

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX C **DATE:** January 13, 2020

TOPIC/TITLE: Travel Requests

PRESENTER: Scott Hawkins

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

As per Board policy the attached travel requests must be approved by the Board.

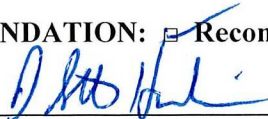
SUMMARY OF MAJOR ELEMENTS:

Attached: Huntertown 5th Grade Students/Chaperones (Underground Railroad Museum, Overnight Experience at Newport Aquarium/Great American Ballpark, Cincinnati, OH/Newport, KY); Simmons 5th Grade Students/Chaperones (Washington, DC); WCHS DECA Club (State Competition, Louisville, KY).

IMPACT ON RESOURCES: Please see attached documentation.

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: 1XC **DATE:** January 13, 2020

TOPIC/TITLE: Travel Request/Huntertown 5th Grade Students and Chaperones/Underground Railroad Museum, Overnight Experience at Newport Aquarium, and Great American Ballpark/Cincinnati, Ohio, and Newport, Kentucky/April 16-17, 2020

PRESENTER: Scott Hawkins

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
☒ ACTION REQUESTED AT THIS MEETING
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- ☐ STATE OR FEDERAL LAW OR REGULATION
☒ BOARD OF EDUCATION POLICY
☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
☐ ACTION:

BACKGROUND INFORMATION:

Per Board policy - prior approval for overnight and out of state travel.

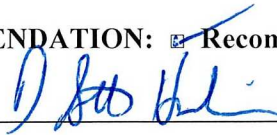
SUMMARY OF MAJOR ELEMENTS:

Request Board approval for Huntertown 5th grade students and chaperones to visit the Underground Railroad Museum and Great American Ballpark in Cincinnati, Ohio, and participate in an overnight experience at the Newport Aquarium in Newport, Kentucky, on April 16-17, 2020, per the attached travel request.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



**WOODFORD COUNTY SCHOOLS
OUT OF STATE/OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Huntertown Fifth Grade Teachers Ashton Trunnell, Noel Endicott, Mary Bennett
DATES OF TRIP:	April 16 & 17, 2020
TRIP TO:	Underground Railroad Freedom Center - KY Newport Aquarium - KY, Great American Ballpark- OH
METHOD OF TRANSPORTATION:	2 Buses
ACCOMMODATIONS:	Students/Teachers/Parents will stay at the aquarium Bus Drivers will be in hotel
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	Social Studies - Primary and Secondary and Significant Historical Events Science Standards - Eco Systems
CONFERENCE AGENDA: SEE ATTACHMENT	See Attachment
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	75 Students and 3 Teachers Parents/Chaperones will drive their own vehicles
TOTAL ESTIMATED COST:	\$100 Student Fee-include \$750 Buses/\$750 Buses/\$300 Hotel Rm
COST INCLUDES:	Buses, Student Admission Fees & Food, Bus Drivers Hotel Rooms
FUNDING SOURCE:	Student/ School and PTO
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>[Signature]</i>

RECEIVED

JAN - 8 REC'D 2020

**WOODFORD COUNTY
BOARD OF EDUCATION**

[Signature]

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: 1XC **DATE:** January 13, 2020

TOPIC/TITLE: Travel Request/Simmons 5th Grade Students and Chaperones/Washington DC/
April 20-24, 2020

PRESENTER: Scott Hawkins

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
☒ ACTION REQUESTED AT THIS MEETING
☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
☒ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
☒ BOARD OF EDUCATION POLICY
☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
☐ ACTION:

BACKGROUND INFORMATION:

Per Board policy - prior approval for overnight and out of state travel.

SUMMARY OF MAJOR ELEMENTS:

Request Board approval for Simmons 5th grade students and chaperones to travel to Washington DC on April 20-24, 2020, per the attached travel request.

IMPACT ON RESOURCES: Per attached travel request.

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Kendra Wadsworth
DATES OF TRIP:	April 20 th -24 th 2020
TRIP TO:	Washington DC
METHOD OF TRANSPORTATION:	Charter Bus
ACCOMMODATIONS:	Hampton Inn 7295 Williamson BLVD Manassas VA 20109
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	The three branches of government are a huge portion of the social studies standards as well as the American Revolution along with the founding documents of the United States. All of these objectives will be explored on the trip
CONFERENCE AGENDA: SEE ATTACHMENT	
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	98 this includes students, chaperone, and teachers from Simmons
TOTAL ESTIMATED COST:	\$296.00 per person
COST INCLUDES:	Transportation, accommodations, foods and shirts
FUNDING SOURCE:	Run 4 DC fundraiser and families
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <i>W</i> <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <i>W</i> <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <i>J. H. Williams</i> <input type="checkbox"/> Not Recommended

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX C **DATE:** January 13, 2020

TOPIC/TITLE: Travel Request/WCHS/DECA Club/State Competitions/Louisville, Kentucky/
February 29-March 3, 2020

PRESENTER: Scott Hawkins

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

Per Board policy - prior approval for overnight and out of state travel required.


SUMMARY OF MAJOR ELEMENTS:

Request Board approval for the WCHS DECA Club and advisors to travel to the Galt House in Louisville for state competitions on February 29 - March 3, 2020, per the attached travel request.

IMPACT ON RESOURCES: Please see attached documentation.

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended

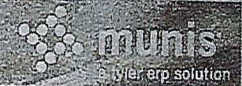


**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Heather Schuerman
DATES OF TRIP:	February 29-March 3, 2020
TRIP TO:	Louisville – DECA State Competition
METHOD OF TRANSPORTATION:	Parent Transport
ACCOMMODATIONS:	Galt House
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	DECA students will participate in written events, presentations, and assorted other business and marketing events
CONFERENCE AGENDA: SEE ATTACHMENT	TBD
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	Unknown (will know this number after Regionals on January 28) Estimate – 20-30
TOTAL ESTIMATED COST:	\$3000
COST INCLUDES:	Hotel, registration, entry to DECA events
FUNDING SOURCE:	Fundraising, Donations, & Student Fees
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <i>Chatterman</i> <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <i>[Signature]</i> <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <i>[Signature]</i> <input type="checkbox"/> Not Recommended

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WOODFORD COUNTY PUBLIC SCHOOLS
YEAR TO DATE BUDGET REPORT



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FOR 2020 07

JOURNAL DETAIL 2020 1 TO 2020 12

ACCOUNTS FOR:
7443S DECA-SAF

ORIGINAL
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BUDGET

YTD ACTUAL

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AVAILABLE
BUDGET

PCT
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084 WOODFORD COUNTY HIGH SCHOOL

084250 0999C 7443S COMMITTED BEG BA

0 -2,032 -2,032.14 .00 .00 .00 100.0%

2020/01/000393 07/03/2019 GNI
2020/01/000438 07/31/2019 BUA

-2,032.14 REF GL
-2,032.14 REF AMS

SAF Beginning Balance
BUDGET

084250 1730 7443S CLUB & OTHER DUES

0 -800 -1,080.00 .00 .00 280.00 135.0%

2020/01/000438 07/31/2019 BUA
2020/03/000258 09/10/2019 CRP
2020/03/000262 09/11/2019 CRP
2020/03/000333 09/16/2019 CRP
2020/03/000402 09/18/2019 CRP
2020/03/000508 09/23/2019 CRP
2020/03/000553 09/25/2019 CRP
2020/03/000637 09/27/2019 CRP
2020/04/000277 10/11/2019 CRP
2020/05/000336 11/19/2019 CRP

-800.00 REF AMS
-140.00 REF 13613
-60.00 REF 13649
-340.00 REF 13834
-80.00 REF 13897
-140.00 REF 13991
-60.00 REF 14074
-120.00 REF 14172
-20.00 REF 14362
-120.00 REF 15104

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084250 1740 7443S STUDENT FEES

0 -3,950 .00 .00 -3,950.00 .0%*

2020/01/000438 07/31/2019 BUA

-3,950.00 REF AMS

BUDGET

084250 1790 7443S OTHER STUDENT ACT

0 -5,000 -1,171.10 .00 .00 -3,828.90 23.4%*

2020/01/000258 07/18/2019 CRP
2020/01/000438 07/31/2019 BUA
2020/06/000126 12/04/2019 CRP
2020/06/000305 12/12/2019 CRP

-55.20 REF 12603
-5,000.00 REF AMS
-434.90 REF 15277
-681.00 REF 15401

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WCHS FUNDRAISERS-SAF
BUDGET
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084250 1920 7443S CONTRIBUTIONS/DON

0 -2,000 .00 .00 -2,000.00 .0%*

2020/01/000438 07/31/2019 BUA

-2,000.00 REF AMS

BUDGET

0842535 0671 7443S ITEMS FOR RESALE

0 2,800 1,900.00 .00 .00 900.00 67.9%

2020/01/000438 07/31/2019 BUA
2020/05/000248 11/15/2019 POE
2020/05/000433 11/26/2019 API
2020/05/000433 11/26/2019 POL
2020/06/000008 12/03/2019 POE
2020/06/000193 12/12/2019 API
2020/06/000193 12/12/2019 POL

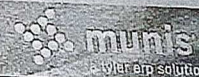
2,800.00 REF AMS
950.00 VND 009028 PO 20203036 OLD KY. CHOCOLATES
950.00 VND 009028 VCH OLD KY. CHOCOLATES
-950.00 VND 009028 PO 20203036 OLD KY. CHOCOLATES
950.00 VND 009028 PO 20203282 OLD KY. CHOCOLATES
950.00 VND 009028 VCH OLD KY. CHOCOLATES
-950.00 VND 009028 PO 20203282 OLD KY. CHOCOLATES

BUDGET
FBLA/DECA-SAF
FBLA/DECA-SAF
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WOODFORD COUNTY PUBLIC SCHOOLS
YEAR TO DATE BUDGET REPORT



P 125
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FOR 2020 07

ACCOUNTS FOR:
7443S DECA-SAF

JOURNAL DETAIL 2020 1 TO 2020 12

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
0842535 0673 7443S STUDENT REGISTRA	0	0	868.00	.00	1,812.50	-2,680.50	100.0%*
2020/02/000346 08/21/2019 POE	90.00 VND	009697 PO 20201453 DECA INC.					
2020/04/000021 10/03/2019 API	90.00 VND	009697 VCH					
2020/04/000021 10/03/2019 POL	-90.00 VND	009697 PO 20201453 DECA INC.					
2020/05/000248 11/15/2019 POE	868.00 VND	009330 PO 20203038 DECA INC.					
2020/05/000433 11/26/2019 API	868.00 VND	009330 VCH				2020	
2020/05/000433 11/26/2019 POL	-868.00 VND	009330 PO 20203038 DECA INC.					538526
2020/06/000080 12/06/2019 APM	-90.00 VND	009697 VCH				2020	
2020/06/000080 12/06/2019 POL	90.00 VND	009697 PO 20201453 DECA INC.				2020	
2020/07/000004 01/02/2020 POE	1,722.50 VND	009330 PO 20203678 DECA INC.				2020	
0842535 0675 7443S ORGANIZTN SUPPLI	0	495	.00	.00	.00	495.00	.0%
2020/01/000438 07/31/2019 BUA	495.00 REF AMS						
0842535 0810 7443S DUES & FEES	0	800	30.00	.00	.00	770.00	3.8%
2020/01/000438 07/31/2019 BUA	800.00 REF AMS						
2020/05/000248 11/15/2019 POE	30.00 VND	009330 PO 20203038 DECA INC.					
2020/05/000433 11/26/2019 API	30.00 VND	009330 VCH					
2020/05/000433 11/26/2019 POL	-30.00 VND	009330 PO 20203038 DECA INC.					
0842535 0895 7443S OTHER STUDENT TR	0	9,687	.00	.00	.00	9,687.14	.0%
2020/01/000438 07/31/2019 BUA	9,687.14 REF AMS						
TOTAL WOODFORD COUNTY HIGH SCHOOL	0	0	-1,485.24	.00	1,812.50	-327.26	100.0%
TOTAL DECA-SAF	0	0	-1,485.24	.00	1,812.50	-327.26	100.0%
TOTAL REVENUES	0	-13,782	-4,283.24	.00	.00	-9,498.90	
TOTAL EXPENSES	0	13,782	2,798.00	.00	1,812.50	9,171.64	