

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX B **DATE:** April 15, 2020

TOPIC/TITLE: School Fundraiser Requests

PRESENTER: Scott Hawkins

ORIGIN:

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: (DATE)
- BOARD REVIEW REQUIRED BY

- STATE OR FEDERAL LAW OR REGULATION
- BOARD OF EDUCATION POLICY
- OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION

- DATE:
- ACTION:

BACKGROUND INFORMATION:

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

SUMMARY OF MAJOR ELEMENTS:

Attached 2020-2021 Fundraisers: Simmons (Run 4 DC 5K); WCMS Cheerleaders (Fruit Sales; Spirit Wear/Discount Cards; Sponsorships/Banners).

IMPACT ON RESOURCES: None.

TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

SUPERINTENDENT'S RECOMMENDATION: **Recommended** **Not Recommended**

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX B **DATE:** April 15, 2020

TOPIC/TITLE: Simmons Run 4 DC 5K

PRESENTER: Tiffany Cook

ORIGIN:

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: (DATE)
- BOARD REVIEW REQUIRED BY

- STATE OR FEDERAL LAW OR REGULATION
- BOARD OF EDUCATION POLICY
- OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION

- DATE:
- ACTION:

BACKGROUND INFORMATION:

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

SUMMARY OF MAJOR ELEMENTS:

Attached Fundraisers: Simmons Run 4 DC 5K, September 19, 2020.

IMPACT ON RESOURCES: None.

TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

SUPERINTENDENT'S RECOMMENDATION: **Recommended** **Not Recommended**

Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Simmons Date: 3/26/20

Person/Club/Organization: Kendra Wadsworth/5th grade

Fund-Raiser Requested: Run 4 DC 5 K on 9/19/20

Is this a Service Project per Board Policy 09.33? Yes No

Product to be Sold: race registrations

Number of Students Participating: 80

Expected Beginning Date: 5/1/20 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: 9/19/20

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ <u>10,500</u>	\$ _____
2. Expenses/Cost of Goods Sold:	\$ <u>1,000</u>	\$ _____
3. Total Profit:	\$ <u>9,500</u>	\$ _____

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
	\$ _____	\$ _____
<u>All of the profits will go towards the DC trip in April</u>	\$ _____	\$ _____
	\$ _____	\$ _____

6. Sponsor's Signature: Kendra Wadsworth Date: 3/27/20

7. As Principal, I recommend do not recommend this project.

Form is typed Budget report is attached

Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date _____

8. As Superintendent, I recommend do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: _____ Date _____

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____



04/09/2020 13:00 | WOODFORD COUNTY PUBLIC SCHOOLS
9696dmcg | DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 20213 FY 2021 FUNDS 21 & 25

ORG OBJECT PROJ ACCOUNT DESCRIPTION

ORG	OBJECT	PROJ	ACCOUNT	DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	REQUESTED	PERCENT CHANGE
075250	0999C	7251S	COMMITTED BEG BAL CARRY FORWD		-10,926.82	.00	-12,116.45	10.89
25	-075-0000-000-00-0999C	-7251S						
075250	1740	7251S	STUDENT FEES		-738.00	.00	-22,531.00	2,952.98
25	-075-0000-000-00-1740	-7251S						
075250	1790	7251S	OTHER STUDENT ACTIVITY INCOME		.00	.00	-9,500.00	.00
25	-075-0000-000-00-1790	-7251S						
075250	1920	7251S	CONTRIBUTIONS/DONATIONS		.00	.00	-3,000.00	.00
25	-075-0000-000-00-1920	-7251S						
0752535	0120	7251S	CERTIFIED SUBSTITUTE SALARY		.00	.00	500.00	.00
25	-075-1900-930-10-0120	-7251S						
0752535	0222	7251S	EMPLOYER MEDICARE CONTRIBUTION		.00	.00	10.00	.00
25	-075-1900-930-10-0222	-7251S						
0752535	0231	7251S	KTRS EMPLOYER CONTRIBUTION		.00	.00	14.00	.00
25	-075-1900-930-10-0231	-7251S						
0752535	0260	7251S	WORKMENS COMPENSATION		.00	.00	7.00	.00
25	-075-1900-930-10-0260	-7251S						
0752535	0616	7251S	FOOD NON INSTR NON FOOD SVC		738.00	.00	3,810.00	416.26
25	-075-1900-930-10-0616	-7251S						
0752535	0674	7251S	AWARDS		.00	.00	100.00	.00
25	-075-1900-930-10-0674	-7251S						
0752535	0675	7251S	ORGANIZTN SUPPLIES (ACTIVITY)		1,000.00	.00	1,380.45	38.05
25	-075-1900-930-10-0675	-7251S						
0752535	0895	7251S	OTHER STUDENT TRAVEL		9,926.82	.00	41,326.00	316.31
25	-075-1900-930-10-0895	-7251S						
BUDGET CEILING:					.00	.00	.00	.00
TOTALS:					.00	.00	.00	.00

** END OF REPORT - Generated by Dana McGowan **

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX B **DATE:** April 15, 2020

TOPIC/TITLE: WCMS Cheerleader Fundraisers

PRESENTER: Tracy Bruno

ORIGIN:

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: (DATE)
- BOARD REVIEW REQUIRED BY

- STATE OR FEDERAL LAW OR REGULATION
- BOARD OF EDUCATION POLICY
- OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION

- DATE:
- ACTION:

BACKGROUND INFORMATION:

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

SUMMARY OF MAJOR ELEMENTS:

Attached 2020-2021 Fundraisers: WCMS Cheerleaders (Fruit Sales; Spirit Wear/Discount Cards; Sponsorships/Banners).

IMPACT ON RESOURCES: None.

TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

SUPERINTENDENT'S RECOMMENDATION: **Recommended** **Not Recommended**

Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Woodford County Middle School

Date: March 24, 2020

Person/Club/Organization: Jessica Coleman/Cheer

Fund-Raiser Requested: Fruit sales

Is this a Service Project per Board Policy 09.33? Yes No

Product to be Sold: Fruit

Number of Students Participating: 30

Expected Beginning Date: September 1, 2020 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: December 1, 2020

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ <u>8,000.00</u>	\$ _____
2. Expenses/Cost of Goods Sold:	\$ <u>3,500.00</u>	\$ _____
3. Total Profit:	\$ <u>4,500.00</u>	\$ _____

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
<u>Registration fees (cheerleaders/coaches)</u>	\$ <u>2,000.00</u>	\$ _____
<u>Guest Choreographers</u>	\$ <u>2,000.00</u>	\$ _____
<u>Equipment (uniform, poms, signs, etc)</u>	\$ <u>250.00</u>	\$ _____
<u>Team bonding, team items, banquet, 8th grade night</u>	\$ <u>250.00</u>	\$ _____

6. Sponsor's Signature: _____ Date: _____

7. As Principal, I recommend do not recommend this project. Form is typed Budget report is attached Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: _____ Date: _____

8. As Superintendent, I recommend do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: _____ Date: _____

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised:6/27/2016



04/06/2020 12:34
9696smar

WOODFORD COUNTY PUBLIC SCHOOLS
CHEER SPONSORSHIP MONTHLY REPORT

FOR 2020 10

JOURNAL DETAIL 2020 6 TO 2020 6

ACCOUNTS FOR: WOODFORD COUNTY MIDDLE SCHOOL

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
085							
7325S CHEERLEADING-SAF							
085250 WCMS SCH ACT REVENUE	0	-22,693	-17,142.50	.00	.00	-5,550.26	75.5%
0852525 SAF SPONSORED ATHLETICS	0	22,693	13,384.45	.00	244.00	9,064.31	60.1%
TOTAL CHEERLEADING-SAF	0	0	-3,758.05	.00	244.00	3,514.05	100.0%
TOTAL WOODFORD COUNTY MIDDLE SCHO	0	0	-3,758.05	.00	244.00	3,514.05	100.0%
TOTAL REVENUES	0	-22,693	-17,142.50	.00	.00	-5,550.26	
TOTAL EXPENSES	0	22,693	13,384.45	.00	244.00	9,064.31	

Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Woodford County Middle School Date: March 24, 2020
 Person/Club/Organization: Jessica Coleman/Cheer
 Fund-Raiser Requested: Spiritwear/discount cards (new designs from last years)
 Is this a Service Project per Board Policy 09.33? Yes No
 Product to be Sold: clothing apparel, pop sockets, socks, mock yetis, pants, discount cards, etc
 Number of Students Participating: 30
 Expected Beginning Date: July 1, 2020 (Beginning date cannot be prior to the Board Meeting.)
 Expected Ending Date: March 1, 2020

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ <u>5,000.00</u>	\$ _____
2. Expenses/Cost of Goods Sold:	\$ <u>2,500.00</u>	\$ _____
3. Total Profit:	\$ <u>2,500.00</u>	\$ _____

4. Please attach a copy of your organization's budget for this academic year.
 5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
<u>Registration fees (cheerleaders/coaches)</u>	\$ <u>1,000.00</u>	\$ _____
<u>Guest Choreographers</u>	\$ <u>1,000.00</u>	\$ _____
<u>Equipment (uniform, poms, signs, etc)</u>	\$ <u>250.00</u>	\$ _____
<u>Team bonding, team items, banquet, 8th grade night</u>	\$ <u>250.00</u>	\$ _____

6. Sponsor's Signature: _____ Date: _____

7. As Principal, I recommend do not recommend this project.
 Form is typed Budget report is attached
 Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

 Principal's Signature: _____ Date _____

8. As Superintendent, I recommend do not recommend this project.
 Superintendent's rationale for not recommending this request:

Superintendent's Signature: _____ Date _____

A copy of this form was sent to the County Clerk as a notice for subscription sales.
 Date sent: _____ Signature of Superintendent: _____



WOODFORD COUNTY PUBLIC SCHOOLS
 CHEER SPONSORSHIP MONTHLY REPORT

04/06/2020 12:34
 9696smar

FOR 2020 10

ACCOUNTS FOR:
 WOODFORD COUNTY MIDDLE SCHOOL

73255 CHEERLEADING-SAF

085250 WCMC SCH ACT REVENUE
 0852525 SAF SPONSORED ATHLETICS

TOTAL CHEERLEADING-SAF
 TOTAL WOODFORD COUNTY MIDDLE SCHO

TOTAL REVENUES
 TOTAL EXPENSES

ACCOUNTS FOR:		WOODFORD COUNTY MIDDLE SCHOOL		73255 CHEERLEADING-SAF		085250 WCMC SCH ACT REVENUE		0852525 SAF SPONSORED ATHLETICS		TOTAL CHEERLEADING-SAF		TOTAL WOODFORD COUNTY MIDDLE SCHO		TOTAL REVENUES		TOTAL EXPENSES			
FOR 2020 10	ACCOUNTS FOR:	WOODFORD COUNTY MIDDLE SCHOOL	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	FOR 2020 6	ACCOUNTS FOR:	WOODFORD COUNTY MIDDLE SCHOOL	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
			0	-22,693	-17,142.50	.00	.00	-5,550.26	75.5%				0	22,693	13,384.45	.00	244.00	9,064.31	60.1%
			0	22,693	13,384.45	.00	244.00	9,064.31	60.1%				0	22,693	13,384.45	.00	244.00	9,064.31	60.1%
			0	0	-3,758.05	.00	244.00	3,514.05	100.0%				0	0	-3,758.05	.00	244.00	3,514.05	100.0%
			0	0	-3,758.05	.00	244.00	3,514.05	100.0%				0	0	-3,758.05	.00	244.00	3,514.05	100.0%
			0	-22,693	-17,142.50	.00	.00	-5,550.26	75.5%				0	-22,693	-17,142.50	.00	.00	-5,550.26	75.5%
			0	22,693	13,384.45	.00	244.00	9,064.31	60.1%				0	22,693	13,384.45	.00	244.00	9,064.31	60.1%

Request Form for School Fund-Raisers

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School: Woodford County Middle School

Date: March 24, 2020

Person/Club/Organization: Jessica Coleman/Cheer

Fund-Raiser Requested: Sponsorships/Banners

Is this a Service Project per Board Policy 09.33? Yes No

Product to be Sold: Sponsorships/banners

Number of Students Participating: 30

Expected Beginning Date: July 1, 2020 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: April 1, 2021

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	<u>\$ 10,000.00</u>	\$ _____
2. Expenses/Cost of Goods Sold:	<u>\$ 500.00</u>	\$ _____
3. Total Profit:	<u>\$ 9,500.00</u>	\$ _____

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
<u>Registration fees (cheerleaders/coaches)</u>	<u>\$ 300.00</u>	\$ _____
<u>transportation/travel</u>	<u>\$ 9,000.00</u>	\$ _____
<u>Equipment (uniform, poms, signs, etc)</u>	<u>\$ 100.00</u>	\$ _____
<u>Team bonding, team items, banquet, 8th grade night</u>	<u>\$ 100.00</u>	\$ _____

6. Sponsor's Signature: _____ Date: _____

7. As Principal, I recommend do not recommend this project.

- Form is typed Budget report is attached
- Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: _____ Date _____

8. As Superintendent, I recommend do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: _____ Date _____

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised:6/27/2016



WOODFORD COUNTY PUBLIC SCHOOLS
 CHEER SPONSORSHIP MONTHLY REPORT

04/06/2020 12:34
 9696smar

JOURNAL DETAIL 2020 6 TO 2020 6

ACCOUNTS FOR:
 WOODFORD COUNTY MIDDLE SCHOOL

FOR 2020 10

7325S CHEERLEADING-SAF

085250 WCMS SCH ACT REVENUE

0852525 SAF SPONSORED ATHLETICS

TOTAL CHEERLEADING-SAF

TOTAL WOODFORD COUNTY MIDDLE SCHO

TOTAL REVENUES

TOTAL EXPENSES

ORIGINAL APPROP

REVISED BUDGET

YTD ACTUAL

MTD ACTUAL

ENCUMBRANCES

AVAILABLE BUDGET

PCT USED

1
 glytdbud

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
085250 WCMS SCH ACT REVENUE	0	-22,693	-17,142.50	.00	.00	-5,550.26	75.5%
0852525 SAF SPONSORED ATHLETICS	0	22,693	13,384.45	.00	244.00	9,064.31	60.1%
TOTAL CHEERLEADING-SAF	0	0	-3,758.05	.00	244.00	3,514.05	100.0%
TOTAL WOODFORD COUNTY MIDDLE SCHO	0	0	-3,758.05	.00	244.00	3,514.05	100.0%
TOTAL REVENUES	0	-22,693	-17,142.50	.00	.00	-5,550.26	
TOTAL EXPENSES	0	22,693	13,384.45	.00	244.00	9,064.31	