

PUBLIC NOTICE OF REQUEST FOR LETTERS OF INTEREST
FOR
PROFESSIONAL ARCHITECTURAL/ENGINEERING SERVICES

The Henderson County Board of Education is requesting a letter of interest for architectural/engineering services for the HVAC system replacement at South Heights Elementary School and any additional work, as necessary to complete this project.

Qualified architectural/engineering teams shall indicate their interest by emailing a one-page letter of interest to Steve Steiner, Assistant Superintendent of Administration, Henderson County Schools, at steve.steiner@henderson.kyschools.us. Letters of interest shall be received no later than March 11, 2020 at 2:00 p.m. (Central Standard Time).

Proposers must comply with the Kentucky Department of Education Kentucky Administrative regulations and specifically, 702 KAR 4:160.

Letters of Interest received after this date will not be accepted. The Henderson County Board of Education reserves the right to reject any and all proposals.



Architecture
Interiors
Landscapes
Planning

March 10, 2020

Attn: Steve Steiner, Assistant Superintendent of Administration
Henderson County Board of Education
1805 Second Street
Henderson, KY 42420

**RE: Architectural/Engineering Services
South Heights Elementary School HVAC System Replacement**

Dear Mr. Steiner,

Per the Public Notice, please accept this Letter of Interest for Professional Architectural Services for the HVAC Replacement at South Heights Elementary School. With over 67 years of experience listening to and executing our clients' needs, we have both the knowledge and commitment necessary to exceed your expectations.

Having completed over 2,000 educational facility projects since opening our doors in 1953, we have the experience in programming, designing and completing projects similar in scope to your current HVAC replacement. Our company focuses on educational facilities and their unique needs, making us a leader in this field. We apply this knowledge by incorporating into your project: student safety, energy awareness, easy-to-maintain systems, smooth code reviews, and education of maintenance personnel on the system's proper operation.

Our team is currently working on an HVAC renovation for McLean County Schools as well as numerous projects for Owensboro Community & Technical College and for the Commonwealth of Kentucky in the western part of the state. We are in your area often and will be able to provide the level of commitment and service your project deserves.

Because M/E/P engineering represents such a large portion of the desired work, we have elected not to propose a firm at this time. We have excellent working relationships with all the reputable M/E/P firms specializing in educational design. Once we have a better understanding of your needs and goals, we will work with you and the board to determine the M/E/P firm that provides the best fit for your specific project.

We would greatly appreciate the opportunity to further discuss the specifics of this project with you and the Board. It would be our honor and privilege to be of service to Henderson County Schools.

Sincerely,

A handwritten signature in black ink that reads "L. Scott Jackson".

L. Scott Jackson, AIA
Vice President

228 E. Reynolds Road
Suite One
Lexington, Kentucky 40517

859.273.3700 t
859.271.6605 f

clotfelter-samokar.com



March 4, 2020

Steve Steiner
Assistant Superintendent of Administration
Henderson County Schools
1805 Second Street
Henderson, KY 42420
steve.steiner@henderson.kyschools.us

RE: Letter of Interest for Professional Architectural/Engineering Services

Dear Mr. Steiner,

Please accept this letter as a written expression of interest from RBS Design Group Architecture (RBS) to be considered as the architectural firm for your upcoming HVAC system replacement at South Heights Elementary School. RBS has a long history working with the Henderson County School District; we are currently working at Henderson County High School to replace the HVAC chiller system. For this project, we will team up with Marcum Engineering to design the MEP systems.

As one of the leading school design firms in the state, RBS has worked with 42 different school districts and completed over 870 K-12 projects, including numerous HVAC systems. We stay informed and are compliant with applicable statutes, codes and regulations of the Kentucky Department of Education, specifically 702 KAR 4:160. We are experienced in obtaining all appropriate state and local approvals related to building projects in Kentucky.

In closing, we look forward to continuing our relationship with Henderson County Schools with this project. Please contact us if you need additional information at office@rbsdesigngroup or on my cell, (270) 702-2543.

Thank you for your consideration. We look forward to hearing from you soon.

Sincerely,

RBS DESIGN GROUP, P.S.C.

A handwritten signature in black ink, appearing to read "Craig Thomas", is written over a horizontal line.

Craig Thomas, Architect



March 2, 2020

Mr. Steve Steiner
Assistant Superintendent of Administration
Henderson County Schools
1805 Second Street
Henderson, KY 42420

RE: Proposal for Architect / Engineer Services
HVAC Replacement – South Heights Elementary School

Dear Mr. Steiner,

We are pleased to submit a letter of interest for the upcoming HVAC replacement at South Heights Elementary School. We have enjoyed working with you and Henderson County Schools through the Jefferson Elementary School project and would love to continue to help you successfully complete this project. Through decades of providing proven engineering solutions, Hafer has built a reputation as one of the most innovative engineering firms in the Midwest.

Our firm has a wide array of educational project experience as well as thousands of HVAC renovations under our belt. Our recent HVAC renovations in K-12 schools include Muhlenberg High School, Graves County High School, Wingo Elementary School, Elizabethtown High School, Elizabethtown Middle Schools and Elizabethtown Elementary Schools. We understand the critical nature of replacing an HVAC system – it must be energy efficient, reliable, maintainable and flexible. We are also adept at designing projects so that disruption is kept to a minimum which is crucial in a school setting.

We bring the qualities needed for successful and effective project results; leadership, commitment to exploring ideas, creativity and discipline, collaboration and sensitivity to new approaches. Our office includes architects, mechanical and electrical engineers, interior designers and landscape architects which provide our clients with well-rounded solutions. Located only minutes away, we would be able to be on site quickly and when needed.

We look forward to receiving the official Request for Proposal (RFP) on this project and submitting a proposal should our expertise match your needs. Feel free to contact me with any questions.

Sincerely,

A handwritten signature in cursive script that reads "Ronald W. Steinhart".

Ron Steinhart, PE, LEED AP
Principal, Mechanical Engineer