

Record of Board Proceedings (Minutes)

The Kenton County Board of Education met in Regular Session for an Organizational Meeting at 7:00pm on January 6, 2020, at 1045 Eaton Drive, Ft. Wright, KY

I. CALL TO ORDER

Mr. Wicklund called the meeting to order and welcomed guests.

A. Roll call confirmed that board members Karen Collins, Carla Egan, Shannon Herold, Jessica Jehn and Carl Wicklund were present. Superintendent, Dr. Henry Webb; Board Attorney, Jeremy Deters and Board Secretary, Cathy Finley were also present.

B. Mr. Wicklund called for a moment of silence and Mrs. Karen Collins led the Pledge of Allegiance.

II. ELECTION OF OFFICERS TO THE BOARD OF EDUCATION FOR THE ENSUING YEAR

A. Superintendent Webb was named Chairperson Pro-Tem during Election of the Chairperson

B. Elected Chairperson

Mrs. Carla Egan nominated Carl Wicklund for the position of Chairperson. Having no additional nominations, the Superintendent closed nominations and asked for a motion. Approval of Carl Wicklund for the position of Chairperson for the ensuing year passed with a motion by Mrs. Carla Egan and a second by Mrs. Jessica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Abstain

C. Chairperson Elect Assumed Chair

D. Elected Vice-Chairperson

Mrs. Carla Egan nominated Karen Collins for the position of Vice-Chairperson. Having no additional nominations, the chairperson closed nominations and asked for a motion. Approval of Karen Collins for the position of Vice-Chairperson for the ensuing year passed with a motion by Mrs. Carla Egan and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Abstain
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

III. RECESSED BOARD MEETING TO HAVE A FINANCE CORPORATION MEETING

IV. RECOGNITION

A. National Board Certification recipients Matthew Brislin, Cecilia Fuller, Amanda Lowe, Apryl McCoy and Natasha Smith were recognized for earning this prestigious achievement.

B. The Team Kenton Award was presented to Terry Daugherty, Custodian at Piner Elementary.

C. Superintendent Webb recognized and thanked board members Karen Collins, Carla Egan, Shannon Herold, Jesica Jehn and Carl Wicklund for their service and dedication to all children in the Kenton County School District.

V. MONTHLY REPORTS

A. Energy

B. Human Resource

1. Employee Days Without Pay

2. Personnel Actions 11.22.19 – 12.16.19

Certified

BURNS, STACEY	RESIGNATION	12/06/19 CERT RESIGNATION TEACHER @ PN
KINNEY, CAMERON M	X-DUTY-ADDITIONAL JOB PAY RECO	10/15/19 CERT ADD 6TH GRADE MS BOYS BASKETBALL COACH @ TW
LOSEY, CHERYL L	X-DUTY-ADDITIONAL JOB PAY RECO	08/19/19 CERT ADD SBDM EL SPONSOR @ BG
NIEHUES, BRIGET M	JOB CLASS CHANGE	08/19/19 CERT JOB CLASS CHG TEACHER @ WT

Classified

ABNEY, DILLARD S	CHG IN STEP/EXPERIENCE LEVEL	10/21/19 CLAS CHANGE STEP 0 TO STEP 10 ITIN BUS DRIVER @ 901T
BAKER, BRIDGET	RESIGNATION	11/29/19 CLAS RESIGN BUS DRIVER @ 901T
BECKERICH, KATHALEEN S	SALARY CHANGE	10/21/19 CLAS CHANGE BLDG OP 6HR @ TF TO BLDG OP 8 HR @ HN
BISHOP, BILLIE	HOURS PER DAY CHANGE	12/09/19 CLAS CHANGE 6.5 TO 7.5 HOUR BUS MONITOR @ 901T
BRUTSMAN, ANDREW J	RESIGNATION	12/09/19 CLAS RESIGN BLDG OP SUPPORT SUPERVISOR @ SVA
CATALANO, KATHY J	CHG IN STEP/EXPERIENCE LEVEL	11/18/19 CLAS CHANGE STEP0 TO STEP 7 .5 INSTRUCT ASSIST @ BG
DECKER, STEPHEN G	SALARY CHANGE	10/21/19 CLAS CHANGE 6HR CAFE WKR @ FW TO 4HR CAFE WKR @ SVA
DRAKE, MARK K	HOURS PER DAY CHANGE	12/09/19 CLAS CHANGE 5.5 TO 6.5 HOUR BUS DRIVER @ 901S
ESPOSITO, SHELLEY A	SUB TO FULL TIME-GAIN OF BENEF	12/02/19 CLAS CHANGE SUB TO TITLE I INSTRUCT ASSIST L2 @ SVA
FERRARA, STEPHANIE M	NEW HIRE	12/10/19 CLAS HIRE CAFETERIA WORKER 6 HRS @ FW
GILLEY, JOHN T	SUB TO FULL TIME-GAIN OF BENEF	12/02/19 CLAS CHANGE SUB TO SP ED INSTRUCTION ASSIST L3 @ RY
HUBBARD, JANICE M	HOURS PER DAY CHANGE	12/02/19 CLAS CHANGE 7.5 TO 8 HOUR BUS DRIVER @ 901T
MAGGARD, KERMIT	HOURS PER DAY CHANGE	12/02/19 CLAS CHANGE 6.75 TO 6.25 HOUR BUS DRIVER @ 901T
MAHAN, RONALD L	HOURS PER DAY CHANGE	12/02/19 CLAS CHANGE 5 TO 5.5 HOUR BUS DRIVER @ 901T
RADEMACHER, JOHN J	HOURS PER DAY CHANGE	12/02/19 CLAS CHANGE 6 TO 5.25 HOUR BUS DRIVER @ 901S
RANNEY, KAREN S	HOURS PER DAY CHANGE	12/02/19 CLAS CHANGE 7.25 TO 6 HOUR BUS DRIVER @ 901T
RIDDELL, SHERRIE L	CHG IN STEP/EXPERIENCE LEVEL	12/02/19 CLAS CHANGE STEP 0 TO STEP 3 CAFETERIA MONITOR @ CY
RIDDELL, SHERRIE L	SUB TO PART-TIME	12/02/19 CLAS CHANGE SUB TO PT CAFETERIA MONITOR @ CY
SENA, COREY J	CHG IN STEP/EXPERIENCE LEVEL	12/02/19 CLAS CHANGE STEP 11 TO STEP 13 .5 PRESCHOOL IA @ FW
SENA, COREY J	NEW HIRE	12/02/19 CLAS NEW HIRE .5 PRESCHOOL INSTRUCT ASSIST L2 @ FW
SIFFEL, AMANDA C	CHG IN STEP/EXPERIENCE LEVEL	10/28/19 CLAS CHANGE STEP 0 TO STEP 10 INSTRUCT ASSIST @ WT
STAMPER, WAYNE	HOURS PER DAY CHANGE	12/02/19 CLAS CHANGE 6.5 TO 6.25 HOUR BUS DRIVER AT 901T
TWEHUES, JAMIE S	HOURS PER DAY CHANGE	11/18/19 CLAS CHANGE ITIN BUS DRIVER 6.5 TO 5.5 HRS @ 901T
VERON, JESSE C	CHG IN STEP/EXPERIENCE LEVEL	11/08/19 CLAS CHANGE PRESCHOOL IA L3 STP 0 TO STP 8 @ CY
WHITEHEAD, CHRISTOPHER J	SALARY CHANGE	11/25/19 CLAS CHG ITIN DRVR 5.5 HRS @ 901T TO BD 5.25 HRS 901S

Para Professional

ELLIOTT, JAMES B	JOB CLASS CHANGE	07/10/19 PARA CHG JOB/LOCATION FR MS/SVA TO HS/SK COACH @ SK
GRANGER, CHRISTOPHER M	NON-RENEW	06/30/19 PARA NON-RENEW PER 1 YEAR CONTRACT PT SUPPORT @ HN
MARKS, DERECK	JOB CLASS CHANGE	07/10/19 PARA CHG JOB/LOCATION FR MS/SVA TO HS/SK COACH @ SK
MC LEID, WILLIAM	JOB CLASS CHANGE	07/10/19 PARA CHG JOB/LOCATION FR MS/SVA TO HS/SK COACH @ SK
ROBERSON, RUTH M	NON-RENEW	06/30/19 PARA NON-RENEW PER 1 YEAR CONTRACT PT SUPPORT @ TW

Student Personnel

PROFIT, GRANT M	NEW HIRE	12/04/19 STDT NEW HIRE PT STUDENT WORKER @ SC
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Substitute Personnel

BROWN, MORGAN E	NEW HIRE	12/05/19 SUBS NEW HIRE CERTIFIED/CLASSIFIED SUBSTITUTE
CARTER, ANDREW	REHIRE-WITH BREAK IN SERVICE	01/06/20 SUBS REHIRE CERTIFIED SUBSTITUTE
CULLY, LAURA G	REHIRE-WITH BREAK IN SERVICE	12/06/19 SUBS REHIRE CLASSIFIED SUBSTITUTE
DRYER, CHINA S	NEW HIRE	12/02/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
HANSEL, CAMERON L	JOB CLASS CHANGE	12/09/19 PARA ADD CERTIFIED SUBSTITUTE
HINTON, ANMARIE	SALARY CHANGE	12/03/19 SUBS SALARY CHANGE TO SCLA/11 PER BOARD APPROVAL
HOLSTEIN, RACHAEL M	NEW HIRE	12/03/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
HUFFMAN, KATHERINE C	NEW HIRE	12/06/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE

KIDDY, MICHELLE S	NEW HIRE	12/03/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
MAHANEY, RAEGINIA A	REHIRE-WITH BREAK IN SERVICE	11/21/19 SUBS REHIRE CERTIFIED SUBSTITUTE
MARZANO, KATHLEEN M	SALARY CHANGE	12/03/19 SUBS SALARY CHANGE TO SCLA/11 PER BOARD APPROVAL
NASH, SARAH K	RESIGNATION	12/03/19 SUBS RESIGN CERTIFIED SUBSTITUTE
O'BRIEN, VICTORIA D	SALARY CHANGE	12/03/19 SUBS SALARY CHANGE TO SCLA/11 PER BOARD APPROVAL
PAULY, ROBERT A	SALARY CHANGE	12/03/19 SUBS SALARY CHANGE TO SCLA/11 PER BOARD APPROVAL
SCHWACHTER, JENNIFER N	NEW HIRE	12/03/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
SHIELDS, JORDAN N	RESIGNATION	12/02/19 SUBS RESIGN CERTIFIED/CLASSIFIED SUBSTITUTE
SMITH, CORY D	JOB CLASS CHANGE	11/11/19 PARA ADD CERTIFIED SUBSTITUTE JOB CLASS COACH @ DX
SZEKERES, HEIDI	RESIGNATION	12/02/19 SUBS RESIGN CLAS SUB INSUFFICIENT DAYS WORKED
TURNER, ELIZABETH A	REHIRE-WITH BREAK IN SERVICE	12/02/19 SUBS REHIRE CLASSIFIED SUBSTITUTE
VINCE, VICKY	SALARY CHANGE	12/03/19 SUBS SALARY CHANGE TO SCLA/11 PER BOARD APPROVAL
WEHMEIER, JENNIFER L	SALARY CHANGE	12/03/19 SUBS SALARY CHANGE TO SCLA/11 PER BOARD APPROVAL
WILLIAMS, MEGHAN E	SALARY CHANGE	12/03/19 SUBS SALARY CHANGE TO SCLA/11 PER BOARD APPROVAL

C. Professional Travel

D. School-Related Student Trips - Overnight

E. Student Nutrition

F. Treasurer's Report

VI. PUBLIC INPUT - None

VII. CONSENT AGENDA

Approval of the following consent agenda Items A-1 thru I-7 passed with a motion by Mrs. Carla Egan and a second by Mrs. Jessica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

A. Bid Requests

1. Approved awarding the Discount Bid Supplement A to Bio Corporation, GovConnection, Inc., Expert Irrigation, Hays & Sons Construction, Inc., Jumpin Joe's, Office Resources, Inc., Stephen Jones, Vertex Mechanical Insulation, LLC, and Wilson Electronic Displays through December 31, 2020 as is indicated on the attached tabulation

B. Board Meeting Minutes

1. Approved December 2, 2019 - Regular Session Minutes

C. Contracts, Agreements, and Memorandums

1. Approved the Award Binder with the Department of Juvenile Justice to secure the FY 2019-2020 Title I Part D Subpart 1 (Project #313F) sub-award allocation of \$27,000 for the Northern Kentucky Youth Development Center.
2. Approved Agreement with PSST, LLC to provide ACA Track Reporting and Payroll Data Monitor Software Solutions for calendar year 2020, with annual automatic renewal
3. Approved a Service Agreement with Duke Energy PowerShare for 2020-2021
4. Approved Grant Memorandum of Agreement outlining the use of funds from 1N5 to create mental health programming at Woodland Middle School for the 2019-20 school year
5. Approved contract with Tams-Witmark for Twenhofel Middle School's Drama Performance in March 26th & 27th, 2020

- 6. Approved Contract/Memorandum of Agreement with the Commonwealth of Kentucky for the FY20 KAS PL Mini Grant, retroactive to the December 9, 2019 signature date in order to meet the state imposed processing due date
- D. Fund-Raising Requests - Schoolwide Activities**
- E. Leave of Absence Requests**
- F. Payment of Monthly Bills**
 - 1. Accounts Payable
 - 2. Purchase Card
 - 3. Student Nutrition
- G. School-Related Student Trips - Approval of Fees, Destination and/or Common Carrier**
Travel via common carrier for the reason of distance and comfort was approved for:
Dixie – Cheerleading – Orlando, FL– 2/6-2/10/20 – Frontier Airlines
Scott – Jr Statesman of America – Arlington, VA – 2/13-2/16/20 – JSAC Charter Bus
Simon – Cheerleading – Orlando, FL – 2/5-2/11/20 – Lakefront Lines Bus
- H. Student Fees**
 - 1. Approved Student Activity Fee Requests for Dixie Heights High School Winter Guard, Odyssey of the Mind and National Honor Society Stoles
- I. Various**
 - 1. Approved External Support/Booster Organizations for 2019-2020 year for the following groups: Simon Kenton Dugout Club and Woodland Middle School Band and Chorus Booster
 - 2. Approved a shortened school day and/or week for the 2019-2020 school year for a student at Dixie Heights High School
 - 3. Approved the Schedule of Regular Board Meetings for the 2020-2021 fiscal year
 - 4. Approved the 2020-2021 School Calendar recommendation from the superintendent and calendar committee
 - 5. Approved the 403(b) Plan Amendment
 - 6. Received the 2019-2020 Comprehensive School Improvement Plans (CSIPs)
 - 7. Received the 2021 Draft Budget

VIII. DISCUSSION AND ACTION

A. Approval to add one half-time high school teacher to serve as a Reading Interventionist for the remainder of the 2019-20 school year at Simon Kenton passed with a motion by Mrs. Jesica Jehn and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

B. Approval to add one 0.5 school counselor position for the remainder of the 2019-20 school year at Woodland Middle School passed with a motion by Mrs. Jesica Jehn and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
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Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

C. Approval to share equally the cost of adding two (2) additional custodians at the IGNITE Institute with Boone County Schools per the terms of the IGNITE Institute MOU passed with a motion by Mrs. Karen Collins and a second by Mrs. Jesica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

D. Approval of a Tuition Reimbursement Program for active, full-time KCSD employees who obtain teaching certification in a content area deemed as critical shortage by KCSD, contingent upon board attorney approval of all associated Tuition Reimbursement Program documents passed with a motion by Mrs. Carla Egan and a second by Mrs. Jesica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

E. Approval of the Kenton County School District Comprehensive District Improvement Plan (CDIP) for the 2019-2020 school year passed with a motion by Mrs. Jesica Jehn and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

IX. MOTION MAKING AGENDA AND ATTACHMENTS PART OF THE OFFICIAL BOARD MEETING RECORDS

Approval making the agenda and attachments part of the Official Board Meeting Records passed with a motion by Mrs. Carla Egan and a second by Mrs. Jesica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

X. OTHER BUSINESS

- A.** Board Members - None
- B.** Staff and Teachers - None

XI. MOTION TO GO INTO CLOSED EXECUTIVE SESSION PER KRS 61.810(1) (c) (Litigation) and (f) (Personnel/Pupil Personnel).

Motion for the Board to go into Closed Executive Session, for the purpose of KRS 61.810 (1) (b) (Land Acquisition), (c) (Litigation) and (f) (Personnel/Pupil Personnel) passed with a motion by Mrs. Karen Collins and a second by Mrs. Jessica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

XII. MOTION TO RECONVENE IN OPEN SESSION

Motion to reconvene in open session passed with a motion by Mrs. Karen Collins and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

EXPULSION HEARING

Student No. 1

Upon deliberation and with due consideration of all evidence, the student was found to be in violation of the Code of Expected Behavior and Conduct, specifically Terroristic Threatening. This behavior poses a threat to other students and school staff and it was determined the student could not be placed in a state funded agency program.

Motion to expel Student No. 1 for one calendar year beginning November 19, 2019 through November 18, 2020, with online services passed with a motion by Mrs. Karen Collins and a second by Mrs. Jessica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

XIII. MOTION TO ADJOURN

Approval to adjourn passed with a motion by Mrs. Carla Egan and a second by Mrs. Jessica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

Carl Wicklund, Chairperson

Cathy Finley, Secretary