

STUDENTS

09.36 AP.21

School-Related Student Day Trip and Overnight Trip Request Forms

THIS FORM MUST BE SUBMITTED TO THE PRINCIPAL TWO (2) WEEKS PRIOR TO THE TRIP IF BOARD APPROVAL IS REQUIRED, THE BOARD MUST RECEIVE THE FORM AT LEAST TWO(2) WEEKS IN ADVANCE OF TRIP.

INFORMATION

1. Sponsor's Name Alan Pritchett Catherine Hughes Club or Dep. Senior Trip
2. Name of all chaperones Alan Pritchett Catherine Hughes Bailey Townsend
Lindsey McCully? Ben Pritchett? Jared Hartung?
3. Where will the group be going? St. Louis Mo Zoo Baseball game Six Flags
4. Purpose of the trip. Senior trip
5. When is it to be held? Date 5/7 to 5/8 Departure Time 6AM 5/7
Estimated Travel Time 3.5 hrs there & back
6. City St. Louis State MO Estimated Distance (Round Trip) _____
7. Place of overnight lodging (name, address & phone #) unknown as of now
8. Identify students by name (Use attached sheet if necessary) _____
9. Cost to students ~\$200 Cost to school organization 0 Cost to Board 0
10. Describe the relevance of the trip: educational, cultural, etc./educational activities
senior trip
11. Other activities planned _____
12. How will this trip benefit your students? _____
13. Type of transportation used charter bus
14. Have trip permission slips been signed and are they in the possession of trip sponsor or leader?
____ Yes X No If NO, indicate why: student list not complete yet

[Signature]
Sponsor's Signature

2/13/2020
Date

[Signature]
Principal's Signature

2/17/2020
Date

Trip has been _____ approved _____ disapproved. Reason for disapproval _____

Signature of Superintendent/Designee

Date

Board Approval Date

RELATED PROCEDURES:
09.36 AP.211, 09.36 AP.212, 09.36 AP.22

Review/Revised: 3/16/06