

## Nontraditional Instruction Program

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### *Temporary EMERGENCY Application for 2019-2020 School Year*

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March 2020

Please accept this submission of our district's "Temporary EMERGENCY Application" to participate in the Non-Traditional Instruction (NTI) Program for the balance of the 2019-2020 school year. By submitting this application, the district understands and agrees to the following:

- 1) The district also is making a request to waive 701 KAR 5:150 Section 2(1)(d)(e)(h), Section 2(3), Section 3, Section 6.
- 2) The district is assuring that the use of one or more NTI Days under this plan only will be utilized to address public health concerns and any decision to utilize NTI days will be made in consultation with the local health department.
- 3) The district understands that it remains subject to compliance with all other sections of 701 KAR 5:150 that are not part of this waiver request.
- 4) This application and waiver request, if approved, are only valid for the balance of the 2019-2020 school year and expire on June 30, 2020.
- 5) If the district wishes to continue use of the NTI Program in 2020-2021, it must complete the [Initial Application for NTI](#) and submit it by the deadline as described in 701 KAR 5:150 (3).

**KRS 158.070(9):**

*Notwithstanding any other statute, each school term shall include no less than the equivalent of the student instructional year in subsection (1)(d) of this section, except that the commissioner of education may grant up to the equivalent of ten (10) student attendance days for school districts that have an alternative instruction plan approved by the commissioner of education for the use of alternative methods of instruction, including virtual learning, on days when the school district is closed for health or safety reasons, on nontraditional days, or on nontraditional time. The district's plan shall demonstrate how teaching and learning in the district will not be negatively impacted. Average daily attendance for purposes of Support Education Excellence in Kentucky program funding during the student attendance days granted shall be calculated in compliance with administrative regulations promulgated by the Kentucky Board of Education.*

**District:** Kenton County School District

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*Instruction*

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1. How will the district deliver instruction on nontraditional instruction days?
  - If the method is digitally-based, is there a specific learning management system (e.g. Edmodo, Blackboard, etc.) that the district will use? What other applications and tools will be implemented?
  - If the method is not digitally-based, please describe the instructional process.

The Kenton County School District (KCSD) understands the importance of developing a non-traditional instructional (NTI) program to provide a continuation of instruction for all students due to an emergency situation. The NTI Program will provide a comprehensive system to deliver standards-based content to P-12 students through a hybrid model which will combine traditional teaching methods and digital learning. NTI will vary by grade level to ensure that all students are receiving standards-based instruction at appropriately rigorous levels.

To provide access for NTI days, each school in the KCSD will:

- Publish work for all students by course/section through the school website for all NTI days.
- Align NTI work to grade level standards focused on skills already taught.
- Keep rigor at a manageable level for students approaching their work with limited guidance.
- Provide teacher contact information to parents/students for assistance with content/navigating assigned work (school phone, email, digital communication).
- Continue to use structures that are already commonly accessed by student populations (e.g. Google classroom, classroom websites, Remind, ClassDojo). Student login information will be sent home with students, if needed, to access work.

The following resources and extensions provide options for standards-based instructional materials:

- Coach Books
- Simple Solutions (if you have access to these)
- [Newsela](#) (articles w/ quizzes)
- [Readworks](#) (passages w/ question sets)
- [StoryWorks](#) (passages w/ question sets; if you have access to this)
- [AP Central](#) Materials and Activities
- Youtube
- [Khan Academy](#) materials by course (click in upper left hand corner)
- [iRead \(K-2\)](#) (send password home)
- Drops in the Bucket (if you have access to these)
- Explode the Code Workbook pages
- [MobyMax](#) (if you have access to this)
- [Common Lit](#)
- [Engage NY](#) (ELA & Math content)
- [Brain Pop \(3rd-5th\)](#)
- [BrainPopJr. \(K-3rd\)](#)
- [Next Gen Science Assessment Practice](#)
- Preschool: Big Day Pre-K Family Page (send link to parents)
- Include one optional Gifted/Talented K-5 extension activity per day (e.g. [Khan Academy](#) - Mappers)
- [Read 180/System 44](#) (recommended 30 min. a day for students in these interventions, send password)
- [Khan Academy Mappers](#)

2. How will the district account for all students' access to online resources and/or equitable instructional materials for those students who do not have access to the internet and/or devices and for students who may need to access information differently?

Equity and access to high quality, rigorous, standards based instruction is an expectation for ALL students in the KCSD. However, the district acknowledges internet access may be a barrier for some students, prohibiting them from completing assignments online on NTI days. For students without internet access, print materials will be made available and distributed upon parent request. The KCSD believes that ALL children can learn at high levels regardless of their ethnicity, ability, gender, socio-economic status, native language, or whether they have a disability. For our special populations, the following considerations will be made:

- EL students in K-12 will receive differentiated materials, developed collaboratively with EL teachers, to meet their learning needs. Work completed by EL students will be reviewed by the EL staff and regular education teachers. EL staff will be available by email during a window of time to assist students on NTI days.
- As part of our efforts to ensure that our students with disabilities will have equal access to the same opportunities provided to students without disabilities, special education teachers will collaborate with regular education teachers to ensure students with disabilities receive necessary and appropriate services and accommodations on assignments during NTI days. Special education teachers will also review the work submitted by students on their caseload. Special education staff will be available by email during a window of time to assist students on NTI days. In addition, special education caseload managers will be in contact with students twice weekly.
- Upon the conclusion of NTI days, the Admissions and Release Committee (ARC) shall make an individual determination to decide whether the student requires compensatory education to provide services that were not provided in accordance with the IEP.
- Building 504 Coordinators will collaborate with regular education teachers to ensure 504 eligible students receive appropriate educational access during NTI and will be available by email during a specified window of time to assist in addressing student access needs.

3. What will the district do to ensure a continuation of learning from regular student attendance days will occur on nontraditional instruction days?

The Kenton County School District will communicate NTI expectations to students, parents and staff to ensure continuation of learning from regular student attendance days compared to nontraditional instruction days. NTI information will be disseminated through the district website, Bright Arrow automated call system, social media platforms, school newsletters and local media. All NTI work will be aligned to grade level standards and curriculum.

The Kenton County School District will communicate with all stakeholders to evaluate the data the NTI days provides and make adjustments as necessary based on the diverse set of student needs. The Kenton County School District will monitor feedback and collaborate to provide a seamless transition from regular student attendance days and nontraditional instruction days.

For all students in P-12, schools will publish teacher access information for NTI day assistance as needed. Between 10:00 am and 2:00 pm, all teachers will be expected to maintain an online presence and/or be available by school phone or email for students. Staff will maintain a log of parent/student contacts made during the NTI period.

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*Documentation*

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4. How will information on **student participation** be gathered on nontraditional instruction days?

Upon return, students will have 10 school days to complete work for the time missed during the NTI period. Following that time period, teachers will have an additional 10 school days to review the work completed by each student and maintain records of participation on the NTI day for each student. This data will be used to report NTI participation rates to the Superintendent or designee by school, grade and teacher. The information will then be submitted to KDE. The timeline for submission may be adjusted if multiple and consecutive days of NTI are used by the KCSD.

As reflection by teachers and administration is a key component in examining the effectiveness of NTI days, after the completion of the NTI period, teachers and administration will meet in Professional Learning Communities (PLCs) to analyze participation rates and ways to improve content and delivery. It is the commitment of the KCSD to always focus on how we can maximize and improve learning for all students on NTI days.

5. How will information on **staff participation** be gathered on nontraditional instruction days?

District and School leadership will provide clear and consistent communication to staff around expectations of work responsibilities on NTI days. Between 10:00 am and 2:00 pm, all KCSD teachers will maintain an online presence and/or be available by phone for students. When conditions are safe and allow staff to travel or access the building, staff will be expected to report to work, unless otherwise informed. During the NTI period, staff will be available and serve as instructional facilitators via phone, email, and online to assist students/parents as needed and collaborate with coworkers during the school day. Building principals will monitor and review staff participation through email and on-site observation. During this time, KCSD acknowledges the importance of all staff understanding the why behind this work, as well as the need to clearly communicate the program expectations, guidelines, and protocols specific to each course and building. Additionally, time will be devoted to allow teachers to collaborate and plan appropriate standards based assignments for all students.

Emergency Application

We certify that this application was reviewed and approved by Kenton County School District  
the Board of Education at a special meeting of the board on March 13, 2020 *[School District]*  
*[Date]*

*Superintendent*

*Date*

*Local Board of Education Chair*

*Date*

Completed applications should be submitted to **Steven Kissinger** via email at [steven.kissinger@education.ky.gov](mailto:steven.kissinger@education.ky.gov).

If you have any questions, please contact **David Cook** via email at [david.cook@education.ky.gov](mailto:david.cook@education.ky.gov).