

Board of Education Regular Meeting  
February 18, 2020 6:00 PM  
Professional Development Center  
631 North Green Street  
Henderson, KY 42420

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mrs. Lisa Baird  
Mr. Kirk Haynes  
Mr. Wesley Smith  
Mr. Michael Waller  
Mrs. Tracey Williams

Updated Attendance:

Mr. Wesley Smith was updated to present at: 6:08 PM

**I. Welcome & Call Meeting to Order**

Discussion:

Mrs. Lisa Baird called the meeting to order.

**I.A. Moment of Silence & Pledge of Allegiance**

Discussion:

After a moment of silence, the South Middle School 7th Grade Basketball Team led the Pledge of Allegiance.

**II. Approval of Agenda**

**Order #368 - Motion Passed:** A motion to approve the agenda as listed passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **III. Students & Staff Recognition**

#### **III.A. February Judge's Scholar**

Rationale:

Alexis Francke - 5th Grade at Jefferson Elementary School

#### **III.B. Elementary Hoop Shoot Competition State Winner**

Rationale:

Niagara Elementary School - Brooks Shaw - 4th Grade

#### **III.C. National Merit Scholarship Program Finalist**

Rationale:

National Merit Scholarship Program Finalist - Luke I. Fulkerson - HCHS

#### **III.D. South Middle School 7th Grade Basketball Team State Champions**

Discussion:

The South Middle School 7th Grade basketball team had a season record of 42/1. They won the KBC 7th Grade State Championship on January 26th in which 68 teams from across Kentucky played. There are 14 players on the team. Head Coach Joey Davenport and Asst. Coach Sean McKinney.

#### **III.E. Love the Bus Month**

#### **III.F. Building a Better Graduate East Heights Elementary School Media Center**

Discussion:

Monica Gain, Media Specialist at East Heights Elementary School, presented information on the Spottsville Elementary School Media Center.

### **IV. Public Participation & Recognition of Guests**

Discussion:

Mrs. Lisa Baird announced the members elected to serve on the Superintendent Screening Committee: Tracey Williams, Board Member; Sarah Fleming, Principal; Cassie Combs, Certified Staff; Stacey Fish, Certified Staff; Jamie Like, Classified Staff; Matt Glick, Parent. The Board recognized HCHS Student Ambassadors: Alex Green, Peyton, Gray, Aubrey DeKemper, and Claire DeKemper. The Board also recognized North Middle School Ambassadors in attendance: Merrick Conkright, and Reese Mushrush. Ms. Dana Griffin spoke to the Board asking to have sessions available for parents and family members to learn about computer programs used in the school in order to help their child with homework and to better understand what their child is doing.

## **V. Approve Minutes from Prior Meetings**

**Order #369 - Motion Passed:** A motion to approve the Minutes from February 13, 2020 Special Meeting passed with a motion by Mr. Michael Waller and a second by Mr. Kirk Haynes.

### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

## **VI. Reports**

### **VI.A. Architect Report**

#### **VI.A.1. Approve BG-4 for BG 19-232 - Soccer Field Lighting at Henderson County High School Project**

Discussion:

Mr. Craig Thomas presented for Board approval BG-4 Form for BG 19-232 - Soccer Field Lighting for Henderson County High School.

**Order #370 - Motion Passed:** A motion to approve FACPAC BG4 Form (Ref# 28748) for BG 19-232 - Soccer Field Lighting - Henderson County High School Project as presented passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

#### **VI.A.2. Approve Agreement Between Owner and Architect for BG 20-150 - HCHS Chiller Replacement Project**

Discussion:

Mr. Craig Thomas presented for Board approval the Owner-Architect Agreement for BG 20-150 - HCHS Chiller Replacement Project.

**Order #371 - Motion Passed:** A motion to approve the Standard Form of Agreement between Owner, Henderson County Board of Education, and Architect, RBS Design Group, PSC, for BG 20-150 - HCHS Chiller Replacement Project as presented passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**VI.A.3. Approve Bids for BG 20-150 - HCHS Chiller Replacement Project**

Discussion:

Mr. Craig Thomas presented the Bids and Owner-Contractor Agreement for Board approval for BG 20-150 - HCHS Chiller Replacement Project. Bids came in under what was estimated in the BG-1. With the District preferring Trane, Mr. Thomas suggested coming back to the Board with a change order in order to use Trane with an additional \$20,000, but with a quicker delivery of equipment than Diakin. The Board was in agreement with using Trane.

**Order #372 - Motion Passed:** A motion to award the bid submitted by Haase Mechanical in the amount of \$237,300.00 with the alternate change notice to be presented at a later date to use the Trane equipment for BG 20-150 - HCHS Chiller Replacement Project passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**Order #373 - Motion Passed:** A motion to approve the Standard Form of Agreement between Owner, Henderson County Board of Education, and Contractor, Haase Mechanical Contractors, Inc., for BG 20-150 - HCHS Chiller Replacement Project as presented passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

#### **VI.A.4. Approve Revised BG-1 for BG 20-150 - HCHS Chiller Replacement Project**

Discussion:

Mr. Craig Thomas presented for Board approval the revised BG-1 for BG 20-150 - HCHS Chiller Replacement Project.

**Order #374 - Motion Passed:** A motion to approve BG-1 Project Application Form (Revised) (Ref# 17662) for BG 20-150 - HCHS Chiller Replacement Project as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

#### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

#### **VI.B. Plan of Financing Report**

Discussion:

Mr. Dwight Salisbury of Ross, Sinclair & Associates, presented to the Board the Henderson County School District Plan of Financing Report.

#### **VII. Old Business**

##### **VII.A. Hanover Report**

Discussion:

Ms. Cindy Cloutier presented to the Board the Classified Staff Salary Benchmarking Study - Implementation as a result of the Hanover Report in order to make adjustments to the salary schedule to be more competitive with other districts. Ms. Cloutier stated that in her report the cost to move all classified employees up a year of experience along with changing some job class code pay grades would be approximately \$649,000.00. However, after final calculations are complete, the cost will be somewhere around \$750,000.00. Mrs. Marganna Stanley and Ms. Cloutier are going to all of the schools and locations to communicate this information to all employees. A final report with the request for Board approval will be submitted at the March 2020 Board Meeting.

## **VIII. New Business**

### **VIII.A. Activities Director**

Discussion:

Mrs. Jinger Carter presented for Board approval a request for the position formerly called Athletic Director to be changed to Activities Director or Athletic/Activities Director at Henderson County High School.

**Order #375 - Motion Passed:** A motion to approve the position formerly called Athletic Director to be changed to Activities Director at Henderson County High School as presented passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

#### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **VIII.B. Miscellaneous Capital Projects**

#### **VIII.B.1. Approve BG-5 for BG 19-233 - IT Infrastructure - Technology Support Center**

Discussion:

Mr. Steve Steiner presented for Board approval BG-5 for BG 19-233 - IT Infrastructure - Technology Support Center

**Order #376 - Motion Passed:** A motion to approve FACPAC BG5 Project Closeout Form (Ref# 1031) for BG 19-233 - IT Infrastructure - Technology Support Center Project as presented passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

#### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **VIII.B.2. Approve BG-5 for BG 19-128 - Gym Floor Replacement at NMS, SMS, and HCHS Project**

Discussion:

Mr. Steve Steiner presented for Board approval BG-5 for BG 19-128 - Gym Floor Replacement at NMS, SMS, and HCHS Project.

**Order #377 - Motion Passed:** A motion to approve FACPAC BG5 Project Closeout Form (Ref# 1008) for BG 19-128 - Gym Floor Replacement - NMS, SMS, and HCHS Project as presented passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

#### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **VIII.B.3. Approve BG-5 for BG 19-230 - Henderson County High School/CTE - Paving Lot Project**

Discussion:

Mr. Steve Steiner presented for Board approval BG-5 for BG 19-230 - Henderson County High School/CTE - Paving Lot Project.

**Order #378 - Motion Passed:** A motion to approve FACPAC BG5 Project Closeout Form (Ref# 1059) for BG 19-230 - Henderson County High School/CTE - Paving Lot Project as presented passed with a motion by Mr. Michael Waller and a second by Mr. Kirk Haynes.

#### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **VIII.B.4. Approve Capital Funds Request for Building Repairs and Maintenance for Flooring in Six (6) Elementary Schools**

Discussion:

Mr. Steve Steiner presented for Board approval a Capital Funds Request Form for building repairs and maintenance for flooring in six elementary schools in the amount of \$195,000.00. Mr. Mike Waller stated that many of these smaller projects would not have been possible without the Nickel Tax. The unmet needs in the Facilities Plan always

exceeded available funds. Mr. Waller stated that now we are able to fix things that need to be addressed.

**Order #379 - Motion Passed:** A motion to approve Capital Funds Request Form for building repairs and maintenance for flooring in six (6) elementary schools with the requested expenditure amount of \$195,000.00 as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**VIII.C. Consent Agenda**

**Order #380 - Motion Passed:** A motion to approve the Consent Agenda as presented passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**VIII.C.1. Approve Second Reading of the District Improvement Plan**

**VIII.C.2. Approve 2020-2022 FRYSC School District Assurance Certification**

**VIII.C.3. Approve School Activity Fund Fundraiser Requests**

**Rationale:**

South Middle School Band (Snap Raise) to cover repairs and maintenance to school instruments and purchase new instruments;

North Middle School Athletics (Spirit and Pride T-shirts) to purchase a canopy and offset operating costs;

East Heights Elementary School Library STLP (Bracelets for St. Jude's) to collect money for St. Jude's Children's Hospital;

East Heights Elementary School PTA (Spring Carnival/Auction) to generate funds for East Height Elementary School PTA;

East Heights Elementary School PTA (Paint Party Items) to generate funds for PTA; and

HCHS Wrestling (Youth Tournament) to raise money for tournaments and equipment.



#### **VIII.C.4. Approve Student Overnight Trip Requests**

**Rationale:**

Retroactive approval for HCHS Honor Band students to attend the University of Kentucky High School Honor Band Weekend, Opus 23, January 31 - February 2, 2020 in Lexington, KY;

HCHS Y-Club to travel to Louisville, KY for KUNA March 15-17, 2020;

HCHS FCCLA to participate in Culinary Arts and Food Innovations Star Events at the FCCLA State Conference in Louisville, KY March 23-27, 2020;

HCHS Softball Team to participate in softball tournament in Murray, KY April 10-11, 2020;

HCHS Softball Team to participate in softball tournament in Bowling Green, KY May 8-9, 2020;

HCHS DECA to compete at the DECA State Career Development Conference (SCDC) March 1-3, 2020 at the Galt House in Louisville, KY;

HCHS DECA to possibly compete at the DECA International Career Development Conference (ICDC) April 28-May 3, 2020 in Nashville, TN; and

HCHS FBLA students to travel to Murray, KY March 3-9, 2020 to participate in the Region 1 Spring Competition.

#### **VIII.C.5. Approve Grant Applications**

**Rationale:**

HCHS/Media Center (\$10,000) - Penguin Random House Library Award to purchase high-interest young adult literature to boost readership among 9th grade students in particular;

Niagara Elementary School (\$10,000) - Penguin Random House Library Award to purchase high-interest easy reader books to boost readership among kindergarten and 1st grade students in particular;

Niagara Elementary School (\$5,000) - International Paper Grant to purchase high-interest easy reader books to boost readership among kindergarten and 1st grade students in particular;

Niagara Elementary School (\$5,000) - Rotary Grant to purchase high-interest easy reader books to boost readership among kindergarten and 1st grade students in particular;

District Nutrition (\$11,500) - KDE Equipment Assistant Grant to purchase a convection oven for North Middle School;

District Literacy (\$1,000) - Rotary/Rotaract Grant for support for District Literacy Initiatives;

District Literacy (\$3,000) - International Paper Grant for support for District Literacy Initiatives;

District (Costs of Salad Bars) - Chef Ann Foundation Grant to provide salad bar stations for every school;

District (\$8,000) - International Paper Foundation Grant to provide a Summer Backpack Feeding Program for this coming summer; and

South Middle School Media Center (\$3,000) - International Paper Foundation Grant for 3 new Ipan minis, Makerstation materials/games, Permabound books and craft kits and activity books.

#### **VIII.C.6. Approve Bid Recommendations**

Rationale:

Bid Renewal Recommendations:

Bank Proposal #3-19-6-3

Amended Lawn Mowing Services Bid #5-18-5-3

#### **IX. Financial**

##### **IX.A. Treasurer's Report**

Discussion:

Ms. Cindy Cloutier presented for Board approval the Treasurer's Report for the month ending January 31, 2020. Mrs. Marganna Stanley requested Board approval of the Treasurer's Report as presented.

**Order #381 - Motion Passed:** A motion to approve the Treasurer's Report for the month ending January 31, 2020 passed with a motion by Mrs. Lisa Baird and a second by Mr. Michael Waller.

##### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

##### **IX.B. Paid Warrant Report**

Discussion:

Ms. Cindy Cloutier presented for Board approval the Paid Warrant Report for payments made between January 22, 2020 and February 18, 2020. Mrs. Marganna Stanley requested Board approval of the Paid Warrant Report as presented.

**Order #382 - Motion Passed:** A motion to approve the Paid Warrant Report for payments made between January 22, 2020 and February 18, 2020 passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

##### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

## **X. Personnel Actions**

Discussion:

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

## **XI. Adjourn**

**Order #383 - Motion Passed:** There being no further business to come before the Board, a motion to adjourn the meeting at 7:17 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

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Lisa Baird, Chairperson

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Marganna Stanley, Superintendent