

**MEMORANDUM**

TO: Christian County Board of Education Board Members

FROM: Laura Morris, Chief Administrative Officer

DATE: April 6, 2020

RE: Certified Evaluation Plan

Please review the attached proposed changes to the Certified Evaluation Plan. The Christian County Board of Education is requested to approve the update for the 2019-2020 Certified Evaluation Plan. The changes made to the plan will apply only to the 2019-2020 Certified Evaluation Plan.

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- **Non tenured certified employees evaluation cycle completion date will be May 15, 2020**
 - **Evaluations for tenured certified employees will be due on May 15, 2020**
 - **Evaluations for employees on Corrective Action Plans will be due on May 15, 2020**
 - **Tenured certified employee evaluations will be on a two year cycle that will extend through 2021 school year**
 - **Classified employee evaluations will be on a two year cycle that will extend through 2021 school year**
 - **Required pre-observations, observations, post observation conferences and summative evaluation requirements may be completed though telecommunication methods if needed**