school year.

Agendas  
 Athletic Equipment and Supplies  
 Fire Alarms  
 Furnace Fuel/Diesel Heating Fuel  
 Gym Floor Finishing  
 LP Gas  
 Mop Services  
 Office Supplies and Equipment  
 Paint  
 Pest Control  
 School and Activity Pictures  
 Soft Drink Vending  
 Unleaded Gas and Diesel Fuel  
 WHS Wastewater  
 Yearbooks

**STUDENT LEARNING AND SUPPORT SERVICES (ACTION LIKELY)**

**A. Personnel**

The following personnel changes have been made by the Superintendent since March 14, 2020.

**CERTIFIED EMPLOY**

Mauretta Holmes, Sub. Teacher, eff. 3-12-20

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**CLASSIFIED EMPLOY**

Whitney Caskey, Itinerant Education Interpreter, BSMS, eff. 3-16-20  
Robin Clark, Sub. Cook/Baker, eff. 3-16-20

**CLASSIFIED RESIGN**

Heather Coble, Technology Administrative Secretary, CO, eff. 3-9-20  
Adriana Estrada, Computer Lab Tech, SES, eff. 6-30-20  
Cathy Lacy, Sub. Bus Driver, eff. 4-2-20

**CLASSIFIED TERMINATED**

Hope Bouback, Custodian, JSES, eff. 3-6-20

**COACH EMPLOY**

Brandon Higginson, Assistant Boys Track Coach, MNHHS, eff. 3-6-20  
Stanley Strader, Assistant Volunteer Baseball Coach, MNHHS, eff. 3-11-20

**COACH RESIGN**

Devan Dugger, Head Cheer Coach, JMMS, eff. 3-10-20  
Courtney Goodman, Head Dance Coach, JMMS, eff. 3-12-20  
Alan Hall, Assistant Powerlifting Coach #2, MNHHS, eff. 2-26-20  
Abigail Sanderson, Head Volleyball Coach, MNHHS, eff. 3-10-20

**B. Facilities**

**1. Approval of Board of Education to Request a Waiver for Geotechnical Report on Bus Driver Training Center and Browning Springs Fieldhouse BG19-300**

**Order #85 - Motion Passed:** Approval of the Board to request a waiver from the Kentucky Department of Education requirements for a geotechnical investigation on the Bus Driver Training Center and Browning Springs Fieldhouse BG19-300. The Board requests the Superintendent or her designee to request a waiver for good cause in accordance with 702 KAR 4:170, part 6 based upon the recommendations of the engineering firm and architectural firm associated with this project, passed with a motion by Mr. Steven Faulk and a second by Mr. Bobby Fox.

Mr. Steven Faulk	Yes	
Dr. J.W. Durst	Yes	
Ms. Susanne Wolford	Yes	
Mr. John Osborne	Yes	
Mr. Bobby Fox	Yes	

**C. Any Other Old/or New Business**

**1. Review of the Crime Prevention Through Environmental Design Principles Checklist (CPTED) for Bus Driver Training Center and BSMS Fieldhouse  
A copy may be found in Abstract File #106**

The Board reviewed the Crime Prevention Through Environmental Design Principles Checklist (CPTED) for Bus Driver Training Center and BSMS Fieldhouse Project BG19-300.

**BOARD CALENDAR**

**Review Board Meeting Dates**

Wednesday, April 22, 2020, HCBOE Special Called Board Meeting, Virtual Meeting, 5:00 pm.  
Monday, May 4, 2020, HCBOE Board Meeting, Central Administrative Office, 5:30 pm.  
Monday, May 18, 2020, HCBOE Board Meeting, Central Administrative Office, 5:30 pm.  
Monday, June 1, 2020, HCBOE Board Meeting, Central Administrative Office, 5:30 pm.

Monday, June 15, 2020, HCBOE Board Meeting, Central Administrative Office, 5:30 pm.

**ADJOURNMENT**

**Order #86 - Motion Passed:** Motion to adjourn until the next scheduled meeting on passed with a motion by Mr. John Osborne and a second by Mr. Bobby Fox.

Mr. Steven Faulk	Yes
Dr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

It was moved by \_\_\_\_\_, second by \_\_\_\_\_, that the Board adjourn until the Special Called meeting on April 22, 2020.

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Susanne Wolford, Chairman

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Dr. Deanna D. Ashby, Superintendent