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| **Regular Meeting Boone County Board of EducationFebruary 13, 2020 7:30 PMRalph Rush Professional Development Center99 Center StreetFlorence, Kentucky 41042**  |
| **I. CALL TO ORDER** |

The Regular meeting of the Boone County Schools Board of Education February 13, 2020 was called to order by Chairperson Karen Byrd at the Ralph Rush Staff Development Center.

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| **Attendance Taken at : 7:30 pm** |
| **Present Board Members:**  |
| Dr. Maria Brown |
| Mr. Troy Fryman |
| Mr. Matt McIntire |
| Mrs. Julia Pile |
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| **Absent Board Members:**  |
| Ms. Karen Byrd – attending the Superintendent Search Committee Meeting  |

 which was at the same time as the board meeting.

Mr. Eric McArtor, Deputy Superintendent, COO, sat in for Dr. Poe. Dr. Poe was attending a conference.
Claire Parsons, Board Attorney

Karen Evans, Board Secretary

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| **II. NATIONAL ANTHEM** |
| The National Anthem was presented by the Conner High School Choir. |
| **III. PLEDGE TO THE FLAG** |
| 1. The Pledge to the Flag will be led by students from Longbranch Elementary.
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| **IV. STUDENT BOARD MEMBER REPRESENTATIVE REPORT** |
| 1. Jessica Engler gave the Student Board Member Representative report. Members of the Superintendent Council spoke to the board on the years projects. Nora and Nathan spoke of the Literacy program, the group collected over 200 books for the elementary schools. Elaina and Hannah updated the board on the Mental Health Initiative, the council is currently doing positive posters and social media project to get all students involved. Gabby and John spoke on the Homeless and Poverty team which collected hygiene items, coats and can goods. The donations were distributed in the community and sent to Mater Provisions.
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| **V. GOOD NEWS**  |
| **A.** The board recognized the February 2020 Break the Mold Award recipient, Mr. Justin Buckler, Camp Ernst Middle School Teacher.  |
| **B.** The board recognized Mr. Tim Schlotman, Principal Boone County High School, for the KY Track and Cross Country Coaches Association Hall of Fame recipient.  |
| **C.** The board recognized Ms. Lauren Barnhill, recipient of the KY Music Educators Association Teacher of the Year. |
| **D.** February 2020 Sportsmanship Award Recipients |
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| Congratulations to the February 2020 Sportsmanship Award Recipients:Boone County High School - Sofia ThomasConner High School - Taylor RoarkRyle High School -Adam ArellanoCooper High School - Austin Patello |
| **VI. RECOMMENDED ACTION - CONSENT AGENDA** |
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| Mr. Eric McArtor, recommended Consent Agenda items A- FFFF for Board approval, as presented.  |
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| 1. A motion was made by Dr. Maria Brown, seconded by Julia Pile, to approve the consent agenda items A-FFFF , as presented. Matt McIntire, Dr. Maria Brown, Troy Fryman and Julia Pile voted, “aye” MOTION: The motion passed 4-0.

**A.** Minutes of the regular board meeting of the January 9, 2020. |
| The board approved the minutes of the regular board meeting of January 9, 2020, as presented. |
| **B.** Bill List |
| **C.** Treasurer's Report was given by Mrs. Linda Schild. |
| **D.** Leaves of Absence |
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| The following persons submitted leave of absence requests were approved:**Recommended by Principal/Supervisor for approval:**Burger, Jenna, Teacher @ Mann ES 2/17/2020 – 3/13/2020Burns, Penny, Custodian @ Stephens ES 2/3/2020 – 3/23/2020Crooker, Mary Ann, Bus Aide @ Transportation 1/21/2020 – 3/4/2020Gelement, Bethanie, Teacher @ Florence ES 2/11/2020 – 2/21/2020 Guthrie, Stacey, Counselor @ Cooper HS 3/19/2020 – 5/21/2020Kahrs, Brandy, Community Relations @ Central Office 1/21/2020 – 2/6/2020Kendall, Melissa, Therapist @ Gray MS 1/6/2020 – 2/20/2020Kohl, Krista, Teacher @ Boone County HS 12/9/2019 – 3/1/2020Mathis, Brenda, Cafeteria Aide @ Mann ES 11/19/2019 – 1/31/2020Pelley, Holly, Transportation Aide @ Transportation 1/13/2020 -1/24/2020Piner, Leslie, Para Ed @ Gray MS 2/5/2020 – 2/20/2020Reed, Crystal, Para Ed @ Stephens ES 3/11/2020 – 417/2020Sanders, Dawn, Teacher @ Ockerman ES 2/4/2020 – 3/2/2020Schawe, William, Café Worker @ Stephens ES 2/19/2020 – 4/10/2020Scott, Karen, Café Worker @ Ryle HS 1/24/2020 – 2/12/2020Terrana, Cortney, Teacher @ Collins ES 2/4/2020 -3/5/2020Wingrove, Marie, Café Worker @ New Haven ES 3/9/2020 – 5/4/2020**Not Recommended by Principal/Supervisor for approval:**None**Amended Leaves:**Cain, Amy, Teacher @ Collins ES 12/20/2019 – 1/24/2020Delph, Brandon, Custodian @ North Pointe ES 12/5/2019 – 1/14/2020Dotson, Debbie, Transportation Aide @ Transportation 8/12/2019 – 12/12/2019Gelement, Bethanie, Teacher @ Florence ES 11/11/2019 – 12/20/2019Giannini, Danielle, Teacher @ Thornwilde ES 8/14/2019 -12/20/2019 Giron, Sagat, Bus Driver @ Transportation 9/23/2019 – 12/20/2019Jozsa, Tracey, Speech Pathologist @ Burlington ES 12/2/2019 – 1/30/2020Kelsey, Diehl, Teacher @ Florence ES 1/24/2020 – 2/28/2020Sinclair, Nicole, Teacher @ Boone County HS 10/28/2019 – 12/20/2019**Cancelled Leaves:**None |
| **E.** Instructional Time for the 2020-2021 School Year 702 KAR-7:125 Pupil Attendance |
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|  The board approved the Instructional Time for the 2020-2021 School Year 702 KAR-7:125 Pupil Attendance, as presented. |
| **F.** 2020 Demographics and Growth Committee |
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|  The board approved the 2020 Demographics and Growth Committee, as presented. |
| **G.** Memorandum of Agreement between Certiport and Ryle High School |
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|  The board approved the Memorandum of Agreement between Certiport and Ryle High School, as presented. |
| **H.** Memorandum of Agreement between Cengage Learning and Boone County Schools |
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|  The board approved the Memorandum of Agreement between Cengage Learning and Boone County Schools, as presented. |
| **I.** Memorandum of Agreement between the Carnegie Visual & Performing Arts Center and Ockerman Elementary School |
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| The board approved the Memorandum of Agreement between the Carnegie Visual & Performing Arts Center and Ockerman Elementary School, as presented. |
| **J.** Memorandum of Agreement between Capstone and Goodridge Elementary School |
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|  The board approved the Memorandum of Agreement between Capstone and Goodridge Elementary School, as presented. |
| **K.** Memorandum of Agreement between Capstone and Florence Elementary School |
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|  The board approved the Memorandum of Agreement between Capstone and Florence Elementary School, as presented. |
| **L.** Memorandum of Agreement between Breakout, Inc. and Florence Elementary School |
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|  The board approved the Memorandum of Agreement between Breakout, Inc. and Florence Elementary School, as presented. |
| **M.** Memorandum of Agreement between Brainpop and Ockerman Elementary School |
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|  The board approved the Memorandum of Agreement between Brainpop and Ockerman Elementary School, as presented. |
| **N.** Memorandum of Agreement between Brainpop and Goodridge Elementary School |
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|  The board approved the Memorandum of Agreement between Brainpop and Goodridge Elementary School, as presented. |
| **O.** Memorandum of Agreement with AOPA (Aircraft Owners and Pilots Association) and Conner High School |
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| The board approved the Memorandum of Agreement with AOPA (Aircraft Owners and Pilots Association) and Conner High School, as presented. |
| **P.** Memorandum of Agreement between Adobe Systems Inc. and Ryle High School |
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|  The board approved the Memorandum of Agreement between Adobe Systems Inc. and Ryle High School, as presented. |
| **Q.** Security Cameras for High Schools |
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| The board approved the Security Cameras for High Schools project award to six vendors as follows - Structured Technology, Industrial Comm. & Sound, Bland Electric Company, The Fishel Company, Midwest Security Services and Shiller, as presented. |
| **R.** Declaration of Surplus Vehicles |
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|  The board approved the Declaration of Surplus Vehicles, as presented. |
| **S.** Copier Lease and Maintenance Agreement for New Haven Elementary School |
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|  The board approved the Copier Lease and Maintenance Agreement for New Haven Elementary School, as presented. |
| **T.** Declaration as Surplus: Technology and Other Equipment |
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|  The board approved and declared Surplus technology and Other Equipment for disposal, as presented. |
| **U.** Memorandum of Agreement between ACT Inc. and Ignite Institute |
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|  The board approved the Memorandum of Agreement between ACT Inc. and Ignite Institute, as presented. |
| **V.** Copier Lease and Maintenance Agreement for Camp Ernst Middle School |
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| The board approved the Copier Lease and Maintenance Agreement for Camp Ernst Middle School with Toshiba Business Solutions, as presented. |
| **W.** Memorandum of Agreement between Accelerate Learning, Inc. and Longbranch Elementary School |
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| The board approved the Memorandum of Agreement between Accelerate Learning, Inc. and Longbranch Elementary School, as presented. |
| **X.** Bid Award and Revised BG-1 for Access Controls Phase 2, BG #20-109 |
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|  The board approved the Bid Award and Revised BG-1 for Access Controls Phase 2, BG #20-109, as presented. |
| **Y.** Bid Award and Revised BG-1 for Conner High School HVAC, BG #19-319 |
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| The board approved the Bid Award and Revised BG-1 for Conner High School HVAC, BG #19-319, as presented. |
| **Z.** Bid Award and Revised BG-1 for Burlington Elementary Renovation, BG #19-105 |
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|  The board approved the Bid Award and Revised BG-1 for Burlington Elementary Renovation, BG #19-105, as presented. |
| **AA.** Bid Award and Revised BG-1 for Erpenbeck Elementary School HVAC, BG #20-122 |
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|  The board approved the Bid Award and Revised BG-1 for Erpenbeck Elementary School HVAC, BG #20-122, as presented. |
| **BB.** Executive Charter for Stephens Elementary to Conner Prairie on April 30, 2020 |
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| The board approved the agreement with Executive Charter for Stephens Elementary to Conner Prairie on April 30, 2020, as presented. |
| **CC.** Bid Award and Revised BG-1 for Ockerman Elementary HVAC, BG #20-121 |
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| The board approved the Bid Award and Revised BG-1 for Ockerman Elementary HVAC, BG #20-121, as presented. |
| **DD.** Facility Use Agreement for Boone County Parks to use Erpenbeck Elementary - summer of 2020 |
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| The board approved the Facility Use Agreement for Boone County Parks to use Erpenbeck Elementary - summer of  2020, as presented. |
| **EE.** Bid Award and Revised BG-1 for Steeplechase Elementary Bid Package #2, Building, BG #19-078 |
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| The board approved the Bid Award and Revised BG-1 for Steeplechase Elementary Bid Package #2, Building, BG #19-078, as presented. |
| **FF.** Facility Use Agreement for Boone County Parks to use Yealey Elementary - summer of 2020 |
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| The board approved the Facility Use Agreement for Boone County Parks to use Yealey Elementary - summer of  2020, as presented. |
| **GG.** Memorandum of Agreement between Boone County Schools and the Commonwealth of Kentucky, Department of Education |
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| The board approved the Memorandum of Agreement between Boone County Schools and the Commonwealth of Kentucky, Department of Education, as presented. |
| **HH.** Maintenance Agreement for Copier at Central Office |
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|  The board approved the Maintenance Agreement for Copier at Central Office with Toshiba Business Solutions, as presented. |
| **II.** Facility Use Agreement with Boone County High and Boone County Pee Wee Athletic Association - June and July 2020 |
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|  The Board approved the Facility Use Agreement with Boone County High and Boone County Pee Wee Athletic Association - June and July 202, as presented. |
| **JJ.** MUNIS Contract Management Module |
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| The board approved the MUNIS Contract Management Module, as presented. |
| **KK.** Idemia Contract |
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| The board approved the Idemia Contract, as presented. |
| **LL.** BG-1 Application for RA Jones-Mobile Classrooms |
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| The board approved the BG-1 Application for RA Jones-Mobile Classrooms, as presented. |
| **MM.** Nutrition and Physical Activity Report - Wellness Recommendation 2019-2020 School Year |
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| The board approved the Nutrition and Physical Activity Report - Wellness Recommendation 2019-2020 School Year, as presented. |
| **NN.** Dual Credit Memorandum of Agreement between Eastern Kentucky University and Boone County Schools |
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| The board approved the Dual Credit Memorandum of Agreement between Eastern Kentucky University and Boone County Schools, as presented. |
| **OO.** Memorandum of Agreement between Evollve Inc. and Longbranch Elementary School |
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|  The board approved the Memorandum of Agreement between Evollve Inc. and Longbranch Elementary Schools, as presented. |
| **PP.** Memorandum of Agreement between Quizlet, Inc. and Boone County Schools |
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|  The board approved the Memorandum of Agreement between Quizlet, Inc. and Boone County Schools, as presented. |
| **QQ.** Memorandum of Agreement between Orton-Gillingham and Longbranch Elementary School |
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| The board approved the Memorandum of Agreement between Orton-Gillingham and Longbranch Elementary School, as presented. |
| **RR.** Memorandum of Agreement between Thought Industries, Inc. and Boone County Schools for Heinemann On-Demand Course |
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| The board approved the Memorandum of Agreement between Thought Industries, Inc. and Boone County Schools for Heinemann On-Demand Course, as presented. |
| **SS.** Memorandum of Agreement between NKCES and Boone County Schools for Professional Development |
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| The board approved the Memorandum of Agreement between NKCES and Boone County Schools for Professional Development, as presented. |
| **TT.** Contract - Cooper High with Music Theatre International |
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| The board approved the Contract - Cooper High with Music Theatre International, as presented. |
| **UU.** Miller Transportation - Ignite Institute of Dayton, OH for Robotics, February 27, 2020  |
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| The board approved the Miller Transportation - Ignite Institute of Dayton, OH for Robotics, February 27, 2020, as presented.  |
| **VV.** Queen City Transportation - Erpenbeck Elementary to Frankfort on March 31, 2020 |
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| The board approved the Queen City Transportation - Erpenbeck Elementary to Frankfort on March 31, 2020, as presented. |
| **WW.** Contract - Ballyshannon Middle School with Music Theatre International for Peter Pan Jr. |
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| The board approved the Contract - Ballyshannon Middle School with Music Theatre International for Peter Pan Jr., as presented. |
| **XX.** Facility Use Agreement with Burlington Elementary and PTA for Spring Carnival on April 25, 2020 |
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| The board approved the Facility Use Agreement with Burlington Elementary and PTA for Spring Carnival on April 25, 2020, as presented. |
| **YY.** BG-1 Application for Boone County High School - Additions and Renovations |
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|  The board approved the BG-1 Application for Boone County High School - Additions and Renovations, as presented. |
| **ZZ.** Bus Request - St. Henry District High School to Service Agencies in the Boone County area on Monday, January 27, 2020.  |
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| The board approved the Bus Request - St. Henry District High School to Service Agencies in the Boone County area on Monday, January 27, 2020, as presented. This request was preapproved by Eric McArtor and Matt McIntire. |
| **AAA.** 2020-2021 PRESCHOOL CALENDAR START DATE |
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|  The board approved the 2020-2021 Preschool Calendar start date, as presented. |
| **BBB.** Facility Use Agreement with Erpenbeck Elementary and Mike Harris for Baseball Practice |
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|  The board approved the Facility Use Agreement with Erpenbeck Elementary and Mike Harris for Baseball Practice, as presented. |
| **CCC.** Contract - Longbranch Elementary with COSI |
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|  The board approved the Contract - Longbranch Elementary with COSI, as presented. |
| **DDD.** Facility Use Agreement for Boone County Parks to use Northpointe Elementary - summer of 2020 |
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| The board approved the Facility Use Agreement for Boone County Parks to use Northpointe Elementary - summer of 2020, as presented. |
| **EEE.** Facility Use Agreement - Cooper High School using Boone County Historic Courthouse on May 5, 2020 |
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| The board approved the Facility Use Agreement - Cooper High School using Boone County Historic Courthouse on May 5, 2020, as presented. |
| **FFF.** Approval of Contract Closeout BG-4, Boone County Schools District Wide Door Stations, BG #18-394 |
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|  The board approved the Contract Closeout BG-4, Boone County Schools District Wide Door Stations, BG #18-394, as presented. |
| **GGG.** Contract - Cooper High School Cheerleading Banquet at Receptions on March 12, 2020 |
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|  The board approved the Contract - Cooper High School Cheerleading Banquet at Receptions on March 12, 2020, as presented. |
| **HHH.** Bus Request - City of Florence for events on April 25, 2020 and July 3-4, 2020 |
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|  The board approved the Bus Request - City of Florence for events on April 25, 2020 and July 3-4, 2020, as presented. |
| **III.** Contract - Award Events with Receptions on May 6, 2020 and May 16, 2020 |
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|  The board approved the Contract - Award Events with Receptions on May 6, 2020 and May 16, 2020, as presented. |
| **JJJ.** Baseball Field Fence Replacement at Boone County High School |
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|  The board approved the Baseball Field Fence Replacement at Boone County High School, as presented. |
| **KKK.** Architectural Services for Boone County High School Additions and Renovations and Boone County Turf Fields for High Schools |
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| The board approved the Architectural Services for Boone County High School Additions and Renovations and Boone County Turf Fields for High Schools, as presented. |
| **LLL.** Executive Charter for Conner Middle to Kentucky Expo Center |
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|  The board approved the Executive Charter for Conner Middle to Kentucky Expo Center, as presented.  |
| **MMM.** Executive Charter - Longbranch Elementary to COSI on April 23, 2020 |
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|  The board approved the Executive Charter - Longbranch Elementary to COSI on April 23, 2020, as presented. |
| **NNN.** Miller Transportation - Ignite Institute to Knoxville for Robotics, March 25, 2020 |
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|  The board approved the Miller Transportation - Ignite Institute to Knoxville for Robotics, March 25, 2020, as presented. |
| **OOO.** Change Order #1-Steeplechase Elementary Bid Package #1-Grading, BG #19-078 |
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| The board approved the Change Order #1-Steeplechase Elementary Bid Package #1-Grading, BG #19-078 with an increase of $180,029.00, as presented. |
| **PPP.** Contract - Mann Elementary with Croswell to Conner Prairie on 4/17/20 |
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| The board approved the Contract - Mann Elementary with Croswell to Conner Prairie on 4/17/20, as presented. |
| **QQQ.** Executive Charter for Mann Elementary to Frankfort, KY on 3/27/20 |
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|  The board approved the Executive Charter for Mann Elementary to Frankfort, KY on 3/27/20, as presented. |
| **RRR.** Executive Charter - Conner Middle to US Space & Rocket Center on 3/27/20 |
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| The board approved the Executive Charter - Conner Middle to US Space & Rocket Center on 3/27/20, as presented.  |
| **SSS.** Executive Charter for Goodridge Elementary - Conner Prairie on 4/16/20 |
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| The board approved the Executive Charter for Goodridge Elementary - Conner Prairie on 4/16/20, as presented. |
| **TTT.** Contract - Cooper High School with Concord Theatricals for Wizard of Oz |
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| The board approved the Contract - Cooper High School with Concord Theatricals for Wizard of Oz, as presented. |
| **UUU.** Memorandum of Agreement by and between Care Closet and Ignite |
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| The board approved the Memorandum of Agreement by and between Care Closet and Ignite, as presented.  |
| **VVV.** BG-1 Application for Boone County Schools - Turf Fields |
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| The board approved the BG-1 Application for Boone County Schools - Turf Fields, as presented. |
| **WWW.** Resolution Authorizing Litigation Against JUUL and Other Manufacturers, Distributors and Sellers of Electronic Cigarettes and Vaping Products |
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| The board approved the Resolution Authorizing Litigation Against JUUL and Other Manufacturers, Distributors and Sellers of Electronic Cigarettes and Vaping Products, as presented.  |
| **XXX.** Funding Source Exchange English Language Coordinator |
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|  The board approved the Funding Source Exchange English Language Coordinator, as presented.  |
| **YYY.** Non-Resident Contracts for Students |
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| The board approved the Non-resident Contracts for  Students who Reside in Boone County Schools but attend other school districts, as presented.  |
| **ZZZ.** Contract Conner High School with Advantage Tent and Party Rental for the ACT from March 9-12, 2020. |
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| The board approved the Contract Conner High School with Advantage Tent and Party Rental for the ACT from March 9-12, 2020, as presented.  |
| **AAAA.** Boone County Business Association Dues 20-21 |
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| The board approved the Boone County Business Association Dues for 20-21, as presented.  |
| **BBBB.** KSBA Winter Conference |
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|  The board approved the KSBA Winter Conference 2020 attendance for board members, as presented.  |
| **CCCC.** Burlington Elementary Contract with Drama By George  |
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| The board approved the Burlington Elementary Contract with Drama By George, as presented.  |
| **DDDD.** Sales Campaign Approval  |
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| The board approved the Sales Campaigns, as presented.  |
| **EEEE.** Change Order #1 Conner Middle School Flooring Replacement, BG #19-139 |
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| The board approved the Change Order #1 Conner Middle School Flooring Replacement, BG #19-139, as presented.  |
| **FFFF.** Field Trips |
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| The board approved the Field Trips, as presented. |
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| **School** | **Date Of Trip** | **Location** | **Reason** |
| Goodridge Elementary | April 16, 2020 | Fishers, IN | Conner Prairie |
| Conner Middle | March 27, 2020 | Huntsville, AL | US Space & Rocket Center |
| Mann Elementary | March 27, 2020 | Frankfort, KY | KY Government |
| Stephens Elementary | April 30, 2020 | Fishers, IN | Conner Prairie |
| Mann Elementary | April 17, 2020 | Fishers, IN | Conner Prairie |
| Longbranch Elementary | April 23, 2020 | Columbus, OH | COSI |
| Ignite Institute | March 25, 2020 | Knoxville, TN | Robotics Competition |
| Ignite Institute | February 27, 2020 | Dayton, OH | Robotics Convention |
| Erpenbeck Elementary | March 31, 2020 | Frankfort, KY | KY Government |
| Conner Middle | March 13, 2020 | Louisville, KY | KY Expo Center |
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All travel by commercial carrier is due to schedule/cost**VII. RECOMMENDED ACTION - OLD BUSINESS** |
|  **A.** No Old Business |
| **VIII. RECOMMENDED ACTION - NEW BUSINESS** |
| **A. Allocation Formula for 2020-2021 School Year** |
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|  Mr. Eric McArtor, recommended the board to approve the Allocation Formula for the 2020-2021 school year, as presented.  |
| 1. A motion was made by Dr. Maria Brown, seconded by Julia Pile, to approve the Allocation Formula for the 2020-2021 school year, as presented. Matt McIntire, Troy Fryman, Dr. Maria Brown, and Julia Pile voted, “aye” MOTION: The motion passed 4-0.

**B. Networking Wiring Upgrades** |
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| Mr. Eric McArtor, recommended the board approve the Networking Wiring Upgrades for Conner Middle, Gray Middle, Erpenbeck Elementary, and Ryle High School, as presented.  |
| 1. A motion was made by Troy Fryman Dr. Maria Brown, seconded by Julia Pile, to approve the Networking Wiring Upgrades for Conner Middle, Gray Middle, Erpenbeck Elemetnary and Ryle High School, a presented. Matt McIntire, Troy Fryman, Dr. Maria Brown, and Julia Pile voted, “aye” MOTION: The motion passed 4-0.

**IX. SUPERINTENDENT'S REPORT** |
|  **No reports.****X. INFORMATION, PROPOSALS, COMMUNICATIONS** |
| **A.** Human Resource Actions |
| **B.** Worker's Compensation Claims |
| **C.** Overtime Report |
| **D.** Construction Status Report |
| **E.** Energy Management Report* Mrs. Julia Pile announced EdCamp, KSBA will be in Louisville Feb. 21 and 22 for board training and education, March 14, the International Festival will be held at the Northern Kentucky Convention Center.
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| **XI. AUDIENCE OF CITIZENS*** Mr. Jeff Kremer, parent and football coach, thanked each board member for the turf fields to be placed at each High School. He discussed how much this means for the community, students, parents and the pride that goes along with having such facilities.
* The following college education students attended and introduced themselves to the board: Olivia Pendleton, Gracie Dargie, Ana Studer, Quincy Greenwood, Lauren Kent, Erika Dolan, Mollie Hopper, Trey Smith and Melicah Parker – Ignite Institute. Briana Sailing and Kaylin Conley – NKU.
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| **XII. CLOSED EXECUTIVE SESSION PER KRS 61.810** |
|  **A.** No closed session |
| **XIII. ADJOURN** |

1. A motion was made by Dr. Maria Brown, seconded by Troy Fyrman, to adjourn the meeting. Troy Fryman, Dr. Maria Brown, Julia Brown and Matt McIntire voted, “aye” MOTION: The motion passed 4-0.

 Meeting was adjourned at approximately 8:12 pm.

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Matt McIntire /Chairperson

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Karen Evans/Secretary