**M E M O R A N D U M**

**TO: Mr. Matt McIntire, Chairperson**

 **Board Members**

 **Dr. Randy Poe, Superintendent**

**FROM: Dr. Michael Poiry, Assistant Superintendent**

**DATE: March 31, 2020**

**RE: High School Turf Fields Project**

**The Kentucky Purchasing Cooperative (KPC), has vetted vendors for installation of turf fields. The selected vendor, The Motz Group, has a proven record for quality installations of turf fields throughout the Tri-State. Boone County Schools has worked with The Motz Group in the past and presently as it relates to Ryle High School’s turf field. The Motz Group installed and maintains the turf fields for University of Cincinnati and Paul Brown Stadium.**

**Selection of the vendor is in compliance with the Model Procurement Code which our District follows according to Board Policies. The vendor has requested a letter of intent be executed in order to proceed with planning and compiling the total cost with respect to the specifications, consistent with their submitted bid documents.**

**I recommend the Board authorize the signing of a letter of intent to proceed with utilizing the bid process and vendor selection through the KPC as presented.**