M E M O R A N D U M

**TO: RANDY POE, SUPERINTENDENT**

 **KAREN BYRD, CHAIRPERSON**

 **BOARD MEMBERS**

**FROM: DR. JIM DETWILER, DEPUTY SUPERINTENDENT/CAO**

**MR. BILL HOGAN, DIRECTOR OF INNOVATION**

**DATE: DECEMBER 17, 2019**

**RE: AGREEMENT WITH CVG FOR COOP EXPERIENCES**

Attached is the paperwork pulled from the Kentucky Work Based Learning Manual that CVG would like for us to use with our Coop students from the BIA program and any future Coop student from Boone County. This is not a contract, but for Board advisement and approval to use.

I recommend the Board approve this Agreement with CVG as presented.

**Dr. James Detwiler**

**Deputy Superintendent/CAO**