

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX B DATE: April 15, 2020

TOPIC/TITLE: School Fundraiser Requests

PRESENTER: Scott Hawkins

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

SUMMARY OF MAJOR ELEMENTS:

Attached 2020-2021 Fundraisers: Simmons (Run 4 DC 5K); WCMS Cheerleaders (Fruit Sales; Spirit Wear/Discount Cards; Sponsorships/Banners).

IMPACT ON RESOURCES: None.

TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

SUPERINTENDENT'S RECOMMENDATION: ☐ **Recommended** ☐ **Not Recommended**

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX B DATE: April 15, 2020

TOPIC/TITLE: Simmons Run 4 DC 5K

PRESENTER: Tiffany Cook

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

SUMMARY OF MAJOR ELEMENTS:

Attached Fundraisers: Simmons Run 4 DC 5K, September 19, 2020.

IMPACT ON RESOURCES: None.

TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

SUPERINTENDENT'S RECOMMENDATION: ☐ Recommended ☐ Not Recommended

Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Simmons

Date: 3/26/20

Person/Club/Organization: Kendra Wadsworth/5th grade

Fund-Raiser Requested: Run 4 DC 5 K on 9/19/20

Is this a Service Project per Board Policy 09.33? ☐ Yes ☒ No

Product to be Sold: race registrations

Number of Students Participating: 80

Expected Beginning Date: 5/1/20 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: 9/19/20

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ <u>10,500</u>	\$ _____
2. Expenses/Cost of Goods Sold:	\$ <u>1,000</u>	\$ _____
3. Total Profit:	\$ <u>9,500</u>	\$ _____

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.ITEMS TO BE PURCHASED FROM PROFIT

	<u>PROJECTED</u>	<u>ACTUAL</u>
	\$ _____	\$ _____
<u>All of the profits will go towards the DC trip in April</u>	\$ _____	\$ _____
	\$ _____	\$ _____

6. Sponsor's Signature: Kendra Wadsworth Date: 3/27/207. As Principal, I ☐ recommend ☐ do not recommend this project.☐ Form is typed ☐ Budget report is attached☐ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date: _____8. As Superintendent, I ☐ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: _____ Date: _____

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised: 6/27/2016

04/09/2020 13:00
9696dmcg

WOODFORD COUNTY PUBLIC SCHOOLS
DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 20213 FY 2021 FUNDS 21 & 25

ORG OBJECT PROJ ACCOUNT DESCRIPTION

CURRENT
ADJ BUDGET

PROJECTED
ACTUAL

REQUESTED

PERCENT
CHANGE

075250	0999C	7251S	COMMITTED BEG BAL CARRY FORWD	-10,926.82	.00	-12,116.45	10.89
25	-075-0000-000-00-0999C	-7251S					
075250	1740	7251S	STUDENT FEES	-738.00	.00	-22,531.00	2,952.98
25	-075-0000-000-00-1740	-7251S					
075250	1790	7251S	OTHER STUDENT ACTIVITY INCOME	.00	.00	-9,500.00	.00
25	-075-0000-000-00-1790	-7251S					
075250	1920	7251S	CONTRIBUTIONS/DONATIONS	.00	.00	-3,000.00	.00
25	-075-0000-000-00-1920	-7251S					
0752535	0120	7251S	CERTIFIED SUBSTITUTE SALARY	.00	.00	500.00	.00
25	-075-1900-930-10-0120	-7251S					
0752535	0222	7251S	EMPLOYER MEDICARE CONTRIBUTION	.00	.00	10.00	.00
25	-075-1900-930-10-0222	-7251S					
0752535	0231	7251S	KTRS EMPLOYER CONTRIBUTION	.00	.00	14.00	.00
25	-075-1900-930-10-0231	-7251S					
0752535	0260	7251S	WORKMENS COMPENSATION	.00	.00	7.00	.00
25	-075-1900-930-10-0260	-7251S					
0752535	0616	7251S	FOOD NON INSTR NON FOOD SVC	738.00	.00	3,810.00	416.26
25	-075-1900-930-10-0616	-7251S					
0752535	0674	7251S	AWARDS	.00	.00	100.00	.00
25	-075-1900-930-10-0674	-7251S					
0752535	0675	7251S	ORGANIZTN SUPPLIES (ACTIVITY)	1,000.00	.00	1,380.45	38.05
25	-075-1900-930-10-0675	-7251S					
0752535	0895	7251S	OTHER STUDENT TRAVEL	9,926.82	.00	41,326.00	316.31
25	-075-1900-930-10-0895	-7251S					

BUDGET CEILING:
TOTALS:

.00

.00

.00

.00

** END OF REPORT - Generated by Dana McGowan **

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX B **DATE:** April 15, 2020

TOPIC/TITLE: WCMS Cheerleader Fundraisers

PRESENTER: Tracy Bruno

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

SUMMARY OF MAJOR ELEMENTS:

Attached 2020-2021 Fundraisers: WCMS Cheerleaders (Fruit Sales; Spirit Wear/Discount Cards; Sponsorships/Banners).

IMPACT ON RESOURCES: None.

TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

SUPERINTENDENT'S RECOMMENDATION: ☐ **Recommended** ☐ **Not Recommended**

Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Woodford County Middle School

Date: March 24, 2020

Person/Club/Organization: Jessica Coleman/Cheer

Fund-Raiser Requested: Fruit sales

Is this a Service Project per Board Policy 09.33? ☐ Yes ☒ No

Product to be Sold: Fruit

Number of Students Participating: 30

Expected Beginning Date: September 1, 2020 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: December 1, 2020

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ 8,000.00	\$
2. Expenses/Cost of Goods Sold:	\$ 3,500.00	\$
3. Total Profit:	\$ 4,500.00	\$

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
<u>Registration fees (cheerleaders/coaches)</u>	\$ 2,000.00	\$
<u>Guest Choreographers</u>	\$ 2,000.00	\$
<u>Equipment (uniform, poms, signs, etc)</u>	\$ 250.00	\$
<u>Team bonding, team items, banquet, 8th grade night</u>	\$ 250.00	\$

6. Sponsor's Signature: _____ Date: _____

7. As Principal, I ☐ recommend ☐ do not recommend this project.☐ Form is typed ☐ Budget report is attached☐ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: _____ Date: _____

8. As Superintendent, I ☐ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: _____ Date: _____

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised:6/27/2016



04/06/2020 12:34
9696smar

WOODFORD COUNTY PUBLIC SCHOOLS
CHEER SPONSORSHIP MONTHLY REPORT

FOR 2020 10

ACCOUNTS FOR: WOODFORD COUNTY MIDDLE SCHOOL

JOURNAL DETAIL 2020 6 TO 2020 6

085

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
7325S CHEERLEADING-SAF							
085250 WCMS SCH ACT REVENUE	0	-22,693	-17,142.50	.00	.00	-5,550.26	75.5%
0852525 SAF SPONSORED ATHLETICS	0	22,693	13,384.45	.00	244.00	9,064.31	60.1%
TOTAL CHEERLEADING-SAF	0	0	-3,758.05	.00	244.00	3,514.05	100.0%
TOTAL WOODFORD COUNTY MIDDLE SCHO	0	0	-3,758.05	.00	244.00	3,514.05	100.0%
TOTAL REVENUES	0	-22,693	-17,142.50	.00	.00	-5,550.26	
TOTAL EXPENSES	0	22,693	13,384.45	.00	244.00	9,064.31	

Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Woodford County Middle School

Date: March 24, 2020

Person/Club/Organization: Jessica Coleman/Cheer

Fund-Raiser Requested: Spiritwear/discount cards (new designs from last years)

Is this a Service Project per Board Policy 09.33? ☐ Yes ☒ No

Product to be Sold: clothing apparel, pop sockets, socks, mock yetis, pants, discount cards, etc

Number of Students Participating: 30

Expected Beginning Date: July 1, 2020 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: March 1, 2020

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ <u>5,000.00</u>	\$ _____
2. Expenses/Cost of Goods Sold:	\$ <u>2,500.00</u>	\$ _____
3. Total Profit:	\$ <u>2,500.00</u>	\$ _____

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
<u>Registration fees (cheerleaders/coaches)</u>	\$ <u>1,000.00</u>	\$ _____
<u>Guest Choreographers</u>	\$ <u>1,000.00</u>	\$ _____
<u>Equipment (uniform, poms, signs, etc)</u>	\$ <u>250.00</u>	\$ _____
<u>Team bonding, team items, banquet, 8th grade night</u>	\$ <u>250.00</u>	\$ _____

6. Sponsor's Signature: _____ Date: _____

7. As Principal, I ☐ recommend ☐ do not recommend this project.

☐ Form is typed ☐ Budget report is attached

☐ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: _____ Date: _____

8. As Superintendent, I ☐ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: _____ Date: _____

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Date sent: _____ Signature of Superintendent: _____

Review/Revised:6/27/2016



04/06/2020 12:34
9696smar

WOODFORD COUNTY PUBLIC SCHOOLS
CHEER SPONSORSHIP MONTHLY REPORT

FOR 2020 10

ACCOUNTS FOR:
085 WOODFORD COUNTY MIDDLE SCHOOL

JOURNAL DETAIL 2020 6 TO 2020 6

ORIGINAL APPROP REVISED BUDGET YTD ACTUAL MTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USED

7325S CHEERLEADING-SAF

085250 WCMS SCH ACT REVENUE	0	-22,693	-17,142.50	.00	.00	-5,550.26	75.5%
0852525 SAF SPONSORED ATHLETICS	0	22,693	13,384.45	.00	244.00	9,064.31	60.1%
TOTAL CHEERLEADING-SAF	0	0	-3,758.05	.00	244.00	3,514.05	100.0%
TOTAL WOODFORD COUNTY MIDDLE SCHO	0	0	-3,758.05	.00	244.00	3,514.05	100.0%
TOTAL REVENUES	0	-22,693	-17,142.50	.00	.00	-5,550.26	
TOTAL EXPENSES	0	22,693	13,384.45	.00	244.00	9,064.31	

STUDENTS

09.33 AP.21

Request Form for School Fund-Raisers

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School: Woodford County Middle School

Date: March 24, 2020

Person/Club/Organization: Jessica Coleman/Cheer

Fund-Raiser Requested: Sponsorships/Banners

Is this a Service Project per Board Policy 09.33? ☐ Yes ☒ No

Product to be Sold: Sponsorships/banners

Number of Students Participating: 30

Expected Beginning Date: July 1, 2020 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: April 1, 2021

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ 10,000.00	\$
2. Expenses/Cost of Goods Sold:	\$ 500.00	\$
3. Total Profit:	\$ 9,500.00	\$

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
<u>Registration fees (cheerleaders/coaches)</u>	\$ 300.00	\$
<u>transportation/travel</u>	\$ 9,000.00	\$
<u>Equipment (uniform, poms, signs, etc)</u>	\$ 100.00	\$
<u>Team bonding, team items, banquet, 8th grade night</u>	\$ 100.00	\$

6. Sponsor's Signature: _____ Date: _____

7. As Principal, I ☐ recommend ☐ do not recommend this project.

☐ Form is typed ☐ Budget report is attached

☐ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: _____ Date: _____

8. As Superintendent, I ☐ recommend ☐ do not recommend this project.

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Superintendent's Signature: _____ Date: _____

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Date sent: _____ Signature of Superintendent: _____

Review/Revised:6/27/2016



04/06/2020 12:34
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WOODFORD COUNTY PUBLIC SCHOOLS
CHEER SPONSORSHIP MONTHLY REPORT

P 1
glytdbud

FOR 2020 10

JOURNAL DETAIL 2020 6 TO 2020 6

ACCOUNTS FOR:
085 WOODFORD COUNTY MIDDLE SCHOOL

ORIGINAL
APPROP

YTD ACTUAL

MTD ACTUAL

ENCUMBRANCES

AVAILABLE
BUDGET

PCT
USED

7325S CHEERLEADING-SAF

085250 WCMS SCH ACT REVENUE
0852525 SAF SPONSORED ATHLETICS

TOTAL CHEERLEADING-SAF

TOTAL WOODFORD COUNTY MIDDLE SCHO

TOTAL REVENUES
TOTAL EXPENSES

0	-22,693	-17,142.50	.00	.00	-5,550.26	75.5%
0	22,693	13,384.45	.00	244.00	9,064.31	60.1%
0	0	-3,758.05	.00	244.00	3,514.05	100.0%
0	0	-3,758.05	.00	244.00	3,514.05	100.0%
0	-22,693	-17,142.50	.00	.00	-5,550.26	
0	22,693	13,384.45	.00	244.00	9,064.31	