

**CHRISTIAN COUNTY BOARD OF EDUCATION  
BOARD OF EDUCATION MEETING  
HOPKINSVILLE, KENTUCKY**

**MINUTES OF BOARD MEETING  
MARCH 19, 2020  
6:00 P.M.**

**REGULAR BOARD MEETING**

The Christian County Board of Education met at the Board of Education Central Office on Glass Avenue on Thursday, March 19, 2020, 6:00 P.M. for a Regular Board Meeting.

**BOARD MEMBERS PRESENT:**

Ms. Linda Keller, Chairperson

Mr. Tom Bell, Vice-Chair

Ms. Susan Hayes

Mr. Lindsey Clark

Mr. Jeff Moore

Ms. Mary Ann Gemmill, Superintendent and Board Secretary

Also present: Mr. Jack Lackey, Jr., School Board Attorney; Administrators, Media and Guests

**BOARD MEMBERS ABSENT:**

**ACTION/ITEMS**

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**RECOGNITIONS:**

**A) February High Attendance Staff Award:**

Elementary Division - Martin Luther King, Jr. Elementary  
Middle School Division – Hopkinsville Middle School  
High School Division – Christian County High School

**February High Attendance Student Award:**

**Elementary Division – Indian Hills Elementary School**

**Middle School Division – Christian County Middle School**

**High School Division – Christian County High School**

**INVOCATION  
PLEDGE  
CALL TO ORDER**

The Invocation was given by Ms. Hayes, with the prayer by Mr. Bell, followed by the Pledge of Allegiance. Ms. Keller called the meeting to order at 6:02 P.M.

**#158 APPROVAL  
OF AGENDA**

Motion by Ms. Hayes, second by Mr. Clark, to approve the Agenda as presented (a copy of which is attached and the terms of which are incorporated by reference.)

Voting yes: Ms. Hayes, Mr. Clark, Mr. Bell,  
Mr. Moore, Ms. Keller

Voting no: NONE

**COMMUNICATIONS/  
VISITORS AND  
OPEN FORUM**

NONE

**PRESENTATIONS:**

**INSTRUCTIONAL UPDATE: SCHOOL COUNSELOR UPDATES**

Tracey Leath, Interim Director of Strategic Planning/Federal Programs/Grant Development, was present to give the board a PowerPoint update on School Counselors (a copy of which is attached to the minutes).

Ms. Leath reviewed the Role of School Counselors, as well as their Core Values. With the passage of Senate Bill 1 in 2019, the role of school counselors became more defined. Sixty percent of their time should be spent in direct services to students and forty percent of their time should be spent in indirect services – in support of students.

## **FACILITIES SHOWCASE – MILLBROOKE, PEMBROKE AND SINKING FORK ELEMENTARY SCHOOLS**

Mr. Brad Hawkins, Chief Operations Officer, gave the board a PowerPoint facilities showcase on Millbrooke, Pembroke and Sinking Fork Elementary Schools (a copy of which is attached to the minutes). Mr. Hawkins reviewed facility rating, work needed and work completed. He also reviewed upcoming estimated replacement dates of Roof, HVAC and Renovations.

## **COMMITTEE REPORTS**

Mr. Moore reported that PBIS Committee met today and all goals for the year have already been met. With the closure of schools they will begin transitioning 8<sup>th</sup> graders to Tier II in high school.

Mr. Clark did reach out to a State Representative today who mentioned that the situation we are in is so fluid there is no way to project the state budget. They are in session now. He did state they are working on language to increase Non-Traditional Instruction (NTI) days and change attendance data for this year as the future is unknown. Mr. Clark also mentioned there is a Bill in the Senate right now that is proposing taking a billion dollars out of teacher retirement and putting it in SEEK.

Mr. Bell stated the parent Studer survey results are back and hopefully the District can roll that information out in April.

- #159 DISCUSSION/  
APPROVAL  
PAYMENT  
APPLICATION  
#4 TO  
MECHANICAL  
CONSULTANTS,  
INC. IN THE  
AMOUNT OF  
\$15,380.00  
FINAL  
PAYMENT FOR  
HOPKINSVILLE  
HIGH SCHOOL  
POOL AIR  
HANDLER  
REPAIR**
- Motion by Mr. Moore, second by Mr. Clark, to Approve Payment Application #4 to Mechanical Consultants, Inc. in the Amount of \$15,380.00 – Final Payment for Hopkinsville High School Pool Air Handler Repair (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Moore, Mr. Clark, Mr. Bell,  
Ms. Hayes, Ms. Keller
- Voting No: NONE
- #160 DISCUSSION/  
APPROVAL  
BG-5 FOR  
BG19-024  
HOPKINSVILLE  
HIGH SCHOOL  
POOL AIR  
HANDLER  
REPAIR**
- Motion by Mr. Bell, second by Mr. Moore, to approve the BG-5 for BG19-024 Hopkinsville High School Pool Air Handler Repair (a copy of which is attached and the terms of which are incorporated by reference).
- Voting Yes: Mr. Bell, Mr. Moore, Mr. Clark,  
Ms. Hayes, Ms. Keller
- Voting No: NONE
- #161 DISCUSSION/  
APPROVAL  
2020-2021  
SALARY  
SCHEDULES**
- Motion by Ms. Hayes, second by Mr. Clark, to approve the 2020-2021 Salary Schedule (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Ms. Hayes, Mr. Clark, Mr. Bell,  
Mr. Moore, Ms. Keller
- Voting No: NONE

**#162 DISCUSSION/  
APPROVAL  
OF BIDS FOR  
BUS GARAGE  
LUBRICANTS/  
ANTIFREEZE  
FOR FY20-21**

Following discussion, motion by Mr. Clark, second by Ms. Hayes, to award the bid for Antifreeze and Lubricants to Max Arnold & Sons for FY20-21 (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Hayes, Mr. Moore  
Mr. Bell, Ms. Keller

Voting No: NONE

**#163 DISCUSSION/  
APPROVAL  
OF BIDS  
FOR BUS  
GARAGE  
BUS SEATS  
AND FOAM  
PADDING FOR  
FY20-21**

Motion by Mr. Moore, second by Mr. Clark, to award the bid to American Bus for Foam and Seat Covers for FY20-21 (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Moore, Mr. Clark, Mr. Bell,  
Ms. Hayes, Ms. Keller

Voting No: NONE

**#164 DISCUSSION/  
APPROVAL  
OF BIDS  
FOR GASOLINE  
AND DIESEL  
FUEL FOR  
FY20-21**

Following discussion by the board, motion by Mr. Moore, second by Mr. Clark, to award bid for Gas and Diesel to Max Arnold & Sons for FY20-21 (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Moore, Mr. Clark, Mr. Bell,  
Ms. Hayes, Ms. Keller

Voting No: NONE

**#165 DISCUSSION/  
APPROVAL  
OF BIDS  
FOR MULCH  
FOR FY20-21**

Motion by Mr. Bell, second by Mr. Clark, to award bid to Mr. Mulch for mulch for FY20-21 (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Bell, Mr. Clark, Ms. Hayes,  
Mr. Moore, Ms. Keller

Voting No: NONE

**#166 DISCUSSION/  
APPROVAL  
OF BIDS FOR  
COPY PAPER  
FOR FY20-21**

Motion by Mr. Clark, second by Mr. Moore, to award bid to Contract Paper – Bid A for copy paper for FY20-21 (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Mr. Moore, Mr. Bell,  
Ms. Hayes, Ms. Keller

Voting No: NONE

**#167 DISCUSSION/  
APPROVAL  
OF BIDS FOR  
SCHOOL  
PICTURES  
FOR FY20-21**

Motion by Mr. Bell, second by Mr. Clark, to award bid to Southern Exposure for school pictures for FY20-21 (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Bell, Mr. Clark, Ms. Hayes,  
Mr. Moore, Ms. Keller

Voting No: NONE

**#168 DISCUSSION/  
APPROVAL  
OF BIDS FOR  
PAINT  
FOR FY20-21**

Motion by Mr. Clark, second by Ms. Hayes, to award bid to Sherwin Williams for paint for FY20-21 (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Hayes, Mr. Bell,  
Mr. Moore, Ms. Keller

Voting No: NONE

**#169 DISCUSSION/  
APPROVAL  
OF BIDS FOR  
UNIFORMS  
FOR FY20-21**

Motion by Mr. Moore, second by Mr. Clark, to award bid to Aramark for uniforms for FY20-21 (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Moore, Mr. Clark, Mr. Bell,  
Ms. Hayes, Ms. Keller

Voting No: NONE

- #170 DISCUSSION/ APPROVAL OF BIDS FOR DRUG TESTING FOR FY20-21** Motion by Ms. Hayes, second by Mr. Clark, to award bid to MC Consultant Services, Inc. for drug testing for FY20-21 (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Ms. Hayes, Mr. Clark, Mr. Bell,  
Mr. Moore, Ms. Keller

Voting No: NONE

- #171 DISCUSSION/ APPROVAL OF BIDS FOR BUS DRIVER DOT AND CLASSIFIED STAFF PHYSICALS FOR FY20-21** Motion by Mr. Bell, second by Mr. Clark, to award bid to Johnson Family Chiropractic for Bus Driver DOT Exams and Jennie Stuart Medical Center for Classified Staff Exams (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Bell, Mr. Clark, Mr. Moore,  
Ms. Hayes, Ms. Keller

Voting No: NONE

- #172 CONSENT AGENDA** Motion by Mr. Clark, second by Ms. Hayes, to approve the following Consent Agenda:

(All exhibits are attached to the minutes)

**A) Financial Matters:**

1. Approval of Monthly Financial Reports and Authorize Payment of Bills
2. Other

**B) Approval of Minutes of Regular Board Meeting held February 20, 2020; Special Board Meeting held February 26, 2020; Special Board Meeting held March 4, 2020; Special Board Meeting/Workshop held on March 5, 2020 and Special Board Meeting held March 9, 2020**

**C) Approval School Related Trip Request by Hopkinsville Middle School to Southern Lanes on March 18, 2020 (Emergency Approval)**

**D) Approval School Related Trip Request by Hopkinsville Middle School to WK Cinemas on March 20, 2020 (Emergency Approval)**

- E) Approval School Related Trip Request by STLP to Lexington, KY on April 9, 2020**
- F) Approval School Related Fund Raiser Request by Christian County High School, Band, Simply Sheets, April 1 – June 30, 2020**
- G) Approval School Related Fund Raiser Request by Christian County High School, Band, Ford Drive, April 1 – June 30, 2020**
- H) Approval School Related Fund Raiser Request by Christian County High School, Band, Simply Sheets, April 1 – June 30, 2020**
- I) Approval School Related Fund Raiser Request by Christian County High School, Student Activity, Casey's Rewards, March 20, 2020 – June 30, 2020**
- J) Approval School Related Fund Raiser Request by Christian County High School, Soccer, Restaurant Team Nights, February 2020 – June 30, 2020**
- K) Approval School Related Fund Raiser Request by Christian County High School, Rotary, Pickle /Popsicle Sales, March 2020**
- L) Approval School Related Fund Raiser Request by Christian County High School, Cheer, Mini Camp, 2020 – 2021 Calendar Year**
- M) Approval School Related Fund Raiser Request by Christian County High School, Cheer, World's Finest Chocolate, 2020-2021 School Year**
- N) Approval School Related Fund Raiser Request by Christian County High School, Cheer, Car Wash, 2020-2021 School Year**
- O) Approval School Related Fund Raiser Request by Christian County High School, Cheer, Country Meats, 2020-2021 School Year**
- P) Approval School Related Fund Raiser Request by Christian County High School, Cheer, Sponsors and Sponsor T-Shirts**
- Q) Approval School Related Fund Raiser Request by Gateway Academy, STEM Summer Camp, June 8-12, 2020**
- R) Approval School Related Fund Raiser Request by Hopkinsville Middle School, PTO, Dollar Day, March 20, 2020**
- S) Approval Updated Job Descriptions**
- T) Approval to Declare an Emergency as Required by KRS 161.100 to Employ Emergency Substitute Teachers and Full-Time Emergency Certification**



- U) Approval Shortened School Day Request
- V) Acknowledgment Receipt of Month Seven (7) Attendance
- W) Acknowledgement Receipt of Personnel Matters/Reports
- X) Establish Next Regular Board Meeting for April 16, 2020, 6:00 P.M. in the Board Room at the Central Office
- Y) Other

Voting Yes: Mr. Clark, Ms. Hayes, Mr. Bell,  
Mr. Moore, Ms. Keller

Voting No: NONE

**INDIVIDUAL BOARD  
MEMBER AND  
SUPERINTENDENT  
COMMENTS  
AND CONCERNS**

**MR. BELL**

Mr. Bell is surprised to hear that there is no raises in the state's budget for our teachers. Teachers need appreciation, now more than ever. Mr. Bell has heard great things about teacher access during this NTI period if students have questions. He stated he is hearing positive feedback about student access to meals.

**MR. CLARK**

On a humorous note, if COVID-19 doesn't move past us quick, he will be long hair, greyed, and will have gained a lot of weight. On a more serious note, he thanked Ms. Gemmill for her tough decisions during this difficult time to close schools. Our younger citizens are seen to be carriers and many live with their elderly grandparents and other family members who are most at risk. He is hopeful they will find medicines soon that will be beneficial to those who are sick with COVID-19. Mr. Clark is impressed with the turnaround of the medical dissection and understanding of the COVID-19. In closing, Mr. Clark urged everyone to support our local businesses anyway they can to help them make ends meet during this difficult time.

**MS. HAYES**

Ms. Hayes is thankful for the students having access to meals, which is so vital in our community – she would like to take credit for it (humor).

**MR. MOORE**

Mr. Moore feels bad for the teachers, students and administrators with all going on in the schools. He applauds the teachers and administrators for coming together on such quick notice to get students ready for NTI learning. Thank you to Ms. Holt and all the cafeteria workers to make sure any student that wants and needs a meal are feed daily. That is very valuable to our students. Mr. Moore is hoping this will be over soon and we can have graduations and finish everything we need to for the school year.

**MS. KELLER**

Ms. Keller is so thankful for the Central Office staff who developed Non-Traditional Instruction (NTI) a few years ago. Christian County has never had to implement those NTI days, however, she is so thankful those practices were in place. She is so impressed with all the work Administrators and Teachers completed on a short, basically two day notice, to get everything in place for students. Ms. Keller is so thankful for all the cafeteria staff feeding all children in Christian County from two years old to 18 years old. Everyone affected is in her heart and prayers.

**MS. GEMMILL**

Ms. Gemmill thanked all staff for the hard work in the past week. She is very appreciative.

**#173 CLOSED  
SESSION  
FOR  
DISCUSSIONS  
WHICH MIGHT  
LEAD TO THE  
APPOINTMENT  
OF AN  
INDIVIDUAL  
EMPLOYEE  
PURSUANT  
TO KRS  
61.810(1)(F)  
NO ACTION TAKEN**

Motion by Mr. Moore, second by Mr. Bell, to go into Closed Session for Discussions which might lead to the Appointment of an Individual Employee Pursuant to KRS 61.810(1)(f) with No Action Taken. (7:20 p.m.)

Voting Yes: Mr. Moore, Mr. Bell, Mr. Clark,  
Ms. Hayes, Ms. Keller

Voting No: NONE

**#174 EXIT CLOSED  
SESSION**

Motion by Mr. Moore, second by Mr. Clark, to Exit Closed Session (8:02 p.m.)

Voting Yes: Mr. Moore, Mr. Clark, Mr. Bell,  
Ms. Hayes, Ms. Keller

Voting No: NONE

**#175 ADJOURN**

Motion by Mr. Moore, second by Mr. Clark, to Adjourn (8:02 P.M.)

Voting Yes: Mr. Moore, Mr. Clark, Mr. Bell,  
Ms. Hayes, Ms. Keller

Voting No: NONE

**APPROVED CHAIRPERSON** \_\_\_\_\_

**APPROVED SECRETARY** \_\_\_\_\_