

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX C **DATE:** March 10, 2020

TOPIC/TITLE: Travel Requests

PRESENTER: Scott Hawkins

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

As per Board policy the attached travel requests must be approved by the Board.

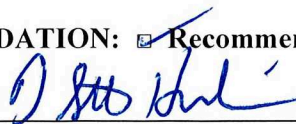
SUMMARY OF MAJOR ELEMENTS:

Attached: Migrant Coordinator (NASDME Conference, Albuquerque, NM); Technology Integration Specialist/Teacher Leader (Schoology NEXT User Conference, Austin, TX); Simmons 4th Grade (Mammoth Cave, KY); WCMS Cheerleaders (UK Cheerleading Camp, Lexington, KY); WCHS Students/Chaperones (Spain); WCHS DECA Club (DECA Club International Conference, Nashville, TN).

IMPACT ON RESOURCES: Please see attached documentation.

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: 1 X C **DATE:** March 9, 2020

TOPIC/TITLE: Travel Request/Migrant Education Coordinator/Sunet Rivas/NASDME Conference/
Albuquerque, New Mexico/May 2-6, 2020

PRESENTER: Ryan Asher



ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☒ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

Per Board policy - prior approval required for overnight and out of state travel.

SUMMARY OF MAJOR ELEMENTS:

Request Board approval for Sunet Rivas, our Migrant Education Coordinator, to attend the yearly National Association of State Directors of Migrant Education (NASDME) Conference to be held in Albuquerque, New Mexico, on May 2-6, 2020, per the attached request.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

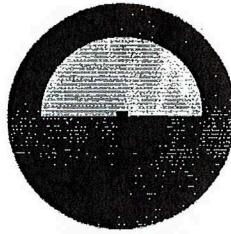
SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended

☐ Not Recommended



**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Sunet Rivas
DATES OF TRIP:	May 2-6, 2020
TRIP TO:	Albuquerque, New Mexico
METHOD OF TRANSPORTATION:	Flying
ACCOMMODATIONS:	Embassy Suites by Hilton Albuquerque
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	NASDME Conference. Yearly Migrant Education Conference. Different workshops are offered to help with recruiting and assisting Migrant Families, Updates and changes to Migrant Education Program.
CONFERENCE AGENDA: SEE ATTACHMENT	
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	1
TOTAL ESTIMATED COST:	\$2155
COST INCLUDES:	Registration fee, flight, food, hotel, Uber ride from airport.
FUNDING SOURCE:	Migrant Grant Fund 311-F
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <i>R. J. [Signature]</i> <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <i>R. J. [Signature]</i> <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>[Signature]</i>



2020 National Migrant Education Conference Tentative Agenda

SATURDAY, MAY 2, 2020

1:00 pm – 5:00 pm Registration

SUNDAY, MAY 3, 2020

7:30 am – 3:45 pm Registration
9:00 am – 1:00 pm NASDME General Membership Meeting
1:00 pm – 3:30 pm Parent Orientation Meeting (for parents and those working with parents)
3:30 pm – 4:00 pm Student Entertainment
4:00 pm – 6:15 pm Opening General Session
6:15 pm – 8:00 pm Welcome Reception (appetizers and mingling)

MONDAY, MAY 4, 2020

7:00 am – 5:00 pm Registration
7:30 am – 5:00 pm Exhibits Open
8:00 am – 8:30 am Student Entertainment
8:30 am – 10:00 am General Session
10:00 am – 10:30 am Break (coffee & hot tea) / Visit Exhibits
10:30 am – 12:00 pm First Workshop Sessions
12:00 pm – 1:30 pm Lunch (on your own)
1:30 pm – 3:00 pm Second Workshop Sessions
3:00 pm – 3:30 pm Break (lemonade & iced tea) / Visit Exhibits
3:30 pm – 5:00 pm Third Workshop Sessions

TUESDAY, MAY 5, 2020 ~ CINCO DE MAYO ~

7:30 am – 3:30 pm Exhibits Open
8:00 am – 10:30 am Registration
8:00 am – 8:30 am Student Entertainment
8:30 am – 10:00 am General Session – Update from DC
10:00 am – 10:30 am Break (coffee & hot tea) / Visit Exhibits
10:30 am – 12:00 pm Fourth Workshop Sessions
12:00 pm – 1:30 pm Lunch (on your own)
1:30 pm – 3:00 pm Fifth Workshop Sessions
3:00 pm – 3:30 pm Break (lemonade & iced tea) / Visit Exhibits
3:30 pm – 5:00 pm Sixth Workshop Sessions
7:00 pm – 8:15 pm “Destination 2021” Reception
8:30 pm – 12:00 am Dance

WEDNESDAY, MAY 6, 2020

8:30 am – 10:00 am Seventh Workshop Sessions
10:00 am – 10:30 am Student Entertainment
10:30 am – 11:45 am Closing General Session
11:45 am – 1:00 pm Closing Luncheon (provided)

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: 1 X C **DATE:** March 9, 2020

TOPIC/TITLE: Travel Request/Secondary Technology Integration Specialist & Teacher Leader/
Sandy Adams/Schoology NEXT User Conference/Austin, Texas/July 26-29, 2020

PRESENTER: Ryan Asher *RA*

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☒ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

Per Board policy - prior approval required for overnight and out of state travel.

SUMMARY OF MAJOR ELEMENTS:

Request Board approval for Sandy Adams, our Secondary Technology Integration Specialist & Teacher Leader, to attend the Schoology NEXT User Conference to be held in Austin, Texas on July 26-29, 2020, per the attached request.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended

[Signature]

**WOODFORD COUNTY SCHOOLS
OUT OF STATE
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Sandy Adams
DATES OF TRIP:	July 26-29, 2020
TRIP TO:	Schoology NEXT Conf. Austin, TX
METHOD OF TRANSPORTATION:	Air
ACCOMMODATIONS:	Fairmont Austin
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	Please see attached.
CONFERENCE AGENDA: SEE ATTACHMENT	Please see attached.
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	Just myself
TOTAL ESTIMATED COST:	\$1815
COST INCLUDES:	Air travel, conference, hotel, meals, Lyft rides.
FUNDING SOURCE:	Title IV
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended

Subject: Schoology NEXT 2020 User Conference

I'm writing to request approval to attend Schoology's user conference, NEXT 2020, July 26 - 29 in Austin, TX. Once a year Schoology brings together over 1,000 educators and education leaders at Schoology NEXT where they immerse themselves in hands-on workshops, advanced product training sessions, and best practice presentations.

In 2020, the sessions offer numerous opportunities for attendees to learn from Schoology staff and clients how to maximize their use of Schoology's learning management system in new and innovative ways.

Here's an overview of the benefits of attending:

- **Personalized, competency-based learning** sessions where I can meet and learn from instructors and educational leaders who are transforming teaching and learning with technology.
- **I can earn graduate or continuing education credit hours** through Schoology's partnership with Lindenwood University.
- **Product roadmap information** so I can stay on top of what's coming to be sure we're ready to take advantage of and implement the latest technologies at our disposal.
- **Hands-on workshops** where I can build new skills, bring them back to Woodford County, and share with my colleagues.
- **Peer networking** where I can meet, network, and share best practices with other innovative educators committed to elevating achievement.
- **Open learning and collaboration** where I can join other like-minded educators and leaders to share and discuss open learning topics and developments, share content, trends in education technology, and more.
- **Product lab** where I can meet 1 on 1 with Schoology's product engineers and managers, learn with peers, and get quick tutorials.
- **Tailored conference sessions** specific to my role and responsibilities, which are led by the Schoology team, clients, and partners.
- **Pre-conference workshops** where I can work closely with Schoology's professional development team and receive training on advanced Schoology features and functionality.

Here's an approximate breakdown of conference costs:

Airfare to Austin:	\$ 336 + tax round trip
Taxi transportation:	\$ 50

Hotel (210/night for 3 nights	\$ 210/night for 3 nights + tax
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Meals(4 meals)	\$ 200
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Registration fee:	\$ 599 early bird or 799 full price
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Total estimated cost:	\$ 1815.00
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Our district has Title IV funds to cover this cost.

The amount budgeted in Title IV for registration fees = 2,000; travel = 1,400.

"Since our allocation for Title IV is over \$30,000. we are required to spend a portion on Effective Use of Technology

Only 15% may be used to build technology capacity and infrastructure

At least 85% must be used to support professional learning."

Thank you for considering this request. I look forward to your reply.

Regards,
Sandy Adams

DAY 1: SUNDAY, JULY 26

8:00 AM - 4:00 PM

Pre-Conference professional development program (requires separate tickets - [learn more](#))

6:00 PM - 8:00 PM

Welcome reception

DAY 2: MONDAY, JULY 27

8:00 AM - 9:00 AM

Breakfast

9:00 AM - 10:00 AM

Keynote sessions

10:00 AM - 12:00 PM

Morning breakouts

12:00 PM - 1:00 PM

Lunch

1:00 PM - 4:00 PM

Afternoon breakouts

4:00 PM - 5:00 PM

Sponsor exhibit hall

6:00 PM +

Free night: no scheduled activities

Schoology NEXT Agenda

DAY 3: TUESDAY, JULY 28

8:00 AM - 9:00 AM

Breakfast

9:00 AM - 10:00 AM

Keynote sessions

10:00 AM - 12:00 PM

Morning breakouts

12:00 PM - 1:00 PM

Lunch

1:00 PM - 4:00 PM

Afternoon breakouts


4:00 PM - 5:00 PM

Sponsor exhibit hall

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: 1 X C **DATE:** March 9, 2020

TOPIC/TITLE: Travel Request/Simmons/4th Grade/Mammoth Cave/April 16, 2020

PRESENTER: Ryan Asher 

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
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- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

Per Board policy - prior approval required for overnight and out of state travel.

SUMMARY OF MAJOR ELEMENTS:

Request Board approval for Simmons 4th Grade students and chaperones to visit Mammoth Cave on April 16, 2020, per the attached request.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



**WOODFORD COUNTY SCHOOLS
OUT OF STATE
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Amanda Penrod
DATES OF TRIP:	4/16/20
TRIP TO:	Mammoth Cave
METHOD OF TRANSPORTATION:	School bus
ACCOMMODATIONS:	
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	<p>4-ESS1-1. Identify evidence from patterns in rock formations and fossils in rock layers to support an explanation for changes in a landscape over time.</p> <p>4-ESS2-1. Make observations and/or measurements to provide evidence of the effects of weathering or the rate of erosion by water, ice, wind, or vegetation.</p> <p>4-ESS3-2. Generate and compare multiple solutions to reduce the impacts of natural Earth processes on humans.*</p> <p>Local, regional, and global patterns of rock formations reveal changes over time due to earth forces, such as earthquakes. The presence and location of certain fossil types indicate the order in which rock layers were formed. (4-ESS1-1)</p>
CONFERENCE AGENDA: SEE ATTACHMENT	<p>9:00 Leave school</p> <p>11:00 Arrive and have lunch</p> <p>12:15 (EST) Mammoth Cave History Tour</p> <p>2:30 (EST) Leave to head home</p> <p>4:30 Arrive</p>
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	68 students/Simmons 4th grade
TOTAL ESTIMATED COST:	\$2000
COST INCLUDES: RECEIVED	Tickets and busses
FUNDING SOURCE:	SAF & student fee

MAR 6 2020

FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: 1 X C **DATE:** March 9, 2020

TOPIC/TITLE: Travel Request/WCMS Cheerleaders/UK Cheerleading Camp/Lexington, Kentucky/
July 15-18, 2020

PRESENTER: Ryan Asher



ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
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- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

Per Board policy - prior approval required for overnight and out of state travel.

SUMMARY OF MAJOR ELEMENTS:

Request Board approval for the WCMS Cheerleaders to attend the University of Kentucky Cheerleading Camp in Lexington, Kentucky, on July 15-18, 2020, per the attached request.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended

☐ Not Recommended




**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Jessica Coleman
DATES OF TRIP:	July 15-18, 2020
TRIP TO:	University of Kentucky
METHOD OF TRANSPORTATION:	Parents/Family
ACCOMMODATIONS:	Dorms
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	Summer camp to improve cheerleading skills including being ambassadors to our school and in the community, and to lead the way in cheerleading safety
CONFERENCE AGENDA: SEE ATTACHMENT	
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	30/1
TOTAL ESTIMATED COST:	395.00 per cheerleader
COST INCLUDES:	Instruction, meals, overnight stay
FUNDING SOURCE:	parents
FUND MANAGER RECOMMENDATION:	<input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <i>[Signature]</i> <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <i>[Signature]</i> <input type="checkbox"/> Not Recommended

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: 1 X C **DATE:** March 9, 2020

TOPIC/TITLE: Travel Request/WCHS/Spain Trip/March 25-April 2, 2021

PRESENTER: Ryan Asher 

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
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- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

Per Board policy - prior approval required for overnight and out of state travel.


SUMMARY OF MAJOR ELEMENTS:

Request Board approval for WCHS students and chaperones to visit Spain on March 25 through April 2, 2021, per the attached request.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Jessica Basanta
DATES OF TRIP:	March 25-April 2, 2021
TRIP TO:	Spain
METHOD OF TRANSPORTATION:	Plane/train/bus
ACCOMMODATIONS:	hotels
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	<ol style="list-style-type: none"> 1. Students will explore art and architecture of Spain. 2. Students will become familiar with the medieval period of Spanish history when visiting Barcelona's Gothic Quarter. 3. Students will learn about the Moorish period in Spain and of their contributions to science, education, industry, and culture. 4. Students will learn about the Spanish Civil War. 5. Students will be immersed in the language and culture.
CONFERENCE AGENDA: SEE ATTACHMENT	
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	25-30 students
TOTAL ESTIMATED COST:	\$4180
COST INCLUDES:	Transportation, lodging, 2 meals a day, entrance to all attractions, tour guide
FUNDING SOURCE:	students
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended


 WOODFORD COUNTY
BOARD OF EDUCATION

Spanish Capitals

Mar 25 - Apr 2, 2021

Group Leader:

Jessica Basanta

Group ID:

329329

Depart From:

Lexington

acis

what's included



Round-Trip Flights



3- or 4-Star Hotels

- ✓ Centrally Located Hotels
- ✓ Start Exploring
- ✓ Global Network
- ✓ All Local Transportation
- ✓ Personal Headsets Included Throughout Tour
- ✓ Madrid Tour with Guide
- ✓ Prado Museum with Guide and Reservation
- ✓ Bull Ranch Visit, Bullfighting Demonstration and Lunch
- ✓ El Escorial with Guide



Daily Breakfast and Dinner
(unless otherwise noted)



24-Hour Tour Manager

- ✓ Segovia Alcázar
- ✓ Paella Dinner
- ✓ Toledo Tour with Guide
- ✓ Toledo Gothic Cathedral, Synagogue, Church of Santo Tomé
- ✓ Madrid-Barcelona AVE
- ✓ Barcelona by Bike
- ✓ Barcelona Tour with Guide
- ✓ Parc Güell with Guide and Reservation
- ✓ Sagrada Família with Guide and Reservation

our promise

In educational travel, every moment matters. Pushing the experience from "good enough" to exceptional is what we do every day. Our mission is to empower educators to introduce their students to the world beyond the classroom and inspire the next generation of global citizens. *Travel changes lives.*

cultural connections

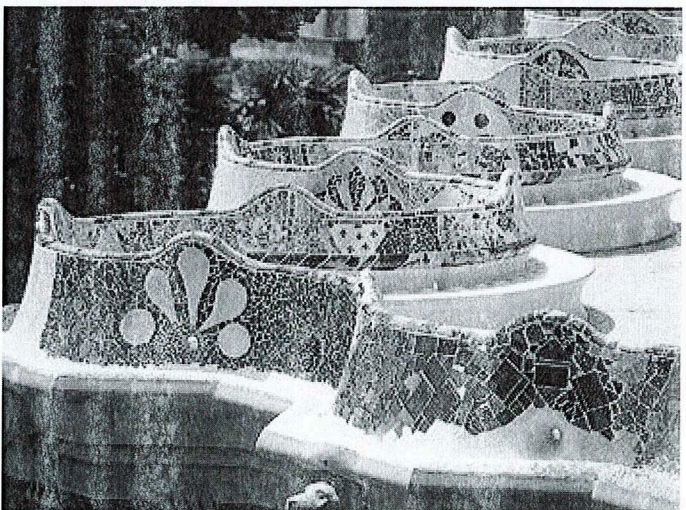
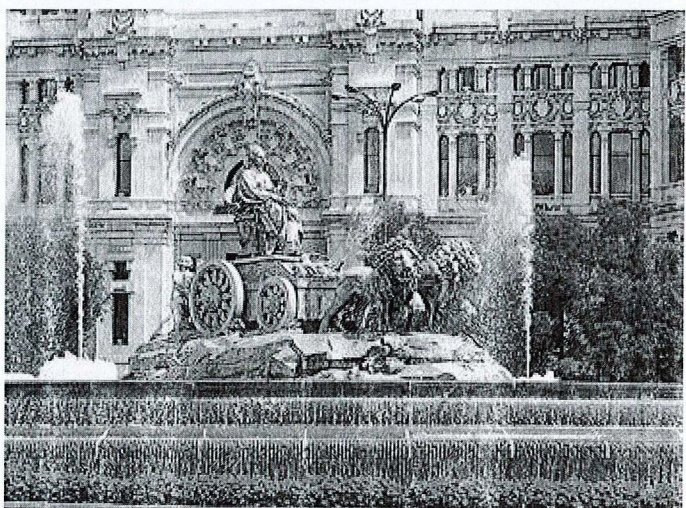


HIGHLIGHTS waiting to happen

Bull Ranch Visit, Bullfighting and Lunch

"Our tour guide was phenomenal; he went above and beyond my expectations. His knowledge of the area and the history behind it was most impressive."

Matthew L. Participant



what you'll learn

1. Independence: Take charge of yourself and your schedule as you gain the courage to navigate new destinations, test your language skills in real-world situations, and manage your time and money.
2. Flexibility: Develop skills to adapt and acclimate as you step outside your comfort zone, experiencing the cultural adjustments that come with new places, new foods, dynamic schedules and the wonderful idiosyncrasies of travel.
3. Teamwork: Learn respect, communication and collaboration—new settings and shared activities allow you to gain confidence at working together with both familiar faces and new acquaintances.

tour cost

Participant Fees

Program Fee	\$4240
Early Registration Discount	\$-100
Weekend Surcharge	\$40

Total Participant Fees² \$4180

² Valid through 04/01/20 with \$200 deposit.

Additional Fees (as applicable)

Adult Surcharge	\$100
Single Room Supplement	\$665
Double Room Supplement	\$350
Ultimate Protection Plan	\$270
Comprehensive Protection Plan	\$225
Full-day Excursion to Figueras and the Dali Museum	\$88
FC Barcelona Nou Camp Stadium Tour	\$86

notes from acis

Tipping is not included in the Program Fee. Tipping is \$4 per day for the bus driver and \$6 per day for the Tour Manager.

- Save \$50 off your Total Participant Fees if you pay for your trip by E-Check or through our Automatic Payments Plan.
- All registered participants can enjoy the convenience, security and savings of having payments automatically withdrawn from a checking account by enrolling in an Automatic Payments plan. To learn more, visit www.acis.com/autopay
- Adult travelers age 21 and older should add in the Adult Surcharge and Double or Single Room Supplement to calculate their Total Participant Fees.
- This educational travel program is not school or district sponsored unless expressly stated by the Group Leader.

The Most Recommended
Educational Travel Company!



Don't just take our word for it! Read reviews online at
acis.com/SPC

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: 1 X C **DATE:** March 9, 2020

TOPIC/TITLE: Travel Request/WCHS/DECA Club/International Conference/Nashville, Tennessee/
April 29-May 2, 2020

PRESENTER: Ryan Asher



ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
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- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

Per Board policy - prior approval required for overnight and out of state travel.

SUMMARY OF MAJOR ELEMENTS:


Request Board approval for the WCHS DECA Club and chaperones to attend the DECA Club International Conference to be held in Nashville, Tennessee, on April 29-May 2, 2020, per the attached request.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended

☐ Not Recommended



**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Heather Schuerman, Blair Hicks
DATES OF TRIP:	April 29-May 2
TRIP TO:	Nashville, TN
METHOD OF TRANSPORTATION:	Parent Transport
ACCOMMODATIONS:	Holiday Inn Express Nashville Downtown Conference Center
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	DECA Club International Conference <ul style="list-style-type: none"> • Career readiness • CTE connections to business, marketing, hospitality & tourism, human resources management, etc. • Students exercise communication skills in real-world professional interactions with industry professionals
CONFERENCE AGENDA: SEE ATTACHMENT	TBD
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	3 students 2 advisors
TOTAL ESTIMATED COST:	\$2924
COST INCLUDES:	(registration, 2 hotel rooms)
FUNDING SOURCE:	Student payment, Perkins for Advisors, Chocolate sales
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended