M E M O R A N D U M

**TO: Dr. Randy Poe, Superintendent**

 **Mr. Matt McIntire, Chairperson**

 **Board Members**

**FROM: Phil Sheehy, Director Human Resources**

**DATE: March 27, 2020**

**RE: Use of Emergency Days**

SB 177 gives School Boards the authority to expand the reasons currently approved for the use of emergency days to include reasons related to the COVID-19 public health emergency, if the school board determines it is necessary in relation to the current public health crisis.

It also extends the availability of emergency leave to part-time personnel and eliminates the requirement that an employee submit an affidavit for the use of these days.

As written SB 177 is effective for the 2019-2020 school year.

Human Resources recommends approval of this provision of SB 177.