**WCBE Special Called Meeting**

December 16, 2019, 5:30 PM

Board Conference Room

Dixon, KY 42409

**Attendance Taken at 5:30 PM:**

Present Board Members

Mr. Mickey Dunbar

Mr. Cameron Edwards

Mr. Tim McCormick

Ms. Venita Murphy

Mr. James Nance

**A. CALL TO ORDER**

The Special Called Meeting of the Webster County Board of Education was called to order at 5:30 p.m., by Chairman Mickey Dunbar.

**A.1. Pledge to Flag - Tim McCormick**

**A.2. Invocation - Venita Murphy**

**B. APPROVE AGENDA**

**Order #56 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of the agenda passed with a motion by Mr. Cameron Edwards and a second by Ms. Venita Murphy.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**C. PRESENTATIONS & RECOGNITIONS**

**C.1. Kentucky Council for Exceptional Children Conference-25 Years of Service Award: Heather Brumfield**

Unable to attend meeting; will be recognized at a later date.

**C.2. Regional Winner, Jamie Risch, Recognized at the KY Association of School Psychology for Her Exceptional Representation of School Psychological Skills within the Framework of the National Association of School Psychology Domains of Practice**

Unable to attend meeting; will be recognized at a later date.

**C.3. National Board of Teachers Certification: Joanna Odum and Crystal Harris**

Mickey Dunbar presented certificates to teachers Joanna Odum and Crystal Harris for the completion of their work to become national board-certified teachers. The certification requires rigorous work on the part of the participants.

**C.4. Level 1 Google Educator Exam Certification: Shawna Guill**

Unable to attend meeting; will be recognized at a later date.

**C.5. 2019 ACTE T&I New Teacher Award: Jeff Jones**

Jeff Jones was presented a Certificate of Achievement from Mickey Dunbar for his recent award as the 2019 ACTE T&I New Teacher of the Year. Mr. Jones commented on what an honor it was to be recognized at the board meeting and he appreciated all of the support he receives.

**C.6. 1WC Classified and Certified Employees of the Month**

Pam Parker was named the 1WC Classified Employee of the Month. Pam is a bus driver for Webster County Schools. She was presented a Certificate of Recognition by Board member Tim McCormick for her great rapport with the parents and students on her route. She influences the children on her bus in a positive way and has helps students who may not be receiving the support they need at home. Also presented with a Certificate of Recognition for her work in putting children first, was Dixon Elementary Teacher, Leslie Kuykendall. Leslie works tirelessly to include all students in all aspects of learning and the giving of her time. She is an inspiration to all and is certainly deserving of the 1WC Certified Employee of the Month.

**D. REMARKS BY CITIZENS**

Ronnie Pride, Webster County High School boys football assistant coach, addressed the board concerning a discrepancy on his stipend. Pride told the board when he received his check it was $1,250.00 short based on what he made the previous years. In his address to the board, Pride said he was never told his salary would change. At the conclusion of his remarks, Board Chair Dunbar told Mr. Pride that Superintendent Callaway would set down with him and the coaches to work through this problem

**E. REPORTS AND COMMUNICATIONS**

**E.1. Staff Reports**

**E.1.a. Director of Finance/Treasurer Report**

**E.1.a.>. Treasurer's Monthly Financial Report Dated November 2019**

Finance Officer Brandi Burnett reviewed the treasurer's report with a beginning balance of $5,467,442.33 and a balance at the end of the month of $6,406,575.65. This is a 9% increase over this time last year. Burnett also provided a Flexible Period Report for the WCHS Safe/Secure Entrance project.

**E.1.a.>. Payment #7 to Q&S Enterprises, LLC, for Work Completed on WCHS Safe/Secure Entrance in the Amount of $300,384.78**

Presented for review was pay order #7 to Q&S Enterprises, LLC., for their work completed as of November 25, 2019, on the WCHS Safe/Secure Entrance project.

**E.1.b. Assistant Superintendent/DPP Report**

**E.1.b.>. WCHS Progress Update**

Greg Bowles gave an update on the construction project at the high school. He reported that the project is 90% complete with a target completion date of January 20. He added that much of the interior work will be completed during the Christmas break when students are not in the building.

**E.1.b.>. WCHS Safe/Secure Entrance Change Order in the Amount of $3,115.35 for Catch Basin Change ($877.20) and Angle Iron Support ($2,238.15)**

Presented to the board for review was a change order in the amount of $3,115.35 for a Catch Basin Change ($877.20) and an angle iron support ($2,238.15).

**E.1.c. Assistant Superintendent/Directory of Secondary Instruction/HR**

**E.1.c.>. Revision of 2019-2020 Extra-Curricular Salary Schedule Due to the Addition of the CTE Coordinator**

In his report to the board, Aaron Harrell, Assistant Superintendent/HR/Director of Secondary Education, asked the board to approve a stipend of $2,000 for a CTE Coordinator.

**E.1.d. Director of Elementary Education/DAC**

**E.1.d.>. Kindergarten Readiness**

Director of Elementary Instruction, Dawn Forker, provided information to the board relating to Webster County Kindergarten Readiness for 2019-2020. Forker reported that 47.3% of the district's kindergarteners met readiness standards. At Clay the percentage is 37%; followed by Dixon with 46.3%; Providence with 59.4% and Sebree with 49% readiness.

**E.1.e. Director of Special Education/Early Childhood**

**E.1.e.>. Draft Language Revision of Policy 09.224 Medical Treatment and 09.224 AP.1 Administrative Procedure to Include Epinephrine Auto Injectors for Students with No Life-Threatening Allergic Reaction Plan in Place and the Storage of Epinephrine.**

In Kim Saalweachter's report, Kim told the board that school nurses have received a grant that will allow extra EpiPens to be located in cafeterias and offices of the schools in case of an emergency or for students not identified as having a medical need. She asked for a change in language to the district medical treatment policy.

**E.2. Superintendent's Report**

**E.2.a. Kentucky Association of School Superintendents Update**

Superintendent Callaway reported to the board that Wayne Lewis, Commissioner of Education, resigned on December 12. Robin Kinney was appointed as acting commissioner until December 18. Kevin Brown will be assigned to the position until a permanent placement is found. The Kentucky Board of Education voted to authorize the department to issue a national search firm to begin searching for a Commissioner of Education.

**E.2.b. Governor Beshear's Inauguration Parade - Webster County's Career and Technical Student Organizations**

Superintendent Callaway reported that about 30 Webster County students participated in the inaugural parade for newly elected Governor Andy Beshear.

**E.3. Personnel Report**

**E.3.a. CERTIFIED**

**E.3.a.>. Resignation**

**E.3.a.>.\*. Cassie Schneider, Clay Elementary School Teacher, Eff. 12-31-19**

**E.3.b. CLASSIFIED**

**E.3.b.>. Employment**

**E.3.b.>.\*. Samone Gibson, Substitute Bus Monitor, Eff. 11-20-19**

**E.3.b.>.\*. Rebecca Hutsell, Substitute Custodian, Eff. 12-09-19**

**E.3.b.>.\*. Tammy Majors, Cook/Baker, Eff. 01-06-20**

**E.3.b.>. Resignation**

**E.3.b.>.\*. Sharon Pierce, Cook/Baker, Eff. 12-13-19**

**E.3.b.>. Retirement**

**E.3.b.>.\*. Jill Simpson, Transportation Manager, Eff. 12-31-19**

**F. APPROVAL OF CONSENT ITEMS**

**Order #57 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of the Consent Items passed with a motion by Mr. James Nance and a second by Ms. Venita Murphy.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**F.1. Board Minutes dated November 25, 2019 and December 10, 2019**

**F.2. Monthly Reports**

**F.2.a. Paid Warrant Report Dated 12-13-19**

**F.2.b. Treasurer's Monthly Financial Report dated November 2019**

**F.2.c. Food Service Monthly Financial Report dated November 2019**

**F.2.d. Payroll Registers dated 10-31-19 thru 11-15-19 and 11-16-19 thru 11-30-19**

**F.2.e. Attendance Report**

**F.2.f. Technology Report**

**F.3. FMLA Leave for Employee Number: 103862, 12-19-19 thru 02-19-20**

**F.4. FMLA Leave for Employee Number: 105045, 11-14-19 thru 01-09-20**

**G. APPROVAL OF BOARD ACTION ITEMS**

**G.1. 2019-2020 Revised Extra-Curricular Salary Schedule with the Addition of CTE Coordinator**

**Order #58 - Motion Passed:**  Upon the recommendation of the Superintendent, the 2019-2020 Revised Extra Curricular Salary Schedule with the Addition of the CTE Coordinator passed with a motion by Ms. Venita Murphy and a second by Mr. James Nance.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**G.2. WCHS Safe/Secure Entrance Change Order in the Amount of $3,115.35 for Catch Basin Change ($877.20) and Angle Iron Support ($2,238.15)**

**Order #59 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of the WCHS Safe/Secure Entrance Change Order in the Amount of $3,115.35 for Catch Basin ($877.20) and Angle Iron Support ($2,238.15) passed with a motion by Mr. Cameron Edwards and a second by Ms. Venita Murphy.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**G.3. Payment #7 to Q&S Enterprises, LLC, for Work Completed on WCHS Safe/Secure Entrance in the Amount of $300,384.78**

**Order #60 - Motion Passed:**  Upon the approval of the Superintendent, Payment #7 to Q&S Enterprises, LLC., for Work Completed on WCHS Safe/Secure Entrance in the Amount of $300,384.78 passed with a motion by Mr. James Nance and a second by Mr. Tim McCormick.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**G.4. Approval of Language Revision of Policy 09.224 Medical Treatment and 09.224 AP.1 Administrative Procedure to Include Epinephrine Auto Injectors for Students with No Life-Threatening Allergic Reaction Plan in Place and the Storage of Epinephrine.**

**Order #61 - Motion Passed:**  Upon the approval of the Superintendent, Approval of the Language Revision of Policy 09.224 Medical Treatment and 09.224 AP.1 Administrative Procedure to Include Epinephrine Auto Injectors for Students with No Life-Threatening Allergic Reaction Plan in Place and the Storage of Epinephrine passed with a motion by Ms. Venita Murphy and a second by Mr. James Nance.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

**H. ADJOURNMENT**

**Order #62 - Motion Passed:**  Upon the recommendation of the Superintendent, approval to adjourn the meeting of the Webster County Board of Education at 6:30 p.m., passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**5 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Yes

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Mickey Dunbar, Chairperson

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Rhonda Callaway, Superintendent