Confucius Institute of Western Kentucky / BG Education Management Solutions Inc.
2501 Crossings Blvd., Suite 301E
Tel 270-792-9330

MONTHLY REPORT

DECEMBER 2019

This document outlines the activities taken place during the month on the report, including any operational activities, financial activities, and copies of receipts of all expenditures.

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To Simpson County Schools

STRATEGIC HIGHLIGHTS

Both Ms. Suzanne Gorman (Head of School) at St. Francis School (one of our partnering schools), and Mr. Terrill Martin were invited to speak at the 4th Annual Sister City Kunming Annual Conference in December, which proved to be very productive. Upon the conclusion of the conference on December 3rd, we were approached by 4 schools who were interested in partnering with our organizations on teacher development, and student exchange programs. We visited the schools on December 4th, which was a very good first step in the development of future collaborative efforts. We will follow up with these schools in January/February to determine the next steps.

FINANCIAL HIGHLIGHTS

As of November 30th, the balance in the BG Education Management Solution, Inc. account was $32,212.63, with a total of $162,787.37 deposited. During the month of December 2019, a total of $52,761.18 was spent, with the largest expenses coming from my salary and bonus.

OPERATING HIGHLIGHTS

The CI of WKY is seeking to expand the program in the current districts and will add a few more new districts for next academic year. Meetings with Adair County, Muhlenberg County and Harrison County will take place next week and the week after. If these districts come to fruition, the CI will not seek any further new partnership. The approach the organization will take is to saturate the current districts with teachers in all schools. Once those districts have been saturated, new schools/districts will be sought.

LOOKING AHEAD

Now that all the teachers are settling in, and finding their grooves, we are beginning on the following items:

- Chinese New Year Celebration & Training – January 24 – 26, 2020
- Spring Chinese Bridge Competition – Saturday, March 21, 2020
- Spring YCT Testing – March 23 – 27, 2020

Please read through the documents and advise of any questions or concerns.

Terrill D. Martin
Director (Confucius Institute of Western Kentucky)
President & CEO (BG Education Management Solutions Inc.)

Financial Summary

On November 30, 2019, the balance was $32,212.63, and a total of $162,787.37 was deposited in December 2019. Throughout the month of December 2019, a total of $52,761.18 was expended, leaving a balance of $142,738.82 as of December 31, 2019. Due to the uncertainty of receiving additional funds, a frugal approach was taken. Some of the following measures were taken:

- **Hanban/CI Headquarters Budget**– The CI of WKY finally received the 2019 budget from Hanban/CI Headquarters as of December 6, 2019. The original budget total of $443,649.00 was requested, however, we only received $348,259.00 for 2019. An additional amount of $55,273.00 for 2 new Confucius Classroom accounts were deposited as it was part of the budget.
- **Billings for Confucius Institute Teachers** – As of 12/6/2019, all the Confucius Institute teachers have received their 5-year Kentucky certification. Invoice were sent out Monday, September 23, 2019, totaling $177,500 as cash receivables, and $27,000 will be received from the Confucius Classroom funds for a total of $204,500 in billings. To date only the following receivables have been received:
    - St. Francis Schools = $10,000
    - Oldham County Schools = $18,000
    - Cloverport Independent = $9,000
    - Logan County Schools = $9,000
    - Meade County Schools = $54,000
    - Butler County Schools = $9,000
        - To date, there are three districts who are still outstanding:
            - Warren County Schools = $55,000
            - Barren County Schools = $3,500
            - Hardin County Schools = $9,000

Please see below for a snapshot of expenses and projected revenue for 2019. In addition, the balance sheet, and receipts of all expenditures (including receipts) are included with this report. The balance on the ledger as of December 31, 2019 is $142,738.82. These funds will be enough to cover the operations; thus, the organization is requesting **$0** for this period. Thus, an ACH transfer is requested in the amount of $**0.**

IMPSON COUNTY SCHOOLS

	2019	2020
	December	January
Revenue		
WKU - Discretionary Funds		
WKU - Classroom Funds		
Confucius Classroom Funds		
Hanban	$195,500.00	
REVENUE - School Billings		
WKU - Classroom Teacher (Funds)		
Total Revenue	**$195,500.00**	**$0.00**
Expenses		
T. Martin Salary	$14,376.00	$9,584.00
T. Martin Bonus (25%/2)	$14,376.00	
Li Bo (Contract NCEPU)		$15,000.00
Dr. Wei-Ping Pan (Contract NCEPU)		$25,000.00
Taxes		
Accountant		
Program Coordinator		
Rental Space - BG (1800sft)	$2,400.00	$2,400.00
Rental Space - Louisville (AICH)		
Program Liability Insurance	$301.23	$301.23
Visa Processing	$3,500.00	
Teacher Health Insurance		
KY Certification Certificate		
Professor Fees (Portfolios)	$7,200.00	
China Trip	$551.00	
Summer Training		
Housing		
Meals		
Training Fees		
Observations (Fall)		
Mileage		
Fall Professional Development		
Spring Professional Development/New Year Celebration		$15,000.00
Marketing/Visiting/Etc.	$5,514.12	$1,691.67
Pamphlets/Booklets		$1,500.00
Events		$2,000.00
WorldFest		
BG International Festival		
Email Network (Keystone) Microsoft 365	$535.33	$535.33
Misc.	$4,007.50	$1,500.00
Total Expenses	**$52,761.18**	**$74,512.23**
Net Profit/Loss	**$142,738.82**	**$68,226.59**

Operational Summary

Kentucky Certification Process

An MOU has been submitted to the Kentucky Department of Education for the continuation of our teachers receiving certification, since WKU can no longer facilitate this process for our entity. It was submitted in June 2019 to Mr. Thomas Clouse, who is the Education Academic Program Manager in the Division of Program Standards. He oversees this program and assures me that the MOU has been approved by KDE's legal department and is sitting on the desk of the Commissioner of Education. There are 2 teachers who we chose to send through this process. Their documents have been submitted to EPSB for processing, however, they have not been approved, however, the MOU has been signed as of **October 23, 2019** per Mr. Thomas Clouse. Effective December 18th, the remaining three teachers have been approved for 5-year Certification through this new partnership (Ms. Zhang Le, Ms. Liu Xiaoxian, and Ms. Yu Yongting). Thus, of our 39 teachers, 37 of them have obtained their Kentucky certification.

Teacher Placements 2020/2021

December and January are the time that the CI of WKY will begin seeking new school districts to add to the program. However, the approach for the upcoming year is to saturate the current school districts to ensure we have teachers at all levels in the school districts currently participating in the program before exploring to other districts.

Current Districts	Current Number of Teachers	Additional 2020/2021	Total Number
Warren County Schools	14	4	18
Butler Count Schools	3	1	4
Simpson County Schools	4	0	4
Hardin County Schools	2	2	4
St. Francis School	1	0	1
Oldham County Schools	2	4	6
Cloverport Independent Schools	1	1	2
Meade County Schools	6	0	6
Muhlenburg County Schools	1	3	4
Logan County Schools	1	6	7
Barren County Schools	2	2	4
Anchored Christian School	1	0	1
CI WKY Office	1	1	2
Total	**39**	**24**	**63**

Teacher Placements

A complete roster of current teacher placement can be found in Appendix A of this report.

Projects in Process

Spring YCT Testing

The fall YCT schedule has been cancelled and will take place in the Spring semester instead. The dates for the Spring YCT will be March 23 – 27, 2020, in which we will have more than 3,000 students participate and aim for a passing rate of 80%. Many teachers expressed concern that they could not get the students ready by the end of the month to ensure a chance at meeting the passing rate overall.

Chinese Poster Competition (High School)

The CI of WKY will be hosting a high school Chinese poster competition aimed at getting high school students involved in a competitive environment and get interest in the "High School Summer China Program," in which high school students will be recruited for a 2-week trip to China from June 14 – 28, 2020. Thus, the "Grand Prize" winner will receive a free all expenses paid opportunity to travel to China.

New Year Celebration (Year of the Rat) & Spring Professional Development

The New Year Celebration will take place on Saturday, January 25, 2020. We will host a dinner that evening and share an update on the program status with those in attendance. In conjunction with this, we will provide professional development, based on the area identified during the fall observations. The sessions will be from 8:00 – 1:30pm on Saturday and Sunday, January 25th & 26th, respectively.

Chinese Bridge Competition

The Chinese Bridge Competition will be held on Saturday, March 21, 2020. More details will follow within the next month.

2020 High School China Trip

The dates for the upcoming high school China trip are June 14 - 28, 2020. Recruitment is presently underway. This program is open to any high school students in Kentucky or beyond to participate, with the cost of the trip $2,500.

Community Action 2020 Winter Classes

Community Action contacted the CI about resuming Chinese related classes for the community. The classes will take place from February – April. The classes and dates are listed below:

Class #1

Name of Class: Chinese Cooking Classes (3 session)
Class Dates: 3/12/20 (Dumpling Making), 3/19/20 (Noodle Making), and 3/26/20 (Kung Pao Chicken)
Number of Class Sessions: 3
Class Times: 6:00 - 7:30pm

Preferred Location: The Presbyterian Church of Bowling Green

Brief Description: Here participants will not only be introduced to Chinese cooking history and techniques, they will have a hands-on learning of how to prepare these sacred Chinese dishes.

Class #2

Name of Class: Chinese Games (3 Sessions)

Class Dates: 3/11/20 (Mahjong Beginner), 3/18/20 (Chinese Go), 3/25/20 (Chinese Go Advanced)

Number of Class Sessions: 3

Class Times: 6:00 - 7:30

Preferred Location: Confucius Institute Building (Badgett Business Building)

Brief Description: Participants will learn the ins and outs of two of the most beloved Chinese games of Wei Qi (Chinese Go), and Mahjong. The classes will teach at the beginning level and build to more advanced levels.

Class #3

Name of Class: Chinese Paper Folding (2 Sessions)

Class Dates: 2/5/20 (Picachu, Rabbit, and Rose), 2/12/20 (Strawberry, Crane, and Boat)

Number of Class Sessions: 2

Class Times: 6:00 - 7:30

Preferred Location: Confucius Institute Building (Badgett Business Building)

Brief Description: Participants will learn the ins and outs on how to fold paper to make many different shapes. It is like the Japanese form of "origami."

Class #3

Name of Class: Chinese Calligraphy (2 Sessions)

Class Dates: 2/19/20 (Beginner/Introduction), 2/26/20 (Beginner/Introduction)

Number of Class Sessions: 2

Class Times: 6:00 - 7:30

Preferred Location: Confucius Institute Building (Badgett Business Building)

Brief Description: Participants will learn artistic artform of "calligraphy," which was the visual art form prized above all others in traditional China using a brush and ink. Calligraphy was revered as a fine art long before painting; indeed, it was not until the song dynasty, when painting became closely allied with calligraphy in aim, form, and technique.

Contact Information

TERRILL D. MARTIN DIRECTOR	JI HUI PROGRAM COORDINATOR	LI BO CHINESE DIRECTOR
Tel 270-792-9330	**Tel** 270-945-0900	
terrill.martin@ciwky.org	ji.hui@ciwky.org	13581709587@163.com

Company Information

Confucius Institute of Western Kentucky / BG Education Management Solutions Inc.
Tel 270-792-9330

Appendix B – Teacher Placement for 2019/2020 Academic Year

2019/2020 Teacher Placement

Chinese	Teachers Name	Location	District
New Teachers (1st Year) = 21			
韦安民	Wei Anmin	Barren County High School	Barren Co.
余泳婷	Yu Yongting	Park City Elementary	Barren Co.
汪洁	Wang Jie	Anchored Christian / CI of WKY	Bowling Green
刘晓娴	Liu Xiaoxian	North Butler Elementary/Morgantown Elementary	Butler Co.
李晓丹	Li Xiaodan	Frederick Fraize High School / William Natcher Elementary	Cloverport
张琳琳	Zhang Linlin	East Hardin Middle School	Hardin Co.
陈妍	Chen Yan	Brandenburg Primary	Meade Co.
白晶	Jing Bai	Ekron Elementary School & David T. Wilson	Meade Co.
王晓明	Wang Xiaoming	Flaherty Primary School & Elementary	Meade Co.
李晓艳	Li Xiaoyan	Meade County High School	Meade Co.
贾晶晶	Jia Jingjing	Panyeville Elementary School	Meade Co.
王安英	Wang Anying	Stuart Pepper Middle School	Meade Co.
柴幸	Chai Xing	North Middle School	Muhlenberg Co.
张琳	Zhang Lin	Franklin-Simpson High School	Simpson Co.
刘绱	Liu Xian	Lincoln Elementary School	Simpson Co.
彭书文	Peng Shuwen	Simpson Elementary School	Simpson Co.
邓向荣	Deng Xiangrong	Richardsville Elementary / Henry Moss Middle School	Warren Co.
张扬	Zhang Yang	Jennings Creek Elementary	Warren Co.
郭会萍	Guo Huiping	Alvaton Elementary School	Warren Co.
谢明镜	Xie Mingjing	Richpond Elementary	Warren Co.
陈芝丽	Chen Zhili	Briarwood Elementary	Warren Co.
Returning Teachers (2nd Year) = 3			
关欣	Guan Xin	Butler County Middle School	Butler Co.
罗偲睿	Luo Sirui	Drakes Creek Middle School	Warren Co.
索励	Suo Li	South Oldham County Middle School	Oldham Co.
Returning Teachers (3rd Year) = 3			
孙懿	Sun Yi	North Oldham County Middle School	Oldham Co.
钟艳	Zhong Yan	CI of WKY	Bowling Green
张强	Zhang Qiang	Logan County High School	Logan Co.
Returning Teachers (4th Year) - No Home School = 1			
季慧	Ji Hui	CI of WKY	Bowling Green
Returning Teachers (5th Year) - No Home School = 4			
施宝琳	Shi Baolin	Franklin-Simpson Middle School	Simpson Co.
覃秋华	Qin Qiuhua	St. Francis Middle School	St. Francis
林伟鹏	Lin Weipeng	Butler County High School	Butler Co.
宾明智	Bin Mingzhi	South Warren Middle School	Warren Co.
1+2 Volunteer Teachers Switch to Visiting Teacher (3rd Year) = 1			
蒙秀丽	Meng Xiuli	Warren East Middle School	Warren Co.
1+2 Volunteer Teachers (2nd Year) = 5			
高雨茹	Gao Yuru	Bristow Elementary	Warren Co.
刘晨曦	Liu Chenxi	Bristow Elementary	Warren Co.
赵雅倩	Zhao Yaqian	Henry Moss Middle School	Warren Co.
张鸿蕊	Zhang Hongrui	Plano Elementary	Warren Co.
	Jian Rui	Richardsville Elementary	Warren Co.

BG Education Management Solutions Inc.
Balance Sheet Detail
As of December 31, 2019

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
ASSETS									32,212.63
Current Assets									32,212.63
Checking/Savings									32,212.63
US Bank									32,212.63
Check	12/02/2019		Coverwallet Inc	December Ins...			Errors & Omiss...	-301.23	31,911.40
Check	12/02/2019		Hancock Bank and ...				Rent	-2,400.00	29,511.40
Check	12/02/2019		U.S. Bank	International ...			Bank Service F...	-158.00	29,353.40
Check	12/03/2019		Nashville Cart Comp...	Cart for Lugg...			International Tr...	-5.00	29,348.40
Check	12/03/2019		Wal Mart				Supplies	-17.99	29,330.41
Check	12/04/2019	1039	Chen Yan	Reimburseme...			Visa Processing	-1,000.00	28,330.41
Check	12/06/2019	1043	Terrill D. Martin	Salary			Inside Contract...	-4,792.00	23,538.41
Check	12/10/2019	1040	Zhang Lin	Reimburseme...			Visa Processing	-1,000.00	22,538.41
Check	12/11/2019		FedEx				Postage, Mailin...	-28.38	22,510.03
Check	12/12/2019		FedEx				Postage, Mailin...	-14.00	22,496.03
Check	12/13/2019		FedEx				Postage, Mailin...	-14.19	22,481.84
Check	12/13/2019	1044	Stephanie Kay Gandy	Observation f...			Professional D...	-3,600.00	18,881.84
Check	12/13/2019	1045	Rebecca Stobaugh	Observation o...			Professional D...	-3,600.00	15,281.84
Check	12/13/2019	1046	Terrill D. Martin				Inside Contract...	-4,792.00	10,489.84
Check	12/13/2019	1051	Terrill D. Martin	Travel reimbu...			Inside Contract...	-551.00	9,938.84
Deposit	12/13/2019			Deposit			J2 Visa Proces...	500.00	10,438.84
Deposit	12/13/2019			Deposit			Hanban Funds	162,787.37	173,226.21
Check	12/16/2019		FedEx				Postage, Mailin...	-9.39	173,216.82
Check	12/16/2019		Olive Garden	Business Lun...			Lunch Meeting	-111.00	173,105.82
Check	12/16/2019		Keystone Business ...				Computer, Em...	-535.33	172,570.49
Check	12/16/2019	1049	D & T Travel & Tours	Deposit for air...			International Tr...	-2,875.00	169,695.49
Check	12/18/2019		Outback Steak House	Business Lun...			Lunch Meeting	-47.06	169,648.43
Check	12/18/2019	1048	DMC Graphics	Balance of th...			Supplies	-5,514.12	164,134.31
Check	12/18/2019	1050	Barren River Area H...	Annual food tr...			Vehicle Mainte...	-160.00	163,974.31
Check	12/19/2019		Shell Oil				Domestic Tran...	-34.30	163,940.01
Check	12/20/2019		Adobe				Computer Soft...	-15.89	163,924.12
Check	12/20/2019		Cordell Hull Foundat...	J2 Processing...			Visa Processing	-1,500.00	162,424.12
Check	12/20/2019	1053	Terrill D. Martin	Bonus of 25%...			Inside Contract...	-14,376.00	148,048.12
Check	12/20/2019	1054	Terrill D. Martin				Inside Contract...	-4,792.00	143,256.12
Check	12/23/2019		FedEx				Postage, Mailin...	-8.90	143,247.22
Check	12/23/2019		Daily News				Marketing	-335.00	142,912.22
Check	12/24/2019		Asia Car Service	Travel from S...			International Tr...	-170.00	142,742.22
Check	12/24/2019		Asia Car Service	International ...			International Tr...	-3.40	142,738.82
Total US Bank								110,526.19	142,738.82
Total Checking/Savings								110,526.19	142,738.82
Accounts Receivable									0.00
Accounts Receivable									0.00
Total Accounts Receivable									0.00
Total Accounts Receivable									0.00

BG Education Management Solutions Inc.
Balance Sheet Detail
As of December 31, 2019

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Long Term Liabilities									0.00
Other Liabilities									0.00
Total Other Liabilities									0.00
Total Long Term Liabilities									0.00
Total Liabilities									0.00
Equity									32,212.63
Opening Balance Equity									0.00
Total Opening Balance Equity									0.00
Perm. Restricted Net Assets									0.00
Total Perm. Restricted Net Assets									0.00
Temp. Restricted Net Assets									0.00
Total Temp. Restricted Net Assets									0.00
Unrestricted Net Assets									0.00
Total Unrestricted Net Assets									0.00
Net Income									32,212.63
Total Net Income								110,526.19	142,738.82
Total Equity								110,526.19	142,738.82
TOTAL LIABILITIES & EQUITY								**110,526.19**	**142,738.82**

usbank.

BG EDUCATION MANAGEMENT SOLUTIONS INC
2501 CROSSINGS BLVD STE 301E
BOWLING GREEN KY 42104-5482

Business Statement
Account Number:
1 458 1247 6615
Statement Period:
Dec 2, 2019
through
Dec 31, 2019

SILVER BUSINESS CHECKING

Member FDIC

U.S. Bank National Association

Account Number 1-458-1247-6615

Account Summary

	# Items		
Beginning Balance on Dec 2		$	32,212.63
Customer Deposits	1		500.00
Other Deposits	1		162,787.37
Card Withdrawals	16		1,651.06-
Other Withdrawals	3		4,058.00-
Checks Paid	12		47,052.12-
Ending Balance on Dec 31, 2019		**$**	**142,738.82**

Customer Deposits

Number	*Date*	*Ref Number*	*Amount*
	Dec 13	9255134186	500.00
		Total Customer Deposits	**$ 500.00**

Other Deposits

Date	*Description of Transaction*		*Ref Number*	*Amount*
Dec 18	Electronic Deposit REF=193520036319660N00	From SIMPSON COU 901 1616001281CASH DISB		$ 162,787.37
			Total Other Deposits	**$ 162,787.37**

Card Withdrawals

Card Number: xxxx-xxxx-xxxx-2829

Date	*Description of Transaction*		*Ref Number*	*Amount*
Dec 2	Recurring Debit Purchase COVERWALLETINSTA **********2829	On 113019 HTTPSWWW.COV NY REF # 24492159334637180475 US1	4637180475	$ 301.23-
Dec 3	Debit Purchase - VISA NASHVILLE CART/C **********2829	On 120119 NASHVILLE TN REF # 24692169336100417069977	6100417069	5.00-
Dec 11	Recurring Debit Purchase FEDEX 321223972 **********2829	On 121019 800-4633339 TN REF # 24164079344741216606 US1	4741216606	28.38-
Dec 12	Recurring Debit Purchase FEDEX 498865235 **********2829	On 121119 MEMPHIS TN REF # 24164079345741988652 US1	5741988652	14.00-
Dec 13	Recurring Debit Purchase FEDEX 321317940 **********2829	On 121219 800-4633339 TN REF # 24164079346741193533 US1	6741193533	14.19-
Dec 16	Recurring Debit Purchase FEDEX 499224985 **********2829	On 121419 800-4633339 TN REF # 24164079348741161595 US1	8741161595	9.39-
Dec 16	Debit Purchase - VISA OLIVE GARDEN 100 **********2829	On 121319 BOWLING GREE KY REF # 24164079348140675310008	8140675310	111.00-
Dec 16	Debit Purchase - VISA KEYSTONE BUSINES **********2829	On 121319 615-8263500 TN REF # 24755429348133487551184	8133487551	535.33-
Dec 18	Debit Purchase - VISA OUTBACK 1851 **********2829	On 121619 BOWLING GREE KY REF # 24692169351100905774591	1100905774	47.06-
Dec 20	Recurring Debit Purchase ADOBE ACROPRO SU **********2829	On 121919 800-833-6687 CA REF # 24431069353026816576 US1	3026816576	15.89-
Dec 23	Recurring Debit Purchase FEDEX 499991158 **********2829	On 122019 MEMPHIS TN REF # 24164079354741999911 US1	4741999911	8.90-

SILVER BUSINESS CHECKING (CONTINUED)

U.S. Bank National Association

Account Number 1-458-1247-6615

Card Withdrawals (continued)

Card Number: xxxx-xxxx-xxxx-2829

Date	Description of Transaction		Ref Number	Amount
Dec 23	Debit Purchase - VISA DAILY NEWS **********2829	On 122019 270-783-3200 KY REF # 24690299356029011149350	6029011149	335.00-
Dec 24	Debit Purchase - VISA ASIA CAR SERVICE **********2829 Exchg Amt: $170.00 Orig Curr:170.00	On 122319 HONG KONG REF # 74377999357950519246837 Currency Type: U.S. DOLLAR	7950519246	170.00-
Dec 24	Intl Processing Fee ASIA CAR SERVICE **********2829	On 122319 HONG KONG REF # 74377999357950519246 HK1	7950519246	3.40-
		Card 2829 Withdrawals Subtotal		**$ 1,598.77-**

Card Number: xxxx-xxxx-xxxx-0208

Date	Description of Transaction		Ref Number	Amount
Dec 3	Debit Purchase - VISA WM SUPERCENTER # **********0208	On 120219 BOWLING GREE KY REF # 24445009337400213853864	7400213853	$ 17.99-
Dec 19	Debit Purchase - VISA SHELL OIL 124151 **********0208	On 121719 BOWLING GREE KY REF # 24316059352548325027321	2548325027	34.30-
		Card 0208 Withdrawals Subtotal		**$ 52.29-**
		Total Card Withdrawals		**$ 1,651.06-**

Other Withdrawals

Date	Description of Transaction		Ref Number	Amount
Dec 2	Electronic Withdrawal REF=193330096817060N00	To HANCOCK BANK 610220050 Confucius Confucius		$ 2,400.00-
Dec 13	Analysis Service Charge		1300000000	158.00-
Dec 20	Wire Debit REF003290 BNF=CORDELL HULL	BK AMER NYC 191220032236 FOUNDATION FOR INTERNATIONAL E		1,500.00-
		Total Other Withdrawals		**$ 4,058.00-**

Checks Presented Conventionally

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
1039	Dec 4	8654432484	1,000.00	1048*	Dec 18	8654461253	5,514.12
1040	Dec 10	8357071391	1,000.00	1049	Dec 16	8057885562	2,875.00
1043*	Dec 6	9254061773	4,792.00	1050	Dec 18	8654008413	160.00
1044	Dec 13	9254700721	3,600.00	1051	Dec 13	9255133963	551.00
1045	Dec 13	9254494290	3,600.00	1053*	Dec 20	9254979223	14,376.00
1046	Dec 13	9255133962	4,792.00	1054	Dec 20	9254979222	4,792.00

* Gap in check sequence

Conventional Checks Paid (12) $ 47,052.12-

Balance Summary

Date	Ending Balance	Date	Ending Balance	Date	Ending Balance
Dec 2	29,511.40	Dec 11	22,668.03	Dec 19	163,940.01
Dec 3	29,488.41	Dec 12	22,654.03	Dec 20	143,256.12
Dec 4	28,488.41	Dec 13	10,438.84	Dec 23	142,912.22
Dec 6	23,696.41	Dec 16	6,908.12	Dec 24	142,738.82
Dec 10	22,696.41	Dec 18	163,974.31		

Balances only appear for days reflecting change.

ANALYSIS SERVICE CHARGE DETAIL

Account Analysis Activity for: November 2019

Account Number:	1-458-1247-6615	$	158.00
Analysis Service Charge assessed to	1-458-1247-6615	$	158.00

Service Activity Detail for Account Number 1-458-1247-6615

Service	*Volume*	*Avg Unit Price*	*Total Charge*
Depository Services			
Combined Transactions/Items	53		No Charge
Returned Deposited Items	1	14.00000	14.00
Subtotal: Depository Services			14.00
Wire Transfers			
Incoming Intl Wire	1	15.00000	15.00
Bank- Fedwire Non-Repetitive	1	35.00000	35.00
Bank- Intl USD Non-Repetitive	1	70.00000	70.00
Wire Advice Mail	3	8.00000	24.00
Subtotal: Wire Transfers			144.00
Fee Based Service Charges for Account Number 1-458-1247-6615			$ 158.00

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coverwallet

100 Ave. of the Americas, Floor 16, New York, NY, 10013
info@coverwallet.com
(646) 844-9933

Insured Information
BG Education Management Solutions
2501 Crossings Blvd. Suite 301 E Bowling Green KY 42104
Terrill

Receipt date 11/30/2019

Type of Policy	Start date	Expiry date	Type of Payment	Amount paid
Errors & Omissions (E&O)			Installment 4/10	

Premium	$0.00
Taxes	$0.00
Service Fee	$0.00
Total amount	$301.23

Badgett Business Centre

THIS Amendment is made and entered into on July 25, 2019, by and between Hancock Bank and Trust Company, a Kentucky corporation, with an address of 2501 Crossing Blvd. Bowling Green, Kentucky 42104 Suite 250 ("Landlord") and Terrill Martin, BGEMS, with an address of 2501 Crossings Blvd. **Suite 301E**, Bowling Green, KY 42104 ("Tenant").

Now therefore, for and in consideration of the terms and covenants set out herein and in the LEASE dated July 8, 2019, the parties hereby mutually agree to the following:

1. **Suite 301F shall be added to the demised premises for this tenant.**
2. **The monthly rent rate for Suite 301F shall be $500.00 per month.**
3. **Total rent for suite 301 A, 301 B, 301 E, 301F and 228 will be $2,400.00 monthly.**
4. **The term of the original lease shall remain in effect through June 30, 2020.**
5. **The Hancock Bank ACH form for rent payment shall be changed to reflect the addition of suite 301 F and the payment of $2,400.00.**
6. The Lease is valid and binding upon the parties hereto, and all other terms and conditions of the Lease, except as modified herein, shall remain in full force and effect.
7. Each person executing this instrument has been authorized to do so by proper authority and this instrument is the act of the respective parties for the purposes stated above.

In witness whereof, the parties have executed this lease amendment on the day and year by their signature below:

Landlord:

Date: November 21, 2019

Signature: Ashley S Badgett

Title: Property Mgr.

Name: Ashley S Badgett

Tenant:

Date: 11/21/19

Signature: [illegible]

Title: President

Name: Terrill Martin

Returned Check Fee

$14.00

4 wire transfers in December totalling $144.00

Total Bank Fee =

$158.00

Page 4 of bank Statement

CONFUCIUS INSTITUTE OF WESTERN KENTUCKY

TRAVEL SECTION

AFFIDAVIT

DESCRIPTION AND DATE OF CHARGES CLAIMED:
<

12/03/2019 - Nashville Cart Company $5.00

Did not receive a receipt. This was for a cart for our luggage at the Nashville Airport.

I HEREBY AFFIRM THAT THE ABOVE ACCOUNT WAS PAID BY ME AT THE TIME AND PLACE STATED.

SIGNATURE OF CLAIMANT 12/20/19 DATE

See back of receipt for your chance
to win $1000 ID #:7N87QH37DN2

Walmart

270-781-7903 Mgr:GREGORY STEVENS
150 WALTON AVE
BOWLING GREEN KY 42104
ST# 00299 OP# 009029 TE# 29 TR# 01254

GV 2RL TOWEL	007874221081	3.67 X
GV EVDY 9MR	007874221074	6.68 X
FACIAL TISS	007874221049	1.32 X
FACIAL TISS	007874221049	1.32 X
CS 8G TRASH	007005299948	3.98 X
	SUBTOTAL	16.97
TAX 1	6.000 %	1.02
	TOTAL	17.99
	VISA TEND	17.99

US DEBIT **** **** **** 0208 I 0
APPROVAL # 015122
REF # 1042000314
TRANS ID - 469336662349043
VALIDATION - KPTP
PAYMENT SERVICE - E
AID A0000000980840
TC F2A6E491E538411E
TERMINAL # SC011426
*NO SIGNATURE REQUIRED
12/02/19 12:24:00
CHANGE DUE 0.00
ITEMS SOLD 5
TC# 9814 1753 5132 2222 2063

Low Prices You Can Trust. Every Day.
12/02/19 12:24:00
CUSTOMER COPY
Scan with Walmart app to save receipts

1039

BG EDUCATION MANAGEMENT SOLUTIONS INC
1316 ANGELICA CT
BOWLING GREEN, KY 42104-5572
PH 270-792-9330
TERRILL.MARTIN@GMAIL.COM

DATE 11/26/19

73-36/839

PAY TO THE ORDER OF Chen Yan $ 1,000.00

One thousand dollars DOLLARS

usbank.

FOR J2 Visa

⑈001039⑈ ⑆083900363⑆ 14581247661 5⑈

Reimbursement for J2 fee denied by Cordell Hull Foundation.

1043

BG EDUCATION MANAGEMENT SOLUTIONS INC
1316 ANGELICA CT
BOWLING GREEN, KY 42104-5572
PH 270-792-9330
TERRILL.MARTIN@GMAIL.COM

73-36/839

DATE 12/6/19

PAY TO THE ORDER OF Terrill Martin $ 4,792.00

Four thousand seven hundred ninety-two 00/100 DOLLARS

usbank.

FOR Salary

Terrill Martin

⑈001043⑈ ⑆083900363⑆ 1458124766615⑈

>083908323< 000200040001000910 12-06-19
AMERICAN BANK AND TRUST CO
NASHVILLE RD

Terrill Martin

1040

BG EDUCATION MANAGEMENT SOLUTIONS INC
1316 ANGELICA CT
BOWLING GREEN, KY 42104-5572
PH 270-792-9330
TERRILL.MARTIN@GMAIL.COM

DATE 11/26/19

73-36/839

PAY TO THE ORDER OF Zhang Lin $ 1,000.00

One thousand dollars 00/100 DOLLARS

usbank.

FOR J2 visa

Terrill Martin

⑈001040⑈ ⑆083900363⑆ 1458124766615⑈

0045505179

>083905012<
South Central Bank #045
2019-12-10
0045505179
Batch 206773532

Reimbursement fee for J2 denial by Cordell Hull Foundation.

Ex.

E1

FedEx Billing Online

View Cart 0.00 | Printer-friendly | Logout | Help

Account Summary | Search/Download | My Options | Message Center

Tracking ID Details

Back

Tracking ID Summary

Help Hide

Billing Information

Tracking ID no.	<Prev 778675237118 Next>
Invoice no.	3-212-23972
Account no.	3569-9824-3
Bill date	12/06/2019
Total Billed	$14.19
Tracking ID Balance due	**$0.00**
Status	Paid CC

View Invoice History
View signature proof of delivery

Messages

Discount applied is the greater of volume discount Read More..
Fuel Surcharge - FedEx has applied a fuel surcharg Read More..

Transaction Details

Help Hide

Sender Information

CONFUSIUS INSTITUTE
2501 CROSSINGS BLVD
BOWLING GREEN KY 42101
US

Recipient Information

CHAI XING
NO.17 SHANGYE ROAD, YUELONG ST
NANGHAI COUNTY, NINGO CITY ZHE
NINGBO 315 600
CN

Shipment Details

Ship date	12/06/2019
Tendered date	12/06/2019
Payment type	Third Party
Service type	FedEx Intl Priority
Zone	
Package type	FedEx Envelope
Rated weight	0.20lbs
Pieces	1
Meter No.	6990566
Declared value	$0.00

Charges

Transportation Charge	67.25
Discount	-53.8
Fuel Surcharge	0.74
Total charges	**$14.19**

x 2

$28.38

Original Reference

Customer reference no.	NO REFERENCE INFORMATION
Department no.	
Reference #2	
Reference #3	

Proof of Delivery

Delivery date	2019-12-09T16:01:0016:01
Service area code	AT
Signed by	S.HU

View signature proof of delivery

Notify user | Dispute

Back

Ex.

(2)

FedEx Billing Online

View Cart 0.00 | Printer-friendly | Logout | Help

Account Summary | Search/Download | My Options | Message Center

Tracking ID Details

Back

Tracking ID Summary

Help Hide

Billing Information

Tracking ID no.	<Prev 778675237118 ▼ Next>
Invoice no.	3-212-23972
Account no.	3569-9824-3
Bill date	12/06/2019
Total Billed	$14.19
Tracking ID Balance due	**$0.00**
Status	Paid CC

View Invoice History
View signature proof of delivery

Messages

Discount applied is the greater of volume discount Read More..
Fuel Surcharge - FedEx has applied a fuel surcharg Read More..

Transaction Details

Help Hide

Sender Information

CONFUSIUS INSTITUTE
2501 CROSSINGS BLVD
BOWLING GREEN KY 42101
US

Recipient Information

CHAI XING
NO.17 SHANGYE ROAD, YUELONG ST
NANGHAI COUNTY, NINGO CITY ZHE
NINGBO 315 600
CN

Shipment Details

Ship date	12/06/2019
Tendered date	12/06/2019
Payment type	Third Party
Service type	FedEx Intl Priority
Zone	
Package type	FedEx Envelope
Rated weight	0.20lbs
Pieces	1
Meter No.	6990566
Declared value	$0.00

Charges

Transportation Charge	67.25
Discount	-53.8
Fuel Surcharge	0.74
Total charges	**$14.19**

Original Reference

Customer reference no.	NO REFERENCE INFORMATION
Department no.	
Reference #2	
Reference #3	

Proof of Delivery

Delivery date	2019-12-09T16:01:0016:01
Service area code	AT
Signed by	S.HU

View signature proof of delivery

Notify user Dispute

Back

Ex.

FedEx Billing Online

View Cart 0.00 | Printer-friendly | Logout | Help

Account Summary | Search/Download | My Options | Message Center

Tracking ID Details

Back

Tracking ID Summary

Help Hide

Billing Information

Tracking ID no.	777176895216
Invoice no.	4-988-65235
Account no.	3569-9824-3
Bill date	12/06/2019
Total Billed	$14.00
Tracking ID Balance due	**$0.00**
Status	Paid CC

View Invoice History
View signature proof of delivery

Messages

Distance Based Pricing, Zone 5
Fuel Surcharge - FedEx has applied a fuel surcharg Read More..

Transaction Details

Help Hide

Sender Information

Mariana Martinez
Josef Silny & Associates, Inc.
7101 SW 102ND AVE
MIAMI FL 33173
US

Recipient Information

Terrill Martin
Confucius Institute of Western KY
2501 CROSSINGS BLVD
STE 301E
BOWLING GREEN KY 42104
US

Shipment Details

Ship date	12/06/2019
Tendered date	12/06/2019
Payment type	Recipient
Service type	FedEx Priority Overnight
Zone	05
Package type	FedEx Envelope
Rated weight	0.50lbs
Pieces	1
Rated method	1
Meter No.	114614015
Declared value	$0.00

Charges

Transportation Charge	39.14
Direct Signature	4.50
Fuel Surcharge	0.50
Discount	-30.14
Total charges	**$14.00**

Original Reference

Customer reference no.	Terrill Martin
Department no.	
Reference #2	
Reference #3	

Proof of Delivery

Delivery date	2019-12-09T08:58:0008:58
Service area code	A4
Signed by	J.JI

View signature proof of delivery

Notify user | Dispute

Back

Ex.

FedEx Billing Online

View Cart 0.00 | Printer-friendly | Logout | Help

Account Summary | Search/Download | My Options | Message Center

Tracking ID Details

Back

Tracking ID Summary

Help Hide

Billing Information

Tracking ID no.	778675640538
Invoice no.	3-213-17940
Account no.	3569-9824-3
Bill date	12/06/2019
Total Billed	$14.19
Tracking ID Balance due	**$0.00**
Status	Paid CC

View Invoice History
View signature proof of delivery

Messages

Discount applied is the greater of volume discount Read More..
Fuel Surcharge - FedEx has applied a fuel surcharg Read More..
Weather delay - Fog.

Transaction Details

Help Hide

Sender Information

CONFUSIUS INSTITUTE
2501 CROSSINGS BLVD
BOWLING GREEN KY 42101
US

Recipient Information

WEI ANMIN
66 TONGDONG STREET, 1-1-3 XUSH
PARK, CONGTAI DISTRICT, HANDAN
HANDAN 056 002
CN

Shipment Details

Ship date	12/06/2019
Tendered date	12/06/2019
Payment type	Third Party
Service type	FedEx Intl Priority
Zone	
Package type	FedEx Envelope
Rated weight	0.20lbs
Pieces	1
Meter No.	6990566
Declared value	$0.00

Charges

Transportation Charge	67.25
Discount	-53.8
Fuel Surcharge	0.74
Total charges	**$14.19**

Original Reference

Customer reference no.	NO REFERENCE INFORMATION
Department no.	
Reference #2	
Reference #3	

Proof of Delivery

Delivery date	2019-12-10T16:48:0016:48
Service area code	PM
Signed by	Y.FAN

View signature proof of delivery

Notify user | Dispute

Back

1044

BG EDUCATION MANAGEMENT SOLUTIONS INC
1316 ANGELICA CT
BOWLING GREEN, KY 42104-5572
PH 270-792-9330
TERRILL.MARTIN@GMAIL.COM

73-36/839

DATE 12/13/19

PAY TO THE ORDER OF Stephanie Kay Gandy $ 3,600.00

Three thousand six hundred dollars 00/100 DOLLARS

usbank.

FOR Observations of IB teachers

⑈001044⑈ ⑆083900363⑆ 1458124766615⑈

Security Features

0047731794

>083905012<
South Central Bank #047
2019-12-13
0047731794
Batch 207235588

Stephanie Kay Gandy

MUTUAL NON-DISCLOSURE AGREEMENT

This Agreement is made and entered into by and between the parties **BG Education Management Solutions Inc**. ("Client"), and **Stephanie Kay Gandy.** ("Vendor"), and establishes the terms and conditions of planned disclosures of confidential information between the parties.

1. The parties agree that all information obtained from the other, including without limitation, ideas, materials, any information relating to manufacturing techniques, know-how, processes, algorithms, developments, experimental works, works in progress, products, trade secrets, scripts, current or prospective customer lists, or any other matter relating to technology or the business of each party, information acquired by a party from the other's employees or inspection of a party's property, proprietary information disclosed to a party by third parties, together with any material prepared by a party which contains or otherwise relates to such information or any information relating to transactions and/or meetings between the parties shall be deemed "Confidential Information." The right and title to Confidential Information shall remain in the disclosing party. Written Confidential Information shall be marked "Proprietary Information," but failure to so mark information that is understood by the Parties to be confidential will not remove such material from the terms of this Agreement. All trade secrets claimed as Confidential Information hereunder shall be previously so documented, and dated, at least internally by the disclosing party. Patent specifications and/or claims are considered to be confidential even in the absence of a written or oral notice of confidentiality, and whether or not they are specifically marked as being confidential material.

2. Each party agrees that it will not reveal the Confidential Information obtained to others, except to the extent that it is necessary to disclose such Confidential Information to its representatives and employees, representatives and employees of its affiliates, shareholders/owners, technical consultants, suppliers or subcontractors having a need to know such Confidential Information, and only to those persons or entities who will be bound by this Confidentiality Agreement or a substantively similar confidentiality agreement, for the sole and express purpose of evaluating a possible transaction, or carrying out an agreed upon activity, between the parties. Each party agrees that all Confidential Information obtained from the other will be accepted in the strictest confidence and maintained confidential. In addition, with respect to any equipment, component, software, and other items sold, leased, loaned, or otherwise delivered to the receiving party by the disclosing party, the receiving party shall not reverse engineer, disassemble, decompile, or otherwise analyze the physical construction or material content of any such items or allow others to so the same.

3. No other use or disclosure of the Confidential Information shall be made by a party without the prior written consent of the other party. Upon request, the Confidential Information shall be returned to the requesting party, or at the requesting party's election, destroyed. However, a party may retain one legal archival copy of the information received.

4. Each party agrees that all analyses, compilations, studies or other documents or materials prepared in whole or in part, or services to be performed by a party, its representatives or employees ("work product") which mention or use Confidential Information will be kept confidential under the terms of this Confidentiality Agreement, or such work product will be destroyed if so requested by the party owning the work product. However, a party may retain one legal archival copy of the information received.

5. Without the other party's prior written consent, no party shall issue or authorize the dissemination of any publicity or news story relating to (i) the Confidential Information disclosed under this Confidentiality Agreement; (ii) any agreement with the other party; and (iii) any services performed in connection with Confidential Information disclosed under this Confidentiality Agreement.

11. It is expressly understood that any disclosure hereunder is not a public use or disclosure, or sale or offer for sale, of any product, equipment, process or service. It shall not be construed as granting any rights titles, grants, option, ownership, interest in or license from one party to the other hereto.

12. This Confidentiality Agreement shall be deemed a material part of any agreement entered into between the parties in respect of the Confidential Information. All reasonable precautions shall be taken by the parties to insure compliance with the terms and conditions of this Confidentiality Agreement.

13. Each party acknowledges and agrees that any unauthorized disclosure or use in violation of this Agreement would cause the other party irreparable injury or loss. Accordingly, each party acknowledges and agrees that in the event of a breach, or threatened breach, by the party, its employees, or affiliates, of any provisions of this Agreement, the other party shall be entitled to, among other things, an injunction restraining the disclosing party from the disclosure or unauthorized use of information covered by this Agreement.

14. The parties agree that this Confidentiality Agreement shall have been deemed to have been executed in, governed by, and interpreted in accordance with the laws of the Commonwealth of Kentucky.

15. The parties agree that the terms of this Agreement will terminate five (5) years after the date of last delivery and acceptance of Confidential Information from one party to the other.

Business Contact:	Business Contact:
By: Stephanie Kay Gandy	By: [signature]
Name Printed: Stephanie Kay Gandy	Name Printed: Terrill Martin
Title: Reviewer	Title: President/CEO
Date: 07/1/2019	Date: 7/1/19

Confucius Institute at Western Kentucky
Hanban Volunteer Chinese Teacher Observation Feedback
Memorandum of Understanding

The following MOU concerns the observations of the Hanban Chinese Teachers who applied for Kentucky Teacher Certification.

A total of two individuals will provide a review of a pre-taped session for 36 Hanban Chinese Teachers, which was conducted between 10/14/2019 through 10/30/2019. Each teacher will be paid $200/each evaluation. The evaluators will provide quantitative and qualitative data on Domain 1 – 3.

A written narrative of evaluator comments and rubric scores will be provided for each observation.

Signed:

Confucius Institute Director — Date: 9/17/19

Stephanie Kay Gandy

Evaluator Signature — Date: 09/17/19

1045

BG EDUCATION MANAGEMENT SOLUTIONS INC
1316 ANGELICA CT
BOWLING GREEN, KY 42104-5572
PH 270-792-9330
TERRILL.MARTIN@GMAIL.COM

73-36:839

DATE 12/13/19

PAY TO THE ORDER OF Rebecca Stobaugh $3,600.00

Three thousand Six hundred dollars 00/100 DOLLARS

usbank.

FOR Absentee Board & Lt teachers

⑈001045⑈ ⑆083900363⑆ ⑈4581247666 5⑈

BOFD >053101121<
BB&T Mobile Deposit
2019-12-13
0888027535

MUTUAL NON-DISCLOSURE AGREEMENT

This Agreement is made and entered into by and between the parties **BG Education Management Solutions Inc**. ("Client"), and **Rebecca Stobaugh** ("Vendor"), and establishes the terms and conditions of planned disclosures of confidential information between the parties.

1. The parties agree that all information obtained from the other, including without limitation, ideas, materials, any information relating to manufacturing techniques, know-how, processes, algorithms, developments, experimental works, works in progress, products, trade secrets, scripts, current or prospective customer lists, or any other matter relating to technology or the business of each party, information acquired by a party from the other's employees or inspection of a party's property, proprietary information disclosed to a party by third parties, together with any material prepared by a party which contains or otherwise relates to such information or any information relating to transactions and/or meetings between the parties shall be deemed "Confidential Information." The right and title to Confidential Information shall remain in the disclosing party. Written Confidential Information shall be marked "Proprietary Information," but failure to so mark information that is understood by the Parties to be confidential will not remove such material from the terms of this Agreement. All trade secrets claimed as Confidential Information hereunder shall be previously so documented, and dated, at least internally by the disclosing party. Patent specifications and/or claims are considered to be confidential even in the absence of a written or oral notice of confidentiality, and whether or not they are specifically marked as being confidential material.

2. Each party agrees that it will not reveal the Confidential Information obtained to others, except to the extent that it is necessary to disclose such Confidential Information to its representatives and employees, representatives and employees of its affiliates, shareholders/owners, technical consultants, suppliers or subcontractors having a need to know such Confidential Information, and only to those persons or entities who will be bound by this Confidentiality Agreement or a substantively similar confidentiality agreement, for the sole and express purpose of evaluating a possible transaction, or carrying out an agreed upon activity, between the parties. Each party agrees that all Confidential Information obtained from the other will be accepted in the strictest confidence and maintained confidential. In addition, with respect to any equipment, component, software, and other items sold, leased, loaned, or otherwise delivered to the receiving party by the disclosing party, the receiving party shall not reverse engineer, disassemble, decompile, or otherwise analyze the physical construction or material content of any such items or allow others to so the same.

3. No other use or disclosure of the Confidential Information shall be made by a party without the prior written consent of the other party. Upon request, the Confidential Information shall be returned to the requesting party, or at the requesting party's election, destroyed. However, a party may retain one legal archival copy of the information received.

4. Each party agrees that all analyses, compilations, studies or other documents or materials prepared in whole or in part, or services to be performed by a party, its representatives or employees ("work product") which mention or use Confidential Information will be kept confidential under the terms of this Confidentiality Agreement, or such work product will be destroyed if so requested by the party owning the work product. However, a party may retain one legal archival copy of the information received.

5. Without the other party's prior written consent, no party shall issue or authorize the dissemination of any publicity or news story relating to (i) the Confidential Information disclosed under this Confidentiality Agreement; (ii) any agreement with the other party; and (iii) any services performed in connection with Confidential Information disclosed under this Confidentiality Agreement.

11. It is expressly understood that any disclosure hereunder is not a public use or disclosure, or sale or offer for sale, of any product, equipment, process or service. It shall not be construed as granting any rights titles, grants, option, ownership, interest in or license from one party to the other hereto.

12. This Confidentiality Agreement shall be deemed a material part of any agreement entered into between the parties in respect of the Confidential Information. All reasonable precautions shall be taken by the parties to insure compliance with the terms and conditions of this Confidentiality Agreement.

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15. The parties agree that the terms of this Agreement will terminate five (5) years after the date of last delivery and acceptance of Confidential Information from one party to the other.

Business Contact:	Business Contact:
By: Rebecca St	By: [illegible]
Name Printed: Rebecca Stob	Name Printed: Terrill Martin
Title: Reviewer	Title: President/CEO
Date: 7/1/19	Date: 7/1/19

Confucius Institute at Western Kentucky
Hanban Volunteer Chinese Teacher Observation Feedback
Memorandum of Understanding

The following MOU concerns the observations of the Hanban Chinese Teachers who applied for Kentucky Teacher Certification.

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A written narrative of evaluator comments and rubric scores will be provided for each observation.

Signed:

Confucius Institute Director — Date 9/7/19

Evaluator Signature — Date 9/9/19

Per non disclosure agreement

1046

BG EDUCATION MANAGEMENT SOLUTIONS INC
1316 ANGELICA CT
BOWLING GREEN, KY 42104-5572
PH 270-792-9330
TERRILL.MARTIN@GMAIL.COM

73-36/839

DATE 12/13/19

PAY TO THE ORDER OF Terill Martin $ 4,792.00

Four thousand seven hundred ninety-two — 00 DOLLARS

usbank.

00268 00158 0008 12/13/2019 04:

CHECK N H

FOR Salary

145812476615

⑈001046⑈ ⑆083900363⑆ 145812476615⑈ $4,792.00

Details on back

Security Features

Free Lg

BG EDUCATION MANAGEMENT SOLUTIONS INC
1316 ANGELICA CT
BOWLING GREEN, KY 42104-5572
PH 270-792-9330
TERRILL.MARTIN@GMAIL.COM

1051

DATE 12/13/19

73-36/839

PAY TO THE ORDER OF Terrill Martin $ 551.00

Five hundred fifty-one DOLLARS

usbank.

FOR Travel

POST 00158 0008 12/13/2019 04:
USB CK N H
145812476615

⑈001051⑈ ⑆083900363⑆ 145812476615⑈ $551.00

Deposit on back

Security Features

TRAVEL EXPENSES

Name	**Terrill Martin**	Department	**Confucius Institute of Western Kentucky**
Email	terrill.martin@ciwky.org	Approved by	**Terrill Martin**
Position	**Director**	Purpose	**December Kunming, China Trip**

TRIP HOURS

Dates	Hours	How spent
12/01/2019	Hours	Travel from Nashville Airport to Shanghai, China
12/05/2019	Hours	Travel from Shanghai to Nashville Airport

EXPENSES

Category	Dates	Details	Amount
Travel			
	12/01/2019	Per Diem (Travel from Nashville to Shanghai)	$61.00
	12/02/2019	Per Diem (Shanghai/Kunming)	$143.00
	12/03/2019	Per Diem (Shanghai/Kunming)	$143.00
	12/04/2019	Per Diem (Shanghai/Kunming)	$143.00
	12/05/2019	Per Diem (Shanghai/Kunming to Nashville Airport)	$61.00
		Subtotal	$551.00
		Less amount paid by company	$0
		Total amount owing to employee	$551.00

Signature **Date**

usbank.

COUNTER DEPOSIT

DATE 12.13.19

ACCOUNT TITLE (PRINT) Bgems

SIGN ABOVE FOR CASH RECEIVED

ACCOUNT NUMBER 145012476615 $

CASH ➤ 500.00

CHECK

CHECK OR TOTAL FROM OTHER SIDE

SUB TOTAL ➤ 500.00

LESS CASH RECEIVED ➤ 500.00

ALL ITEMS ARE ACCEPTED SUBJECT TO OUR RULES AND REGULATIONS APPLICABLE TO THE ACCOUNT.

HARLAND CLARKE 20097 (8/15) 3260338

00073 00158 0003 12/13/2019 01:41 USB

DEPOSIT H

145812476615

⑆560210039⑆

$500.00

Ex.

FedEx Billing Online

View Cart 0.00 | Printer-friendly | Logout | Help

Account Summary | Search/Download | My Options | Message Center

Tracking ID Details

Back

Tracking ID Summary

Help Hide

Billing Information

Tracking ID no.	778809825413
Invoice no.	4-992-24985
Account no.	3569-9824-3
Bill date	12/11/2019
Total Billed	$9.39
Tracking ID Balance due	**$0.00**
Status	Paid CC

View Invoice History
View signature proof of delivery

Messages

Fuel Surcharge - FedEx has applied a fuel surcharg Read More..
Distance Based Pricing, Zone 2

Transaction Details

Help Hide

Sender Information

Confucius Institute of Western KY
2501 Crossings Blvd
STE 301
BOWLING GREEN KY 42104
US

Recipient Information

Education Professional Student
Board Office of Educator
300 SOWER BLVD
Licensure & Effectiveness
FRANKFORT KY 40601
US

Shipment Details

Ship date	12/11/2019
Tendered date	12/11/2019
Payment type	Third Party
Service type	FedEx Priority Overnight
Zone	02
Package type	FedEx Envelope
Rated weight	0.50lbs
Pieces	1
Rated method	1
Meter No.	6990566
Declared value	$0.00

Charges

Transportation Charge	24.40
Fuel Surcharge	0.49
Discount	-15.5
Total charges	**$9.39**

Original Reference

Customer reference no.	NO REFERENCE INFORMATION
Department no.	
Reference #2	
Reference #3	

Proof of Delivery

Delivery date	2019-12-12T10:48:0010:48
Service area code	A5
Signed by	C.SANDERS

View signature proof of delivery

Notify user | Dispute

Back

OLIVE GARDEN 1842
3220 Scottsville Road
Bowling Green, KY 42104

****Dine In****

Check # :67531

Table 224
Ariana D
14:26:45 12/13/2019 Gst 3

Guest No.1

[illegible] 9.99

Guest No.2

[illegible] Shrimp Scampi 9.99
[illegible] Salad
1 Zeppoli [illegible].49
Chocolate Sauce
Raspberry Sauce
1 Cheese Grater [illegible]
[illegible]ese Grater 14.[illegible]
[illegible] Grater 14.[illegible]

Guest No.3

[illegible] Scampi 13.4[illegible]
[illegible] Salad
1 *Soup
[illegible] Zuppa
[illegible]

Subtotal	90.52
Sales Tax	5.43

Please pay this amount
Total 95.95

Tip Not Included. Tip guide is provided for your convenience.

Tip is calculated	20% -	$9.66
after tax and	18% -	$8.69
before discounts	15% -	$7.24

(2829)Visa 95.95

Amount Due 0.00
Change 0.00

Dine In

14:26:45 12/13/2019
****
Try us To Go - order online! ogtogo.com
****
THANKS FOR VISITING US TODAY!

GRACIAS POR VISITARNOS HOY!

Kaylynn Hygre l

GENERAL MANAGER
(270) 782-5050

$111.00
w/ Tip

Keystone Business Solutions
3050 Business Park Cir
Suite 301
Goodlettsville, TN 37072
(615) 826-3500

keystone

Bill To:
BG Education Management Solutions Attn: Terrill Martin 2501 Crossings Blvd Suite 301 Bowling Green, KY 42101 United States

Date	**Invoice**
11/30/2019	52893
Account	
BG Education Management Solutions	

Terms	**Due Date**	**PO Number**	**Reference**
Net 10 days	12/11/2019		Monthly Billing for December

Provided Services	Quantity	Price	Amount
Agreement BG Education Management Solutions - Managed Services			
Basic Monitored Workstation - Cloud based antivirus and web content filtering	4.00	$5.00	$20.00
Agreement BG Education Management Solutions - Monthly Office 365			
Microsoft 365 Business	4.00	$20.00	$80.00
Microsoft Office 365 - Exchange Online Plan 1 - Email Only for Teachers	40.00	$4.00	$160.00
Microsoft Exchange Advanced Threat Protection - Email Only for Teachers	40.00	$2.00	$80.00
Datto SAAS Protection for Office 365, 26-50 Users	1.00	$150.00	$150.00
	Total Provided Services:		**$490.00**

Make checks payable to Keystone Business Solutions
To pay online:
1. Go to http://www.wearekeystone.com/portal
2. Click the "Account" button and select invoices
3. Click the "Pay Now" button

Invoice Subtotal:	$490.00
Sales Tax:	$45.33
Invoice Total:	**$535.33**
Payments:	$0.00
Credits:	$0.00
Balance Due:	**$535.33**

1049

BG EDUCATION MANAGEMENT SOLUTIONS INC
1316 ANGELICA CT
BOWLING GREEN, KY 42104-5572
PH 270-792-9330
TERRILL.MARTIN@GMAIL.COM

73-36/839

DATE 12/13/19

PAY TO THE ORDER OF D+T Travel + Tours, Inc. $ 2,875.00

Two thousand eight hundred seventy-five 00/100 DOLLARS

usbank.

FOR Deposit #1912001

⑈001049⑈ ⑆083900363⑆ 1458124766615⑈

1120516810 2019-12-16

D&T Travel and Tours
A/C NO. 110040 1273

AFNB >113024106<
Richardson
2019-12-16
1120516810

D & T Travel & Tours Inc.

INVOICE

777 S. Central Express Way Suite 7-H
Richardson, TX 75080
Phone: (972) 680-0087 * (972) 680-8187 Fax: (972) 680-8048
E-mail: gl.dttravel@sbcglobal.net

INVOICE # 1912001
Date: Dec. 10, 2019

Bill to:
Western Kentucky University

For:
Group 1: depart Jun. 14, 2020 x 15
Group 2: depart Jun. 14, 2020 x 8

DESCRIPTION	AMOUNT
Group 1: BNA/DFW/PEK/DFW/BNA Jun. 14, 2020 - Jun. 28, 2020	
Deposit US$125.00 x 15	US$1875.00
Group 2: SDF/DFW/PEK/DFW/SDF Jun. 14, 2020 - Jun. 28, 2020	
Deposit US$125.00 x 8	US$1000.00
TOTAL	US$2875.00

Make all checks payable to **D & T Travel.**
If you have any questions concerning this invoice, contact (972) 680-0087 or e-mail gl.dttravel@sbcglobal.net.

THANK YOU FOR YOUR BUSINESS!

OUTBACK
STEAKHOUSE

0026
Server: SPENCER J Rec: 34
12/16/19 13:37, Chip T: 7 Term: 1

BOWLING GREEN, KY
3260 SCOTTSVILLE RD
(270)746-0409

PURCHASE USD$37.06
**********2829 Visa
AUTH: 019503 APPROVED 991216190017
ENTRY: CHIP READ

[illegible]
AID: [illegible]
Mode: Issuer
AVR: [illegible] TAD: [illegible]
TSI: 6800 [illegible]

[illegible] 37.06

TIP: 10.0

TOTAL: 47.06

[illegible]
VIEW YOUR REWARD BALANCE OR SIGN UP AT
DINE-REWARDS.COM

Customer Copy

Thank you for being a Dine Rewards member!
****
Account Phone: XXX-XXX-3928
****
Track visits and rewards
at DINE-REWARDS.COM

0026a Table 7 #Party 1
SPENCER J SvrOk: 12:07p 12/16/19

1 STRAW LEMONADE	2.99
1 BLOOM	9.49
1 ALICE 5	14.49
1 END FD S&S	7.99
1 FLAV ICE T REFIL, strawberry	0.00

****
Visit Telloutback.com within the next
3 Days and tell us about
your dining experience.

Enter for your chance to win a
$1000 Grand Prize
or 1 of 80 $50 Gift Cards!
Winners are drawn monthly.
ENTER SURVEY CODE:
716152-9007 06-218211

NO PURCHASE NECESSARY.
See Official Rules at TelloOutback.com
Void where prohibited. Ends 12/31/19
****

Sub Total: 34.96
TAX: 2.10
12/16 1:28p TOTAL: 37.06

Tip guide provided for
your convenience. rates:

1048

BG EDUCATION MANAGEMENT SOLUTIONS INC
1316 ANGELICA CT
BOWLING GREEN, KY 42104-5572
PH 270-792-9330
TERRILL.MARTIN@GMAIL.COM

73 36/839

DATE 12/13/19

PAY TO THE ORDER OF DCH Graphics $ 5,514.12

Five thousand five hundred fourteen 12/100 DOLLARS

usbank.

FOR Inv. #8321 - 50% Balance

⑈001048⑈ ⑆083900363⑆ 1458124766 15⑈

12/18/2019 0009 0098
RBURDEN 324

Independence Bank of Kentucky 0000000324
>053902756<
12/18/2019 - Drawer 0098

For Deposit Only

DMC GRAPHICS .com
1635 Sweeney Street, Owensboro, KY 42303
(270) 215-5700

Invoice

Date	Invoice #
9/25/2019	8321

P.O. #

Confucious Institute of Western Kentucky
2501 Crossings Blvd Suite 301E
Bowling Green, KY 42104

Rep

Quantity	Description	Rate	Amount
	Complete removal of existing full wrap and clean up	1,064.00	1,064.00T
	Digitally printed full wrap and installation on exterior of RV - includes design time	9,340.00	9,340.00T
	$5,514.12 due now and remaining balance due on 12/15/19		
	Sales Tax	6.00%	624.24
	Final Payment		
		Amount Due	$11,028.24

1050

BG EDUCATION MANAGEMENT SOLUTIONS INC
1316 ANGELICA CT
BOWLING GREEN, KY 42104-5572
PH 270-792-9330
TERRILL.MARTIN@GMAIL.COM

DATE 12/13/19

73-36/839

PAY TO THE ORDER OF Barren River Health $ 160.00

One hundred sixty dollars 00/100 DOLLARS

usbank.

FOR Inv# 0479349 98328

⑈001050⑈ ⑆083900363⑆ 1458124766 15⑈

20191218 003600211489 05000203006

FOR DEPOSIT ONLY
BARREN RIVER DISTRICT HEALTH DEPT.

Cut Along This Line and Return Top Portion With Payment

Application for a Permit/License/Registration/Certificate

County WARREN
Permit# 98328 SELF-CONTAINED MOBILE FOOD UNITS
Establishment WESTERN KENTUCKY UNIVERSITY - STATEWIDE MO

If Any Questions Contact:

JENNIFER TURNER
P.O. BOX 1157
BOWLING GREEN, KY 42101
(270) 781-8039

Total Due $160.00
Invoice# 0479349

Date Paid 12/13/19

Please Retain The Bottom Portion For Your File

Welcome to Shell
1790 Cave Mill Rd
Bowling Green KY 42101

SHELL
1790 CAVE MILL RD
BOWLING GREEN, KY
42104
12415155006
12/17/2019 551103472
02:58:09 PM

PUMP# 3	
REGULAR	15.388G
PRICE/GAL	$2.229
FUEL TOTAL	$ 34.30
CREDIT	$ 34.30

XXXX XXXX XXXX 0208
VISA
Swiped
APPROVED
AUTH # 086548
INV # 169788

.....

Please come again

INVOICE

Remit To:
Adobe Inc.
29322 Network Place
Chicago, IL 60673-1293

Wires To:
Bank: JPM Chase/ Acct#: 100081931
ABA: 021000021/ SWIFT: CHASUS33

Federal Tax ID 77-0019522

Invoice Number:	1124494276
Invoice Date:	DEC-18-19
Payment Terms:	Credit Card
Due Date:	DEC-25-19
Purchase Order:	AD012856278
Contract No	00004490
Order Number:	57092868
Order Date:	JUN-18-14
Customer No.:	1452233
Bill to No.	181649747

Adobe Contact Information:
https://helpx.adobe.com/contact.html

Bill To:
Terrill Martin
2501 Crossings Blvd
Bowling Green KY 42104-5572

Line No	Material No / Description	UOM	Unit Price	Qty	Extended Price
000010	65222756 ACROBAT PRO SUBSCRPT ALL MLP DSP Ret Inv 01 mnth MUN 1 YR EAMES	EA	14.99	1	14.99

North America

Invoice Totals

S & H	Sales Tax	Currency	Qty Shipped	Invoice Total
0.00	0.90	USD	1	15.89

Comments:

Cordell Hull Foundation

45 ROCKEFELLER PLAZA
FL 20
NEW YORK 10111
U.S.A

PAYMENT RECEIPT

Payment Date	**December 22, 2019**
Reference Number	
Payment Mode	**Bank Transfer**

Amount Received
$1,100.00

Bill To

WK Confucius Inst

Payment for

Invoice Number	Invoice Date	Invoice Amount	Payment Amount
WK CI -1NEW_NEWJ2-CHF_INV 2019	November 22, 2019	$1,100.00	$1,100.00

Cordell Hull Foundation

45 ROCKEFELLER PLAZA
FL 20
NEW YORK 10111
U.S.A

PAYMENT RECEIPT

Payment Date	**December 22, 2019**
Reference Number	
Payment Mode	**Bank Transfer**

Amount Received
$400.00

Bill To

WK Confucius Inst

Payment for

Invoice Number	Invoice Date	Invoice Amount	Payment Amount
WK CI - New J-2 Spouses - CHF_INV	December 16, 2019	$400.00	$400.00

Invoice

 # WK CI - New J-2 Spouses - CHF_INV

Cordell Hull Foundation
45 ROCKEFELLER PLAZA
FL 20
NEW YORK 10111
U.S.A

Balance Due
$400.00

Bill To
WK Confucius Inst

Invoice Date : December 16, 2019
Terms : Due on Receipt

#	Item & Description	Qty	Rate	Amount
1	J-2 dependent, spouse WANG, Xiaoming WANG, Jie	2.00	200.00	400.00
			Total	**$400.00**
			Balance Due	**$400.00**

Notes

Please mail a check or email to ask for banking info if you prefer to make a bank transfer.

Invoice

 # WK CI -1NEW_NEWJ2- CHF_INV 2019

Cordell Hull Foundation
45 ROCKEFELLER PLAZA
FL 20
NEW YORK 10111
U.S.A

Balance Due
$1,100.00

Bill To
WK Confucius Inst

Invoice Date : November 22, 2019
Terms : Due on Receipt

#	Item & Description	Qty	Rate	Amount
1	Discount 800 - First year J-1 teacher sponsorship Le ZHANG	1.00	800.00	800.00
2	J-2 dependent, child Son (Chai Xing) Son (Wei Anmin) Son (Zhang Linlin)	3.00	100.00	300.00
			Total	**$1,100.00**
			Balance Due	**$1,100.00**

Notes

Please mail a check or email to ask for banking info if you prefer to make a bank transfer.

37 1.8 29
55

From: Terrill Martin [mailto:terrill.martin@gmail.com]
Sent: Saturday, July 6, 2019 8:56 PM
To: Marianne Mason
Subject: Re: Invoice - Western KY_New and 2-3 YR renew 2019 from Cordell Hull Foundation

Marianne,

If you can provide me with your banking details (routing number, and account number), I will initiate the transfer on Monday. Thank you so much for everything.

Terrill Martin 马泰瑞
Director - Confucius Institute at
Western Kentucky

President & CEO
BG Education Management Solutions

2413 Nashville Road, Suite 312
Bowling Green, KY 42101
270-792-9330 (Cell)
terrill.martin@gmail.com

On Wed, Jul 3, 2019 at 9:51 PM Marianne Mason, Executive Director <message-service@sender.zohoinvoice.com> wrote:

Invoice Western KY_New and 2-3 YR renew 2019

Dear Terrill Martin:
Attached is our invoice for J-1 exchange visa teacher sponsorship for 1st, 2nd, and 3rd years according to the attached roster minus $2,000 credit. We may still need to invoice for J-2 dependents. Note: There were only 2 4-5th year extensions this year.

INVOICE AMOUNT

$22,000.00

Invoice

 # WK CI - New J-2 Spouses - CHF_INV

Cordell Hull Foundation
45 ROCKEFELLER PLAZA
FL 20
NEW YORK 10111
U.S.A

Balance Due
$400.00

Bill To
WK Confucius Inst

Invoice Date : December 16, 2019
Terms : Due on Receipt

#	Item & Description	Qty	Rate	Amount
1	J-2 dependent, spouse WANG, Xiaoming WANG, Jie	2.00	200.00	400.00
			Total	**$400.00**
			Balance Due	**$400.00**

Notes

Please mail a check or email to ask for banking info if you prefer to make a bank transfer.

Gmail

Terrill Martin <terrill.martin@gmail.com>

Bank transfer - Western KY_New and 2-3 YR renew 2019 from Cordell Hull Foundation

Marianne Mason <dir@cordellhull.org> Sun, Jul 7, 2019 at 10:23 PM
To: Terrill Martin <terrill.martin@gmail.com>

Dear Terrill:

The Bank of America Routing No. is: 026009593

Account no.: 4830887567

Let me know if the CHF invoice needs to be revised to 23. The new invoice portal makes it much easier to revise. Takes a few seconds. Sounds like Val and I didn't communicate fully – did you say only 23 new teachers rather than 24?

The address and name on the account is the same as in my signature block.

Have a successful trip to China!

Thank you! Marianne

Marianne Mason, Executive Director
Cordell Hull Foundation for International Education
45 Rockefeller Plaza, Fl 20

New York, NY 10111
Telephone: 646-289-8620

Fax: 646-349-3455

www.cordellhull.org

blog: http://j1visateachexc.blogspot.com

ib

book: J1 Visa Uncloaked—Complete Cultural Training Guide

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BG EDUCATION MANAGEMENT SOLUTIONS INC
1316 ANGELICA CT
BOWLING GREEN, KY 42104-5572
PH 270-792-9330
TERRILL.MARTIN@GMAIL.COM

1053

DATE 12/20/2019

73-36/839

PAY TO THE ORDER OF Terrill Martin $ 14,376.00

Fourteen thousand three hundred seventy-six 00 DOLLARS

usbank.

FOR Bonus

00065 00158 0006 12/20/2019 12:

1458124766 15

⑈001053⑈ ⑆083900363⑆ 1458124766 15⑈ $14,376.00

Endorse on back

Security Features

BG EDUCATION MANAGEMENT SOLUTIONS INC
1316 ANGELICA CT
BOWLING GREEN, KY 42104-5572
PH 270-792-9330
TERRILL.MARTIN@GMAIL.COM

1054

DATE 12/20/2019

73-36/839

PAY TO THE ORDER OF Terrill Martin $ 4,792.00

Four thousand seven hundred ninety-two 00/100 DOLLARS

usbank.

FOR Salary

00066 00158 0006 12/20/2019 12:00:00 AM
USD N
145812476615

Details on back.

Security Features

⑈001054⑈ ⑆083900363⑆ 145812476615⑈ $4,792.00

Ex.

FedEx Billing Online

View Cart 0.00 | Printer-friendly | Logout | Help

Account Summary | Search/Download | My Options | Message Center

Tracking ID Details

Back

Tracking ID Summary

Help Hide

Billing Information

Tracking ID no.	777264151445
Invoice no.	4-999-91158
Account no.	3569-9824-3
Bill date	12/17/2019
Total Billed	$8.90
Tracking ID Balance due	**$0.00**
Status	Paid CC

View Invoice History
View signature proof of delivery

Messages

Package sent from: 11378 zip code
Distance Based Pricing, Zone 5
Fuel Surcharge - FedEx has applied a fuel surcharg Read More..

Transaction Details

Help Hide

Sender Information

Marianne MASON
Cordell Hull Foundation
45 Rockefeller Plaza
Floor 20
NEW YORK CITY NY 10111
US

Recipient Information

Terrill Martin, Director
Confucius Institute of Western KY
2501 Crossings Blvd.
Suite 301E
BOWLING GREEN KY 42104
US

Shipment Details

Ship date	12/17/2019
Tendered date	12/17/2019
Payment type	Third Party
Service type	FedEx Standard Overnight
Zone	05
Package type	FedEx Envelope
Rated weight	0.50lbs
Pieces	1
Rated method	1
Meter No.	105521360
Declared value	$0.00

Charges

Transportation Charge	37.76
Fuel Surcharge	0.46
Discount	-29.32
Total charges	**$8.90**

Original Reference

Customer reference no.	NEW Dep Spouse (2) 2019
Department no.	
Reference #2	
Reference #3	

Proof of Delivery

Delivery date	2019-12-18T09:32:0009:32
Service area code	A4
Signed by	M.YOUNG

View signature proof of delivery

Notify user | Dispute

Back

BOWLING GREEN DAILY NEWS

FEDERAL ID. 61-0846257

BILLING PERIOD	NAME OF ADVERTISER/CLIENT
12/1/2019 - 12/31/2019	Confucius Institute of WKY/NIE ADS

TOTAL DUE
$345.06

TERMS NET 30 DAYS
The advertiser shall be assessed a FINANCE CHARGE at the rate of 1 1/2% per month on the delinquent balance until paid. (Annual Percentage Rate of 18%)

PAGE NO.	BILLING DATE
1	12/31/2019
BILLED ACCT#	AD CLIENT #
248173	248173

AGING				
CURRENT	30 DAYS	60 DAYS	90 DAYS	120 AND OVER
5.03	340.03	0.00	0.00	0.00

ADVERTISING
MONTHLY INVOICE

DAILY NEWS P.O. BOX 90012 BOWLING GREEN, KY 42102-9012

Confucius Institute of WKY/NIE ADS
Terrill Martin
2501 Crossings Blvd
Suite 301E
Bowling Green, KY 42104

If paying by cedit card: ☐ Master Card ☐ Discover ☐ Visa
Acct #
Expiration Date: ☐☐/☐☐ V-CODE
(Last 3 or 4 Digits - Back of Card)
Signature

PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE.

DATE	CHARGES OR CREDITS DESCRIPTION	RATE	TIMES DLY	TIMES SUN	BILLED UNITS	GROSS AMOUNT	NET AMOUNT
12/01	BALANCE FORWARD						675.03
12/20	PVD Payment Thank You	0.00			0.00	-335.00	-335.00
12/31	FCD Finance Charge	0.00			0.00	5.03	5.03

Accounting Department must be notified of disputed items within 30 days fromthe date of this invoice.

STATEMENT OF ACCOUNT

AGING OF PAST DUE AMOUNTS

AGING				
CURRENT	30 DAYS	60 DAYS	90 DAYS	120 AND OVER
5.03	340.03	0.00	0.00	0.00

TOTAL DUE
$345.06

IF AGENCY COMMISSION IS APPLICAPLE, PELASE DEDUCT:

CONTRACT PERFORMANCE AREA				
TYPE	SIZE	MTD STATUS	YTD STATUS	EXP. DATE

BOWLING GREEN DAILY NEWS

P.O. BOX 90012
813 COLLEGE STREET
PHONE (270) 781-1700
FAX (270) 781-0726

FEDERAL ID. 61-0846257

INVOICE/DOC.#	BILLING PERIOD	BILLED ACCT#	NAME OF ADVERTISER/CLIENT
2481731219	12/1/2019 - 12/31/2019	248173 / 248173	Confucius Institute of WKY/NIE ADS

AsiaCarService.com

INVOICE

To: Terrill Martin

Invoice: 19120513
Date: Dec 23, 2019
Ref. No.: 328940

Passenger Name: Mr. Terrill Martin and Mr. Terrill Martin

Description of Charges (Service ID 328940):

Service Details:

Service Type:	Half Day Hire
Date:	Dec 05, 2019, 09:00 am
Vehicle:	Buick GL8
Pickup Address:	Da Zhong Hotel South 6001 Yingbin Avenue (Yingbin Dadao), Pudong International Airport大众空港宾馆,上海市浦东新区迎宾大道6001号, , flight number AA128
Itinerary:	Half day hire ----11:30 Bund 外滩 -----Fuchun Xiaolong at 650 Yuyuan Rd, Jing'an, Shanghai, China.富春小笼,上海市静安区愚园路650号 -----1:30pm back to hotel 大众空港宾馆,上海市浦东新区迎宾大道6001号 -----3:00pm PVG AA128 T2 @18:05pm

Charge Details:

Buick GL8	
Base Amount:	USD 170.00 (includes 6hrs, km)
Remark:	
Total:	USD 170.00

Total payment for the service is USD 170.

Thank you for using our service in Shanghai, and we look forward to serving you again!

The Asia Car Service Team

$3.40 International transaction Fee

We provide local, convenient, and professional 24hr private car service in more than 100 cities across Asia.
Brunei | Cambodia | China Mainland | Hong Kong | Indonesia | Japan | Macau | Malaysia | Myanmar | Philippines | S. Korea | Singapore | Taiwan | Thailand | Vietnam
For bookings, please contact us at Bookings@AsiaCarService.com.

Asia Car Service
www.AsiaCarService.com
If you have any questions on your invoice, please contact us at Bookings@AsiaCarService.com.
Add: Suite 1602, Bangkok Bank Building, Bonham Strand West, Sheung Wan, Hong Kong, HK SAR