**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

**February 2020**

Below are personnel actions taken since the last meeting of the Board of Education:

1. **Accepted the resignation and/or retirement of the following employees:**

***Classified:***

Helmwood Heights Elementary:

Panther Academy:

Nutrition Services:

Valley View Education Center:

* Josh Carlton, Custodian

Extra Service Duty:

* Andrew Hundley, Assistant Football Coach, Elizabethtown High
* Mark Brown, Football Coach, Elizabethtown High
* Janice Henderson, Bus Monitor

**2. Approved the employment of the following individuals, effective for the 2019-2020 school year:**

***Certified***

District:

* Brittany Smith, Mental Health Specialist
* Halley Joyce, Substitute
* Laura Urey, Substitute
* Pamela Rose, Substitute
* Amy Dunlapp, Substitute

***Classified***

District:

* Karah Carroll, Substitute
* Mike Sallee, Part-time Assistant Nutrition

Morningside Elementary:

* Amy Head, After School Care Worker

Panther Academy:

* Sunday Stiles, Instructional Assistant, Spec. Ed
* Jaclyn Disselkamp, Instructional Assistant, Preschool

**4. Approved the following individuals for Level I Volunteer status for their respective**

**schools/programs, effective for the 2019- 2020 school year:**

* Beth Barnes, Stacey Brangers, Allison Hayost

**5. Approved the transfer of the following employees for the 2019-2020 school year:**

Kenya McDonald from Classified Substitute to Instructional Assistant at Helmwood Heights

Elementary

**6. Approved the reassignment of the following employees for the 2019-2020 school**

**Year:**

**7. Approved increase/decrease in employment for the following employees and corresponding increase in salary for the 2019-2020 school year:**

**8. Approved the following leave requests as submitted by the following employees:**

Morningside Elementary

Janice Henderson - Instructional Assistant. Requesting a Medical Leave of Absence

January 10, 2020 - January 24, 2020.

Elizabethtown High School

Jessica Jones - Teacher. Requesting a Family and Medical Leave of Absence

March 2, 2020 - May 31, 2020.

T.K. Stone Middle School

Autumn Mink - Teacher. Requesting a Family and Medical Leave of Absence

February 13, 2020 - May 14, 2020.

Helmwood Heights Elementary

Vanessa Moorman - Cafeteria Monitor. Requesting a Medical Leave of Absence

February 11, 2020 - February 24, 2020.