

## Nontraditional Instruction Program

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### *Temporary EMERGENCY Application for 2019-2020 School Year*

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March 2020

Please accept this submission of our district's "Temporary EMERGENCY Application" to participate in the Non-Traditional Instruction (NTI) Program for the balance of the 2019-2020 school year. By submitting this application, the district understands and agrees to the following:

- 1) The district also is making a request to waive 701 KAR 5:150 Section 2(1)(d)(e)(h), Section 2(3), Section 3, Section 6.
- 2) The district is assuring that the use of one or more NTI Days under this plan only will be utilized to address public health concerns and any decision to utilize NTI days will be made in consultation with the local health department.
- 3) The district understands that it remains subject to compliance with all other sections of 701 KAR 5:150 that are not part of this waiver request.
- 4) This application and waiver request, if approved, are only valid for the balance of the 2019-2020 school year and expire on June 30, 2020.
- 5) If the district wishes to continue use of the NTI Program in 2020-2021, it must complete the Initial Application for NTI and submit it by the deadline as described in 701 KAR 5:150 (3).

**KRS 158.070(9):**

*Notwithstanding any other statute, each school term shall include no less than the equivalent of the student instructional year in subsection (1)(d) of this section, except that the commissioner of education may grant up to the equivalent of ten (10) student attendance days for school districts that have an alternative instruction plan approved by the commissioner of education for the use of alternative methods of instruction, including virtual learning, on days when the school district is closed for health or safety reasons, on nontraditional days, or on nontraditional time. The district's plan shall demonstrate how teaching and learning in the district will not be negatively impacted. Average daily attendance for purposes of Support Education Excellence in Kentucky program funding during the student attendance days granted shall be calculated in compliance with administrative regulations promulgated by the Kentucky Board of Education.*

District: Elizabethtown Independent Schools

Please address the following completely, providing detail and data as appropriate and available.

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*Instruction*

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1. How will the district deliver instruction on nontraditional instruction days?
  - If the method is digitally-based, is there a specific learning management system (e.g. Edmodo, Blackboard, etc.) that the district will use? What other applications and tools will be implemented?
  - If the method is not digitally-based, please describe the instructional process.

The district will utilize digitally based instruction on nontraditional instruction days. Teachers will use Google Classroom and/or Google email as the platforms for managing and communicating student learning tasks and assignments. A variety of other online applications and tools will be used to include, but no limited to, Lexia, Apex, Kahn Academy, Brainpop, edmodo, etc. to engage students in content.

2. How will the district account for all students' access to online resources and/or equitable instructional materials for those students who do not have access to the internet and/or devices and for students who may need to access information differently?

The district will prepare materials in print hard copy form in order to provide equitable access for those students who do not have access to the internet and/or devices. For those students who may have reliable internet access but not an appropriate device, the district/schools will provide chromebooks through a loan process. Additionally, packets will be available for pick up and/or delivery in a timely manner. In order to be certain that students with special needs receive information and appropriate services, lesson plan and assignment communication will be modified and/or include accommodations as determined by student individual learning plans. Special education, ELL, and GT staff will be available to provide assistance and services via email and phone.

3. What will the district do to ensure a continuation of learning from regular student attendance days will occur on nontraditional instruction days?

Continuation of learning will be ensured through the use of a district-wide lesson plan form that will be completed for each student assignment. These lesson plans will be submitted to school administration for review and assurance that continuation of the current curriculum and content is occurring.

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*Documentation*

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4. How will information on **student participation** be gathered on nontraditional instruction days?

Teachers will track and record student participation for attendance purposes. Students will be required to complete and submit packets of work and/or access online virtual classes as directed by the teacher in order to be marked as "present."

5. How will information on **staff participation** be gathered on nontraditional instruction days?

Staff participation will primarily be gathered through a sign in - sign out sheet in each school's office. Additionally, lesson plans will be submitted and other work as assigned will be monitored.

Emergency Application

We certify that this application was reviewed and approved by   
the Board of Education at a regular meeting of the board on  *[School District]*  
*[Date]*

*Superintendent*

*Date*

*Local Board of Education Chair*

*Date*

Completed applications should be submitted to **Steven** via email at [steven.kissinger@education.ky.gov](mailto:steven.kissinger@education.ky.gov).

If you have any questions, please contact **David Cook** via email at [david.cook@education.ky.gov](mailto:david.cook@education.ky.gov).