



December 18, 2019

Dr. Martin Pollio
Superintendent, Jefferson County Public Schools
Kadia Turner (for all details)
Resource Teacher
Van Hoose Education Center P.O. Box
34020
Louisville, KY 40232
kadia.turner@kyschools.us

Dear Dr. Martin Pollio,

We are extremely pleased that you have chosen the Crowne Plaza Louisville Airport for your upcoming event.

The entire staff of The Crowne Plaza is at your service and will be dedicated to creating a comfortable and enjoyable stay.

Enclosed is a copy of our booking agreement outlining your requirements. Please sign and return the agreement by 1/15/20. This will constitute a binding contract between us.

Once we have received and confirmed your signed agreement, our dedicated Crowne Meetings Manager will contact you and will act as your single point of contact, from pre-event through the post-event phase of your function. You also have the option of receiving Daily Debriefs which reviews your sleeping room pickup, daily charges, special requests and services received thus far.

I will contact you shortly to follow-up on this agreement, however, in the meantime I can be reached at 502-380-4224 or aspencer@cplouisville.com should you have any immediate questions. Thank you for your confidence in The Crowne Plaza Louisville Airport. We look forward to creating a tremendously successful event for Jefferson County Public Schools.

Sincerely,

Ada Spencer
Catering Sales Manager

November 22, 2019



Contact: Kadia Turner
Group: Jefferson County Public Schools
Event: JCPS Conference
Title: Resource Teacher
Address: Van Hoose Education Center P.O. Box
 34020
 Louisville, KY 40232
Email: kadia.turner@kyschools.us
Phone: (502) 313-2181

CATERING CONTRACT

Pursuant to this contract, once accepted, Group will hold the following banquet function at The Crowne Plaza Louisville Hotel:

Date	Time	Event	Setup	Attendees
Fri, 02/14/20	7:00 AM - 5:00 PM	Registration A	Existing	
Fri, 02/14/20	8:00 AM - 5:00 PM	Breakout Perry	Theatre - Chevron	40
Fri, 02/14/20	8:00 AM - 5:00 PM	Breakout Oldham	Theatre - Chevron	20
Fri, 02/14/20	8:00 AM - 5:00 PM	Breakout Knox	Theatre - Chevron	20
Fri, 02/14/20	8:00 AM - 5:00 PM	Breakout Crowne C	Theatre - Chevron	200
Fri, 02/14/20	8:00 AM - 5:00 PM	Breakout Madison	Theatre - Chevron	30
Fri, 02/14/20	8:00 AM - 5:00 PM	Breakout Trimble	Theatre - Chevron	50
Fri, 02/14/20	8:00 AM - 5:00 PM	Breakout Taylor	Theatre - Chevron	75
Fri, 02/14/20	8:00 AM - 5:00 PM	Breakout Whitley	Theatre - Chevron	100
Fri, 02/14/20	8:00 AM - 5:00 PM	Breakout Russell	Theatre - Chevron	75
Fri, 02/14/20	8:00 AM - 5:00 PM	Breakout Coronet B	Theatre - Chevron	200
Fri, 02/14/20	8:00 AM - 5:00 PM	Breakout Coronet A	Theatre - Chevron	200
Fri, 02/14/20	8:00 AM - 5:00 PM	General Session Crowne A B	Theatre - Chevron	750



SPECIAL CONSIDERATIONS:

[To be filled in by the Hotel; considerations are not to be conditioned on utilization of any percentage of room block].

MINIMUM ANTICIPATED FOOD AND BEVERAGE, ROOM RENTAL & GUEST ROOM REVENUE

Based on the estimated number of guests set forth above, you will be required to spend a minimum of **\$-0-** in food and beverage charges for the function ("Minimum Anticipated Food and Beverage Revenue"), and \$6500.00 in room rental. This Minimum Anticipated Food and Beverage Revenue does not include taxes or service, room rental, labor or audio/visual charges, or any other miscellaneous charges incurred for your event. If your final attendance count should fall below the estimated number of guests listed above, we will be happy to advise you as to alternatives in food and beverage or meeting room space which may provide you with services equivalent in value to the agreed upon minimum Anticipated Food and Beverage revenue figures for your function.

Because of the Hotel's large capacity to prepare and serve food, the parties recognize that it is exceptionally unlikely that the Hotel would be able to mitigate any losses caused by underutilization (attrition) or cancellation of the event. The parties agree that prospectively calculating the damages Hotel would suffer as the result of cancellation or attrition would be exceptionally difficult. The amounts due for underutilization or cancellation set forth herein are intended as liquidated damages.

A. FOOD & BEVERAGE ATTRITION / UNDERUTILIZATION / CANCELLATION POLICY

Should your event generate less Food and Beverage and Room Rental Revenue (excluding taxes or service, labor or audio/visual charges, or any other miscellaneous charges incurred for your event) than 90% of the Minimum Anticipated Food and Beverage and Room Rental Revenue, a charge in the amount of 90% of any deficit (plus taxes and applicable service charges) will be charged to you.

GUARANTEED ATTENDANCE AND MENU SELECTIONS

Though this number will not affect the Minimum Anticipated Food and Beverage and Room Rental Revenue figure noted above, the final attendance for your function must be received in writing by the catering/conference services office NO LATER THAN 12:00PM, three (3) working days before the date of the function. This will be the number for whom the Hotel will prepare food for the function. The Hotel cannot be responsible for service, accommodations or guaranteeing the same menu items for more than your guaranteed number of people. If a guarantee is not given to the Hotel by the specified time and date, the original estimated attendance would be considered the final guarantee. Your final menu selections must be made no later than 10 days prior to your arrival.

TAXES

All federal and local taxes are charges related to the services rendered by the Hotel for your function in addition to the prices herein agreed upon, and you agree to pay them in accordance with the payment terms set forth herein.

FORCE MAJEURE

No damages shall be due for a failure of performance due to Acts of God, war, terrorist act, government regulation, riots, disaster or strikes, any one of which make performance impossible, or due to restrictions on commodities or supplies. If,



for any reason, the space reserved hereunder is not available for the Event, Hotel may substitute other space, and Group agrees to accept such substitutions. In no event will Hotel be liable for consequential damages of any nature for any reason. Further, if in the event the Hotel shall have any liability to you (whether under this contract or otherwise), the amount of such liability shall not exceed the amount of your deposit, plus fifty percent (50%) of the Minimum Charge.

These deposits shall be due in addition to the amount of any required pre-payment for estimated rooms' attrition, as noted herein.

A 22% service charge will be assessed to all of your bills from the Hotel to offset administrative expenses for supervisory, sales and other banquet personnel. In addition, you agree to begin your event promptly at the scheduled time and agree to have your guests, invitees and other persons vacate the designated event space at the closing hour indicated. You further agree to reimburse the Hotel for any overtime wage payments or other expenses incurred by us because of your failure to comply with these regulations.

Alternate Option: Direct Bill Purchase Order must be on file

Subject to credit approval, and upon receipt of a deposit of 20% of the estimated Master Account charges, the remaining master account charges will be billed directly to Jefferson County Public Schools. Any outstanding balance of the Direct Bill account will be due and payable upon receipt of our invoice. If payment is not received within thirty (30) days a Finance Charge of 1.5% per month (18% Annual Rate) will be added to the unpaid balance commencing on the invoice date.

AUDIO-VISUAL REQUIREMENTS See Quote from Tim Williams

Hotel works exclusively with AVMS as our audio-visual supplier. A service charge shall be added to all audio-visual charges which is currently 22%, and subject to change.

AVMS is the current designated provider of AV services at the Crowne Plaza Hotel. Located on-site, AVMS will provide consultative expertise and deliver a technically advanced spectrum of AV services for your event.

AVMS is the only approved and authorized provider to set up overhead rigging in all meetings, exhibits, and other events held on the hotel premises. Rigging policies will be provided by your CMM. Audio visual equipment rental is subject to service charge, currently 22%. The Hotel cannot be responsible for storage of audio visual equipment brought into the Hotel by guests or Outside/Third Party AV providers. Please note, there is a \$50 audio patch fee per room, per day should you require use of our house sound system.

The option to contract with an outside audio visual company must be approved in advance by the Hotel and is subject to proof of insurance, restrictions and service fees as outlined in the Third Party AV Company Policies Document. AVMS is responsible for managing and overseeing all event technology vendors and production contracted for groups at the Hotel. Information on Outside/Third Party AV providers is due to your Crowne Meetings Manager no later than 2 weeks prior to the event for approval.



If you elect to contract an outside AV company, you will be assessed a fee which is based upon all function space to be utilized per day according to the schedule of charges which will be provided upon request and subject to tax & service charge.

An on-site AVMS Technician will provide the following services:

- Oversee the outside/third party company during event set-up, rehearsal, strike, and load-out to ensure the hotel's standards are maintained and guidelines are followed. In addition to the Service Fees outlined in the Third Party AV Company Policies Document, outside/third party audio-visual companies will be **REQUIRED** to utilize an AVMS Technical Supervisor for all load-in, load-out, set up and strike processes. Standard hourly rates based on time of day will be applicable subject to four (4) hour minimum(s). Number of Supervisors needed will be dependent on the number of meeting rooms being utilized. **No load-in or load-out may commence without the presence of the AVMS technician.**
- Mitigate the risk of damage to the Hotel's physical structure, electrical system, and house audio systems.
- AVMS maintains an inventory of rental equipment to assist with missing items, equipment failure or additions.
- Ensure the highest level service and contribute to a successful meeting.

Hotel reserves the right to change its in-house provider, but the terms of this provision shall remain binding.

CROWNE MEETINGS

Upon confirmation of your event, a member of our Crowne Meetings team will be assigned to your group to assist with guest room arrangements, event details and meeting room assignment. Your Crowne Meetings Manager will be your primary point of contact through the completion of your program.

We realize there may be additions and changes in your final program prior to actual group arrival and your Crowne Meetings Manager will work closely with you to accommodate your needs. Any additions or changes are subject to availability and may incur additional rental charges.

OUTSIDE CONTRACTORS

The Hotel offers all services necessary for a successful meeting. However, if Group finds it necessary to use outside services, any companies, firms, agencies, individuals and groups hired by or on behalf of Group shall be subject to prior written approval of the Hotel, and Hotel may have a list of approved contractors. Upon prior reasonable notice to the Hotel from Group, Hotel shall cooperate with such contractors and provide them with facilities at the premises to the extent that the use and occupancy of the facilities by the contractor does not interfere with the use and enjoyment of the Hotel premises by other guests and members of the Hotel. Group's contracts with its contractors will all specify that contractor and the group will indemnify and hold hotel harmless from any and all damages or liabilities which may arise by such Contractors or through their use. Any contracted company working at Hotel is required to carry and maintain workers' compensation insurance in statutory amounts; comprehensive general public liability insurance covering automobile, personal injury and property damage with single limits of not less than one million dollars per person per occurrence. All such policies (except workers' compensation) shall specifically state hotel is named as an additional insured under the above policy. Such insurance shall be primary and not contributory with Hotel. Damage to the Hotel premises by the Group or appointed contractors will be the Group's responsibility. Group will accept full responsibility for any damages resulting from any action or omission of their individual attendees in conjunction with organized group activities. The Hotel reserves the right to advance approval of all specifications, including electrical requirements, from all outside contractors, and to charge a fee for outside services brought into the Hotel. Group bears all responsibility for the payment of any charges incurred at the Hotel by its contractors.



INSURANCE AND INDEMNIFICATION

Group agrees to carry and maintain and provide evidence of liability and other insurance in amounts sufficient to provide coverage against any claims arising from any activities arising out of or resulting from the obligations which may arise or be incurred pursuant to or associated with this contract, and not less than the amounts set forth in the preceding section. A certificate of insurance shall be submitted to Hotel prior to the meeting, as noted above, showing that Group's insurance policy names Hotel as an additional insured.

The Hotel shall indemnify, defend and hold harmless the Group and its officers, directors, partners, agents, members and employees from and against any and all demands, claims, damages to persons or property, losses and liabilities, including reasonable attorney's fees (collectively "Claims") arising out of or caused by the Hotel's negligence in connection with the provision of services or the use of the Hotel facilities. The Hotel shall not have waived or be deemed to have waived, by reason of this paragraph, any defense which it may have with respect to such claims.

To the extent permitted by Kentucky law, the Group shall indemnify, defend and hold harmless hotel its their respective officers, directors, partners, agents, members and employees from and against any and all demands, claims, damages to persons or property, losses and liabilities, including reasonable attorney's fees (collectively "Claims") arising out of or caused by the Group's negligence and/or its members', agents', employees', independent contractors' or Exhibitors' negligence in connection with the use of the Hotel facilities. The Group shall not have waived or be deemed to have waived, by reason of this paragraph, any defense which it may have with respect to such claims.

AUTHORITY

The persons signing the agreement on behalf of Hotel and the Group each warrant that they are authorized to make agreements and to bind their principals to this agreement.

MISCELLANEOUS PROVISIONS

This contract is made and to be performed in Louisville, Kentucky and shall be governed by and construed in accordance with Kentucky law. By executing this agreement, Group consents to the exercise of personal jurisdiction over it by the courts of the State of Kentucky, and agrees that all litigation regarding this contract shall be brought and maintained only in the courts of Jefferson County. In the event of litigation arising from or associated with this contract, the parties agree that the prevailing party therein shall recover its attorneys' fees and all litigation expenses, charges and costs incurred therein. This contract is the entire agreement between the parties, superseding all prior proposals both oral and written, negotiations, representations, commitments and other communications between the parties, and may only be supplemented or changed in writing, signed by a representative of the group and the hotel's Director of Sales and Marketing. No representative of the Hotel has been or is authorized to make any representation, which varies from the express terms of this contract, though this contract may be supplemented or amended in writing. Group may not assign any benefits arising under or associated in any way with this contract without prior written consent of Hotel. No food and/or beverage of any kind will be permitted to be brought into the hotel, or any suite used as a hospitality suite, by the group or any of the group's guests. Additionally, should the Hotel, in its sole discretion, deem collection action necessary, whether prior to, during or subsequent to litigation, the entire cost of collection, including attorneys' fees, costs, shall be paid by Group. This contract shall be deemed accepted only after it has been signed by a representative of the group and thereafter signed by a representative of the hotel.



Acceptance may be made by facsimile transmission and this contract may be executed in one or more counterparts, each of which when fully executed, shall be deemed to be an original, and all of which shall be deemed to be the same agreement.

This contract shall be deemed accepted only after it has been signed by a representative of the Group and thereafter signed by a representative of the hotel.

Hotel Acceptance By:

Association/Organization Acceptance By:

Ada Spencer
Catering Sales Manager

Dr. Martin Pollio Superintendent, Jeferson County
Public Schools

November 19, 2019

Date



CREDIT CARD AUTHORIZATION

Guest/Group Name: _____

Arrival & Departure Dates: _____

I irrevocably authorize my credit card to be used for the following services at the Crowne Plaza Louisville Airport Hotel:

Check all that apply:

- _____ All Group Room, Taxes, and Associated Charges thereon, and rooms' attrition and cancellation
- _____ All Banquet Food and Beverage and Associated Charges (including taxes, service charges, and food and beverage attrition and cancellation), meeting space rental charges (if any) plus applicable taxes thereon (if any)
- _____ All Master Account and Other Charges
- _____ Group Deposit of \$ _____ (Per Contract)

Comments: _____

Credit Card Type: _____

If used for Direct Billing guarantee, please provide:

Contact person, Billing Address & Telephone #

Credit Card #: _____ (EXCLUDE LAST FOUR DIGITS) Expiration Date: _____

PLEASE CONTACT THE CROWNE PLAZA HOTEL AND PROVIDE THE LAST FOUR DIGITS OF YOUR CREDIT CARD NUMBER BY PHONE.

Contact Name: _____

Card Holder: _____

Print name exactly as it appears on card

Billing Address: _____

Company Name: _____

City, State Zip _____

Phone # _____

Signature: _____ Today's Date: _____

I warrant and represent that I am authorized to agree that charges for this event are posted to this credit card.

If credit card is used as guarantee of payment, a hold for the estimated balance will be put through. All invoices are due in accordance with contract terms. After 30 days if payment is not received, credit card will be charged.



FOR HOTEL USE ONLY:

Amount Charged \$ _____ Approval Code _____

Date: _____ Deposit # _____



Hotel Policies

Signage

Signs and banners are not allowed in the hotel's public areas. In regard to the group's meeting space, all signs must be professionally printed and their placement and posting be pre-approved by the Convention Services Department. Nothing shall be posted, nailed, screwed or otherwise attached to walls, floors, or other parts of the building or furniture. Distribution of gummed stickers or labels is strictly prohibited. If Group desires to hang or adhere posters, banners, flip chart paper or other material in meeting rooms, sleeping rooms or public space, your conference service manager must be notified of this request in advance, and will assist Group with the request in order to avoid damage to rooms, walls, etc. Any damage to Hotel as a result of not having prior approval will be billed to Group.

Placement of tables and use of decorations, props and staging

Tables must be located in compliance with the local Fire Department regulations pertaining to mandatory aisles and fire exits. Group is responsible for ensuring that decorations, props, or staging brought into the hotel comply with local fire department regulations. Group may not utilize pyrotechnics.

Auxiliary Aids

Group agrees that by 3 weeks prior to the event, it will furnish to hotel a list of any auxiliary aids needed by your attendees in meeting or function space. Group agrees to pay all charges associated with the provision of such aids by Hotel.

Package Delivery

Arrangements for delivery of packages should be made through the hotel contact. You must prepay all packages sent to the Hotel.

Promotional Materials

Hotel has the right to review and approve in advance any advertisements or promotional materials in connection with Group function which specifically refers to the Hotel, or uses its name or logo.

Function Space Assignments

The Hotel reserves the right to assign another room for your function in the event the room originally designated for your function shall be unavailable or

inappropriate, in the Hotel's sole opinion. In the event of increased costs or unavailability of commodities or menu items, the Hotel may, at its option, make reasonable substitutions in menu items.

Music

Loud music and bands are not allowed in any public areas or meeting rooms during daily business hours. Any use of amplifiers or live music must be approved in advance in writing. We reserve the right to control decibel levels in any areas of the Hotel. You represent and warrant that all copyright and publishing fees for all compositions, materials, or arrangements performed or played at your event have been paid in full and you agree to indemnify, defend and hold harmless Hotel and its management company for any and all claims and damages related to the performance of any copyrighted works.

Group's materials brought into Hotel

The Hotel is not responsible for any loss or damage no matter how caused, to any samples, displays, properties, or personal effects brought into the Hotel, and/or for the loss of equipment, exhibits or other materials left in meeting rooms. All displays and/or decorations proposed by Group will be subject to the prior written approval of Hotel in each instance. Any personal property of Group or Group's guests or invitees brought onto Hotel premises and left thereon, either prior to or following the Event, will be at sole risk of the Group and Hotel will not be liable for any loss of or damage to this property for any reason. Group acknowledges that the Hotel does not maintain insurance covering Group's property and that it is the sole responsibility of Group to obtain business interruption, and property damage, and other potentially applicable, insurance covering such losses by Group.

Compliance with laws and regulations

Group agrees to conduct the Event in an orderly manner in full compliance with applicable laws, regulations, and Hotel rules. Should Hotel incur any fees or costs associated with Group's compliance with such laws, regulations and rules, Group will be responsible for those fees. Group assumes full responsibility for the conduct of all persons in attendance at the Event and for any damage done to any part of Hotel's premises during any time the premises are under control of Group.



Security

If required, at the sole judgment of Hotel, in order to maintain adequate security measures in light of the size and nature of the Event, Group shall provide, at its expense, security personnel for the Event supplied by a reputable licensed guard or security agency doing business in the city or county in which the Hotel is located, which agency shall be subject to the prior approval of Hotel. Security personnel provided by Group shall not carry weapons and are to coordinate with Hotel's regular security force and will concern themselves only with access to the space reserved hereunder (or substituted therefore), restricting their presence to those areas of the Hotel premises.





Jeferson County Public Schools
 Dr. Martin Pollio Superintendent
 Kadia Turner Resource Teacher
 Space Rental Only
 NO Food and Beverage

Folio
 A/R Number NA
 Group Code
 Company
 Membership No.
 Invoice No. 4224

Room
 Arrival 2/14/2020
 Departure Same
 Account:
 Invoice: 4224

Date		Description		Space only	Charges	Credits
11/22/2019						
Date of Event		Space Rental	\$6,500	Crowne Plaza Space	\$6,500.00	
2/14/2020		AVMS	\$9,076.20	AVMS AV Equipment	\$9,076.20	
		Tax -0-		N/A		
				Exempt Yes		
					Total	\$15,576.20

Guest Signature: _____

Crowne Plaza Louisville Airport
 830 Phillips Lane
 Louisville KY 40209
 (502) 367-2251 Fax (502) 363-2087



Jeferson County Public Schools
 Dr. Martin Pollio Superintendent
 Kadia Turner Resource Teacher
 Space Rental Only
 NO Food and Beverage

Folio
 A/R Number NA
 Group Code
 Company
 Membership No.
 Invoice No.

Room
 Arrival 2/14/2020
 Departure
 Account: \$6,500
 Invoice:

Date	Description	Space only	Charges	Credits
11/22/2019				

Date of Event	Space Rental	\$6,500		
2/14/2020	Service Charge		Crowne Plaza	\$6,500.00
	Tax -0-			\$6,500.00
			N/A	
			Exempt Yes	

Total \$250.00

Guest Signature: _____

Crowne Plaza Louisville Airport
 830 Phillips Lane
 Louisville KY 40209
 (502) 367-2251 Fax (502) 363-2087



Crowne Plaza Louisville Airport Expo Center

JCPS Conference

On Site Contact: Dr. Martin Pollio
Phone:
Email: kadia.turner@jefferson.kyschools.us

AVMS On-site Liaison: Timothy Williams
Mobile # 502-600-3023
Email: timwilliams@avms.com
Venue Liaison: Ada Spencer
Job # 122 - 445007

Start Date **End Date**
Event Dates: 2/14/2020 2/14/2020

Venue Address:
 830 Phillips Lane
 Louisville, KY 40209

Summary of Solutions:

Total Savings: -\$1,662.00
TOTAL CHARGES: \$9,076.20

**ALL AVMS CHARGES WILL BE INCLUDED
ON HOTEL MASTER BILL**

This summary includes the associated costs related to the corresponding offerings below as of 11/22/2019. Any discounts or offerings included in this summary or the jobs associated are valid for this proposal and are not transferrable toward future events.

This summary may not include associated additional labor costs such as meal penalties, overtime, double-time, night, weekend, or holiday pay that are subject to room setup and execution availability at the time of the event. Any new equipment and/or services requested on-site is subject to prevailing list rates for such equipment and is dependent on equipment/labor availability. Any labor required for last minute requested equipment to include delivery/setup/strike/operation is subject to standard overtime rates.

All service and equipment cancellations must be communicated to AVMS Staff a minimum of 48 hours prior to event. Any cancellations within 48 hours will result in full charges unless otherwise arranged by AVMS Staff.

PRINT/SIGN: _____ **DATE:** _____

Technical Specifications

01) Crowne AB 2/14

Friday, February 14, 2020 8:00 AM - 5:00 PM

Item Description	Qty	Days	Rate	Total
7.5' x 13' FAST-FOLD Projector Package (REAR) - Includes: 6000 Lumen Projector, 7.5' x 13' FAST-FOLD Screen with Trim Kit, AV Stand skirted, Power strip & HDMI Cable	2.00	1.00	\$700.00	\$1,400.00
HDMI DA - Connect computer to both projectors (AT PODIUM)	1.00	1.00	\$50.00	\$50.00
Podium	1.00	1.00	\$110.00	\$110.00
4 Channel Mixer	1.00	1.00	\$50.00	\$50.00
Wired Microphone - (AT PODIUM)	1.00	1.00	\$50.00	\$50.00
Laptop Audio - (AT PODIUM)	1.00	1.00	\$50.00	\$50.00
			Subtotal	\$1,710.00

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02) Coronet A 2/14

Friday, February 14, 2020 8:00 AM - 5:00 PM

Item Description	Qty	Days	Rate	Total
Projector Package - Includes: 4000 Lumen Projector, 8 ft Tripod Screen skirted, AV Stand skirted, Power strip & HDMI Cable	1.00	1.00	\$500.00	\$500.00
Laptop Audio	1.00	1.00	\$50.00	\$50.00
4 Channel Mixer	1.00	1.00	\$50.00	\$50.00
Subtotal				\$600.00

03) Coronet B 2/14

Friday, February 14, 2020 8:00 AM - 5:00 PM

Item Description	Qty	Days	Rate	Total
Projector Package - Includes: 4000 Lumen Projector, 8 ft Tripod Screen skirted, AV Stand skirted, Power strip & HDMI Cable	1.00	1.00	\$500.00	\$500.00
Laptop Audio	1.00	1.00	\$50.00	\$50.00
4 Channel Mixer	1.00	1.00	\$50.00	\$50.00
Subtotal				\$600.00

04) Perry 2/14

Friday, February 14, 2020 8:00 AM - 5:00 PM

Item Description	Qty	Days	Rate	Total
Projector Package - Includes: 4000 Lumen Projector, 8 ft Tripod Screen skirted, AV Stand skirted, Power strip & HDMI Cable	1.00	1.00	\$500.00	\$500.00
Laptop Audio	1.00	1.00	\$50.00	\$50.00
4 Channel Mixer	1.00	1.00	\$50.00	\$50.00
Subtotal				\$600.00

05) Russell 2/14

Friday, February 14, 2020 8:00 AM - 5:00 PM

Item Description	Qty	Days	Rate	Total
Projector Package - Includes: 4000 Lumen Projector, 8 ft Tripod Screen skirted, AV Stand skirted, Power strip & HDMI Cable	1.00	1.00	\$500.00	\$500.00
Laptop Audio	1.00	1.00	\$50.00	\$50.00
4 Channel Mixer	1.00	1.00	\$50.00	\$50.00
Subtotal				\$600.00

06) Oldham 2/14

Friday, February 14, 2020 8:00 AM - 5:00 PM

Item Description	Qty	Days	Rate	Total
Projector Package - Includes: 4000 Lumen Projector, 8 ft Tripod Screen skirted, AV Stand skirted, Power strip & HDMI Cable	1.00	1.00	\$500.00	\$500.00
Laptop Audio	1.00	1.00	\$50.00	\$50.00

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06) Oldham 2/14 (continued)

Friday, February 14, 2020 8:00 AM - 5:00 PM

Item Description	Qty	Days	Rate	Total
4 Channel Mixer	1.00	1.00	\$50.00	\$50.00
			Subtotal	\$600.00

07) Trimble 2/14

Friday, February 14, 2020 8:00 AM - 5:00 PM

Item Description	Qty	Days	Rate	Total
Projector Package - Includes: 4000 Lumen Projector, 8 ft Tripod Screen skirted, AV Stand skirted, Power strip & HDMI Cable	1.00	1.00	\$500.00	\$500.00
Laptop Audio	1.00	1.00	\$50.00	\$50.00
4 Channel Mixer	1.00	1.00	\$50.00	\$50.00
			Subtotal	\$600.00

08) Taylor 2/14

Friday, February 14, 2020 8:00 AM - 5:00 PM

Item Description	Qty	Days	Rate	Total
Projector Package - Includes: 4000 Lumen Projector, 8 ft Tripod Screen skirted, AV Stand skirted, Power strip & HDMI Cable	1.00	1.00	\$500.00	\$500.00
Laptop Audio	1.00	1.00	\$50.00	\$50.00
4 Channel Mixer	1.00	1.00	\$50.00	\$50.00
			Subtotal	\$600.00

09) Whitley 2/14

Friday, February 14, 2020 8:00 AM - 5:00 PM

Item Description	Qty	Days	Rate	Total
Projector Package - Includes: 4000 Lumen Projector, 8 ft Tripod Screen skirted, AV Stand skirted, Power strip & HDMI Cable	1.00	1.00	\$500.00	\$500.00
Laptop Audio	1.00	1.00	\$50.00	\$50.00
4 Channel Mixer	1.00	1.00	\$50.00	\$50.00
			Subtotal	\$600.00

10) Crowne C 2/14

Friday, February 14, 2020 8:00 AM - 5:00 PM

Item Description	Qty	Days	Rate	Total
Projector Package	1.00	1.00	\$500.00	\$500.00
Laptop Audio	1.00	1.00	\$50.00	\$50.00
4 Channel Mixer	1.00	1.00	\$50.00	\$50.00
			Subtotal	\$600.00

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11) Knox 2/14

Friday, February 14, 2020 8:00 AM - 5:00 PM

Item Description	Qty	Days	Rate	Total
Projector Package	1.00	1.00	\$500.00	\$500.00
Laptop Audio	1.00	1.00	\$50.00	\$50.00
4 Channel Mixer	1.00	1.00	\$50.00	\$50.00
Subtotal				\$600.00

12) Madison 2/14

Friday, February 14, 2020 8:00 AM - 5:00 AM

Item Description	Qty	Days	Rate	Total
Projector Package	1.00	1.00	\$500.00	\$500.00
Laptop Audio	1.00	1.00	\$50.00	\$50.00
4 Channel Mixer	1.00	1.00	\$50.00	\$50.00
Subtotal				\$600.00

Specialized Labor

FUNCTION	QTY	EMPLOYEE	TASK	HOURS	RATE	SUBTOTAL
	2	Technician	Set/Strike	6	\$50.00	\$600.00



Job Subtotal:	\$8,310.00
Service Charge:	\$1,828.20
Discount:	(\$1,662.00)
Specialized Labor:	\$600.00
Tax:	\$0.00
Total Charges:	\$9,076.20