M E M O R A N D U M

**TO: RANDY POE, SUPERINTENDENT**

**MATT MCINTIRE, CHAIRPERSON**

**BOARD MEMBERS**

**FROM: DR. JIM DETWILER, DEPUTY SUPERINTENDENT/CAO**

**MR. CASEY JAYNES, DIRECTOR OF MS/HS TEACHING AND LEARNING**

**DATE: JANUARY 21, 2020**

**RE: MEMORANDUM OF AGREEMENT BETWEEN CERTIPORT AND RYLE HIGH SCHOOL**

The attached agreement is between Ryle High School and Certiport. This is a software license for Microsoft Office Specialist (MOS) certification testing and preparation utilizing a grant from the Boone County Education Foundation.

I recommend the Board approve this MOA as presented.

**Dr. James Detwiler**

**Deputy Superintendent/CAO**

**Mr. Casey Jaynes**

**Director of MS/HS Teaching and Learning**