**WCBE Regular Meeting**

January 27, 2020, 5:30 PM

Board Conference Room

Dixon, KY 42409

**Attendance Taken at 5:30 PM:**

Present Board Members

Mr. Mickey Dunbar

Mr. Tim McCormick

Ms. Venita Murphy

Mr. James Nance

Absent Board Members

Mr. Cameron Edwards

**A. CALL TO ORDER**

The meeting of the Webster County Board of Education was called to order at 5:30 p.m. by Board Chair Mickey Dunbar.

**A.1. Pledge to Flag - Tim McCormick**

**A.2. Invocation - Venita Murphy**

**B. APPROVE AGENDA**

**Order #68 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of the agenda passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Absent

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**C. PRESENTATIONS & RECOGNITIONS**

**C.1. Webster County Board of Education Board Member Recognition**

**C.1.a. Proclamation**

The meeting opened with Roy Massey, Board Attorney, reading the Proclamation from Judge Steve Henry declaring January as Board of Education Appreciation Month in the county. Judge Henry was unable to attend the meeting due to illness.

**C.1.b. Presentation**

The district presented gifts and words of thanks to the board members for their willingness to serve Webster County students. Mrs. Callaway commented to the Board about making her transition smooth into the superintendent role. She expressed her heartfelt "thank you" to the Board Members.

**C.2. Webster County 1WC Employees of the Month Recognition**

**C.2.a. Certified Employee**

Brandye Whitsell was named the 1WC Certified Employee of the Month. Whitsell is a special education teacher at Clay Elementary who goes above and beyond to be an advocate for her students.

**C.2.b. Classified Employee**

The 1WC classified Employee of the Month is Nancy McBride. She is the lead custodian at Webster County High School. Nancy has a great work ethic and takes great pride in a job well done. She is a dedicated employee and a thoughtful person who gives of her time unselfishly and always tries to accommodate the students and staff.

**D. FOOD SERVICE PUBLIC FORUM - 5:45 P.M.**

**D.1. Webster County Schools Food Service Wellness and Nutrition Report**

Valerie Knight, Food Service Director, presented the annual Food Service Wellness and Nutrition report. Knight told the Board that the report is an evaluation of food and nutrition and ensures the district is compliant with federal breakfast and lunch regulations for students. She also noted the district is presently going through an administrative review and in March auditors will be visiting county schools to review food services. Knight also told the Board that the district's CEP rate is up to 93.23 from 87 last year and will be extended for three years. She also reported the restrictions on the required amount of whole grains that school meals had to include had been rolled back, allowing the district to serve white bread biscuits to students rather than less popular whole wheat biscuits.

**E. REMARKS BY CITIZENS**

**F. REPORTS AND COMMUNICATIONS**

**F.1. Staff Reports**

**F.1.a. Director of Finance/Treasurer Report**

**F.1.a.>. Financial Report Dated December 2019**

Brandi Burnett presented the financial report which showed a 14 percent increase in funding from December 2018 to December 2019. The beginning balance for the month of December was $6,406,575.65 with an ending balance of $5,719,858.33.

**F.1.a.>. 2020-2021 Draft Budget**

Burnett also presented the Draft Budget for year 2020-2021 which is balanced at $20,427,377.79. She reported that the budget also includes a two percent pay increase for certified and classified employees. The district is showing a contingency of 7.27 percent.

**F.1.a.>. Application for Payment #8 to Q&S Enterprises in the Amount of $215,347.38 for Work Completed on the WCHS Safe/Secure Entrance through 12-25-2019**

Presented for review and approval was a payment request from Q&S Enterprises, payment number 8, for work completed on the WCHS Safe/Secure Entrance in the amount of $215,347.38.

**F.1.b. Director of Pupil Personnel/Asst. Superintendent**

**F.1.b.>. Vehicle Purchase**

Asst. Superintendent/DPP Greg Bowles told the Board that the district is looking at purchasing a seven passenger Dodge Caravan or SUV to transport small groups of students or personnel to education activities. He noted that the Board set aside money a few years ago for the purchase which is expected to total about $21,000. Board approval is not needed for the purchase as it is under $30,000.

**F.1.b.>. Dixon Gym Bleacher**

Bowles reported the gym bleachers and floor at Dixon Elementary School need work and he is getting estimates for those improvements. The "ballpark figure" for bleacher repairs is between $29,000 and $32,000.

**F.1.b.>. ATC Heating/Cooling Unit**

Along the lines of building maintenance and improvements, is the installation of a new heating and cooling unit for the area technology center. Bowles estimates that replacing the present unit will cost about $22,000. A second option would be to put in split units, a project that would cost $32,000 to $34,000. Maintenance Director, Dennis Parrish has met with Trane and asked for suggestions.

**F.1.b.>. 2020-2021 Out of District Contracts**

Out of District contracts were also presented for the Board's approval for annual renewal.

**F.2. Superintendent's Report**

**F.2.a. Legislative Update**

Mrs. Callaway, who was in Frankfort on 1-29-2020, provided a legislative update which included information about revenue, full day kindergarten funding and HB220 which would require charter school training for Board members only if their district has a charter school.

**F.2.b. SB1/Safety Compliance Officer School Visits**

SB1/Safety Compliance Officers are visiting schools across the state and recently visited Sebree Elementary. She told the Board the visits are very intense and thorough.

**F.2.c. Governor's Office of Early Childhood-Director of Special Education/Early Childhood, Kim Saalwaechter-Served in Focus Group**

Kim Saalweachter told the Board she recently sat on a panel for the Governor's Office of Early Childhood where discussions ranged from parent engagement to unmet needs. She noted that it "was a very informative session."

**F.2.d. KSBA Annual Conference - 2/21-2/23**

The KSBA Annual Conference is scheduled at the Galt House in Louisville, KY, February 21 through February 23.

**F.2.e. Quality of School Climate and Safety Questions**

Superintendent Callaway reviewed the attachments of the Quality of School Climate and Safety Questions for Grades 3-5 and Grades 6-12.

**F.3. Personnel Report**

**F.3.a. CERTIFIED**

**F.3.a.>. Employment**

**F.3.a.>.\*. Tabitha McDowell, Sebree Elementary, Substitute Teacher, Eff. 01-06-2020**

**F.3.a.>. Resignation**

**F.3.a.>.\*. Felicia Bullock, Webster County High School English Teacher, Eff. 06-30-2020**

**F.3.b. CLASSIFIED**

**F.3.b.>. Employment**

**F.3.b.>.\*. Rebecca Hutsell, WCMS Custodian, Eff. 01-01-2020**

**F.3.b.>.\*. Carol Riden, Substitute Cook/Baker, Eff. 01-14-2020**

**F.3.b.>.\*. Michelle Robertson, Substitute Custodian, Eff. 01-07-2020**

**F.3.b.>. Resignation**

**F.3.b.>.\*. Jamie Baskett, Cook/Baker Annex, Eff. 01-10-2020**

**F.3.b.>.\*. Kelly Estes, Transportation Bus Driver, Eff. 01-24-2020**

**F.3.b.>.\*. Karen Wilson, Transportation Bus Monitor, Eff. 01-16-2020**

**F.3.b.>.\*. Melanie Wurth, Clay Elementary, Instructional Assistant, Eff. 01-20-2020**

**F.3.b.>. Transfers**

**F.3.b.>.\*. Stacy Gobin, Transportation, Transferring from Bus Driver to Dispatcher**

**F.3.b.>.\*. Diane Moore, Transportation Manager, Eff. 01-01-2020**

**F.3.b.>.\*. Jama Sutton, Transportation, Alt Bus Driver, Eff. 01-23-2020**

**F.3.b.>.\*. Mendi Welshans, Transportation, From Dispatch to Secretary/Dispatch, Eff. 12-20-2019**

**F.3.c. EXTRACURRICULAR**

**F.3.c.>. Employment**

**F.3.c.>.\*. Taylor Herzog, Girls Assistant Track Coach, Eff. 01-01-2020**

**F.3.c.>.\*. Brad Brown, WCHS Baseball Assistant Coach, Eff. 01-01-2020**

**F.3.c.>.\*. Mike Burgett, WCHS Softball Assistant Coach, Eff. 01-01-2020**

**F.3.c.>.\*. Courtney Omer, WCHS Softball Assistant Coach (Booster Paid), Eff. 01-01-2020**

**F.3.c.>.\*. Greg Pirtle, WCHS Softball Head Coach, Eff. 01-01-2020**

**F.3.c.>.\*. Dennis Powell, Boys Volunteer Track Coach, Eff. 01-01-2020**

**F.3.c.>.\*. Mary Schalk, WCHS Boys Tennis Coach, Eff. 01-01-2020**

**F.3.c.>.\*. Mary Schalk, WCHS Girls Tennis Coach, Eff. 01-01-2020**

**F.3.c.>.\*. Mark Spainhoward, WCHS Baseball Head Coach, Eff. 01-01-2020**

**F.3.c.>.\*. Clay Thornberry, WCHS Baseball Assistant Coach, Eff. 01-01-2020**

**F.3.c.>.\*. Todd Whitsell, WCHS Girls Head Track Coach, Eff. 01-01-2020**

**F.3.c.>.\*. Todd Whitsell, WCHS Boys Head Track Coach, Eff. 01-01-2020**

**F.3.c.>.\*. Brandye Whitsell, WCHS Boys Assistant Track Coach, 01-01-2020**

**G. APPROVAL OF CONSENT ITEMS**

**Order #69 - Motion Passed:**  Upon the recommendation of the Superintendent, the Approval of Consent Items passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Absent

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**G.1. Board Minutes dated 12-16-2019 and 01-13-2020**

**G.2. Leaves of Absence**

**G.2.a. Employee ID#: 103785 - Dixon Elementary Teacher - FMLA from 12-09-2019 thru 01-13-2020**

**G.2.b. Employee ID#: 104125 - WCHS Teacher - FMLA from 12-13-2019 thru 01-23-2020**

**G.2.c. Employee ID# 104136 - Clay School Teacher - FMLA from 01-7-2020 thru 01-20-2020**

**G.2.d. Employee ID#: 104299 - Maintenance - FMLA from 01-22-2020 thru 04-13-2020**

**G.3. Field Trips**

**G.3.a. FRYSC - Capitol Hill, Frankfort, KY- February 4 and 5, 2020-Legislative Page for FRYSC**

**G.4. Agreements/Contracts**

**G.4.a. Memorandum of Agreement Between 730 FRYSC BOE Region 2 SFY20 and Webster County BOE Region 2 FY20**

**G.4.b. Memorandum of Agreement Between Madisonville Community College and Webster County School District**

**G.4.c. Partnership Agreement Between Collaborative for Teaching and Learning and Webster County Public Schools**

**G.5. Superintendent's Out-of-District Travel dated 01-10-2020**

**G.6. Monthly Reports**

**G.6.a. Paid Warrant Report dated 01-24-2020**

**G.6.b. Treasurers Monthly Financial Report dated December 2019**

**G.6.c. Food Service Monthly Financial Report dated December 2019**

**G.6.d. Payroll Registers dated 12-01-2019 thru 12-15-2019 and 12-16-2019 thru 12-30-2019**

**G.6.e. Attendance Report for January 2020**

**H. APPROVAL OF BOARD ACTION ITEMS**

**Order #70 - Motion Passed:**  Upon the recommendation of the Superintendent, the Approval of Consent Items passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Absent

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**H.1. Webster County Schools Food Service Wellness and Nutrition Report**

**Order #71 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of the Webster County Schools Food Service Wellness and Nutrition Report as presented by Food Service Director, Valerie Knight passed with a motion by Mr. James Nance and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Absent

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**H.2. 2020-2021 Out of District Contracts**

**Order #72 - Motion Passed:**  Upon the recommendation of the Superintendent, the 2020-2021 Out of District Contracts passed with a motion by Ms. Venita Murphy and a second by Mr. James Nance.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Absent

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**H.3. 2020-2021 Draft Budget**

**Order #73 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of the 2020-2021 Draft Budget passed with a motion by Mr. Tim McCormick and a second by Mr. James Nance.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Absent

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**H.4. Application for Payment #8 to Q&S Enterprises in the Amount of $215,347.38 for Work Completed on the WCHS Safe/Secure Entrance through 12-25-2019**

**Order #74 - Motion Passed:**  Upon the recommendation of the Superintendent, the Application for Payment #8 to Q&S Enterprises in the amount of $215,347.38 for Work Completed on the WCHS/Safe Secure Entrance through 12-25-2019 passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Absent

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**I. CLOSED SESSION (KRS.61.810 (f) - STUDENT DISCIPLINARY HEARING)**

**Order #75 - Motion Passed:**  At 6:26 p.m., approval to enter into Closed Session, according to KRS 61.810 (f), to conduct a Student Discipline Hearing passed with a motion by Ms. Venita Murphy and a second by Mr. James Nance.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Absent

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**J. OPEN SESSION**

**Order #76 - Motion Passed:**  Approval to return to Open Session 7:09 p.m., passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Absent

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**K. ACTION TAKEN ON STUDENT DISCIPLINARY HEARING**

**Order #77 - Motion Passed:**  Approval for Student ID# 1940603861 to be expelled, with services, for the remainder of the 2019-2020 school year. Student can complete his credits and earn his remaining credits needed to graduate. Student will receive his diploma by mail passed with a motion by Mr. James Nance and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Absent

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**L. ADJOURNMENT**

**Order #78 - Motion Passed:**  At 7:15 p.m., approval to adjourn the Board meeting passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Absent

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

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Mickey Dunbar, Chairperson

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Rhonda Callaway, Superintendent