

## **FIXED ASSET INFORMATION**

Ple	ase Complete All Applicable Information		Revised 11/6/2019	1				
	Asset Tag #	•	Fiscal Year:					
	Asset Description							
	Vendor Name	7						
	Manufacture							
	Retirement/Dispassi Data		1					
ı		Retirement/Disposal Date: Serial #:						
-	Commodity Code		Model #:	ł				
۱_	Asset Type & Function (Chose from below)							
l₫	Class	Sub Class	Department					
INFORMATION	10 Land	110 Land	1100 Instruction					
		120 Land Improvements	2100 Instructional Student Support Services					
١ö		130 Infrastructure	2200 Instructional Staff Support Services					
崖		210 Buildings	2300 District Admin					
ASSET	20 Buildings	220 Building Improvements	2400 School Administrative					
S	v .	230 Portable Buildings	2500 Business Support Services					
₹		240 Carpet/Tile Replacement 310 KETS Technology	2600 Plant Operations & Maintenance 2700 Student Transportation					
	30 Technology	320 Non-KETS Technology	2700 Student Transportation 3100 Food Service					
씀	oo reciniology	330 Copiers	3200 Enterprise Operations					
NEW FIXED	40.000	410 School Buses	3300 Community Serv. Operations (FRYSC)					
里	40 Vehicles	420 Other Vehicles	Community Corv. Operations (1111) (6)					
-		510 Rolling Stock						
		520 Food Service						
l	50 General	530 Furniture & Fixtures						
		540 Audio-Visual Equipment						
1		550 Other						
	Please Complete if Tagging New Asset School/Building Location: Room #:							
	School/Building Location:							
<u> </u>	Asset Tagged By:	,						
_	Asset Description:	Muria Shows this is located @ LCHS in the SPED Dept.						
₫	Serial #:	Minus Minus A						
ASSET INFORMATION		Serial #: DMP G6 FF3DHW Model #: A1395						
≅	Please Circle Appropriate Code	Place Asset I	ag Below, if no tag, please write in Tag #	(a) 11HS IN				
ပ္ပ	DM - Damaged  J-Junked (End of Life)			2000				
Ξ	M - Missing	Prop	erty Of Livingston	the SPED Not.				
口	S - Sold	Sec.	nty School District	,				
SS	ST - Stolen			<b>f</b>				
	SS - Surplus							
Sn	TI - Trade - In	·						
돐	T - Transferred							
SURPI	Please Complete for Surplus of Asset Signature: Date:							
3	Signature:							
	Complete when moving equipment from lo	]						
₫	TAG#							
ΑŢ								
8	Coriol #	\$ \$ _ 4 _ 6 AL	s a sitt of grant and grant and a sitt of gran					
<del> </del>	Serial #:	Model #	Add'l Information:					
SSET LOCATION	Move From:(Current Location)		D#	·.				
N A	MOVE COUNTY CONTROLL FORMULL)		Room #:					
Ë	Mayo To: (Now Locoff)							
NG	Move To: (New Location)		Room #:					
CHANGE	Please Complete for Approval of Asset Lo	cation Change.	Data					

## **FIXED ASSET INFORMATION**

Please Complete All Applicable Information

RECE	VED
1 1 3/25/20	
77	

Revised 11/6/2019

	Asset Tag #:		Fiscal Year:		
ŀ	Asset Description:		PO#:		
	Vendor Name:		Asset Cost:		
	Manufacture:		Invoice #:		
	Retirement/Disposal Ďate:		- Serial #:		
l	Commodity Code:		Model #:		
	Asset Type & Function (Chose from below)				•
Ιz	Class		1		
ASSET INFORMATION	Glass	Sub Class 110 Land	1100 I	Department nstruction	
≨	10 Land	120 Land Improvements		nstructional Student Support Services	•
K	To Edita	130 Infrastructure		nstructional Staff Support Services	
띹		210 Buildings	-	District Admin	
ıÉ	20 Buildings	220 Building Improvements		School Administrative	
띯	20 buildings	230 Portable Buildings	1	Business Support Services	
S		240 Carpet/Tile Replacement		Plant Operations & Maintenance	
۱۵		310 KETS Technology		Student Transportation	
뿔	30 Technology	320 Non-KETS Technology	1	ood Service	
15		330 Copiers		nterprise Operations	
NEW FIXED	40 Vehicles	410 School Buses 420 Other Vehicles	3300 C	Community Serv. Operations (FRYSC)	
<b>-</b>		510 Rolling Stock	-		
		520 Food Service			
1	50 General	530 Furniture & Fixtures			
		540 Audio-Visual Equipment			
		550 Other			
	Please Complete if Tagging New Asset				
	School/Building Location		_ Room #: _		
	Asset Tagged By:		_ Tagged Date:		
	Asset Description: Computer Location: NLES Serial #: 978 N2 P1 Model #: Dell 780				
ASSET INFORMATION	Serial #	978 N7 P1		Dell 780	
A					
₹	Please Circle Appropriate Code DM - Damaged	Place Asset 1	ag Below, if no te	g, please write in Tag #	
2	J - Junked (End of Life)	)	name of the second		
≥	M - Missing	Pro	perty Of Liv	ingston	
Ē	S - Sold	Coi	inty School		
83	ST - Stolen			Service Tag: 978N	Z   '
	SS - Surplus			Express Service Cado: 2002	881776
۱¥	Ti - Trade - In		12042	2017L0 2017.	
RPLUS	T - Transferred				•
3	Please Complete for Surplus of Asset			9-25-20	
	Signature		Date: _	The second secon	
_	Complete when moving equipment from I	ocation to location or from room	to room within s	same location.	
O	TAG#	Asset Description:			
ATI	170#	Asset Description:			:
X				,	
7	Serial #:	Model #	Add'l Information	<b>:</b>	
ASSET LOCATION					
Š	Move From:(Current Location)		Room#:		•
ì					
펯	Move To: (New Location)		Baam #:		
Z	MONO TO. (INCW LOCALOR)		Room #:	· ·	
CHANGE IN	Please Complete for Approval of Asset Lo				
Ü					
Ī	Signature		Date:		