

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement made by and between **Christ the King School** ("Christ the King"), acting by and through Beth Kirkwood, Chairman of the Board, and Brandy Hayes, Secretary of the Board, of 1500 Kingsway Drive, Madisonville, Kentucky 42431, and the **Hopkins County Board of Education**, acting by and through its Chairman J.W. Durst and Secretary Deanna Ashby ("Hopkins"), of 320 South Seminary Street, Madisonville, Kentucky 42431.

WITNESSETH

Whereas, Christ the King School has in its employment a teacher certified by the Kentucky Department of Education to provide Title I supplemental services; and

Whereas, Hopkins has provided Christ the King with the Title I supplemental services proportionate amount up to \$10,000.00 for the 2019-2020 school year; and

Whereas, Christ the King and Hopkins have agreed upon a plan to share the instructional services of Christ the King's teacher for its students in need of Title I supplemental services.

Now, therefore, it is agreed as follows:

1. **Purpose of Agreement.** The purpose of this document is to confirm an agreement between Christ the King and Hopkins relative to those services to be provided to Hopkins by Heather Winstead ("Winstead") who is employed by Christ the King as a teacher. Winstead is a certified employee assigned by Christ the King to provide Title I supplemental services to students. Winstead will perform Title I professional duties for Hopkins until available Title I proportionate funds have been ended or depleted no later than May 15, 2020.

2. **Duties.** Winstead's duties for Hopkins shall include providing Title I supplemental service to identified students enrolled in the Christ the King school all in accordance with that job description adopted by Hopkins for this position.

3. **Compensation.** Hopkins will reimburse Winstead's services at Christ the King at the rate of \$24.00 per hour for up to \$10,000.00 for the 2019-2020 school year. Hopkins will make its reimbursement payments directly to Winstead monthly based upon timesheets. An invoice will be prepared by Winstead and sent to Hopkins on or before the fifth day of the month in which a payment is due and Hopkins will return the required payment to Winstead.

4. **Legal Effect.** Nothing contained herein shall be construed as making Winstead an employee of Hopkins, for any purpose, it being fully understood by the parties that she will continue to be and remain a tenured employee of Christ the King.

5. **Effective Date.** The effective date of this agreement shall be upon its execution.

This _____ day of January, 2020.

Christ the King School

By: _____
Beth Kirkwood, Chairman of Board

By: _____
Brandy Hayes, Secretary of
Board

Hopkins County Board of Education

By: _____
J.W. Durst, Chairman

By: _____
Deanna Ashby, Secretary