



February 10, 2020

Dear District Partner,

We are sending you our annual memorandum of agreement from Campbellsville University to place student teachers in your district. This agreement expresses our mutual responsibility and benefits as partners in this endeavor to promote the next generation of professional teachers. We ask that you submit the contract back by postal mail or as scanned copies. Thank you for your attention to this matter.

Postal returns:

Campbellsville University
School of Education UPO 797
1 University Drive
Campbellsville, KY 42718

Scanned electronic returns:

absteele@campbellsville.edu
clhamilton@campbellsville.edu

Sincerely,

Chuck Hamilton

Chuck Hamilton, Ed.D

Coordinator for Student Teaching
Campbellsville University, School of Education
1 University Drive, UPO 791
Campbellsville, KY 42718
clhamilton@campbellsville.edu
270-789-5166



STUDENT TEACHER AGREEMENT

THIS AGREEMENT made at Campbellsville, Kentucky, this 7th day of February, 2020 between **Campbellsville University** (hereinafter called the University) and **Mercer County Schools** (hereinafter called the Board).

WITNESS:

1. The University, under the provision of KRS 161.042 and pursuant to State Board of Education regulations, is authorized to enter into cooperative agreements, including financial agreements, with school boards for the purpose of providing professional laboratory experiences and student teaching experiences for students preparing for the educational profession.
2. The University and the Board accept joint responsibility to educate qualified teachers.
3. The University and the Board agree that all arrangements in reference to this program shall be governed and consistent with policies of the University as well as those of the Board.
4. As provided in KRS 161.042 (3) the student teachers placed in **Mercer County Schools** shall agree to abide by all policies, rules, and regulations of the Board. Failure to abide by this provision shall be grounds for removal from the program. It shall be the responsibility of the University to inform all prospective student teachers of this provision and secure agreement from the student teacher.
5. The Board, through its staff, shall make assignments of student teachers subject to its limitations and in accordance with its philosophy of teacher education. Nothing in this agreement shall preclude the Board from exercising its right to remove from its classrooms student teachers who, in the judgment of its staff, have an adverse influence on the welfare of pupils, detract from the total school program, or do not contribute to the advancement of the educational profession.
6. The Board shall work with the University upon request to identify properly qualified and certified teachers from within the system under whose direct supervision the student will teach.



The Standard of Excellence
in Teacher Preparation

16 KAR 5:040 identifies requirements for the cooperating teacher:

- have a valid Kentucky teaching certificate for grade and subject taught;
 - have at least three years of teaching experience on a Professional Certificate;
 - the ratio of student teachers to cooperating teachers shall be 1 to 1.
7. A written report to the University concerning the process and accomplishments of the student teacher shall be made by the cooperating teacher, along with a recommended grade in keeping with the University model for grading.
 8. The University shall designate a representative(s) to serve as liaison between it and the Board. This person(s), as a representative of the University, shall have access to all Board staff and schools necessary to facilitate proper communication and relationships between the Board staff, cooperating teacher, and the student teachers.
 9. Compensation will be made based upon the most recent General Assembly allocated funding for the compensation of teachers who supervise student teachers. The University also provides compensation.
 10. As provided for in KRS 161.042 (4) the University may arrange with the Board to provide supplementary instructional activities for its teacher education students, other than student teachers. Where activities of this nature are desired by the University, arrangements shall be made with the Superintendent or his/her designee.
 11. The Board will require a national and state criminal history background check by the Department of Kentucky State Police and the Federal Bureau of Investigation and will require a letter from the Kentucky Cabinet for Health and Family Services stating that the student teacher has no findings of substantiated child abuse or neglect found through a background check of child abuse records maintained by the Kentucky Cabinet for Health and Family Services. The student teacher will be responsible for all costs associated with the background and child abuse checks required by the Board. If a criminal or child abuse background check reveals information that disqualifies the student teacher from teaching in the Board's schools, the Board will not accept the student teacher.
 12. During the time that a student teacher is practice teaching in a Board school, the student teacher shall not be deemed an employee of the Board, and the Board will not provide workers' compensation insurance coverage for the student teacher. However, the Board will provide general liability insurance coverage for the student teacher.

IT IS MUTUALLY AGREED by and between the parties that the period covered by this agreement shall be from *July 1, 2020 until June 30, 2021* inclusive, and supersedes all previous contracts between the parties.

IN WITNESS WHEREOF, we, the undersigned, duly authorized representatives of the parties to this agreement, have hereunto set our hands this 7th day of February, 2020.

BOARD OF EDUCATION

by: _____

CAMPBELLSVILLE UNIVERSITY

by: Lisa Allen