

RECORD OF BOARD PROCEEDINGS (MINUTES)

Jackson, Ky., March 24, 2020

The Breathitt County Board of Education met in the Breathitt Board of Education Central Office at 5:00 PM, with the following members present:

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Ruschelle Hamilton
Mr. John Hollan
Mr. Albert Little
Mrs. Anna Morris
Mrs. Rebecca Watkins

I. Call to Order.

The regular meeting of the Breathitt County Board of Education via video teleconference was called to order by Chairperson Ruschelle Hamilton at 5:00PM.

Chairperson Ruschelle Hamilton recognized several people who have helped our district during this time, teachers, principals, and curriculum team who have, helped prepare our NTI packets and delivered them to our students. Mrs. Hamilton thanked Mr. Watts because he has led us through this with tireless nights and thanked everyone that has kept our district moving forward. The communication articles are great, and the district has done a great job getting it out there.

I.A. Roll Call

I.B. Pledge of Allegiance/Mission and Vision

I.C. Adopt Agenda

Order #496 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of adoption of the agenda passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

II. Presentations/Reports

II.A. Student Recognitions

II.A.1. Elder Abuse Poster Contest Winners

II.A.1.a. Kaylee Gibson-1st place (Grade 5-6)

II.A.1.b. Brielle Halsey-2nd place (Grade 5-6)

II.A.1.c. Kaydence Neace-3rd place (Grade 5-6)

II.A.1.d. Aubreyanna Porter-1st place (grade 3-4)

II.A.1.e. Taylee Noble-2nd place (Grade 3-4)

II.A.1.f. Kaylee Trent-3rd place (Grade 3-4)

II.A.2. Sebastian Regional-Overall Runners Up

II.A.3. Sebastian Elementary-Quick Recall 4th Place

II.A.3.a. Hunter Barrett-1st Place Social Studies

II.A.3.b. Sophia Jiang

II.A.3.c. Adam Spencer-Arts & Humanities-2nd Place
 II.A.3.d. Jaiden Ritchie
 II.A.3.e. Sawyer Baker-Language Arts-4th Place
 II.A.3.f. Natasha Bailey
 II.A.3.g. Nathan Chapman
 II.A.3.h. Anna Watts
 II.A.4. Sebastian Elementary-Future Problem Solving-4th Place-Regional.
 II.A.4.a. Hunter Barrett
 II.A.4.b. Adam Spencer

 II.A.4.c. Mason Nunn
 II.A.4.d. Anna Watts
 II.A.5. FBLA
 II.A.5.a. Aaron Clutter Video Game Design 1st Place
 II.A.5.b. Major Ritchie Video Game Design 1st Place
 II.A.5.c. Isaac White-Video Game Design 1st Place
 II.A.5.d. Alexis Deaton Agribusiness 3rd Place
 II.A.5.e. Caleb Fugate Emerging Business Issues 3rd Place
 II.A.5.f. Caleb Bates Emerging Business Issues 3rd Place
 II.A.5.g. Courtney Bowling Spreadsheet Applications 2nd Place
 II.A.5.h. Haley Gross Social Media Campaign 2nd Place
 II.A.5.i. Haley Bryant Social Media Campaign 2nd Place
 II.A.5.j. Jacob Childers Word Processing 3rd Place; Social Media Campaign 2nd Place
 II.A.5.k. Jerryn Johnson Talent Show 3rd Place
 II.A.5.l. Logan Canoy Computer Problem Solving 2nd Place
 II.A.5.m. Nathan Mayes Cyber Security 3rd Place
 II.A.5.n. Wesley Little Digital Video Production 2nd Place
 II.A.5.o. Damian Bush Digital Video Production 2nd Place
 II.A.5.p. Jason Allen Digital Video Production 2nd Place
 II.A.5.q. Andrew Hale E-Commerce 2nd Place
 II.B. Staff Recognitions
 II.C. Reports
 II.C.1. Superintendent Report

Superintendent Phillip Watts stated Mrs. Hamilton done a great job recognizing everyone. Mr. Watts stated we have been having a lot of meetings and appreciate everyone who has been working so hard. Mr. Watts stated we have added three C to our teams, which are customer service, communication, and cheerleading. The principals have done a great job. Mr. Watts stated food service and transportation have been working so hard during this time. The board voted 5-0 for the NTI application and we have had 1400 meals delivered as of today. Mr. Watts stated he cannot say enough about the teacher's and NTI instruction that has been given. The district already had the communication plan, internal /external in place and we did not have to go back and re-invent one we have just been following our process. The schools will play an important role if the Coronavirus were to get worse. Mr. Watts reviewed the plus deltas and the action plan. The governor has not signed Senate Bill 177 and there has been some changes. All K-prep has been suspended for the school year. Mr. Watts stated KDE is working on a task force for instruction for our students. There are concerns regarding the budget and Mr. Watts hopes we can get some reimbursement for Food Services and transportation mileage. Mr. Watts stated he knows as a District we have the support of the board. Mr. Watts stated he is thankful that we have a board that is committed. We may be able to revert to 18-19 school year regarding attendance for reimbursement. We will have to wait on the governor to sign on emergency policies and staff is working to be flexible. Mr. Watts stated he is very humbled to have a great team.

II.C.2. Attendance Report

Susan Watts, Director of Pupil Personal provided the Attendance Report. Mrs. Watts stated we ended month 7 at 90.5. This only includes data from March 13 and will not include NTI days. There must be adjustments made later. Individual schools at that time SES 89.2 MRC 91.29 HTS 91.02 and the High school had 90.1 the data as of today without any adjustments we are running about 93.3 and we are about a half a point behind where we were at last year. We may revert to last year's ADA.

Mrs. Watts stated we were up a little on our growth factor we normally been average 32 students a year we lose. The projection out of University of Louisville we must keep in mind by 2040 we are looking at a 31 percent population decrease.

II.C.3. Harshaw Trane Energy Report

Will Noble, Facility Director, provided a report on Harshaw Trane Energy. Mr. Noble stated included in the packets is the quarterly packet we receive from Harshaw Train reporting on the energy savings. One thing is we talked about total cost avoidance. The District went back and ask that they include a snapshot that allows us to see the cost that has incurred. We are getting savings because of energy efficient. Included in the report was what we are saving when we do projects. The yellow line HTS, approved several years back, Trane equipment for HVAC and was able to track this and we are not getting some baseline information. The green line shows at, SES, we are incurring some extra cost with construction. Since we have been out the building cost has gone back down from not being occupied.

III. Student Learning and Support Items Recommended for Approval

III.A. CONSENT ITEMS

Order #497 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of consent items listed below: passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.A.1. Approval of Use Property Requests

III.A.1.a. Consider approval of facility usage agreement for MKCAP Head Start to use LBJ for purpose of Head Start Graduation on May 5, 2020, contingent upon insurance.

III.A.1.b. Consider approval of facility usage agreement for Cubs basketball to use MRC gymnasium for games and practices, March 2020-February 2021.

III.A.1.c. Consider approval of facility usage agreement for the Bobcat Base Run 5k Run/Walk at Sebastian Elementary during April-June 2020.

III.A.1.d. Consider approval of facility usage agreement for Sandra Phipps to use LBJ to teach Zumba classes on Monday's and Thursday from 5:00p.m.- 6:45p.m.

III.A.2. Consider approval of attending KSBA Summer Leadership Conference on July 10-11, 2020, at Marriott Griffin Gate, Lexington, KY.

III.B. DISCUSSION ITEMS

III.B.1. Consider approval of minutes of previous meetings.

Order #498 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the minutes of the passed with a motion by Mrs. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.1.a. 02/25/2020 Regular Meeting Minutes

III.B.1.b. 03/12/2020 Special Called Meeting Minutes.

III.B.2. Consider approval of the Treasurer's Report.

Mrs. McKnight stated you could see the cashflow is getting closer to the 2 million mark. Mrs. McKnight stated we have a franchise payment this month and the month of March was \$136, 000. For the year, property taxes we have collected is about \$235,000 and this is more than what we had budgeted in this year. Mrs. McKnight stated in the bills this month, there will be bond payments, payment to Combs trucking, and that should complete behind SES and LBJ projects. Mrs. McKnight also stated included in the bills were the payment to Lakeshore and it was paid out of preschool grant from last year. We also had another payment that was part of the same grant. The decrease in oil prices has saved money on fuel while driving many miles with delivering meals to the students.

Order #499 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the Treasurer's Report for passed with a motion by Mrs. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.3. Consider approval of the March 2020 bills for payment.

Order #500 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.4. Consider approval for FY2020 Capital Funds Request Form.

Order #501 - Motion Passed: Based upon recommendation of Superintendent Phillip Watts, approval for FY2020 Capital Funds Request Form. passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.5. Consider approval of application for Non-Traditional Instruction Days (NTI) for 2020-2021 school year.

Order #502 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of application for Non-Traditional Instruction Days (NTI) for 2020-2021 school year. passed with a motion by Mrs. Anna Morris and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.6. Consider approval of the 5 Year Strategic Plan including Vision, Mission, Our Core Beliefs, Our District Commitments, Academic, Financial and Facility Goals.

Mrs. Davison, Curriculum Coordinator, stated as a district we did not change our core beliefs or mission. Students have high expectation for themselves. The District is committed to support our vision and mission. The students came back and shared out more the second night. Mrs. Davidson, stated she wanted to give a shout to students, parents, school district that participated. Our students pushed us and wanted those high expectations. For our strategic goals, we wanted to make sure they reflected our values as a district and our CDIP. Transition readiness and closing the achievement gap. We wanted to include a goal that was specific to our primary. Mrs. Davidson stated they want the students to read on grade level by the time they leave primary.

Order #503 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the 5-year Strategic Plan including Vision, Mission, Our Core Beliefs, Our District Commitments, Academic, Financial and Facility Goals. passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.7. Consider approval of the 2020-2021 Communication Plan for Breathitt County Schools.

Order #504 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts approval of the 2020-2021 Communication Plan for Breathitt County Schools. passed with a motion by Mrs. Rebecca Watkins and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.8. Consider approval of Next Generation Academy at Breathitt High School.

Order #505 - Motion Passed: Based upon the recommendation of Superintendent Philip Watts, approval of Next Generation Academy at Breathitt High School. passed with a motion by Mrs. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes

Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.9. Consider approval of renewing student insurance with Roberts Insurance Company for the 2020-2021 school year at same price as last year.

Order #506 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of renewing student insurance with Roberts Insurance Company for the 2020-2021 school year at same price as last year. passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.10. Consider approval of Cincinnati Floor Company (KPC Vendor) to sand, seal existing Coliseum floor at Breathitt County High School not to exceed \$22,000.

Order #507 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of Cincinnati Floor Company (KPC Vendor) to sand, seal existing Coliseum floor at Breathitt County High School not to exceed \$22,000. passed with a motion by Mrs. Rebecca Watkins and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.11. Consider approval of Cincinnati Floor Company (KPC Vendor) to screen the existing wood gymnasium floors for, HTS, MRC, SES and BHS gym floor and Coliseum, and existing finish not to exceed \$12,000.

Order #508 - Motion Passed: Based upon the recommendation of Superintendent Philip Watts, approval of Cincinnati Floor Company (KPC Vendor) to screen the existing wood gymnasium floors for, HTS, MRC, SES and BHS gym floor and Coliseum, and existing finish not to exceed \$12,000. passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.12. Consider approval Pay Application #3 in the amount of \$113,842.67 for Construction Project BG#19-320, payable to Allen Construction.

Order #509 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of Pay Application #3 in the amount of \$113,842.67 for Construction Project BG#19-320, payable to Allen Construction passed with a motion by Mrs. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.13. Consider approval of Direct Purchase Orders (totaling \$9,439.34 for Construction Project BG#19-320, payable to individual vendors per invoice, as follows:

PO #0005-2007209, Lee Building Products (Division 4, Masonry), \$4,208.84 total

PO #0007-2007193, Wells Group (Division 3, Concrete), \$5,230.50 total.

Order #510 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of Direct Purchase Orders (totaling \$9,439.34 for Construction Project BG#19-320, payable to individual vendors per invoice, as follows: PO #0005-2007209, Lee Building Products (Division 4, Masonry), \$4,208.84 total; PO #0007-2007193, Wells Group (Division 3, Concrete), \$5,230.50 total passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Abstain
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.14. Consider approval of Approve Change Order #3 in the amount of \$8,545.25 for Construction Project BG#19-320, to be added to Allen Construction, LLC, construction contract. Change Order #3 includes the following proposal requests:

Proposal Request #4: Provide two additional sanitary sewer clean-outs in Area C., Owner's Request. Cost: \$705.00.

Proposal Request #5: Provide closed cell, spray insulation around perimeter of Area C, at the intersection of the CMU walls and metal roof deck, to provide thermal air barrier and air leak protection. Owner's Request. Cost: \$2,820.00. Proposal Request #6: Provide new veneer plaster finish to the interior surface of the north cmu wall of Area C, for smooth wall finish to existing inconsistent, damaged cmu wall surface. Found Conditions. Cost: \$7,520.25.

Proposal Request #7: Delete contractual requirement for Allen Construction to provide an on-site construction trailer and construction electric. Owner's Request. Cost: \$2,500.00 credit.

Order #511 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of Approve Change Order #3 in the amount of \$8,545.25 for Construction Project BG#19-320, to be added to Allen Construction, LLC, construction contract. Change Order #3 includes the following proposal requests: Proposal Request #4: Provide two additional sanitary sewer clean-outs in Area C., Owner Request. Cost: \$705.00. Proposal Request #5: Provide closed cell, spray insulation around perimeter of Area C, at the intersection of the CMU walls and metal roof deck, to provide thermal air barrier and air leak protection. Owner Request. Cost: \$2,820.00. Proposal Request #6: Provide new veneer plaster finish to the interior surface of the north cmu wall of Area C, for smooth wall finish to existing inconsistent, damaged cmu wall surface. Found Conditions. Cost: \$7,520.25. Proposal Request #7: Delete contractual requirement for Allen Construction to provide an on-site construction trailer and construction electric. Owner Request. Cost: \$2,500.00 credit. passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	No
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes

Mrs. Rebecca Watkins Yes

III.B.15. Consider approval of purchasing two small cargo/passenger vans to transport food within the district using the state master contract, not to exceed \$30,000 each contingent upon KDE approval to use fund 51 to pay for the purchase of the cargo vans.

Order #512 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of purchasing two small cargo/passenger vans to transport food within the district using the state master contract, not to exceed \$30,000 each contingent upon KDE approval to use fund 51 to pay for the purchase of the cargo vans. passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	No
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.16. Consider approval of declaring surplus technology items and authorize disposal through Power house Recycling per State Master Contract.

Order #513 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of declaring surplus technology items and authorize disposal through Power House Recycling per State Master Contract. passed with a motion by Mr. Albert Little and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

III.B.17. Consider approval of 1st reading of KSBA 08.2323 policy use of access to Electronic Media.

III.B.18. Consider approval of adopting the resolution of the Breathitt Board of Education regarding meeting protocols for Novel Coronavirus (COVID-19).

Order #514 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of adopting the resolution of the Breathitt Board of Education regarding meeting protocols for Novel Coronavirus (COVID-19). passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

IV. Personnel Notifications

Resignations/Retirements/Terminations/Non-renewals/Suspension/Reductions

Charles Austin Craft, Resignation as Custodian, Effective March 10, 2020
D'artagnan Combs, Resignation as Bus Driver, Effective March 3, 2020
Donovan Furr, Resignation as JROTC Teacher at BHS, Effective January 24, 2020
Lula B. Roberts, Resignation as Substitute Teacher, Effective March 5, 2020.

Employment/Transfers Vanessa Baker, School Secretary at MRC, Effective January 16, 2020
Shana Berry, Substitute Teacher, Effective January 2, 2020
Anthony Childers, Bus Driver, Effective March 6, 2020
Harlan Day, School Grounds Monitor, Effective January 2, 2020
Melissa Hollon, Food Service Manager at BHS, Effective March 12, 2020
French Johnson, Cook/Baker at HT,

Effective November 18, 2019 Leah K. Lovins, Instructional Assistant at MRC,
Effective March 3, 2020 Charles David Napier, E-Sports Coach, Effective March
10, 2020 Henry Noble, School Grounds Monitor, Effective November 1, 2019

FMLA/Leave Jessica Ellis, March 1 - March 31, 2020

V. Informational Items

V.A. Communication/Sharing (All Present)

Mr. Watts stated if the board members would like to address their community then he would put them on the screen. Mrs. Hamilton, Chair, thanked everyone doing their part for stopping the spread and if there is anything, we can do to help each other in this time let us know. Mrs. Hamilton stated the numbers are posted on our website, social media websites, for children needing meals; Mrs. Hamilton stated we should all be supporting each other and keep your prayers for everyone.

Albert Little, Vice Chairperson stated that if there is any child that has not got their packet or received instructional materials to reach out to the school. Mr. Little stated if we have children that are not receiving a meal please let someone know about it. Mr. Little stated we are very proud of how hard our people are working. Reach out to your principals and office staff for help because we want to help.

Mr. Watts thanked the board on how supportive they have been and always there supporting the kids. The board is always thinking about the kids and we have so many special things going on in this district. Mr. Watts thanked everyone for reaching out and asking what they can do to help. Mr. Watts stated how he really, appreciates the board being an advocate for the kids.

**V.B. Kentucky Board of Education approved Non-Traditional Instruction (NTI)
Temporary Emergency Application for 2019-2020 school year.**

V.C. MOU with Juniper Health

V.D. School Financial Reports

V.E. School SBDM Reports

VI. Adjournment

Order #515 - Motion Passed: There being no further business of the Board, adjournment at 6:20p.m. passed with a motion by Mrs. Rebecca Watkins and a second by Mrs. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Mrs. Anna Morris	Yes
Mrs. Rebecca Watkins	Yes

Secretary

Board Chairperson