SHERMAN CARTER BARNHART ARCHITECTS

PROGRESS MEETING AGENDA

RE: Spencer Co. H.S. Academic and Athletics Buildings
for the Spencer Co. Board of Education
BG 17-236
SCB Project No. 1744

DATE: January 2, 2020, 10:00 a.m.

CONTRACT AMOUNT AND TIME

Original Contract Amount	$5,146,853.00
Change Orders to Date: 8	$51,015.44
Present Contract Amount	$5,197,868.44
Current Percent Complete	86%

Contract Date: August 15, 2018
Substantial Completion: October 1, 2019.
Final Completion: October 31, 2019. + 63 Days Jan 2 2020

1 Schedule

A. Work Completed in Past 21 Days

1. Isaac Tatum reported the following:

a. Refer to Isaac Tatum hand out.

B. Anticipated Work for Next 21 Days

1. Isaac Tatum reported the following:

a. Refer to Isaac Tatum hand out.

2. Shop Drawings

A. Shop Drawings from Contractor to Architect/Engineer

1. All shop drawings submitted has been reviewed.

B. Color Selections

1. Discuss any remaining color selections.

Sherman Carter Barnhart Architects
2405 Harrodsburg Road
Lexington, KY 40504

859 224 1351 Office
859 224 8446 Fax
scbarchitects.com

3. **Operation & Maintenance Manuals**

A. These shall be submitted prior to Owner training, reviewed and approved by the Architect and Engineer.

4. **Deliveries**

A. Discuss delivery concerns.

5. **Outages**

A. Discuss any outages.

6. **Items Delaying the Project or Possible Delays**

A. Discuss any potential delays.

7. **Time Extensions**

A. Total to date requested days due to weather is 63 days.

8. **ASI's / RFI's**

A. The is currently 5 ASI to date. None issued since last meeting.

B. RFI Nos. 1-25 have been submitted all but RFI 25 have been answered.

9. **Proposal Requests**

A. No new Proposal Request issued since last meeting

10. **Change Orders**

A. No new Change Order issued since last meeting.

11. **Pay Requests**

A. Pay Application No. 13 has been approved.

12. **Record Drawings**

A. The Contractor is reminded to maintain record drawings on site. All deviations from plans and unchartered utilities encountered shall be documented on the as-builts.

13. **Daily Clean-up**

A. Discuss status of clean up

14. **New Business**

A. Owner Comments

1.

2.

3.

B. General Contractor Comments

1.

2.

3.

C. Subcontractors' Comments

1.

2.

3.

D. Architect / Engineer Comments

1.

2.

3.

15. Next Meeting Date

A. TBD