

Mercer County Intermediate School

**Site Based Decision Making (SBDM) Special Meeting Minutes
January 16th @ 5:00 at Central Office Harlow Building**

Members Present

Dana Cobb
Pam Alcorn
Julie Hammons
Kimberlee Piazza
Christina Wilson

Members Absent

Guest (s)

Will Carlton
Jennifer Broderick

Mrs. Cobb called the meeting to order at 5:00 pm.

1. Approve/Revise Council Agenda

The Council reviewed the proposed agenda for today's meeting. Christina Wilson made a motion to approve the agenda. Julie Hammons seconded the motion. The motion was approved by consensus.

2. Approve SBDM Minutes from Previous Meetings

The Council reviewed the minutes from the December 10th, 2019. Kimberlee Piazza made a motion to approve the minutes. Julie Hammons seconded the motion. The motion was approved by consensus.

3. Good News Report/Updates

➤ **Family Resource Center (FRC) News:**

- To date, 50 students are receiving weekly food backpacks.
- Thanksgiving/Christmas Food boxes-48 families were able to receive a blessing from this outreach!
- Students of struggling circumstances receive a birthday cake from the Sweet Blessing program.
- 3 classes signed up to receive milk during their reading time. About 90 extra servings of milk are provided during this time.

➤ **Meetings w/ teachers to discuss STAR data growth/next steps-getting all students to at least proficiency was very productive.**

➤ **Meetings w/ teachers to review mid-year PGP's was also very productive.**

➤ **Meetings w/ teachers in a Professional Learning Committee (PLC) capacity:**

- **Define Rigor/Engagement**
- **Assessments: completing assessment analysis & having collegial conversations within 2-3 days of administering the tests: taking a look at what an acceptable percentage may be for the grade as a whole to reach mastery on common assessments before needing to reassess-and what instructional or assessment changes need to be altered before reassessing...**
- **MCIS will continue to focus on differentiation, along w/ Higher Order Thinking questions (and question strategies), as well as increased student engagement –where we see students doing more vs teachers doing...**

4. Public Comment

➤ **There was no public comment.**

5. Review & approve financial report & PTO/Title I Parent Advisory Council financial report. (M)

- ❖ Teachers always have input on instructional materials needed to implement best practice instructions.
- The council reviewed the financial report for January 2020. Kimberlee Piazza made a motion to approve the financial report. Christina Wilson seconded the motion. The motion was approved by consensus.

6. Review committee minutes & PTO/Title I Parent Advisory Council minutes.

- Teachers always have input on instructional materials needed to implement best practices instruction.
- The Council reviewed the minutes from grade level meetings and department meetings: Arts & Humanities, Math/Science, and ELA/SS and SPED. The council also reviewed the December PTO meeting minutes.

7. Review & discuss Student Achievement Report.

- Common Learning Target Assessment Data
- STAR growth from fall to winter (broken down into demographics)

8. Policy Report or Review:

- ❖ Staff has access of MCIS policies on Google Drive.

9. Review & approve 2019-2020:

- MCIS CSIP (M)

Meeting in conjunction with Mercer County Board of Education.

The council reviewed the CSIP policy. Christina Wilson made a motion to approve CSIP policy. Pam Alcorn seconded the motion. The motion was approved by consensus.

10. New Business:

- PTO meetings will be held 2nd Monday of the month at 5:30pm.
- Jan.20-No School. MLK ,Jr. Day
- Jan.27-31-Spring Dental Cleanings (FRC in conjunction w/Jessamine Co. Health Dept.)
- Mid terms-Feb.18

11. Set next council meeting date

The next SBDM meeting will be February 11th, 2020 @5:15 at MCIS media center.

12. Adjourn (M)

Christina Wilson made a motion to adjourn the meeting. Julie Hammons seconded the motion. The motion was approved by consensus.