

Board of Education Regular Meeting
March 16, 2020 6:00 PM
Professional Development Center
631 North Green Street
Henderson, KY 42420

Attendance Taken at 6:00 PM:

Present Board Members:

Mrs. Lisa Baird
Mr. Kirk Haynes
Mr. Wesley Smith
Mr. Michael Waller
Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

Discussion:

Mrs. Lisa Baird called the meeting to order.

I.A. Moment of Silence & Pledge of Allegiance

Discussion:

After a moment of silence, Mr. Chad Thompson led the Pledge of Allegiance.

II. Approval of Agenda

Order #389 - Motion Passed: A motion to approve the agenda as listed passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

III. Students & Staff Recognition

Discussion:

Mrs. Marganna Stanley stated that the students and staff recognition will be postponed until the April board meeting in an effort to comply with social distancing at this time.

IV. Public Participation & Recognition of Guests

V. Approve Minutes from Prior Meetings

Order #390 - Motion Passed: A motion to approve the Minutes from the February 28, 2020 Special Meeting passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VI. Reports

VI.A. BG 19-068 - New Jefferson Elementary School Project

Discussion:

Mrs. Marganna Stanley stated that some of the items listed on the agenda under the New Jefferson Elementary School Project will not need action as they are not completely prepared. Mrs. Stanley noted that the bid opening was last week and, as bids were opened, Mrs. Stanley stated that there are some conversations that the Board will need to have in order to guide next steps. John Hagan Codell updated the Board on the bids received and recommended to award all of the low bids, except for the elevator bid not meeting specifications and recommending the second bid. In regards to Bid Package #19 (Intercom & Clocks), the low bidder Groves Electric Service wanted to withdraw their bid, which would leave State Electric with the low bid. Mr. Codell stated that if the Board approves the low bids with the two exceptions, the base bid would be \$17,921,929.00. Mrs. Stanley requested Board approval of the low bids with the exception to award BP #15: Elevator to Otis Elevator for \$88,750.00 and to award BP #19: Intercom & Clocks to State Electric Company, Inc. for \$107,000.00.

VI.A.1. Approve Final Bids and Contract with Low Construction Bidder

Discussion:

Mrs. Marganna Stanley suggested that since the action to approve the Contract with low construction bidder was not taken tonight, that the Board move it to the agenda in April along with the agenda item to approve purchase orders. The Board tabled these two items for the April board meeting.

Order #391 - Motion Passed: A motion to accept the Superintendent's recommendation to approve the low bids as listed with the exception to award Bid Package #15: Elevator to Otis Elevator for \$88,750.00 and to award Bid Package #19: Intercom & Clocks to State Electric Company, Inc. for \$107,000.00 passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VI.A.2. Approve Purchase Orders for Project

VI.A.3. Approve Revised BG-1 for BG 19-068

Discussion:

Mrs. Marganna Stanley stated that we will move forward with approval of the Revised BG1, however, the BG1 has to go into the correct format which is into the FACPAC system. What the Board reviewed today was on an old form with all of the information. Mrs. Stanley stated that we will need to bring that back to the Board for a final approval in the correct format.

Order #392 - Motion Passed: A motion to approve the Revised BG-1 for BG 19-068 - New Jefferson Elementary School Project as presented passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VI.A.4. Adopt a Resolution Authorizing the Henderson County School District Finance Corporation to Issue School Building Revenue Bonds

Rationale:

RESOLUTION OF THE BOARD OF EDUCATION OF THE HENDERSON COUNTY SCHOOL DISTRICT, CONFIRMING THE ACCEPTANCE OF AN OFFER OF ASSISTANCE FROM THE KENTUCKY SCHOOL FACILITIES CONSTRUCTION COMMISSION; AUTHORIZING AND APPROVING THE EXECUTION OF A PARTICIPATION AGREEMENT WITH SAID COMMISSION; AUTHORIZING AND APPROVING THE EXECUTION OF A LEASE AGREEMENT WITH THE HENDERSON COUNTY SCHOOL DISTRICT FINANCE CORPORATION AND ANY FURTHER NECESSARY INSTRUMENTS; APPROVING CERTAIN ARCHITECTS' PLANS FOR THE CONSTRUCTION OF A CERTAIN SCHOOL BUILDING PROJECT; APPROVING THE EXECUTION OF CONTINUING DISCLOSURE PROCEDURES AND THE EXECUTION OF TAX COMPLIANCE PROCEDURES; AND APPROVING THE PLAN OF FINANCING THE COST OF SAID PROJECT.

Order #393 - Motion Passed: A motion to adopt a Resolution authorizing the Henderson County School District Finance Corporation to issue school building revenue bonds as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VI.A.5. Recess for Henderson County School District Finance Corporation

Order #394 - Motion Passed: A motion to move into recess for the purpose of holding a special meeting of the Henderson County School District Finance Corporation passed with a motion by Mrs. Tracey Williams and a second by Mr. Kirk Haynes.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VI.A.6. Resume Board of Education Regular Meeting

Order #395 - Motion Passed: A motion to resume the regular meeting of the Henderson County Board of Education passed with a motion by Mrs. Tracey Williams and a second by Mr. Kirk Haynes.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VI.B. Capital Projects**VI.B.1. Approval of Bids and Entering into a Contract with the Low Bidder for BG 20-150 - HCHS Chiller Replacement Project**

Discussion:

Alisa Payne of RBS Design Group presented for Board approval the Bids and Contract with the low bidder for the HCHS Chiller Replacement Project.

Order #396 - Motion Passed: A motion to approve the Bids and the Contract with the low bidder for BG 20-150 - HCHS Chiller Replacement Project as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Kirk Haynes.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VI.B.2. Approval of Revised BG-1 (to match construction cost of new bid) for BG 20-150 - HCHS Chiller Replacement Project

Order #397 - Motion Passed: A motion to approve the Revised BG-1 for BG 20-150 - HCHS Chiller Replacement Project as presented passed with a motion by Mrs. Lisa Baird and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VI.C. HCHS Athletic Report

Discussion:

Mr. Tommy Ransom updated the Board on HCHS Athletics. Mr. Ransom stated that there will be no practices until April 12th.

VII. Old Business

VII.A. Hanover Report (Classified Salary Schedule)

Discussion:

Ms. Cindy Cloutier presented the proposed 2020-2021 Classified Salary Schedule for Board approval. Mrs. Marganna Stanley requested Board approval of the 2020-2021 Classified Salary Schedule as presented and stated that review of the certified salary schedule is next. Mrs. Stanley also thanked Ms. Cloutier for the considerable amount of time and effort she took in recreating the classified salary schedule.

Order #398 - Motion Passed: A motion to accept the recommendation of Ms. Cloutier and Mrs. Stanley to approve the proposed 2020-2021 Classified Salary Schedule as presented passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII. New Business

VIII.A. Approve Special Education Student to Graduate from HCHS with the State Minimum Requirement

Discussion:

Mr. Tommy Ransom requested Board approval to allow a special education student to graduate from HCHS with the State minimum requirement and walk the Graduation.

Order #399 - Motion Passed: A motion to approve a special education student to graduate from Henderson County High School with the State minimum requirement and to walk the Graduation passed with a motion by Mrs. Lisa Baird and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII.B. Pandemic Plan

Discussion:

Mrs. Marganna Stanley shared the 2020 - Henderson County Schools Pandemic Plan and updated the Board on steps that are being taken in response to the Coronavirus 2019 (COVID-19).

VIII.C. Temporary Emergency NTI Program Application

Discussion:

In response to the Governor of Kentucky's recommendation to close school for two weeks due to the Coronavirus 2019 (COVID-19) outbreak, Mrs. Marganna Stanley presented for Board approval the Non-Traditional Instruction (NTI) Temporary Emergency Application for 2019-2020 School Year.

Order #400 - Motion Passed: A motion to approve the Nontraditional Instruction Program Temporary EMERGENCY Application for 2019-2020 School Year as presented passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII.D. Approve BG1 for BG 20-222 - Safety Upgrade Secure Entrance (Card Access, Cameras) Project

Discussion:

Mr. Steve Steiner presented for Board approval BG1 for the Safety Upgrade Secure Entrance for Card Access and Cameras Project.

Order #401 - Motion Passed: A motion to approve BG1 Project Application Form (Initial) (Ref# 17707) for BG 20-222 - Safety Upgrade Secure Entrance (Card Access, Cameras) Project as presented passed with a motion by Mr. Michael Waller and a second by Mr. Kirk Haynes.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII.E. BG5 for BG 19-232 - Soccer Field Lighting - HCHS Project

Discussion:

Mr. Steve Steiner presented for Board approval BG5 for the Soccer Field Lighting Project at HCHS.

Order #402 - Motion Passed: A motion to approve FACPAC BG5 Project Closeout Form (Ref# 1141) for BG 19-232 - Soccer Field Lighting - Henderson County High School Project as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII.F. Adopt Resolution Authorizing the Sale of Used School Buses That Have Been Declared Surplus

Discussion:

Mr. Ben Payne presented for Board approval a Resolution authorizing the sale of used school buses that have been declared surplus.

Order #403 - Motion Passed: A motion to adopt the resolution of the Board of Education authorizing the Superintendent to act for and on behalf of the Board in connection with the sale of used school buses which have been and are hereby declared surplus by the Board and the participation of the Board in the pooled used bus sale conducted by the Kentucky

Interlocal School Transportation Association on behalf of participating school districts passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Order #404 - Motion Passed: A motion that the Superintendent is hereby authorized to execute said Contract of Sale for Used School Buses on behalf of the Board, if the Superintendent determines, in his/her sole discretion, that the purchase price offered for the Board's Vehicle(s) is acceptable, without any further action of this Board passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII.G. Consent Agenda

Order #405 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII.G.1. Approve Non-Resident Contracts

Rationale:

Non-Resident Contracts for the following:

- Daviess County Public Schools
- Hopkins County Schools
- McLean County Schools
- Owensboro Independent
- Union County Schools
- Webster County Schools

VIII.G.2. Approve Bid Recommendations

Rationale:

Bid Recommendations:

Lawn Mowing Service #1-20-3-3

E-Rate FY2020 BGT/NIA Internal Fiber #2-20-3-3

E-Rate FY2020 Category I - Electronics #3-20-3-3

Bid Renewal Recommendations:

Drug Screening/Medical Service #4-17-3-4

VIII.G.3. Approve Student Overnight Trip Requests

Rationale:

Retroactive approval for HCHS Academic Team to compete in the Governor's Cup State Championship March 13-16, 2020 at the Galt House in Louisville, KY;

HCHS TSA students to compete in the TSA State Conference in Lexington, KY April 13-15, 2020;

HCHS TSA students eligible to compete in the 2020 National TSA Conference June 27-July 1, 2020 in Nashville, TN; and

HCHS Media/Journalism students to attend the STLP State Conference in Lexington, KY April 8-9, 2020.

VIII.G.4. Approve Grant Applications

Rationale:

BJ/ELC (\$6,000) - Snap Dragon early literacy to fund the purchase of books that will fill in deficits in particular genres and interest areas;

HCHS (\$13,075.30) - Toyota Community Grant to purchase 35 Node chairs to redesign a high school Spanish classroom;

District Nutrition (\$4,000) - Fuel Up and Play 60 to purchase a reimbursable vending machine for breakfast items to be placed at the high school;

District Nutrition (\$10,000) - For every \$2.00 we spend on Kentucky Proud fresh fruits and vegetables (End of May thru October) For Summer Feeding, At-Risk, and CACFP programs, the KVIP grant pays us back \$1.00;

District Nutrition (\$6,700) - Dairy Alliance Grant to purchase needed materials to offer smoothies for breakfast options;

District Nutrition (\$5,000) - No Kid Hungry grant to purchase Crate Coolers and a decal for an additional vehicle for District Nutrition Department; and

District Nutrition (\$9,800) - K-VIP Equipment Expansion Grant to purchase commercial vacuum packaging equipment in order to produce fresh fruits and vegetables in the summer months.

VIII.G.5. Approve Transportation Requests

Rationale:

YMCA requests the use of a school bus on April 7, 2020 for Spring Intersession Day Camp to travel to Henderson Show Place Cinema; and

Henderson Leadership Initiative (HLI) requests the use of a school bus on April 17, 2020 for their annual trip around Henderson County.

VIII.G.6. Approve Surplus of Board Vehicles

Rationale:

Vehicle #	Year	VIN	Make	Model	Mileage
82	2004	AXDC05CN38617	Thomas Built Bus	STA	209831
83	2004	AXDC05CN38618	Thomas Built Bus	STA	172996
78	2002	JAAR22A944320	Amtran IC Bus	RE	214299

IX. Financial

IX.A. Treasurer's Report

Discussion:

Ms. Cindy Cloutier presented the Treasurer's Report for the month ending February 29, 2020. Mrs. Marganna Stanley requested Board approval of the Treasurer's Report as presented.

Order #406 - Motion Passed: A motion to approve the Treasurer's Report for the month ending February 29, 2020 passed with a motion by Mr. Michael Waller and a second by Mr. Kirk Haynes.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

IX.B. Paid Warrant Report

Discussion:

Ms. Cindy Cloutier presented the Paid Warrant Report for payments made between February 19, 2020 and March 16, 2020. Mrs. Marganna Stanley requested Board approval of the Paid Warrant Report as presented

Order #407 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between February 19, 2020 and March 16, 2020 passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

X. Personnel Actions

Discussion:

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

XI. Adjourn

Order #408 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 6:55 p.m. passed with a motion by Mr. Michael Waller and a second by Mr. Kirk Haynes.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Lisa Baird, Chairperson

Marganna Stanley, Superintendent