

Bluegrass Middle School
SBDM Meeting Minutes
December 18, 2019 at 3:15 pm
Media Center

SBDM Members:

Tracy Arflin, Teacher (present)
Margie Findley, Teacher (present)
Amanda Rowlett, Teacher (present)
Robby Richardson, Parent
Melissa Swift, Parent
Michael Elmore, Principal (present)

- 1) Opening Business
 - a) Welcomed Visitors - Mr. Jury
 - b) Approved Agenda (Motion Mr. Arflin, 2nd: Ms. Rowlett, Consensus)
 - c) Approved October 16, 2019 Minutes (Motion Mr. Arflin, 2nd: Ms. Findley, Consensus)
 - d) Approved December 6, 2019 Minutes with revisions (Motion Ms. Rowlett, 2nd: Mr. Arflin, Consensus)
 - e) Good News Reports (due to the length of the meeting none were presented)
- 2) Budget Revisions Based on District Decisions
 - a) None
- 3) New Business
 - a) Reviewed Committee Reports (presented by Ms. Jury see attachment)
 - a) Public Relations
 - b) Discipline
 - c) School Culture
 - b) Approved SBDM Policy Manual (Administrative Policies)
 - a) Policy 1 - Budget Policy
 - b) Policy 2 - Care of Building and Grounds Policy
 - c) Policy 3 - Classroom Policy
 - d) Policy 4 - Home Instruction Policy
 - e) Policy 5 - Use of School Telephones Policy
 - f) Policy 6 - Visitors Policy with Grammar Revisions
 - g) Policy 7 - Student Assignment Policy with Grammar Revisions
 - h) Policy 8 - Use of School Space and/or Facility and Building Access Policy
 - i) Policy 9 - Staff Time Assignment Policy
 - j) Policy 10 - Consultation Policy with changing name of hiring system
 - k) Policy 11 - Principal Selection Policy
 - l) Policy 12 - Technology / Internet Safety Policy and Acceptable Use Procedures
 - m) Policy 13 - Teacher Election Policy with deadline changes
 - n) Policy 14 - Removed Duplicate
 - o) Policy 15 - Removed because district policy covers school
 - p) Policy 16 - School Closing and Resulting Cancellation of Activities added *In the event school is closed, all extracurricular activities are cancelled which includes athletic play or practice. Any variation of this policy will need approval from the district transportation department and the principal or assistant principal.*
 - q) Policy 17 - Committees Policy added *all professional development must have an evaluation at the conclusion.* Modified page 4, to state special meeting notices could be emailed.
 - c) Approved Revised Tardy Policy (effective January 7, 2020) (see attachment) (Motion: Ms. Findley, 2nd: Ms. Rowlett, Consensus)
 - d) Approve Revised CSIP (Motion: Mr. Arflin, 2nd: Ms. Findley, Consensus)
 - e) Reviewed Accident Reports
 - f) Executive Session for the purpose of hiring custodians

- a) Motion made by Mr. Arflin and seconded by Ms. Rowlett to go into Executive Session for the purpose of consultation for hiring (Consensus)
 - b) Motion made by Ms. Findley and seconded by Mr. Arflin to come out of Executive Session (Consensus)
 - c) After consultation with the SBDM council the following were hired:
 - (1) Custodian #1: David Grey
 - (2) Custodian #2: Charles Thomas
- 4) Adjourned (Motion: Ms. Rowlett, 2nd: Mr. Arflin, Consensus)