

Gallatin County School Nutrition Department

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**DATE:** February 24, 2020

**TO:** Gallatin County School Board Members

**FROM:** Martha Sebring, Food Service Director

**SUBJECT:** Surplus Equipment

*“Maximizing Student Learning and Achievement”*

I am requesting permission to declare some of the School Nutrition Departments equipment as surplus. We have 2 floor kettles, 3 steamers, ice machine and a hot box. These items do not work and are stored outside our kitchen doors. I would like to have them hauled off to a scrap yard so we can at least get the price of scrap for them. They are also, an eyesore, for anyone coming to the campus, hence, another reason to have them hauled off.