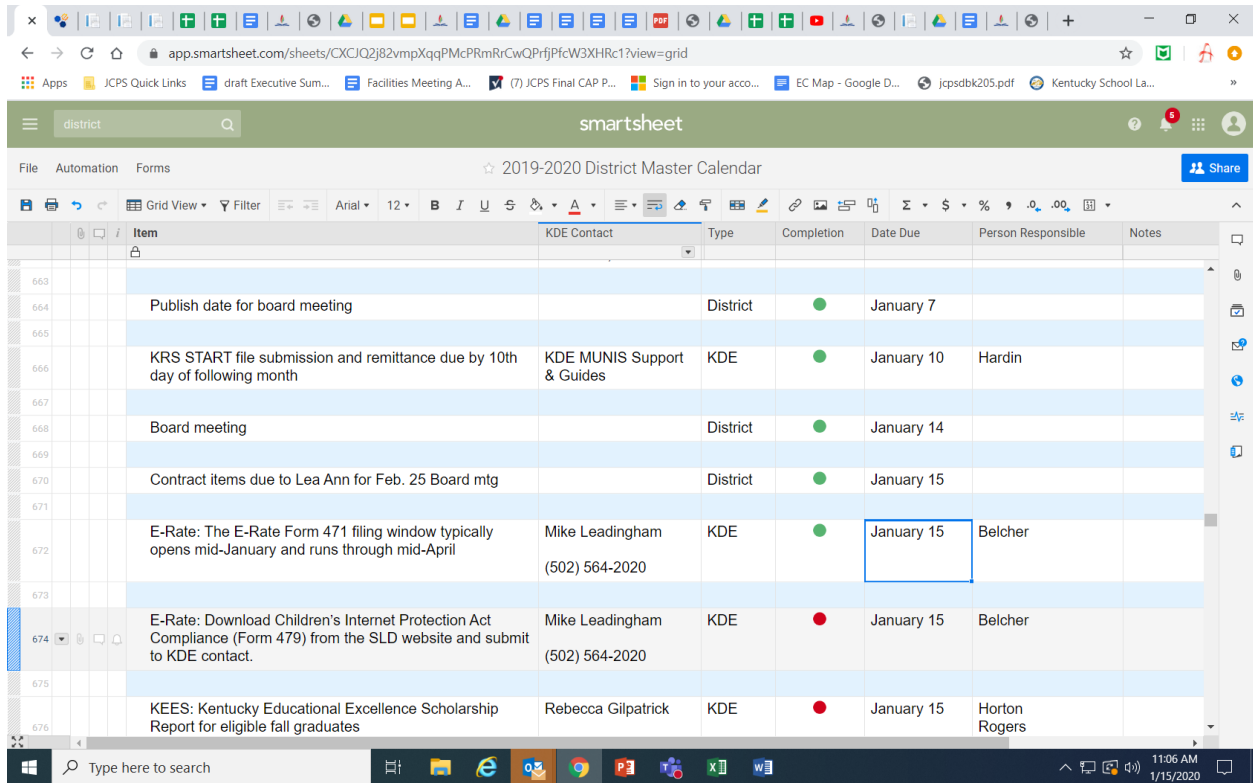


This tool is used to monitor JCPS requirements, it is set up with automatic email reminders to the responsible person based on due dates and tracks completion.



app.smartsheet.com/sheets/CXCJQ2j82vmpXqqPMcPRmRrCwQPrfjPfcW3XHrc1?view=grid

district

smartsheet

File Automation Forms

2019-2020 District Master Calendar

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	Item	KDE Contact	Type	Completion	Date Due	Person Responsible	Notes
663							
664	Publish date for board meeting		District	●	January 7		
665							
666	KRS START file submission and remittance due by 10th day of following month	KDE MUNIS Support & Guides	KDE	●	January 10	Hardin	
667							
668	Board meeting		District	●	January 14		
669							
670	Contract items due to Lea Ann for Feb. 25 Board mtg		District	●	January 15		
671							
672	E-Rate: The E-Rate Form 471 filing window typically opens mid-January and runs through mid-April	Mike Leadingham (502) 564-2020	KDE	●	January 15	Belcher	
673							
674	E-Rate: Download Children's Internet Protection Act Compliance (Form 479) from the SLD website and submit to KDE contact.	Mike Leadingham (502) 564-2020	KDE	●	January 15	Belcher	
675							
676	KEES: Kentucky Educational Excellence Scholarship Report for eligible fall graduates	Rebecca Gilpatrick	KDE	●	January 15	Horton Rogers	

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