

JEFFERSON COUNTY BOARD OF EDUCATION
EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

BID TABULATION

BID NO.: 7816

APPROVAL DATE: March 23, 2020

ITEM(S) QUOTED: MAIL SERVICE
PART A - PRE-SORT MAIL
PART B - MAIL PREPARATION

DATE BIDS RECEIVED: February 19, 2020

CONTRACT PERIOD: From April 2, 2020 through April 1, 2021,
with a one-year renewal at the option of both parties.

QUOTED DISCOUNT TERMS: All vendors quoted Net terms.

VENDOR INSTRUCTIONS: No shipments/services are to be made against the contract.
Purchase orders will be issued.

AWARD OF PROPOSAL: Parts A & B awarded to United Mail, LLC

MAIL SERVICE

PART A - PRE-SORT MAIL SERVICES (JCPS NO. 4600649-1713479)

The following percentages are those quoted by: **UNITED MAIL, LLC**

PERCENTAGE OF POSTAL
SAVINGS OFFERED TO THE
SCHOOL SYSTEM

100%

PERCENTAGE OF POSTAL
SAVINGS RETAINED BY
YOU (THE VENDOR)

0%

PART B - MAIL PREPARATION SERVICES (Price per piece) (JCPS NO. 4600649-2012968)

Item No. 1	List preparation (as per specifications), Estimated Quantity - 221,910	\$	<u>.005</u> Price per piece
Item No. 2	Machine folding 8 1/2" x 11" stock, Estimated Quantity - 124,012		<u>.007</u> Price per piece
Item No. 3	Machine folding 8 1/2" x 17" stock, Estimated Quantity - 123,244		<u>.002</u> Price per piece
Item No. 4	Machine folding 8 1/2" x 11" stock w/inserts, Estimated Quantity - 56,872		<u>.018</u> Price per piece
Item No. 5	Manually folding 8 1/2" x 11" stock, Estimated Quantity - 63,894		<u>.03</u> Price per piece
Item No. 6	Manually folding 8 1/2" x 17" stock, Estimated Quantity - 1		<u>.05</u> Price per piece
Item No. 7	Machine insert and seal - first insert into letter size envelope, Estimated Quantity - 1		<u>.023</u> Price per piece
Item No. 8	Machine insert - each additional insert into letter size envelope, Estimated Quantity - 1		<u>.007</u> Price per piece
Item No. 9	Machine insert and seal - first insert into flat size envelope, Estimated Quantity - 1		<u>.025</u> Price per piece
Item No. 10	Machine insert - each additional insert into flat size envelope, Estimated Quantity - 1		<u>.009</u> Price per piece
Item No. 11	Manually insert - first insert into letter size envelope, Estimated Quantity - 119,898		<u>.02</u> Price per piece
Item No. 12	Manually insert - each additional insert into letter size envelope, Estimated Quantity - 12,861		<u>.03</u> Price per piece

Item No. 13	Manually insert - first insert into flat size envelope, Estimated Quantity - 531	\$.06 Price per piece
Item No. 14	Manually insert - each additional insert into flat size envelope, Estimated Quantity - 1,062	.04 Price per piece
Item No. 15	Manually insert into newsletter, (includes exact order and facing, open newsletter, insert additional piece and close newsletter) Estimated Quantity - 55,000	.085 Price per piece
Item No. 16	Manually seal - letter size envelope, Estimated Quantity - 1	.02 Price per piece
Item No. 17	Manually seal - flat size envelope, Estimated Quantity - 531	.015 Price per piece
Item No. 18	Manual Match, Estimated Quantity - 57,833	.02 Price per piece
Item No. 19	Inkjet addresses - Letter size, Estimated Quantity - 221,379	.014 Price per piece
Item No. 20	Inkjet addresses - Flat size, Estimated Quantity - 531	.02 Price per piece
Item No. 21	Inkjet/correct permit indicia, Estimated Quantity - 3,366	.003 Price per piece
Item No. 22	Inkjet return address, Estimated Quantity - 2,835	.010 Price per piece
Item No. 23	Inkjet Fixed Message, Estimated Quantity - 50,817	.013 Price per piece
Item No. 24	Applying tabs 1" - 2 tabs (includes process and tab cost), Estimated Quantity - 319,784	.004 Price per piece
Item No. 25	Applying tabs 1" - 3 tabs (includes process and tab cost), Estimated Quantity - 4,365	.07 Price per piece
Item No. 26	Applying tabs 1 1/2" - 2 tabs (includes process and tab cost), Estimated Quantity - 113,744	.008 Price per piece
Item No. 27	Applying tabs 1 1/2" - 3 tabs (includes process and tab cost), Estimated Quantity - 1	.08 Price per piece
Item No. 28	Applying tabs 2" - 2 tabs (includes process and tab cost), Estimated Quantity - 1	.01 Price per piece
Item No. 29	Applying tabs 2" - 3 tabs (includes process and tab cost), Estimated Quantity - 1	.09 Price per piece
Item No. 30	Metering, Estimated Quantity - 57,833	.015 Price per piece

Item No. 31	Stamping, Estimated Quantity - 1	\$	<u>.02</u> Price per piece
Item No. 32	MLOCR sorting, Estimated Quantity - 57,833		<u>.018</u> Price per piece
Item No. 33	Pick-up Material Fee - Applies only if making additional trip.		<u>.00</u> Price per trip
Item No. 34	Return Material Fee - Applies only if making additional trip.		<u>.00</u> Price per trip
Item No. 35	Minimum Job Charge - Once minimum job charge is met individual bid pricing would apply.		<u>150.00</u> Price per job

TOTAL BID (PART B - ITEM NOS. 1 THRU 35)

\$ 22,224.85

MAIL SERVICE

PART A - PRE-SORT MAIL SERVICES (JCPS NO. 4600649-1713479)

The following percentages are those quoted by: **BLUEGRASS BUSINESS SERVICES dba
BLUEGRASS INTEGRATED COMMUNICATIONS**

<u>PERCENTAGE OF POSTAL SAVINGS OFFERED TO THE SCHOOL SYSTEM</u>	<u>PERCENTAGE OF POSTAL SAVINGS RETAINED BY YOU (THE VENDOR)</u>
100%	0%

PART B - MAIL PREPARATION SERVICES (Price per piece) (JCPS NO. 4600649-2012968)

Item No. 1	List preparation (as per specifications), Estimated Quantity - 221,910	\$	<u>.004</u> Price per piece
Item No. 2	Machine folding 8 1/2" x 11" stock, Estimated Quantity - 124,012		<u>.005</u> Price per piece
Item No. 3	Machine folding 8 1/2" x 17" stock, Estimated Quantity - 123,244		<u>.006</u> Price per piece
Item No. 4	Machine folding 8 1/2" x 11" stock w/inserts, Estimated Quantity - 56,872		<u>.017</u> Price per piece
Item No. 5	Manually folding 8 1/2" x 11" stock, Estimated Quantity - 63,894		<u>.05</u> Price per piece
Item No. 6	Manually folding 8 1/2" x 17" stock, Estimated Quantity - 1		<u>.05</u> Price per piece
Item No. 7	Machine insert and seal - first insert into letter size envelope, Estimated Quantity - 1		<u>.022</u> Price per piece
Item No. 8	Machine insert - each additional insert into letter size envelope, Estimated Quantity - 1		<u>.005</u> Price per piece
Item No. 9	Machine insert and seal - first insert into flat size envelope, Estimated Quantity - 1		<u>.028</u> Price per piece
Item No. 10	Machine insert - each additional insert into flat size envelope, Estimated Quantity - 1		<u>.008</u> Price per piece
Item No. 11	Manually insert - first insert into letter size envelope, Estimated Quantity - 119,898		<u>.029</u> Price per piece
Item No. 12	Manually insert - each additional insert into letter size envelope, Estimated Quantity - 12,861		<u>.019</u> Price per piece

Item No. 13	Manually insert - first insert into flat size envelope, Estimated Quantity - 531	\$.059 Price per piece
Item No. 14	Manually insert - each additional insert into flat size envelope, Estimated Quantity - 1,062	.039 Price per piece
Item No. 15	Manually insert into newsletter, (includes exact order and facing, open newsletter, insert additional piece and close newsletter) Estimated Quantity - 55,000	.049 Price per piece
Item No. 16	Manually seal - letter size envelope, Estimated Quantity - 1	.03 Price per piece
Item No. 17	Manually seal - flat size envelope, Estimated Quantity - 531	.04 Price per piece
Item No. 18	Manual Match, Estimated Quantity - 57,833	.019 Price per piece
Item No. 19	Inkjet addresses - Letter size, Estimated Quantity - 221,379	.014 Price per piece
Item No. 20	Inkjet addresses - Flat size, Estimated Quantity - 531	.02 Price per piece
Item No. 21	Inkjet/correct permit indicia, Estimated Quantity - 3,366	.0029 Price per piece
Item No. 22	Inkjet return address, Estimated Quantity - 2,835	.015 Price per piece
Item No. 23	Inkjet Fixed Message, Estimated Quantity - 50,817	.01 Price per piece
Item No. 24	Applying tabs 1" - 2 tabs (includes process and tab cost), Estimated Quantity - 319,784	.006 Price per piece
Item No. 25	Applying tabs 1" - 3 tabs (includes process and tab cost), Estimated Quantity - 4,365	.012 Price per piece
Item No. 26	Applying tabs 1 1/2" - 2 tabs (includes process and tab cost), Estimated Quantity - 113,744	.009 Price per piece
Item No. 27	Applying tabs 1 1/2" - 3 tabs (includes process and tab cost), Estimated Quantity - 1	.015 Price per piece
Item No. 28	Applying tabs 2" - 2 tabs (includes process and tab cost), Estimated Quantity - 1	.012 Price per piece
Item No. 29	Applying tabs 2" - 3 tabs (includes process and tab cost), Estimated Quantity - 1	.018 Price per piece
Item No. 30	Metering, Estimated Quantity - 57,833	.014 Price per piece

Item No. 31	Stamping, Estimated Quantity - 1	\$	<u>.01</u> Price per piece
Item No. 32	MLOCR sorting, Estimated Quantity - 57,833		<u>.014</u> Price per piece
Item No. 33	Pick-up Material Fee - Applies only if making additional trip.		<u>.00</u> Price per trip
Item No. 34	Return Material Fee - Applies only if making additional trip.		<u>.00</u> Price per trip
Item No. 35	Minimum Job Charge - Once minimum job charge is met individual bid pricing would apply.		<u>195.00</u> Price per job

TOTAL BID (PART B - ITEM NOS. 1 THRU 35)

\$ 22,497.5874