**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, December 16, 2019**

**Spencer County High School Media Center**

**Board Members Present:**

Ms. Sandy Clevenger, Board Chair

Ms. Janet Bonham, Vice Chair

Ms. Debbie Herndon

Dr. Lynn Shelburne

Ms. Jeanie Stevens

**Others Present:** Superintendent Chuck Adams, Chuck Adams, Mark Thomas, Todd Russell, Stephen Webb, Jim Oliver, Kevin Cheek, numerous preschool parents, Pete Clevenger, Michele Barlow and others.

**ORDER # 95**

**CALL TO ORDER**

The meeting was called to order at 6:30 pm by Ms. Sandy Clevenger, Board Chair.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Sand Clevenger read the Statement of Board Mission and welcomed visitors.

**ORDER # 96**

**REVIEW AND ADOPT AGENDA**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Janet Bonham to approve agenda dated December 16, 2019 as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**RECOGNITIONS:**

Going the Distance Award – Sarah Jump

**CITIZENS AND DELEGATIONS –**

Terri Cooper presented each Board Member with a commemorative piece of the gym floor from the old Taylorsville gym.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

1. Academic Spotlight: TES and SCES Preschools
2. Academic Report: Todd Russell – Preschool Update
3. Superintendent’s Report: Chuck Adams

**ACTION WITH DISCUSSION**

**ORDER # 97**

**APPROVAL OF BOARD MINUTES**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Debbie Herndon to approve the November 25, 2019 minutes as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 98**

**CONSTRUCTION INVOICES**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | SCHS Academic and Athletic Complex | SCHS Culinary Lab | SCHS Bus Garage | Early Childhood Center |
| Isaac Tatum Construction | $687,270.00 |  |  |  |
| Atlas Enterprise  | $5,236.00 |  |  |  |
| Roofing Supply Group | 38,072.40 |  |  |  |
| DMI | 69,946.38 |  |  |  |
| Iron Bridge Sod Farms | 21,000.00 |  |  |  |
| Midwest Construction | 8,400.00 |  |  |  |
| Rogers Group | 48,682.67 |  |  |  |
| Sherman Carter Barnhart | $6,110.98 | $511.13 | $35,412.96 | $23,624.06 |
| **City of Taylorsville** | **$(1,259.00)**  |  |  |  |

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to approve the construction invoices as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 99**

**REVIEW/APPROVE THE REVISED BG-1 FOR THE SPENCER COUNTY BUS GARAGE PROJECT (BG NO. 17-261) FOR SUBMITTAL TO THE KENTUCKY DEPARTMENT OF EDUCATION**

A motion was made by Ms. Debbie Herndon and seconded by Dr. Lynn Shelburne to approve the revised BG-2 for the Spencer County Bus Garage project (bg no. 17-261) for submittal to the Kentucky Department of Education

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 100**

**REVIEW/APPROVE THE BG-3 AND CONSTRUCTION DOCUMENTS FOR THE SPENCER COUNTY BUS GARAGE PROJECT (BG NO. 17-261) FOR SUBMITTAL TO THE KENTUCKY DEPARTMENT OF EDUCATION AND TO ADVERTISE TO RECEIVE BIDS**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the

The BG-3 And Construction Documents For The Spencer County Bus Garage Project (Bg No. 17-261) for submittal To The Kentucky Department Of Education and to advertise to receive bids.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 101**

**REVIEW/APPROVE THE BG-3 AND CONSTRUCTION DOCUMENTS FOR THE SPENCER COUNTY EARLY LEARNING CENTER PHASE I ADDITION AND RENOVATION PROJECT (BG NO. 19-371) FOR SUBMITTAL TO THE KENTUCKY DEPARTMENT OF EDUCATION AND TO ADVERTISE TO RECEIVE BIDS.**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham approve the BG-3 and Construction Documents For The Spencer County Early Learning Center Phase I Addition and Renovation Project (Bg No. 19-371) for submittal to The Kentucky Department Of Education and to advertise to receive bids.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 102**

**AED REPLACEMENT PURCHASES**

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Debbie Herndon to approve the purchase of five additional AED units for training and strategic location placements with Spencer County Public Schools.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 103**

**DATASEAM PARTICIPATING PARTNER AGREEMENT**

A motion was made by Ms. Janet Bonham and seconded by Ms. Debbie Herndon to table the Dataseam Partner Agreement until January 2020.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 104**

**APPROVE THE COSTS FOR TRANSMISSION REPLACEMENTS FOR TWO BUSES**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Janet Bonham to approve the transmission replacements for two buses.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 105**

**PROCEDURE AP01.6. AP2 EXAMINE AND/OR COPY DISTRICT RECORDS**

A motion was made by Ms. Janet Bonham and seconded by Ms. Jeanie Stevens to approve the modified procedure AP01.6 AP2 Examine and/or Copy District Records.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 106**

**GRADUATION REQUIREMENTS (SECOND READING)**

A motion was made by Ms. Debbie Herndon and seconded by Dr. Lynn Shelburne to approve the second reading of the Graduation Requirements Policy # 08.113 as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 107**

**ACTION BY CONSENT**

A motion was made by Ms. Janet Bonham and seconded by Ms. Debbie Herndon to approve the Action by Consent items as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
	1. Chenoweth Law Office: $785.50
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Bear Care Program**

Amanda Chesser, On-Site Team Leader

**Other**

Robinson Stallings, Bus Driver (full-time) Transportation Dept.

Bridey Kurtz, Cafeteria Worker – SCMS/Bus Monitor Transportation Dept

Ashley Wall, Student Worker

Madison Keown, Emergency Certified Sub Teacher, Rank 4

Paula Sewell, Sub Classified Employee

Marissa Allen, Emergency Certified Sub Teacher, Rank 5

Zora Fowler, Sub Classified Employee

1. Field Trip Approvals (Overnight and Out-of-State)
	1. SCHS Choir – Hyatt Regency Hotel, Louisville, KY
2. Fee Requests

***Spencer County High School***

|  |  |  |
| --- | --- | --- |
| Foreign Language Field Trip  | $23 | March 17th Field Trip – Ramsi’s Café |

***Spencer County Middle School***

|  |  |  |
| --- | --- | --- |
| Drama Club | $30 | Rights, Scripts, Costumes, Shirts  |
| Archery | $30 | Archery Shirt/Tournament Entry Fee  |
| Girls Softball | $125 | Player Fee – Pants, Socks, Belt, Athletic Fee  |

1. Fundraiser Approvals

***Spencer County Elementary***

* City Barbeque – percentage of dinner sales will go toward SCES (Monthly or Bi-Monthly)
* Rec Bar – percentage of sales will go toward SCES (Monthly or Bi-Monthly)

We plan to use all fundraising money to purchase instructional resources to support moving student achievement, to provide trade books which support Thematic Teaching, and to support technology purchases that coincide with our school’s Technology Plan

 ***Spencer County Middle***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Drama Club | Donations | Feb – May 2020 | Open Rehearsal/Performances of Comp Show | Adults  |
| Volleyball | Banner Sales | Jan-Feb 2020 | Equipment and Meals before Games | Adults |
| Archery | Shoot Out | TBD (Jan)?? | Archery Equipment  | Adults/Students |
| Softball | Hit-A-Thon | TBD (Feb)? | Balls, Supplies for Field and Equipment | Adults/Students |
| Baseball | Hit-A-Thon | Feb-April | Equipment, supplies for Practice Games | Adults/Students |
| Baseball | Banners Sales | Jan-May  | Equipment, supplies for Practice Games | Adults/Students |

 ***Spencer County High School***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Archery | Shoot-A-Thon | 1/25/2020 | Archery Team | Adults/Students |
| Archery | Spirit Sales | 2/1 – 2/24/2020 | Archery Team | Adults/Students |
| Beta | Thirty One | Jan – May 2020 | Beta Activities, Service Projects, Ange Tree, Ronald McDonald House  | Adults/Students |

 ***Taylorsville Elementary***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| PTO | Baked Good Sales | Dec. 2019 | PTO Activities | Adults/Students |
| American Heart Association | Jump Rope for Heart | Feb 10-14, 2020 | Charity | Adults/Students |

1. Surplus Items

**Spencer County Middle School**

* + Properties of Matter
	+ Science CD
	+ Work Book Encyclopedia

**Taylorsville Elementary**

* DRA Word Analysis Training CD
* DRA 2 K-3 Training Video
* DRA Teacher Guide
* DRA Word Analysis Student Assessment Book
* DRA and Beyond

**Spencer County Elementary**

* Set of Smart Response System

**Central Office**

* Bus# 2019 International
1. Grants
	1. Special Olympics
2. Non Resident Contracts
3. Maternity Leave Requests
4. Approval of Annual Vendors (Model Procurement)
	1. Blackout EZ Window Covers
5. Admin Travel Expense

**COMMUNICATIONS**

1. Board Members
	1. Sandy Clevenger reported on success of Christmas on Main Street.
2. SCEA Update
3. Written Communication
	1. Attendance Report
	2. Bus Maintenance Report
	3. Building Inspections
	4. SBDM Minutes
	5. Local Field Trips
	6. Health Office Visits
	7. Open Record Requests
	8. 2020-2021 Crusade For Children Grant

**DIALOGUE AND FUTURE AGENDA TOPICS**

* Mid-Year Superintendent Evaluation/Review Goals - Executive Session
* Fraud Policy – Review Policy – Fraud Hotline

**ORDER # 108**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Debbie Herndon and seconded by Dr. Lynn Shelburne to make the agenda dated December 16, 2019 part of the official board minutes.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 109**

**EXCUTIVE SESSION KRS 61.810 SECTION (1) SUBSECTION (B)**

A motion was made by Ms. Janet Bonham and seconded by Ms. Debbie Herndon to go into Executive Session per KRS 61.810 Section (1) Subsection (B) Spencer County Board of Education will enter into executive session for purposes of deliberation on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

No action was taken in executive session.

**ORDER 110**

**RETURN TO OPEN SESSION**

A motion was made by Ms. Debbie Herndon and seconded by Dr. Lynn Shelburne to return to open session.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 111**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Janet Bonham to adjourn meeting.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes