

TUITION REIMBURSEMENT AGREEMENT

This tuition reimbursement agreement is effective _____, 20____ and is made by and between Newport Independent Schools, a public-school district located at 30 W. 8th Street, Newport, KY and the undersigned employee of the district:

1. Newport Independent Schools provides for tuition reimbursement for its certified staff for classes enrolled in and completed to advance to either Rank I or Rank II status: or
2. A certified staff member receiving National Board Certification.

TERMS OF AGREEMENT

1. RANK I or RANK II – Certified staff will be entitled to half of the tuition up to \$10,000 after successful completion of program of studies.
2. The second half of the tuition will be paid to employee after 5 years of teaching experience in the Newport Independent School District.
3. Tuition reimbursement is contingent upon hours acquired during employment with the district.
4. NATIONAL BOARD CERTIFICATION – Certified staff members acquiring National Board Certification will receive \$5,000 upon completion of program and 5 years of teaching experience in the Newport Independent School District.
5. Reimbursement for National Board Certification is contingent upon hours acquired during employment with the district.

TRANSCRIPT AND RECEIPT(S) REQUIREMENT

The Newport Independent School District will reimburse you for tuition expenses when official transcripts have been submitted to the district along with an original invoice or bill for the tuition costs.

Name

Date

