



Effective: ~~NE~~

Submitted:

~~W:-~~

4/21/2020

07/01/2019

~~06/11/2019~~

JOB TITLE:	ASSISTANT DIRECTOR EXCEPTIONAL CHILD EDUCATION
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	IV, GRADE 11
WORK YEAR:	262 Days
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4249
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES

~~Provides leadership to coordination of a project, program or activity routinely affecting more than one major unit or department; involves diversified but generally standardized choice of action defined by a wide range of established rules and procedures; decisions routinely and generally have short-term impact; contact outside the unit requires judgment to modify conditions and resolve misunderstandings; refers unusual matters to supervisor.~~ Assumes responsibility for the coordination of ECE programs and services which focus on compliance, as well as quality of programs for students; provides leadership to the District staff in complying with federal and state laws and regulations; maintains effective communication among Jefferson County Public Schools, Kentucky Department of Education, and the community on matters relating to IDEA Part B, Part C, 504 and Home Hospital and other programs as assigned.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Provides leadership to coordination of a project, program or activity and evaluates staff as assigned

Develops, establishes or administers project, program or activity

Serves as liaison with other units, departments or outside agencies as required

Makes recommendations regarding implementation of project, program or activity and evaluates effectiveness as assigned

Maintains communication and works closely with District staff, local school staff and the community regarding information, developments and implementation of projects, programs or activities

Prepares and/or assists in preparation or reports, records and other documentation as required

Accumulates and researches data, documents and other pertinent information as required

Assures compliance with federal, state and District policy, administrative procedures and negotiated agreements as applicable to assignment

Prepares, delivers or assists with training opportunities as appropriate

Completes all trainings and other compliance requirements as assigned by the designated deadline

Evaluates staff as assigned

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work at times requires bending, squatting, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations. ~~The work requires activities involving being around moving machinery, driving automotive equipment, exposure to marked changes in temperature and humidity and exposure to dust, fumes and gases.~~

MINIMUM QUALIFICATIONS

Master's Degree or higher with Kentucky certification in Director of Special Education and/or Counseling
Kentucky Teacher Certification in Special Education or Certification in School Psychology-Guidance , or School Counselor Counseling
Five (5) years of successful teaching experience teaching in special education or equivalent professional experience in area of assignment
Extensive knowledge of federal and state laws and regulations regarding programs for exceptional children
Demonstrated ability to work cooperatively in a team situation.
Demonstrated decision-making abilities
Effective communication skills

DESIRABLE QUALIFICATIONS
Certification and training in regular education
Successful administrative, supervisory and/or consultant experience in special education
Educational mediation or arbitration training
Experience in a diverse workplace
Demonstrated leadership ability



Effective: 7/1/2020
Submitted: 04/21/2020

JOB TITLE:	ASSISTANT DIRECTOR EXCEPTIONAL CHILD EDUCATION
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	IV, GRADE 11
WORK YEAR:	260 Days
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4249
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES

Assumes responsibility for the coordination of ECE programs and services which focus on compliance, as well as quality of programs for students; provides leadership to the District staff in complying with federal and state laws and regulations; maintains effective communication among Jefferson County Public Schools, Kentucky Department of Education, and the community on matters relating to IDEA Part B, Part C, 504 and Home Hospital and other programs as assigned.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Provides leadership to coordination of a project, program or activity and evaluates staff as assigned

Develops, establishes or administers project, program or activity

Serves as liaison with other units, departments or outside agencies as required

Makes recommendations regarding implementation of project, program or activity and evaluates effectiveness as assigned

Maintains communication and works closely with District staff, local school staff and the community regarding information, developments and implementation of projects, programs or activities

Prepares and/or assists in preparation or reports, records and other documentation as required

Accumulates and researches data, documents and other pertinent information as required

Assures compliance with federal, state and District policy, administrative procedures and negotiated agreements as applicable to assignment

Prepares, delivers or assists with training opportunities as appropriate

Completes all trainings and other compliance requirements as assigned by the designated deadline

Evaluates staff as assigned

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work at times requires bending, squatting, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations.

MINIMUM QUALIFICATIONS

Master's Degree or higher with Kentucky certification in Director of Special Education

Kentucky Teacher Certification in Special Education or Certification in School Psychology, or School Counselor

Five (5) years of successful experience teaching in special education or equivalent professional experience in area of assignment

Extensive knowledge of federal and state laws and regulations regarding programs for exceptional children

Effective communication skills

Effective communication skills

DESIRABLE QUALIFICATIONS

Certification and training in regular education

Successful administrative, supervisory and/or consultant experience in special education
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Educational mediation or arbitration training

Experience in a diverse workplace

Demonstrated leadership ability



Effective:
7/1/2020

Submitted:
4/21/2020

JOB TITLE:	ASSOCIATE ECE
DIVISION:	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	II, GRADE 8
WORK YEAR:	220 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CLAS

SCOPE OF RESPONSIBILITIES

Provides technical assistance to District and school staff in meeting the needs of students with disabilities and adhering to the Individuals of Disabilities Education Act (IDEA), Kentucky Administrative Regulations (KARs) and District policies and procedures. Monitors implementation and effectiveness of assigned ECE program; provides professional learning.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Assumes responsibility for ECE program area(s) and assists designated supervisor in short-range and long-range planning to improve outcomes for students with disabilities

Assists in coordination of programming and supports programming on behalf of students with disabilities

Researches current practices in ECE program area(s) to address achievement and opportunity gaps and improve outcomes for students with disabilities

Supports the work of staff as assigned

Collaborates with school and District staff to provide professional learning and technical assistance to address achievement and opportunity gaps and improve outcomes for students with disabilities

Collaborates with District and school staff to support deeper learning strategies to address achievement and opportunity gaps

Communicates and assists parents with the understanding of ECE programs

Assures compliance with federal, state, and District policy, administrative procedures and negotiated agreements as applicable to assignment

Assists with development of reports for ECE program area(s) as required

Completes all trainings and other compliance requirements as assigned and by the designated deadline

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations.

MINIMUM QUALIFICATIONS

Master's Degree or higher with area of major in assigned area

Leadership experience in a special education relevant field

Effective communication skills

DESIRABLE QUALIFICATIONS

Kentucky certification in supervision, Director of Special Education and/or administration

Three (3) years of successful experience as a teacher

Experience in a diverse workplace

Expertise in equity, inclusion and culturally responsive education



Effective:~~New:~~
8/16/2019–
7/1/2020

Submitted:
8/16/2019
4/21/2020

JOB TITLE:	ASSOCIATE ECE PROGRA
DIVISION:	EXECPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	II, GRADE 8
WORK YEAR:	220 DAYS
FLSA STATUS:	NON -EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CLAS

SCOPE OF RESPONSIBILITIES
Provides technical assistance to District and school staff in meeting the needs of students with disabilities and adhering to the Individuals of Disabilities Education Act (IDEA), Kentucky Administrative Regulations (KARs) and District policies and procedures. Monitors implementation and effectiveness of assigned ECE program; provides professional learning.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Assumes responsibility for ECE program area(s) and assists designated supervisor in short-range and long-range planning to improve outcomes for students with disabilities
Assists in coordination of programming and supports programming on behalf of students with disabilities
Researches current practices in ECE program area(s) to address achievement and opportunity gaps and improve outcomes for students with disabilities
Supports the work of staff as assigned
Collaborates with school and District staff to provide professional learning and technical assistance to address achievement and opportunity gaps and improve outcomes for students with disabilities
Collaborates with District and school staff to support deeper learning strategies to address achievement and opportunity gaps
Communicates and assists parents with the understanding of ECE programs
Assures compliance with District ECE policies/procedures, Kentucky Administrative Regulations (KAR), IDEA, and any applicable licensure board requirements. Assures compliance with federal, state, and District policy, administrative procedures and negotiated agreements as applicable to assignment
Assists with development of reports for ECE program area(s) as required
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Offers input for the evaluation of certified personnel to the evaluator
Performs other duties as assigned by supervisor

PHYSICAL DEMANDS
The work is primarily sedentary. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations. The work requires activities involving driving automotive equipment.

MINIMUM QUALIFICATIONS
Master's Degree or higher with area of major in assigned area

Leadership experience in a special education relevant field
Expertise in equity, inclusion and culturally responsive education
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky certification in supervision, Director of Special Education and/or administration
Three (3) years of successful experience as a teacher
Experience in a diverse workplace
Expertise in equity, inclusion and culturally responsive education



Effective: 07/01/2020
Submitted: 04/21/2020

JOB TITLE:	CLERK II ECE
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	IA, GRADE 4
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8732
BARGAINING UNIT:	CLAA

SCOPE OF RESPONSIBILITIES
Maintains records, schedules the office and provides activities for ECE staff; works to support customer service to families and staff

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Schedules Admissions and Release Committee meetings
Maintains all Education for All Handicapped Children Act (EHA) and Individualized Education Program (IEP) forms for the Admissions and Release Committee process
Monitors, records, and updates data necessary for the Admissions and Release Committee for reports
Demonstrates courtesy and cooperation in dealing with people over the telephone and in person
Completes all trainings and other compliance requirements as assigned by the designated deadline
Performs other duties as assigned by supervisor

PHYSICAL DEMANDS
The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, reaching, with the ability to lift, carry, push or pull light weights.

MINIMUM QUALIFICATIONS
High School Diploma or G.E.D.
Word processing and organizational skills
Effective communication skills

DESIRABLE QUALIFICATIONS
Previous training and/or experience in office and clerical duties
Experience in working within a school system
Experience in a diverse workplace

Footnote
This position is categorically funded and re-employment is subject to periodic review based on availability of funds and continued need for the project.



Effective: ~~NE~~

~~W/-~~

7/1/2020

~~07/01/2019~~

Submitted:

4/21/2020

~~06/11/2019~~

JOB TITLE:	CLERK II ECE
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	IA, GRADE 3 4
WORK YEAR:	AS APPROVED BY THE BOARD 260-DAYS
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8732
BARGAINING UNIT:	CLAA

SCOPE OF RESPONSIBILITIES

Maintains records, schedules the office and provides activities for ECE staff; works to support customer service to families and staff

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Schedules Admissions and Release Committee meetings

Maintains all **Education for All Handicapped Children Act (EHA)** and **Individualized Education Program (IEP)** forms for the Admissions and Release Committee process

Monitors, records, and updates data necessary for the Admissions and Release Committee for reports

Demonstrates courtesy and cooperation in dealing with people over the telephone and in person

Completes all trainings and other compliance requirements as assigned by the designated deadline

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, reaching, with the ability to lift, carry, push or pull light weights.

MINIMUM QUALIFICATIONS

High School Diploma or G.E.D.

Word processing and organizational skills

Effective communication skills

DESIRABLE QUALIFICATIONS

Previous training and/or experience in office and clerical duties

Experience in working within a school system

Experience in a diverse workplace

Footnote

This position is categorically funded and re-employment is subject to periodic review based on availability of funds and continued need for the project.



Effective: 07/01/2020
Submitted: 04/21/2020

JOB TITLE:	COACH CERTIFIED BEHAVIOR INTERVENTION
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	JOB FAMILY III
WORK YEAR:	187 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4757
BARGAINING UNIT:	CERT

SCOPE OF RESPONSIBILITIES

The Behavior Intervention Team provides short-term crisis intervention for students with disabilities. The Behavior Intervention Coach reviews students' Individual Education Plans (IEP) and progress data; conducts student observations; and models appropriate behavioral strategies. Coaches work with schools and teachers to support students. Coaches the ARC by providing necessary data to support decisions.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Provides short-term crisis intervention within the classroom
Participates in and maintains certification in District approved de-escalation and crisis management training
Reviews/collects/analyzes ongoing student progress data including IEP, FBA, BIP, etc. in collaboration with ECE and classroom teachers
Models calming, de-escalation and positive strategies for behavior intervention
Assists school staff in determining antecedents (triggers) and consequences associated with the targeted behavior (s)
Assists school staff in conducting Functional Behavior Assessment (FBA) and drafting Behavior Intervention Plan (BIP)
Coaches school staff in implementing the BIP (instructional and management strategies)
Builds school staff capacity and provides follow up services, collaborating with outside agencies and families
Complies with policies, rules and regulations of the school District and of any state/federal regulatory agency where appropriate
Completes all trainings and other compliance requirements as assigned by the designated deadline
Perform other duties assigned by supervisor

PHYSICAL DEMANDS

Requires the ability to model and demonstrate Safe Crisis Management techniques and strategies. The work at times requires bending, squatting, climbing, reaching with the ability to lift, carry, push, or pull light to heavy weights. The work requires the use of hands for grasping and fine manipulations.

MINIMUM QUALIFICATIONS

Master's Degree with valid Kentucky teaching certificate
Kentucky certification in learning and behavior disorders
Three (3) years of successful teaching experience
Consultant Certification once selected for the position
The person must be certified to utilize the District approved de-escalation and crisis management training

Effective communication skills

DESIRABLE QUALIFICATIONS

Experience in a diverse workplace



Effective: Submitted:
 NEW: 4/21/2020
 07/01/2019 06/11/2019

JOB TITLE:	COACH CERTIFIED BEHAVIOR INTERVENTION
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	JOB FAMILY III
WORK YEAR:	187 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4757
BARGAINING UNIT:	CERT

SCOPE OF RESPONSIBILITIES

The Behavior Intervention Team provides short-term crisis intervention for students with disabilities. The Behavior Intervention Coach reviews students' Individual Education Plans (IEP) and progress data; conducts student observations; and models appropriate behavioral strategies. Coaches work with schools and teachers to support students. ~~Assists Coaches~~ the ARC by providing necessary ~~information of~~ data to support decisions.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Provides short-term crisis intervention within the classroom
Participates in and maintains certification in District approved de-escalation and crisis management training
Reviews/collects/analyzes ongoing student progress data including IEP, FBA, BIP, etc. in collaboration with ECE and classroom teachers
Models calming, de-escalation and positive strategies for behavior intervention
Assists school staff in determining antecedents (triggers) and consequences associated with the targeted behavior (s)
Assists school staff in conducting Functional Behavior Assessment (FBA) and drafting Behavior Intervention Plan (BIP)
Coaches school staff in implementing the BIP (instructional and management strategies); specifically daily teachers and staff
Builds school staff capacity and provides follow up services, collaborating with outside agencies and families
Complies with policies, rules and regulations of the school District and of any state/federal regulatory agency where appropriate
Completes all trainings and other compliance requirements as assigned by the designated deadline
Perform other duties assigned by supervisor

PHYSICAL DEMANDS

~~At times the work is primarily sedentary, however it will~~ Requires the ability to model and demonstrate Safe Crisis Management techniques and strategies. The work at times requires bending, squatting, climbing, reaching with the ability to lift, carry, push, or pull light to heavy weights. The work requires the use of hands for grasping and fine manipulations.

MINIMUM QUALIFICATIONS

Master's Degree with valid Kentucky teaching certificate
Kentucky certification in learning and behavior disorders
Three (3) years of successful teaching experience
Consultant Certification once selected for the position

The person must be certified to utilize the District approved de-escalation and crisis management training
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Effective communication skills

DESIRABLE QUALIFICATIONS

Experience in a diverse workplace



Effective: 07/01/2020
Submitted: 04/21/2020

JOB TITLE:	LEAD PSYCHOLOGIST
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	IV, GRADE 11
WORK YEAR:	260 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4131
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES

The Lead Psychologist shall direct the operations and services of ECE Assessment and the delivery of services for students' emotional, behavioral and learning needs; assist in the integration of special education services with the general education curriculum; and provide expertise to administrators on student and personnel issues. Ensures compliance with IDEA, KAR for Exceptional Children, and Section 504 of the Rehabilitation Act of 1973 as related to finding, identifying, and supporting all children with disabilities.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
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- Provides leadership, supervision and supports the professional development of ECE Assessment staff
- Provides leadership, supervision and management for psychological services and the ECE assessment process
- Facilitates the timely referral and evaluation of students enrolled and not enrolled in the District, for eligibility related to special education services in compliance with IDEA Child Find regulations
- Complies with all state mandated timelines
- Provides leadership and collaboration for December 1 Child Count in compliance with state and federal regulations
- Acts as a consultant to school and District staff on issues related but not limited to the ECE referral process, Child Find, ECE eligibility, and school psychological services
- Provides leadership, consultation, training and organization for District-level crisis response
- Collaborates with community work groups regarding mental health and psychological services
- Maintains communication and works closely with District staff, local school staff and the community regarding information, developments and implementation of project, program or activity
- Prepares and/or assists in preparation or reports, records and other documentation as required for state and federal compliance
- Accumulates and researches data, documents, and other pertinent information as required
- Assures compliance with federal, state and District policy, administrative procedures and negotiated agreements as applicable to assignment
- Collaborates with District departments and work groups to support student achievement
- Provides professional development and training for District and school staff on topics to support student achievement and success
- Assists in preparation for Due Process proceedings
- Completes all trainings and other compliance requirements as assigned by the designated deadline
- Promotes professional growth and evaluates staff as assigned
- Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work at times requires bending, squatting, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations.

MINIMUM QUALIFICATIONS
EPSB Standard Certification for School Psychologist
Certification for Director of Special Education or Safe Crisis Management
Three (3) years of psychoeducational consultation and assessment
Effective communication skills

DESIRABLE QUALIFICATIONS
Experience in a diverse workplace



Effective: Submitted:
 NEW: 06/11/2019
 07/01/2019 4/21/2020
 07/01/2020

JOB TITLE:	LEAD PSYCHOLOGIST
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	IV, GRADE 11
WORK YEAR:	260 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4131
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES

The Lead Psychologist shall direct the operations and services of ECE Assessment and the delivery of services for students' emotional, behavioral and learning needs; assist in the integration of special education services with the general education curriculum; and provide expertise to administrators on student and personnel issues. Ensures compliance with IDEA, KAR for Exceptional Children, and Section 504 of the Rehabilitation Act of 1973 as related to finding, identifying, and supporting all children with disabilities. ~~Provides leadership to coordination of a project, program or activity routinely affecting more than one major unit or department; involves diversified but generally standardized choice of action defined by a wide range of established rules and procedures; decisions routinely and generally have short term impact; contact outside the unit requires judgment to modify conditions and resolve misunderstandings; refers unusual matters to supervisor.~~

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Provides leadership, supervision and supports the professional development of ECE Assessment staff

Provides leadership, supervision and management for psychological services and the ECE assessment process

~~Ensures all evaluations are completed within state mandated timelines~~ Facilitates the timely referral and evaluation of students enrolled and not enrolled in the District, for eligibility related to special education services in compliance with IDEA Child Find regulations. Complies with all state mandated timelines

~~Provides leadership in managing the December 1 Child Count and Child Find activities~~ Provides leadership and collaboration for December 1 Child Count in compliance with state and federal regulations

~~Provides consultation to schools and departments on ECE issues~~ Acts as a consultant to school and District staff on issues related but not limited to the ECE referral process, Child Find, ECE eligibility, and school psychological services

Provides leadership, and consultation, training and organization for District-level ~~to district mental health supports and crisis response~~

Collaborates with community work groups regarding mental health and psychological services

Maintains communication and works closely with District staff, local school staff and the community regarding information, developments and implementation of project, program or activity

Prepares and/or assists in preparation or reports, records and other documentation as required ~~for state and federal compliance~~

Accumulates and researches data, documents, and other pertinent information as required

Assures compliance with federal, state and District policy, administrative procedures and negotiated agreements as applicable to assignment

Collaborates with District departments and work groups to support student achievement

Provides professional development and training for District and school staff on topics to support student achievement and success ~~ECE issues~~

Assists in preparation for Due Process proceedings
Completes all trainings and other compliance requirements as assigned by the designated deadline
Promotes professional growth and evaluates staff as assigned
Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work at times requires bending, squatting, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations. ~~The work requires activities involving being around moving machinery, driving automotive equipment, exposure to marked changes in temperature and humidity and exposure to dust, fumes, and gases.~~

MINIMUM QUALIFICATIONS

~~EPSB Standard Certification for School Psychologist Master's Degree with Kentucky Certification for School Psychologist~~
 Certification for Director of Special Education or Safe Crisis Management
 Three (3) years of psychoeducational consultation and assessment
 Effective communication skills

DESIRABLE QUALIFICATIONS

~~Kentucky Certification for School Psychologist and Administration or Supervision (Principal Certification)~~
 Experience in a diverse workplace



NEW: 07/01/2020 Submitted: 04/21/2020

JOB TITLE:	MANAGER ECE ADMINISTRATION
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	II, GRADE 10
WORK YEAR:	260 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CLAS

SCOPE OF RESPONSIBILITIES

Coordinates and monitors District and school staff in the areas of assignment; monitoring and implementation of assigned program or activity; surveys system wide needs in area of assignment and determines effectiveness of assigned program or activity; supervises and directs the work of committees and other groups as assigned. Ensures compliance with the Individuals with Disabilities Education Act (IDEA), Kentucky Administrative Regulations (KARs) and District ECE policies/procedures. Provides technical assistance and support for the implementation of the KARs and the IDEA.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
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| Provides leadership in assessing and addressing the District's priorities and needs and in developing, reviewing and revising program or activity as assigned |
| Assumes responsibility for and assists designated supervisor in short-range and long-range planning as assigned |
| Serves as liaison with other units and departments or outside agencies as required |
| Works closely with District and school staff to obtain information regarding the effectiveness of assigned programs or activities |
| Provides technical assistance to District and school staff in the area of assignment |
| Supervises and directs the work of committees and task forces as assigned |
| Communicates effectively with all District staff, local school staff and community in both verbal and written form, builds consensus among diverse groups, establishes and maintains productive working relationships with others and builds a vision for the department that is effectively articulated |
| Monitors and evaluates efficiency of programs and departments |
| Assures compliance with federal, state and District policy, administrative procedures and negotiated agreements as applicable to assignment |
| Completes all trainings and other compliance requirements as assigned by the designated deadline |
| Evaluates staff as assigned |
| Performs other duties as assigned by supervisor |

PHYSICAL DEMANDS

The work is primarily sedentary. The work at times requires bending, squatting, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations.

MINIMUM QUALIFICATIONS

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| Master's Degree or higher |
| Three (3) years of successful experience in area of assignment |

Effective Communication Skills
Extensive knowledge of federal and state laws and regulations regarding programs for exceptional children
Demonstrated ability to work cooperatively in a team situation
DESIRABLE QUALIFICATIONS
Master's Degree
Kentucky certification in supervision and/or administration (Principal Certification)
Certification in Special Education
Experience in a diverse workplace
Demonstrated decision-making abilities



NEW:
7/1/2020

Submitted:
4/21/2020

JOB TITLE:	MANAGER ECE PROGRAMMING
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	II, GRADE 10
WORK YEAR:	260 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CLAS

SCOPE OF RESPONSIBILITIES

Coordinates and monitors District and school staff in the areas of assignment; monitoring and implementation of assigned program or activity; surveys system wide needs in area of assignment and determines effectiveness of assigned program or activity; supervises and directs the work of committees and other groups as assigned. Ensures compliance with the Individuals with Disabilities Education Act (IDEA), Kentucky Administrative Regulations (KARs) and District ECE policies/procedures. Provides technical assistance and support for the implementation of the KARs and the IDEA.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Provides leadership in assessing and addressing the District's priorities and needs and in developing, reviewing and revising program or activity as assigned

Serves as liaison with other units and departments or outside agencies as required

Serves as liaison with other units and departments or outside agencies as required

Works closely with District and school staff to obtain information regarding the effectiveness of assigned programs or activities

Provides technical assistance to District and school staff in the area of assignment

Supervises and directs the work of committees and task forces as assigned

Communicates effectively with all District staff, local school staff and community in both verbal and written form, builds consensus among diverse groups, establishes and maintains productive working relationships with others and builds a vision for the department that is effectively articulated

Monitors and evaluates efficiency of programs and departments

Assures compliance with federal, state and District policy, administrative procedures and negotiated agreements as applicable to assignment

Completes all trainings and other compliance requirements as assigned by the designated deadline

Evaluates staff as assigned

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work at times requires bending, squatting, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations.

MINIMUM QUALIFICATIONS

Master's Degree or higher

Three (3) years of successful experience in area of assignment
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Extensive knowledge of federal and state laws and regulations regarding programs for exceptional children

Demonstrated ability to work cooperatively in a team situation
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DESIRABLE QUALIFICATIONS

Certification in Special Education

Experience in a diverse workplace

Demonstrated decision-making abilities
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NEW: 07/01/2020
Submitted: 4/21/2020

JOB TITLE:	MANAGER GREATER LOUISVILLE EDUCATION COOPERATIVE
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	IV, GRADE 10
WORK YEAR:	260 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES

Coordinates and monitors Greater Louisville Education Cooperative (GLEC) staff in the areas of assignment; monitoring and implementation of assigned program or activity; surveys regional needs in area of assignment and determines effectiveness of assigned program or activity; supervises and directs the work of committees and other groups as assigned. Professional Development requirements will be determined by the state GLEC scope of work proposal. Ensures compliance with the Individuals with Disabilities Education Act (IDEA), Kentucky Administrative Regulations (KARs) and state policies/procedures. Provides technical assistance and support for the implementation of the KARs and the IDEA.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Provides leadership in assessing and addressing the Kentucky Department of Education Cooperative priorities and needs and in developing, reviewing and revising program or activity as assigned

Assumes responsibility for and assists designated supervisor in short-range and long-range planning as assigned

Serves as liaison with other state, regional, departments or outside agencies as required

Works closely with Regional and District and school staff to obtain information regarding the effectiveness of assigned programs or activities

Provides technical assistance to Regional and District and school staff in the area of assignment

Supervises and directs the work of committees and task forces as assigned

Communicates effectively with all Regional and District staff, local school staff and community in both verbal and written form, builds consensus among diverse groups, establishes and maintains productive working relationships with others and builds a vision for the department that is effectively articulated

Monitors and evaluates efficiency of programs and departments

Assures compliance with federal, state, and regional policy, administrative procedures and negotiated agreements as applicable to assignment

Completes all trainings and other compliance requirements as assigned by the state cooperative scope of work by designated deadline

Evaluates staff as assigned

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work at times requires bending, squatting, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations.

MINIMUM QUALIFICATIONS

Master's Degree or higher with certification in Administration or Supervision (Principal Certification) or Director of Special Education or experience with Kentucky Institute of Higher Special Education administration or Kentucky

Department of Education Special Education administration experience
Three (3) years of successful experience in area of assignment
Extensive knowledge of federal and state laws and regulations regarding programs for exceptional children
Effective communication skills
Demonstrated ability to work cooperatively in a team situation

DESIRABLE QUALIFICATIONS
Experience in a diverse workplace
Demonstrated decision-making abilities
Certification in Special Education



NEW: 07/01/2020
Submitted: 4/21/2020

JOB TITLE:	MANAGER ECE DUE PROCESS
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	IV, GRADE 10
WORK YEAR:	260 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES

Assumes responsibility for working in partnership with parents of children with disabilities and the Jefferson County Schools; provides information and training to parents and staff in the procedures relating to special education and resource materials on disabling conditions/special education; directs parents and staff to community resources and information. Ensures compliance with the Individuals with Disabilities Education Act (IDEA), Kentucky Administrative Regulations (KARs) and District ECE policies/procedures. Provides technical assistance and support for the implementation of the KARs and the IDEA.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Establishes and maintains a positive working partnership and relationship with parents and District personnel

Provides information and training programs for parents, staff, and other members of the community in understanding Special Education and other special education topics as appropriate

Facilitates a team effort among parents, students, and school personnel in following due process procedures; in determining eligibility for special education; and resolves problems arising in the implementation of a student's Individual Education Program

Works closely with District and school staff to obtain information regarding the effectiveness of assigned programs or activities

Communicates effectively with all District staff, local school staff and community in both verbal and written form, builds consensus among diverse groups, establishes and maintains productive working relationships with others and builds a vision for the department that is effectively articulated

Completes all trainings and other compliance requirements as assigned by the designated deadline

Evaluates staff as assigned

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work at times requires bending, squatting, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations.

MINIMUM QUALIFICATIONS

Master's Degree or higher with Kentucky certification in Administration or Supervision (Principal Certification) or Director of Special Education

Three (3) years of successful experience in area of assignment

Extensive knowledge of federal and state laws and regulations regarding programs for exceptional children

Effective communication skills

Demonstrated ability to work cooperatively in a team situation

DESIRABLE QUALIFICATIONS
Certification in Special Education
Experience in a diverse workplace
Demonstrated decision-making abilities



Effective:
7/1/2020

Submitted:
4/21/2020

JOB TITLE:	PSYCHOLOGIST
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	IV, GRADE 10
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4135
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES

Functions as a psychoeducational consultant to all students through consultation counseling, assessment, staff development, and program development/evaluation activities.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Acts as a psycho-educational consultant to teachers and other school staff in the design and implementation of appropriate preventive and early intervention strategies for children

Works with various school teams to support multi-tiered systems of support for all students within assigned schools

Participates in Admissions and Release Committees both in interpreting assessment results and in planning appropriate programs for individual children including individual education programs and intervention plans

Provides group or individual counseling to students and families as a related service provider on IEPs or when appropriate

Participates and leads crisis intervention at assigned schools and at the District level when needed

Manages assessment, intervention, and consultation case assignments in accordance with federal and state regulations and District policies and procedures

Provides guidance to assigned schools on regulations, policies, procedures, and practices related to IDEA, Part B, part C, KAR, and Section 504 of the Rehabilitation Act of 1973, ADA to maintain compliance

Conducts comprehensive psycho-educational evaluations that include but are not limited to the assessment of intellectual, developmental, academic, social/emotional and behavioral status in a manner consistent with professional standards and state/District policy

Leads parent education or training groups when necessary

Serves as a resource to school Principals and other administrative staff on issues of school-level or system-level concern

Organizes and conducts staff development activities for school and District personnel

Participates in the implementation of research and evaluation projects to benefit the District

Assumes responsibility for the orientation of new school psychologists and school psychology interns or practicum students within the system

Assumes responsibility for the orientation of new school psychologists and school psychology interns or practicum students within the system

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights. The work may require the ability to model and demonstrate safe crisis management techniques and strategies.

MINIMUM QUALIFICATIONS
EPSB Standard or Provisional Certificate for School Psychologist
Expertise in psycho-educational consultation and assessment
Willingness to review psychological literature and translate into practice
Safe Crisis Management Certification or willing to get it
Effective communication skills

DESIRABLE QUALIFICATIONS
Training and experience in leading parent groups
Expertise in group/individual psychological counseling
Three (3) years of successful professional experience in appropriate areas
Knowledge of Individuals with Disabilities in Education Act and the Kentucky Administrative Regulations related to Exceptional Children
Experience in a diverse workplace

Footnote
This position may be categorically funded and re-employment is subject to periodic review based on availability of funds and continued need for the project.



Effective: Submitted:
 08/07/2019 4/21/2020
 07/01/2020

JOB TITLE:	PSYCHOLOGIST
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	IV, GRADE 10
WORK YEAR:	AS APPROVED BY THE BOARD 200-DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4135
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES
Functions as a psychoeducational consultant to all students through consultation counseling, assessment, staff development, and program development/evaluation activities.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Acts as a psycho-educational consultant to teachers and other school staff in the design and implementation of appropriate developing preventive and early intervention strategies for children
Works with various school teams to support multi-tiered systems of support for all students within assigned schools
Participates in Admissions and Release Committees both in interpreting assessment results and in planning appropriate programs for individual children including individual education programs and written remedial plans intervention plans
Provides assistance to students who need group or individual counseling to students and families as a related service provider on IEPs or when appropriate
Participates and leads crisis intervention at assigned schools and at the District level when needed
Manages assessment, intervention, and consultation case assignments in accordance with federal and state regulations and District policies and procedures
Provides guidance to assigned schools on regulations, policies, procedures, and practices related to IDEA, Part B, part C, KAR, and Section 504 of the Rehabilitation Act of 1973, ADA to maintain compliance
Administers, scores, and interprets individual assessments accurately and provides, within specified timelines, reports of obtained results Conducts comprehensive psycho-educational evaluations that include but are not limited to the assessment of intellectual, developmental, academic, social/emotional and behavioral status in a manner consistent with professional standards and state/District policy
Leads parent education or training groups when necessary
Serves as a resource to school Principals and other administrative staff on issues of school-level or system-level concern
Organizes and conducts staff development activities for school and District personnel
Participates in the implementation of research and evaluation projects to benefit the District
Assumes responsibility for the orientation of new school psychologists and school psychology interns or practicum students within the system
Completes all trainings and other compliance requirements as assignment by the designated deadline
Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights. ~~The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.~~ The work may require the ability to model and demonstrate safe crisis management techniques and strategies.

MINIMUM QUALIFICATIONS

~~Master's Degree with certification as a School Psychologist~~– EPSB Standard or Provisional Certificate for School Psychologist

Expertise in psycho-educational consultation and assessment

~~Experience in school system~~

Willingness to review psychological literature and translate into practice

Safe Crisis Management Certification or willing to get it

Effective communication skills

DESIRABLE QUALIFICATIONS

Training and experience in leading parent groups

Expertise in group/individual psychological counseling

Three (3) years of successful professional experience in appropriate areas

Knowledge of ~~federal and state laws and regulations regarding assessment~~ Individuals with Disabilities in Education Act and the Kentucky Administrative Regulations related to Exceptional Children

Experience in a diverse workplace

Footnote

This position may be categorically funded and re-employment is subject to periodic review based on availability of funds and continued need for the project.



NEW: 07/01/2020
Submitted: 4/21/2020

JOB TITLE:	RESOURCE TEACHER HOME/ HOSPITAL INSTRUCTION
DIVISION	ECE
SALARY SCHEDULE/GRADE:	JOB FAMILY III
WORK YEAR:	195 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CERT

SCOPE OF RESPONSIBILITIES

Provides leadership and coordinates Home/Hospital instruction to ensure compliance with the Kentucky Department of Education regulations and District policies and procedures.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Monitors all active Home/Hospital Instruction plans in the District to ensure compliance and meet District obligations

Facilitates training with Home/Hospital Instruction updates and serves as support to schools when needed

Updates the District Home/Hospital Instruction guide and provides updates to direct supervisor

Monitors data to ensure compliance

Completes all trainings and other compliance requirements as assigned by the designated deadline

Assures compliance with federal, state, and District policy, administrative procedures and negotiated agreements as applicable to assignment

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is performed while standing or walking. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights.

MINIMUM QUALIFICATIONS

Bachelor's Degree and a Kentucky Teacher Certification

Five (5) years of successful experience in area of assignment

Effective communication skills

DESIRABLE QUALIFICATIONS

Demonstrated leadership ability

Experience in a diverse workplace



NEW: 07/01/2020
Submitted: 4/21/2020

JOB TITLE:	SPECIALIST GREATER LOUISVILLE EDUCATION COOPERATIVE
DIVISION	AS ASSIGNED
SALARY SCHEDULE/GRADE:	IV/GRADE 9
WORK YEAR:	260 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4185
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES

Provides technical assistance to regional, District, and school staff in meeting the needs of students with disabilities and adhering to the Individuals of Disabilities Education Act (IDEA). Monitors implementation and effectiveness of state cooperative indicators per the scope of work from Kentucky Department of Education; professional learning; directs the work of support staff as assigned to improve outcomes of students with disabilities.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Assists designated supervisor in short-range and long-range planning to improve outcomes for students with disabilities

Assists in coordination of professional learning in state, regional, and schools on behalf of students with disabilities

Collaborates with state and regional cooperative network to support school and District staff to provide professional learning and technical assistance to address achievement and opportunity gaps and improve outcomes for students with disabilities

Researches current practices in ECE program area(s) to address achievement and opportunity gaps and improve outcomes for students with disabilities

Assures compliance with District ECE policies/ procedures, Kentucky Administrative (KAR), IDEA, and any applicable licensure board requirements

Communicates and assists parents with understanding of ECE programs

Collaborates with District and school staff for continuous improvement of ECE program area(s) to address achievement and opportunity gap

Assists with development of reports as required

Completes all trainings and other compliance requirements as assigned and by the designated deadline

Evaluates staff as assigned

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations.

MINIMUM QUALIFICATIONS

Master's Degree or higher and Kentucky certification in Level I Director of Special Education or School Psychologist, School Counseling or instructional leadership or Supervision

Three (3) years of successful experience in teaching special education or equivalent professional experience in area of assignment

Two (2) years of successful experience in the role of state or region or district professional development provider in the area of state need as determined by state cooperative scope of work

Knowledge of federal and state laws and regulations regarding programs for exceptional children
Effective communication skills

DESIRABLE QUALIFICATIONS
Experience in a diverse workplace



NEW: Submitted:
07/01/2020 4/21/2020

JOB TITLE:	SPECIALIST GREATER LOUISVILLE EDUCATION COOPERATIVE
DIVISION	AS ASSIGNED
SALARY SCHEDULE/GRADE:	IV, GRADE 9
WORK YEAR:	260 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4185
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES

~~Supports teachers in meeting the needs of students with disabilities and adhering to the Individuals with Disabilities Education Act (IDEA) Supports collegial learning groups to implement learning strategies in exceptional child education (ECE.) Supports teachers in the classroom with peer coaching, sharing pedagogical insights, and instructional strategies to improve outcomes of students with disabilities~~

Provides technical assistance to regional, District, and school staff in meeting the needs of students with disabilities and adhering to the Individuals of Disabilities Education Act (IDEA). Monitors implementation and effectiveness of state cooperative indicators per the scope of work from Kentucky Department of Education; professional learning; directs the work of support staff as assigned to improve outcomes of students with disabilities.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

~~Collaborates with schools on planning instruction in assigned content area and supporting students protected under IDEA. Assists designated supervisor in short-range and long-range planning to improve outcomes for students with disabilities~~

~~Determines curricular and instructional needs and how to spend time to address those needs Assists in coordination of professional learning in state, regional, and schools on behalf of students with disabilities~~

Collaborates with ~~ECE department personnel~~ and state and regional cooperative network to support school staff and District staff to ~~ensure strong~~ provide professional learning and technical assistance to address achievement and opportunity gaps and improve outcomes for students with disabilities ~~experiences for identified schools~~

Researches current practices in ECE program area(s) to address achievement and opportunity gaps and improve outcomes for students with disabilities ~~educational strategies to support student learning and address the achievement and opportunity gaps~~

~~Participates on committees as assigned~~

~~Works closely with schools to determine needs in ECE as well as teacher needs to improve pedagogy that will reduce the achievement and opportunity gaps Assures compliance with District ECE policies/ procedures, Kentucky Administrative (KAR), IDEA, and any applicable licensure board requirements~~

~~Supports deeper learning strategies that will support schools; to address achievement and opportunity gaps. Communicates and assists parents with understanding of ECE programs~~

Collaborates with District and school staff for continuous improvement of ECE program area(s) to address achievement and opportunity gap ~~to help teachers plan next steps that will improve student learning~~

~~Addresses any needs or work that is required by the Kentucky Department of Education or other regulatory entity. Assists with development of reports as required~~

Completes all trainings and other compliance requirements as assigned and by the designated deadline

Evaluates staff as assigned

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations. ~~The work requires activities involving driving automotive equipment.~~

MINIMUM QUALIFICATIONS

Master's Degree or higher ~~and certification in Level I Director of Special Education or School Psychologist, School Counseling or instructional leadership or Supervision with area of major in the assigned curricular area~~

Three (3) years ~~of successful experience as a in teacher~~ teaching special education or equivalent professional experience in area of assignment

~~Expertise in equity, inclusion and culturally responsive education-~~ Two (2) years of successful experience in the role of state or region or district professional development provider in the area of state need as determined by state cooperative scope of work

Knowledge of federal and state laws and regulations regarding programs for exceptional children

Effective communication skills

DESIRABLE QUALIFICATIONS

~~Knowledge of standards in assigned curricular area~~

~~Knowledge of appropriate pedagogy that will address achievement and opportunity gaps~~

Experience in a diverse workplace



Effective: 7/1/2020 Submitted: 4/21/2020

JOB TITLE:	SPECIALIST ECE
DIVISION	AS ASSIGNED
SALARY SCHEDULE/GRADE:	IV, GRADE 9
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4185
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES
Provides assistance to District and school ECE staff in the areas of, ECE programs and services; monitoring and implementation of assigned program or activity; provides professional development as assigned; surveys system-wide needs in area of assignment and determines effectiveness of assigned program or activity; supervises and directs the work of committees and other groups as assigned.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Assumes responsibility for and assists designated supervisor in short-range and long-range planning to improve outcomes for students with disabilities
Works cooperatively with the, program directors and supervisors in assessing and addressing the District's priorities and needs and in developing, reviewing and revising program or activity as assigned
Supervises and directs the work of committees and task forces as assigned
Works cooperatively with program directors and staff development personnel to provide professional development in area of assignment
Works closely with District and school staff to obtain information regarding the effectiveness of assigned programs or activities
Provides assistance to District and school staff in the areas of compliance with federal, state, district administrative procedures
Assures compliance with Board Goals and Administrative Objectives related to area of assignment
Evaluates staff as assigned
Completes all trainings and other compliance requirements as assignment by the designated deadline
Performs other duties as assigned by supervisor
Assists in preparation of reports, records and other documentation as required supervises and directs the work of staff as assigned

PHYSICAL DEMANDS
The work is primarily sedentary. The work at times requires bending, squatting, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations. May require the ability to model and demonstrate safe crisis management techniques and strategies.

MINIMUM QUALIFICATIONS
Bachelor's Degree or higher with Kentucky certification in Director of Special Education or Instructional Leadership or Supervision (Principal Certification)
Kentucky Teacher Certification in Special Education or Certification in School Psychology or School Counseling
Two (2) years of successful experience in the role of ARC Chair
Three (3) years of successful experience in teaching special education or equivalent professional experience in area of assignment
Knowledge of federal and state laws and regulations regarding programs for exceptional children
Safe Crisis Management Certification or willing to get it
Effective communication skills
DESIRABLE QUALIFICATIONS
Demonstrated leadership ability
Experience in a diverse workplace



Submitted For
Approval:
4/21/2020 7/16/2019
Effective: 7/17/2019
07/01/2020

JOB TITLE:	SPECIALIST ECE	
DIVISION	AS ASSIGNED	
SALARY SCHEDULE/GRADE:	H/IV , GRADE 9	
WORK YEAR:	AS APPROVED BY THE BOARD	
FLSA STATUS:	EXEMPT	
JOB CLASS CODE:	8486	4185
BARGAINING UNIT:	CLAS	CERX

SCOPE OF RESPONSIBILITIES

Provides ~~technical~~ assistance to District and school ~~ECE~~ staff in the areas of ~~assignment and development, ECE programs and services~~; monitoring and implementation of assigned program or activity; provides ~~in-service professional development~~ as assigned; surveys system-wide needs in area of assignment and determines effectiveness of assigned program or activity; supervises and directs the work of committees and other groups as assigned.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Assumes responsibility for and assists designated supervisor in short-range and long-range planning ~~as assigned to improve outcomes for students with disabilities~~

Works cooperatively with the ~~designated coordinator~~, program directors and ~~specialists supervisors~~ in assessing and addressing the District's priorities and needs and in developing, reviewing and revising program or activity as assigned

~~Researches past and current practices in all areas assigned and integrates research in all areas of responsibility~~

Supervises and directs the work of committees and task forces as assigned

Works cooperatively with ~~the designated coordinator and program directors and~~ staff development personnel to provide ~~in-service professional development training~~ in area of assignment

Works closely with District and school staff to obtain information regarding the effectiveness of assigned programs or activities

Provides ~~technical~~ assistance to District and school staff in the areas of ~~assignment compliance with federal, state, district administrative procedures~~

~~Assures compliance with local, state and federal regulations and procedures related to area of assignment~~

Assures compliance with Board Goals and Administrative Objectives related to area of assignment

Evaluates staff as assigned

Completes all trainings and other compliance requirements as assignment by the designated deadline

Performs other duties as assigned by supervisor

~~Assists in preparation of reports, records and other documentation as required supervises and directs the work of staff as assigned~~

PHYSICAL DEMANDS

The work is primarily sedentary. The work at times requires bending, squatting, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations. ~~The work requires being around moving machinery, driving automotive equipment, exposure to marked changes in temperature and humidity and exposure to dust, fumes and gases.~~ May require the ability to model and demonstrate safe crisis management techniques and strategies.

MINIMUM QUALIFICATIONS
Bachelor's Degree or higher with area or major in area of assignment certification in Director of Special Education or Instructional Leadership or Supervision (Principal Certification)
Kentucky Teacher Certification in Special Education or Certification in School Psychology or School Counseling
Three (3) Two (2) years of successful experience in area of assignment the role of ARC Chair
Three (3) years of successful experience in teaching special education or equivalent professional experience in area of assignment
Knowledge of federal and state laws and regulations regarding programs for exceptional children
Safe Crisis Management Certification or willing to get it
Effective communication skills
DESIRABLE QUALIFICATIONS
Master's Degree
Kentucky certification in supervision and/or administration
Successful experience in area of research methods and strategies Demonstrated leadership ability
Experience in a diverse workplace



Effective: 07/17/2020
Submitted: 04/21/2020

JOB TITLE:	SUPERVISOR 504
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	II, GRADE 8
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CLAS

SCOPE OF RESPONSIBILITIES
Provides leadership and coordinates the District's Section 504 program to ensure compliance.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Monitors all active Section 504 Plans in the District to ensure compliance and meet District obligations
Facilitates training of all school administrators annually with Section 504 updates and serves as support to schools when needed
Facilitates training for parents of students who hold or may hold Section 504 accommodations
Rewrites/updates the District Section 504 guide and provides updates to all administrative levels
Serves as a resource for Section 504 Chairs and other staff members
Provides updated Section 504 materials to appropriate administrators for inclusion in District procedure publications
Monitors national trends to ensure correct and up to date Section 504 implementation
Answers inquiries and prepares chronologies for the Office of Civil Rights on behalf of the District
Completes all trainings and other compliance requirements as assigned by the designated deadline
Performs other duties as assigned by supervisor
Assures compliance with federal, state, and District policy, administrative procedures and negotiated agreements as applicable to assignment.

PHYSICAL DEMANDS
The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights.

MINIMUM QUALIFICATIONS
Bachelor's Degree
Three (3) years of related experience
Successful leadership experience
Safe Crisis Management Certification or willing to get it
Effective communication skills

DESIRABLE QUALIFICATIONS
Master's Degree
Experience in a diverse workplace
Kentucky Teaching Certificate



Effective: Submitted:
~~07/17/2019~~ ~~4/21/2020~~
 07/01/2020 07/16/2019

JOB TITLE:	SUPERVISOR 504
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	II, GRADE 8
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4232
BARGAINING UNIT:	CLAS CERX

SCOPE OF RESPONSIBILITIES

Provides leadership and coordinates the District's Section 504 program to ensure compliance.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Monitors all active Section 504 Plans in the District to ensure compliance and meet District obligations
Facilitates training of all school administrators annually with Section 504 updates and serves as support to schools when needed
Facilitates training for parents of students who hold or may hold Section 504 accommodations
Rewrites/updates the District Section 504 guide and provides updates to all administrative levels
Serves as a resource for Section 504 Chairs and other staff members
Provides updated Section 504 materials to appropriate administrators for inclusion in District procedure publications
Monitors national trends to ensure correct and up to date Section 504 implementation
Answers inquiries and prepares chronologies for the Office of Civil Rights on behalf of the District
Completes all trainings and other compliance requirements as assigned by the designated deadline
Evaluates staff as assigned
Performs other duties as assigned by supervisor
Assures compliance with federal, state, and District policy, administrative procedures and negotiated agreements as applicable to assignment.

PHYSICAL DEMANDS

The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. ~~The work requires driving automotive equipment.~~

MINIMUM QUALIFICATIONS

Bachelor's Degree
Three (3) years of related experience
Successful leadership experience
Safe Crisis Management Certification or willing to get it
Effective communication skills

DESIRABLE QUALIFICATIONS

Master's Degree
Experience in a diverse workplace
Kentucky Teaching Certificate



Effective:
07/01/2020

Submitted:
04/21/2020

JOB TITLE:	SUPERVISOR ECE
DIVISION	EXECPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	IV, GRADE 8
WORK YEAR:	220 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4753
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES
Provides technical assistance to District and school staff in meeting the needs of students with disabilities and adhering to the Individuals of Disabilities Education Act (IDEA). Monitors implementation and effectiveness of assigned ECE program; professional learning; supervises and directs the work of support staff as assigned to improve outcomes of students with disabilities.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Assists designated supervisor in short-range and long-range planning to improve outcomes for students with disabilities
Assists in coordination of programming and supports programming in schools on behalf of students with disabilities
Collaborates with school and District staff to provide professional learning and technical assistance to address achievement and opportunity gaps and improve outcomes for students with disabilities
Researches current practices in ECE program area(s) to address achievement and opportunity gaps and improve outcomes for students with disabilities
Assures compliance with District ECE policies/ procedures, Kentucky Administrative (KAR), IDEA, and any applicable licensure board requirements
Communicates and assists parents with understanding of ECE programs
Collaborates with District and school staff for continuous improvement of ECE program area(s) to address achievement and opportunity gaps
Assists with development of reports as required
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Evaluates staff as assigned
Performs other duties as assigned by supervisor

PHYSICAL DEMANDS
The work is primarily sedentary. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations. The work requires the ability to model and demonstrate safe crisis management techniques and strategies.

MINIMUM QUALIFICATIONS
Master's Degree or higher with a Kentucky certification in Director of Special Education or instructional leadership or Supervision or Certification in School Counseling or Exceptional Children Consultant
Three (3) years of successful experience in teaching special education or equivalent professional experience in area of assignment
Two (2) years of successful experience in the role of ARC Chair
Knowledge of federal and state laws and regulations regarding programs for exceptional children

Safe Crisis Management Certification or willing to get it
Effective communication skills

DESIRABLE QUALIFICATIONS
Experience in a diverse workplace



JOB TITLE:	SUPERVISOR ECE PROGRAMS
DIVISION	EXECPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	II/IV , GRADE 8
WORK YEAR:	220 DAYS
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	4753
BARGAINING UNIT:	CERT

Effective: Submitted:
 07/01/2020 4/21/2020
 7/1/2019 5/14/2019

SCOPE OF RESPONSIBILITIES

~~Supports teachers in meeting the needs of students with disabilities and adhering to the Individuals with Disabilities Education Act (IDEA) Supports collegial learning groups to implement learning strategies in exceptional child education (ECE.) Supports teachers in the classroom with peer coaching, sharing pedagogical insights, and instructional strategies to improve outcomes of students with disabilities~~
 Provides technical assistance to District and school staff in meeting the needs of students with disabilities and adhering to the Individuals of Disabilities Education Act (IDEA). Monitors implementation and effectiveness of assigned ECE program; professional learning; supervises and directs the work of support staff as assigned to improve outcomes of students with disabilities.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

~~Collaborates with schools on planning instruction in assigned content area and supporting students protected under IDEA. Assists designated supervisor in short-range and long-range planning to improve outcomes for students with disabilities~~
~~Determines curricular and instructional needs and how to spend time to address those needs Assists in coordination of programming and supports programming in schools on behalf of students with disabilities~~
 Collaborates with ~~ECE department personnel and school staff~~ and District staff to ~~ensure strong~~ provide professional learning and technical assistance to address achievement and opportunity gaps and improve outcomes for students with disabilities ~~experiences for identified schools~~
 Researches current practices in ECE program area(s) to address achievement and opportunity gaps and improve outcomes for students with disabilities ~~educational strategies to support student learning and address the achievement and opportunity gaps~~
 Participates on committees as assigned
~~Works closely with schools to determine needs in ECE as well as teacher needs to improve pedagogy that will reduce the achievement and opportunity gaps Assures compliance with District ECE policies/ procedures, Kentucky Administrative (KAR), IDEA, and any applicable licensure board requirements~~
 Supports deeper learning strategies that will support schools; to address achievement and opportunity gaps. Communicates and assists parents with understanding of ECE programs
 Collaborates with District and schools staff for continuous improvement of ECE program area(s) to address achievement and opportunity gaps. ~~to help teachers plan next steps that will improve student learning~~
~~Addresses any needs or work that is required by the Kentucky Department of Education or other regulatory entity. Assists with development of reports as required~~
 Completes all trainings and other compliance requirements as assigned and by the designated deadline
 Evaluates staff as assigned
 Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations. ~~The work requires activities involving driving automotive equipment.~~ The work requires the ability to model and demonstrate safe crisis management techniques and strategies.

MINIMUM QUALIFICATIONS

~~Kentucky teacher certification in Director of Special Education, or School Psychology or School Counselor~~

Master's Degree or higher with a certification in Director of Special Education or instructional leadership or Supervision with area of major in the assigned curricular area or Certification in School Counseling or Exceptional Children Consultant

Three (3) years of successful experience as a in teacher-teaching special education or equivalent professional experience in area of assignment

~~Expertise in equity, inclusion and culturally responsive education-~~ Two (2) years of successful experience in the role of ARC Chair

Knowledge of federal and state laws and regulations regarding programs for exceptional children

Safe Crisis Management Certification or willing to get it

Effective communication skills

DESIRABLE QUALIFICATIONS

~~Knowledge of standards in assigned curricular area~~

~~Knowledge of appropriate pedagogy that will address achievement and opportunity gaps~~

Experience in a diverse workplace



NEW: 07/01/2020 Submitted: 04/21/2020

JOB TITLE:	SUPERVISOR ECE – VISUALLY IMPAIRED
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	IV, GRADE 8
WORK YEAR:	220 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES
Provides technical assistance to District and school staff, monitors, and implements the Visually Impaired program. Supports school and District staff in meeting the needs of students with disabilities and adhering to the Individuals with Disabilities Education Act (IDEA), Kentucky Administrative Regulations (KARs), and District policy and procedures. Supports collegial learning groups to implement learning strategies for students with visual impairments. Supports teachers with peer coaching, sharing pedagogical insights, and instructional strategies to improve outcomes for students with disabilities.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Collaborates with schools on planning instruction for the Visually Impaired Program and supporting students with disabilities
Determines curricular and instructional needs for students with visual impairments
Collaborates with ECE department personnel, school, and District staff to ensure strong professional learning experiences
Researches current educational strategies to support students with visual impairments and address the achievement and opportunity gaps
Works closely with school and District staff to determine the needs of students with visual impairments, as well as teacher needs to improve pedagogy that will reduce the achievement and opportunity gaps
Supports deeper learning strategies that will support schools; to address achievement and opportunity gaps
Collaborates with schools to help teachers plan next steps that will improve student learning for students with visual impairments
Assures compliance with federal, state, and District policy, administrative procedures, and negotiated agreements as applicable to assignment
Addresses any needs or work that is required by the Kentucky Department of Education or other regulatory entity
Participates on committees as assigned
Completes all trainings and other compliance requirements as assigned by the designated deadline
Performs other duties as assigned by supervisor

PHYSICAL DEMANDS
The work is primarily sedentary. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations.

MINIMUM QUALIFICATIONS
Kentucky teacher certification in Teacher of Visually Impaired
Master's Degree or higher with major in Visually Impaired
Five (5) years of successful experience as a teacher of Visually Impaired
Effective communication skills

DESIRABLE QUALIFICATIONS
Knowledge of appropriate research based strategies for students with Visual Impairment that will address achievement and opportunity gaps
Experience in a diverse workplace
Expertise in equity, inclusion and culturally responsive education



Effective: 4/22/2020 Submitted: 4/21/2020

JOB TITLE:	SUPERVISOR GIFTED AND TALENTED/ADVANCE PROGRAM
DIVISION	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	IV, GRADE 8
WORK YEAR:	220 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4231
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES

Provides leadership, guidance, training, and support to students, teachers, and parents relative to the Advance Program in JCPS schools. Ensures compliance and implements programs and procedures as recommended by the KY Department of Education Gifted/Talented Division pertaining to state Gifted and Talented regulations. Contacts outside the unit are limited to routine matters; requires routine supervision.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Provides leadership to the JCPS Advance Program and identification of students for Gifted and Talented services

Serves as liaison with other units, departments, or outside agencies as required

Makes recommendations regarding implementation of Gifted and Talented and JCPS Advance Program services and evaluates effectiveness

Maintains communication and works closely with District staff, local school staff, and the community regarding information, developments, and implementation of Gifted and Talented and JCPS Advance Program services

Prepares and/or assists in preparation of reports, records, and other documentation as required

Accumulates and researches data, documents, and other pertinent information as required

Assures compliance with federal, state, and District policy, administrative procedures, and negotiated agreements as applicable to assignment

Prepares, delivers, or assists with training opportunities as appropriate

Evaluates staff as assigned

Performs other duties as assigned by supervisor

Completes all trainings and other compliance requirements as assigned and by the designated deadline

PHYSICAL DEMANDS

The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, reaching, with the ability to lift, carry, push or pull light weights. The work requires driving automotive equipment.

MINIMUM QUALIFICATIONS

Valid Kentucky Teaching Certificate

Gifted education endorsement

Five (5) years of successful teaching experience

Successful leadership experience

Effective communication skills

DESIRABLE QUALIFICATIONS
Master’s degree in education related to gifted education
Kentucky Professional Certification in Administration and/or Supervision
Experience in a diverse workplace



~~NEW~~Effective: Submitted:
 4/22/2020 4/21/2020
 07/17/2019 07/16/2019

JOB TITLE:	SUPERVISOR GIFTED AND TALENTED/ADVANCE PROGRAM
DIVISION	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	IV, GRADE 8
WORK YEAR:	220 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4231
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES

Provides leadership, guidance, training, and support to students, teachers, and parents relative to the Advance Program in JCPS schools. Ensures compliance and implements programs and procedures as recommended by the KY Department of Education Gifted/Talented Division pertaining to state Gifted and Talented regulations. Contacts outside the unit are limited to routine matters; requires routine supervision.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Provides leadership to the JCPS Advance Program and identification of students for Gifted and Talented services

Serves as liaison with other units, departments, or outside agencies as required

Makes recommendations regarding implementation of Gifted and Talented and JCPS Advance Program services and evaluates effectiveness

Maintains communication and works closely with District staff, local school staff, and the community regarding information, developments, and implementation of Gifted and Talented and JCPS Advance Program services

Prepares and/or assists in preparation of reports, records, and other documentation as required

Accumulates and researches data, documents, and other pertinent information as required

Assures compliance with federal, state, and District policy, administrative procedures, and negotiated agreements as applicable to assignment

Prepares, delivers, or assists with training opportunities as appropriate

Evaluates staff as assigned

Performs other duties as assigned by supervisor

Completes all trainings and other compliance requirements as assigned and by the designated deadline

PHYSICAL DEMANDS

The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, reaching, with the ability to lift, carry, push or pull light weights. The work requires driving automotive equipment.

MINIMUM QUALIFICATIONS

~~VMaster's degree with~~ valid Kentucky Teaching Certificate

Gifted education endorsement

Five (5) years of successful teaching experience

Successful leadership experience

Effective communication skills

DESIRABLE QUALIFICATIONS

Master’s degree in education related to gifted education

Kentucky Professional Certification in Administration and/or Supervision

Experience in a diverse workplace



NEW:
7/1/2020

Submitted:
04/21/2020

JOB TITLE:	SUPERVISOR ECE - COMMUNICATION DISORDERS
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	II, GRADE 8
WORK YEAR:	220 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CLAS

SCOPE OF RESPONSIBILITIES

Supports speech-language pathologists in meeting the needs of students with disabilities and adhering to the Individuals with Disabilities Education Act (IDEA), Kentucky Administrative Regulations (KARs), District policy and procedures, Professional Code of Ethics for KY License in Speech-Language Pathology, and the American Speech-Language-Hearing Association. Supports collegial learning groups to implement learning strategies in exceptional child education (ECE.) Supports speech-language pathologists by sharing pedagogical insights, planning skill specific professional development, and instructional strategies to improve outcomes of students with disabilities.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Collaborates with schools on planning supports in the area of Communication Disorders and supporting students with disabilities

Develops, disseminates, evaluates programs for speech-language therapy in conjunction with procedures for assessment

Collaborates with ECE department personnel and school staff to ensure strong professional learning experiences for school and District staff on topics relevant to speech-language pathology

Researches current evidence-based practices in the area of communication disorders to support student learning and address the achievement and opportunity gaps

Monitors and consults, relating to the quantity and quality of speech-language therapy services provided by the District

Coordinates responsibilities of speech-language therapy staff including IDEA compliance and documentation of services

Serves as the primary communication link among the speech-language therapy staff as the spokesperson for the Communication Disorders program in meetings with school and community personnel

Assures compliance with federal, state and District policy, administrative procedures and negotiated as applicable to assignment

Addresses any needs or work that is required by the Kentucky Department of Education or other regulatory entity

Completes all trainings and other compliance requirements as assigned by the designated deadline

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations.

MINIMUM QUALIFICATIONS
KY License in Speech-Language Pathology, Certificate of Clinical Competence from the American Speech-Language-Hearing Association
Master's Degree or higher in Communication Disorders or Speech-Language Pathology
Five (5) years of successful experience as a speech-language pathologist
Effective communication skills

DESIRABLE QUALIFICATIONS
Current Clinical Instructors, Supervisors, and Clinical Fellowship Mentor credential from the American Speech-Language-Hearing Association
Knowledge of the IDEA and Professional Code of Ethics for KY License in Speech-Language Pathology and the American Speech-Language-Hearing Association
Knowledge of current research in speech-language pathology and evidenced-based practice relevant to speech-language pathology
Experience in a diverse workplace
Expertise in equity, inclusion and culturally responsive education