

**DRAFT**  
Minutes  
Jefferson County Board of Education  
Policy Committee  
VanHoose Education Center  
February 18, 2020

**BOARD COMMITTEE MEMBERS PRESENT**

Linda Duncan                      Chris Kolb

**OTHER BOARD MEMBERS PRESENT**

James Craig                      Diane Porter

**OTHER COMMITTEE MEMBERS PRESENT**

Nicole Aghaaliandastjerdi  
Amy Dennes                      Tyson Gorman (Counsel)  
Iris Wilbur Glick                      Mark Jones  
Marty Pollio                      Warren Shelton

**BY PHONE**

Tom O'Brien

**STAFF TO THE COMMITTEE PRESENT**

Jimmy Adams                      Glenn Baete  
Jonathan Lowe                      Minerva Virola  
Cherri Beckhart

Ms. Duncan called the meeting to order at 5:30p.m.

The purpose of this meeting was approval of the minutes of the February 4, 2020 meeting and discussion of proposed new policies, amendments to policies, and the Standard Operating Procedures (SOP) Manual for SSOs.

**Approval of Minutes**

Mr. Shelton made a motion to accept the minutes of the February 4, 2020 meeting as written. Ms. Wilbur Glick seconded. The vote was unanimous to approve.

**Policy 02.31                      School Safety Officers**

Changes and revisions were reviewed. Suggestion of adding the Chief of Exceptional Child Education or designee on the Data Review Team.

**Discussion of Proposed Standard Operating Procedures (SOP) Manual**

Draft sections were reviewed: Hiring, Training, Arrests, Equipment, Weapons, and Data Reporting. Suggestion of adding the Exceptional Child Education as a department on the District Training Team.

Policy 05.4                      Safety

Consensus was to submit to the Board as revised for the first reading.

Policy 09.1231                      Dismissal from School

Consensus was to submit to the Board as revised for the first reading.

Policy 11.2                      Negotiating Organizations

Deferred for further review.

Policy 03.122                      Holidays and Vacation Leave (Certified)

Consensus was to submit to the Board as revised for the first reading.

Policy 03.222                      Holidays and Vacation Leave – (Classified)

Consensus was to submit to the Board as revised for the first reading.

Policy 03.1231                      Personal Leave (Certified)

Consensus was to submit to the Board as revised for the first reading.

Policy 03.2231                      Personal Leave (Classified)

Consensus was to submit to the Board as revised for the first reading.

Policy 03.1232                      Sick Leave (Certified)

Consensus was to submit to the Board as revised for the first reading.

Policy 03.2232                      Sick Leave (Classified)

Consensus was to submit to the Board as revised for the first reading.

Policy 03.1331                      Outside Employment or Activities (Certified)

Consensus was to submit to the Board as revised for the first reading.

Policy 03.2331                      Outside Employment or Activities (Classified)

Consensus was to submit to the Board as revised for the first reading.

**New Business**

There was no new business.

Ms. Dennes made a motion to adjourn. Ms. Wilbur Glick seconded. The vote was unanimous to adjourn at 6:55 p.m.

The next meeting is scheduled for 5:30 p.m. on Tuesday, March 17, 2020.