**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, November 25, 2019**

**Spencer County Middle Media Center**

**BOARD MEMBERS PRESENT:**

Ms. Sandy Clevenger, Board Chair

Ms. Debbie Herndon, Vice Chair

Ms. Janet Bonham

Dr. Lynn Shelburne

Ms. Jeanie Stevens

**Others Present:** Superintendent Chuck Adams, Chuck Abell, Stephen Webb, Todd Russell, Steve Rucker, Vicki Goodlett, Diana Thomas, Janet Allen, Mark Thomas, Pete Clevenger, Michele Barlow and others.

**ORDER # 82**

**CALL TO ORDER**

Ms. Sandy Clevenger, Board Chair, called the meeting to order at 6:32 pm.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Sandy Clevenger, read the Statement of Board Mission and welcomed visitors to meeting.

**ORDER # 83**

**REVIEW AND ADOPT AGENDA**

A motion was made by Ms. Debbie Herndon and seconded by Dr. Lynn Shelburne to adopt the agenda as presented.

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**RECOGNITIONS:**

**GOING THE DISTANCE AWARD**

Superintendent, Chuck Adams recognized Amber Martin with the Going the Distance Award for November.

**CITIZENS AND DELEGATIONS**

No citizens and delegations.

**REPORTS**

Financial Audit: Jason Strange, CPA, reviewed the 2018-2019 auditor’s reports with Board.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

1. Academic Spotlight: STLP Team: Melissa Mallory – Class Act FCU Video
2. Academic Report: District Updates: Mr. Chuck Abell
3. Superintendent’s Report: Chuck Adams

**ACTION WITH DISCUSSION**

**ORDER # 84**

**APPROVAL OF BOARD MINUTES**

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Debbie Herndon to approve the October 28, 2019 minutes as presented.

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 85**

**2018-2019 INDEPENDENT AUDITOR’S REPORT**

A motion was made by Debbie Herndon and seconded by Dr. Lynn Shelburne to approve the 2018-2019 Independent Auditor’s Report as presented.

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 86**

**CONSTRUCTION INVOICES**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Janet Bonham to approve the construction invoices as presented.

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | BG #17-236SCHS AcademicAnd Athletic Complex | BG# 17-261Bus Garage | BG #19-362SCHS Culinary Lab | BG #19-371Early Learning Center |
| Isaac Tatum | $415,422.53 |  |  |  |
| Division X | $7,305.00 |  |  |  |
| Elite Storage  | $37,075.00 |  |  |  |
| IMI | $43,709.00 |  |  |  |
| Rogers Group | $44,972.68 |  |  |  |
| Siskin Steel | $1,973.55 |  |  |  |
| Site Supply Inc. | $8,000.00 |  |  |  |
| Sherman Carter Barnhart  | $9,166.46 | $931.92 | $63.89 | $129,932.35 |
| ECE Southeast LLP | $835.50 |  |  |  |
| Micro-Analytics |  |  | $2,499.00 |  |

**ORDER # 87**

**PROCEDURE 09.213 AP.11 PREVENTION/CONTROL OF HEAD LICE IN SCHOOL**

One reading is required or Procedure 09.213 AP11. A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve Procedure 09.213 AP.11 Prevention/Control of Head Lice in School as presented.

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 88**

**GRADUATION POLICY – POLICY # 08.113 (FIRST READING)**

Graduation Requirement Policy will require two readings.

A motion was made by Ms. Debbie Herndon and seconded by Ms. Jeanie Stevens to approve the Graduation Policy #08.113 (First Reading) as presented.

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 89**

**REDUCTION OF WORK DAYS FOR THE TRANSPORTATION ADMIN ASSISTANT POSITION**

Seeking approval for reduction of works days for the transportation admin assistant position from 250 days/year to 200 days/year.

A motion was made by Ms. Debbie Herndon and seconded by Dr. Lynn Shelburne to approve the reduction of work days for the transportation admin assistant position as presented.

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #90**

**ADDITION OF WORK DAYS FOR THE TRANSPORTATION DRIVER TRAINER POSITION**

Seeking approval to add work days for the transportation driver trainer position from 200 days/year to 250 days/year.

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to approve the modified additional work days for the transportation driver trainer position as presented.

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 91**

**BAND GRANTS/INSTRUMENTS REQUESTS (SIX GRANTS)**

The following grants were presented to the Board for approval:

Bridgestone Trust Grant, Instruments in the Cloud Grant, Community Coalition Mini Grant, Guitar Center Foundation Grant, Reverb Gives Grant, and Adopt A Classroom Grant.

A motion was made by Ms. Janet Bonham and seconded by Ms. Debbie Herndon to approve the grants as presented and match their most immediate goal of $30,000 by purchasing three (3) tubas at the cost of $15,000.

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 92**

**ACTION BY CONSENT**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Debbie Herndon to approve the Action by Consent Items as presented below.

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Spencer County Elementary School**  **Retirements**

Angela Lucian, Custodian Mitzi Stump, Bus Driver Trainer 12/1/19

 Donald Stump, Bus Driver 12/1/19

**Other**

Chelsea Harley, Sub Classified Employee

Jeremiah Montgomery, Sub Classified Employee  **Resignations**

Bridey Krutz, Sub Classified Employee Steven Robinson, IA SCES 11/7/19

 Casey Steele, Sub Classified Employee Casey Steele, Bus Monitor 11/11/19

 Miranda Mathis, Sub Classified Employee

 Joseph Osborne, Bus Driver (full time) Transportation Dept

1. Field Trip Approvals (Overnight and Out-of-State)
* SCMS KUNA Overnight Crowne Plaza March 2020
* Grizzly Beyond the Bell – Lock In- House of Boom December 2019
* SCHS Band Honors – Galt House – February 2020
* SCHS FFA Dairy Team – Scotland – June & July 2020
* SCMS World Travel Club – Hawaii June 2021
* SCHS Honors Band – WKU – January 2020
* SCHS Girls Basketball - London, KY Overnight December 2019
1. Fundraiser Approvals

Middle School Fundraisers

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| World Travel Club  | DQ 10% Night | Date: TBD | Offset Cost of Trips | Adults |
| 7th Grade DC Trip | DQ Fundraiser | Various Dates this School Year | Offset Cost to Washington DC | Adults |
| Volleyball | Serv-A-Thon | December 13 | Jersey’s, Volleyballs, Equipment, Banquet Supplies, Tournament Fees | Students/Parents |
| Cheerleading | Bake Sale/Basketball Games | Nov – Feb | Equipment, banquet, Uniforms, and Choreography  | Students/Parents |
| Middle School | Winterfest | Dec. 6, 2019  | Technology  | Staff |
| Middle School | DQ Fundraiser | School Year – Total of 8 nights | Technology  | Adults |

High School Fundraiser

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Football Athletic Boosters  | Basketball Tournament | DATE: TBDDec – March  | Football Program | Adults/Students  |
| Girls Basketball – Athletic Boosters | Alumni Game | January 2020 | Girls Basketball | Adults/Students |
| TARS | Pancake Breakfast | Feb 22, 2020 | TARS Members | Adults/Students |
| TARS | World’s Finest  | Dec – Jan | TARS MembersField Trips | Adults/Students |
| Wrestling | Tournament  | January  | Team, Equipment, travel, entry fees | Adults/Students |
| Project Graduation | RaffleUK/UL Tickets | Nov-Dec | Project Graduation2020 | Adults/Students |
| Class of 2023 | Amazon Smile | School Year | Project Grad 2023 | Adults/Students |
| Class of 2023 | Kroger Cards | School Year | Project Grad 2023 | Adults/Students |
| Band Club | Silent Auction | @ Dec Concert | New instruments, music, equipment, shirts, trips, transportation, food, registration fees, honors band | Adults/Students |
| Band Club | Bake Sale | Several inDec – Feb | New instruments, music, equipment, shirts, trips, transportation, food, registration fees, honors band | Adults/Students |
| Beta | Penny War | School Year | Ronald McDonald House Donation | Adults/Students |
|  |  |  |  |  |

SCHS Athletic Booster Club Fundraiser

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Athletic Boosters – Dance  | Noodles (Fun Pasta) | November | Dance Team Expenses | Adults/Students  |
| Athletic BoostersDance | Spring Dance Clinic | January or February  | Dance Activities, Competitions, Clothing, Hotels | Adults/Students |
| Athletic BoostersDance | RegionalsConcessions, Entry Fee | January 2020 | Dance Activities, Competitions, Clothing, Hotels | Adults/Students  |
| Athletic BoostersDance | Paint Party | Fall and Spring | Dance Activities, Competitions, Clothing, Hotels | Adults/Students |

1. Fee Requests

***SCHS Fees***

|  |  |  |
| --- | --- | --- |
| Dairy | $4,500 | Scotland Trip |
| Wrestling | $75.00 or less | Spirit Wear, Fans, etc. |
| Band Club | $150 | WKU Honors Band Hotel/Registration//Transportation  |
| Band Club | $100 | All State Band –Folder Fee/Registration Hotel |

***SCES Field Study Fee Requests***

GT Field Study – Actor’s Theatre and Old Spaghetti Factory $15

***SCMS Fees***

|  |  |  |
| --- | --- | --- |
| District GT | $30 | Derby Dinner Playhouse Show |
| Junior Beta | $20-$25 | Convention Registration State January 2020 |
| Volleyball | $125 | Team Fee -Athletic Fee, Shorts, Travel Suits |
| Kids Club (GBB) | $20 | Lock In Fee - House of Boom  |
| KUNA | $260 | KUNA Conference Registration  |

1. Grant Requests

Community Coalition Mini Grant

1. Surplus Items
	1. OLD TES: Boiler Model Steam
	2. OLD TES: 23000 BTU Window AC Units (17)
2. Non Resident Contracts
3. Maternity Leave Request
4. Approval of Annual Vendors (Model Procurement)
	1. API Source Inc
	2. B. Dunning Photography
5. Shortened School Day Waivers

**COMMUNICATIONS**

1. Board Members
2. SCEA Update
	1. Extended invitation to the Board to attend Christmas Party.
	2. Sponsoring a family for Christmas this year rather that bike donations.
3. Written Communication – No discussion took place.
	1. Attendance Report
	2. Bus Maintenance Report
	3. Building Inspections
	4. SBDM Minutes
	5. Health Office Visits
	6. Local Field Trips
	7. Open Records Requests

**DIALOGUE AND FUTURE AGENDA TOPICS**

**N/A**

**ORDER # 93**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Debbie Herndon and seconded by Dr. Lynn Shelburne to make the agenda dated November 25, 2019 part of the official board minutes.

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 94**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Janet Bonham to adjourn meeting at 7:22 pm.

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes